

Steps to set up Low Balance Auto-Replenish:

1. **Log in to your eFunds account.** You can usually access the eFunds payment site through the Derby Public Schools website (derbyschools.com) under the "Parents" or "Enrollment > Fees and Payments" section.
2. **Navigate to Payment Settings:** Look for a section or tab labeled something like "Payment Settings," "Manage Account," or "Automatic Payments."
3. **Find Low Balance Settings:** Within "Payment Settings," you should see an option like "Low Meal Balance Settings" or "Low Balance Settings." Click on this.
4. **Enable Auto-Replenish for your student(s):**
 - You'll likely see a list of your students.
 - Look for a toggle switch or checkbox next to each student's name to enable the low balance auto-replenish feature. It might turn blue or green when activated.
5. **Set your Minimum Balance:** This is the threshold at which the auto-draft will be triggered. For example, if you set it to \$5.00, the system will initiate a payment when your student's meal balance drops to \$5.00 or below.
6. **Enter your Replenishment Amount:** This is the amount that will be automatically added to your student's account when the minimum balance is reached. For example, you could set it to \$50.00.
7. **Confirm Settings:** After entering your desired minimum balance and replenishment amount, look for a "Confirm Settings" or "Update" button to save your changes.

To add low balance auto-draft within eFunds for USD260 (Derby Public Schools), you'll typically follow these steps. Keep in mind that specific wording or menu options might vary slightly within the eFunds platform, but the general process should be similar.

Before you start:

- Make sure you have an eFunds account for USD260 and your student(s) are linked to it.
- Have your payment method (bank account or credit/debit card) information readily available.