



WYOMING PRIMARY SCHOOLS

ELM SCHOOL 134 ELM AVE. 45215 PHONE: 513-206-7315
HILLTOP SCHOOL @ FUMC 1025 SPRINGFIELD PIKE 45215 PHONE: 513-206-7270
VERMONT SCHOOL 33 VERMONT AVE. 45215 PHONE 513-206-7345



WYOMING
CITY SCHOOLS

August 4, 2025

Dear Primary Families,

Welcome to the 2025-26 school year! We are excited to introduce ourselves as the new administrative team at Wyoming Primary Schools. As your principal, Jenn Earhart, and assistant principal, Paige Arata, we bring more than 40 years of experience in education and a shared passion for nurturing a vibrant, inclusive, and student-centered learning environment.

In addition to leadership experience, Jenn has served as a classroom teacher, intervention specialist, and school counselor. Paige brings a strong background as a bilingual educator and instructional coach. We are eager to get to know our students and connect with you and your family! **Please join us at the Meet-the-WPS Principals Reception at 6 p.m. Wednesday, August 6 at Vermont School.**

In this email, you will find important information such as your child's classroom assignment, noteworthy dates, key contacts, and links to valuable resources and information.

Wyoming uses FinalForms to collect important information for your family each year.

[Please log on to FinalForms and complete these important forms before the first day of school.](#)

This year all WPS families will utilize an online dismissal management system called PickUp Patrol. This system allows families to customize their child's dismissal plans directly from their phone or computer. We will share more information about [PickUp Patrol](#) and arrival and dismissal procedures in a separate message sent through email before the first day of school.

Here in the Primary, we LOVE our volunteers! [Please click here for details about the Volunteer Process and Background Check required by our district.](#) I encourage you to go ahead and do this right away, as approval may take up to 72 hours. Please be aware that we are unable to allow volunteers to work within the building or grounds until after their background check has been approved. [Please click here for information from the Parent School Association \(PSA\) regarding serving as a room parent or volunteering for lunch and recess duty.](#)

Sometimes, students take daily medications at school or have medications on hand in the clinic for use as needed (this includes everything from Epi-Pens to chapstick and cough drops, and even topicals such as sunscreen and other lotions). Parents may drop off any medications at the clinic inside your child's Primary School 8:30 a.m.-3 p.m. Thursday, August 7th, or Friday, August 8th. You may also drop off medications at the Back-to-School Open House 8-8:30 a.m. Tuesday, August 12. *Medications must be hand-delivered by a parent/guardian and may not be*

sent to school in your child's backpack. Visit the [Health Forms page of our website](#) for forms your doctor must complete for medications to be stored and/or dispensed at school. We must have a physician's signature to accept any medications at school.

Finally, be sure to check out the [2025-2026 WPS Parent and Student Handbook](#). This document is an excellent resource to answer most questions that you may have. I encourage you to read through it and keep it handy to refer to as needed. Enjoy these last days of summer and we will see you soon!

Warm regards,

Jenn Earhart, Principal

Paige Arata, Assistant Principal

(Additional information was shared here personalized to each school and classroom, including class placement and important dates and contact information.)