

HAWTHORNE PUBLIC SCHOOLS

194 Warburton Avenue
Hawthorne, NJ 07506

Free and Reduced Meal Application

APPLICATIONS ARE AVAILABLE ON THE PARENT PORTAL OR YOU MAY CHOOSE TO COMPLETE THE PAPER BASED APPLICATION FROM THE DISTRICT WEBSITE IN ORDER TO DETERMINE YOUR ELIGIBILITY, YOU MUST APPLY EVERY YEAR

- If you have more than one child in the district, you must first link your students on the Parent Portal. See directions to link more than one child below.
- Please complete only **ONE (1)** application per household for all students attending Hawthorne Public Schools
- To complete the application, log on to the parent portal viewing your **youngest** child.
 - Click on “Meal Application” on the left hand side
 - Read all application documents
 - Complete the application, make sure to answer all questions, and
 - check all boxes
 - When finished filling out the application, save & submit to the district
- The district will determine eligibility and notify Parent/Guardian by letter and can be viewed in the parent portal under Correspondence.

FAILURE TO ENTER ALL INFORMATION MAY RESULT IN YOUR APPLICATION BEING DELAYED

How to Link Students on the Parent Portal

- Log into Parent Portal using your YOUNGEST child’s log in
- You will be prompted to reset your password, if you have not already done so
- In the Parent Portal Home screen, click on the 3 bars located at the top right of the screen
- Navigate to Link/Switch Student option
- Create a new password for each student you link
- Once you link all of your children, you only need to log into your youngest child in order to view your household