
TRUMBULL PUBLIC SCHOOLS

TRUMBULL, CONNECTICUT

Regular Meeting – Tuesday, August 12, 2025, 7:00 p.m.
Long Hill Administration Building

<https://us06web.zoom.us/j/81469153526?pwd=n70ZPlwvR0DaZx3aUqM5tYoMbfTWd.1>

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<https://www.youtube.com/@TCTVTrumbull/streams>

I. CALL TO ORDER

II. PRELIMINARY BUSINESS

- A. Pledge of Allegiance
- B. Introduction of THS A House Principal
- C. Correspondence – Mrs. Lisa Nuland - Correspondence may be sent to BoardofEd@trumbullps.org
- D. Public Comment – The Trumbull Public Schools Board of Education will be allowing Public Comment at the upcoming Board Meeting. If you are interested in speaking during the Public Comment portion of the meeting, please use [this form to signup](#). We will limit participants to the first **15** individuals that submit the form. Public Comment will be limited to 2 minutes.
- E. Superintendent Report
- F. Board Chairman Report

III. REPORTS/ACTION ITEMS

- A. Approval/Field Trip, THS Regional FFA Chapter to the National FFA Convention and Expo, Indianapolis – Mr. Thomas Acri
- B. Approval/Donation of PTO funds for TECEC Playground – Dr. Wheeler, Mrs. Pierce
- C. Approval/Minutes
 - BOE Regular Meeting – July 8, 2025
 - BOE Special Meeting/Executive Session – August 6, 2025
- D. Personnel Report
- E. Enrollment – Dr. Semmel
- F. Approval/Interschool Food Service Agreement – Aspire – Mr. Molyneux, Mrs. Pierce
- G. Approval/Child Nutrition Program ED-099 Agreement Signatory Change Form – Mr. Molyneux
- H. 2025-2026 District Improvement Plan (DIP) – Dr. Semmel
- I. Approval/Interfund Transfers – Mrs. Norcel, Mrs. Pierce

IV. RECEIVE AND FILE

- A. Negotiations

V. OTHER

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting–August 12, 2025

Mr. Thomas Acri

Agenda Item – III-A

Approval of THS - Trumbull Regional FFA Chapter to
the National FFA Convention and Expo, Indianapolis

The Trumbull Regional FFA Chapter trip to the National FFA Convention and Expo in Indianapolis is scheduled for October 28, 2025 to November 1, 2025. Students will attend events and workshops to gain insights into the trends and technologies driving sustainable food and clothing production worldwide. This will expose them to present and future career paths as they acquire new skills that will empower them to become the next generation of world-changing leaders.

Funding for this trip is provided through Annual Trumbull AG fundraisers. Accordingly, please review the attached field trip request submitted by Trumbull High School teacher Thomas Acri along with the corresponding trip itinerary.

Recommendation:

Approve the overnight THS Trumbull Regional FFA Chapter to the National FFA Convention and Expo in Indianapolis.



Trumbull Public Schools

2024-2025 Application for Field Trips

Please note that all field trips requested must be aligned with the Trumbull Public Schools curriculum and provide educational opportunities for students. Submitted applications must be entered by the Principal or Principal Designee and submitted via this form at least 30-days prior to date of trip for in-state day trips and at least 90-days prior for out-of-state trips, overnight trips, and trips to foreign countries.

Submitted By: tacri@trumbullps.net

Date Submitted: 5/22/2025 13:33:31

School: Trumbull High School

Group:

Departure Date/Time: 10/28/2025 5:00:00 AM

Arrival Time at Destination: 2:00:00 PM

Return Date/Time: 11/1/2025 1:00:00 PM

Arrival Time back at school: 9:00:00 PM

Destination: National FFA Convention and Expo

Destination Address: 100 S Capitol Ave

City: Indianapolis

State: Indianapolis

Zip: 46225

How will this activity enhance student learning and integrate curricular goals: The event will be brimming with experiences that reinforce the educational standards taught in the classroom. Through convention events, workshops and the expo, students will gain insights into the trends and technologies driving sustainable food and clothing production worldwide. The convention has been previously recognized by the National Association of Secondary School Principals for its enriching content, educational focus and alignment with national education standards.

Every convention attendee will be exposed to present and future career paths, acquiring new skills that will empower them to become the next generation of world-changing leaders. Additional learning opportunities, including student workshops focused on leadership, personal growth and career success, as well as teacher workshops for professional development will be available.

Type of Field Trip: Overnight Trip

Transportation Request: We will be flying to Indianapolis

Number of students: 11 Grade Level: 10-12

STUDENTS/CHAPERONE RATIOS

In-state day trip: PK to Gr. 5 - 5:1 Gr 6-8 -10:1 Gr 9-12 - 15:1

Out-of-state, out-of-country, overnight trip: All grades 10:1

of Chaperones: 3

Names of Teachers Attending	Cell Phone	Subs? (Y/N)	Dates for Subs	Names of Subs (if known)
Thomas Acri	4754145197	Yes	10/28/2025	
Jenna Jasensky	2039471720	Yes	10/28/2025	

COST AND FINANCING

	Totals	To Be Paid By	PO/Acct No.
Transportation	\$To be determined	\$Trumbull Agriscience Student Activity Account	# 100-20190 Voag Student Activity
Registration Fees	\$To be determined	\$Trumbull Agriscience Student Activity Account	# 100-20190 Voag Student Activity
Other	To be determined	Trumbull Agriscience Student Activity Account	# 100-20190 Voag Student Activity
Student Contributions			
Transportation	\$To be determined	Family	N/A

Entrance Fees/Room & Board/Food	\$To be determined	Family	N/A
Total Cost for Each Student	\$To be determined	Family	N/A

Additional Notes: We do not yet know the exact cost of registration, lodging, transportation, and other expenses. These cost will be determined after approval and booking.

Transportation Notes:

Registration Notes:

Fundraising/Other Funding Sources:Annual Trumbull Ag fundraisers

Amount Offset by Fundraising/Other funding sources per Student: We do not currently anticipate any cost to the students/ their families.

APPROVALS

All approvals are done electronically, below is confirmation of each approval:

Principal/Dept Head Approval: FALSE

Transportation Approval: FALSE

Assistant Superintendent Approval: FALSE

BoE Approval if needed: FALSE

Nurse Notified: MOvesny@trumbullps.org



97TH NATIONAL FFA CONVENTION & EXPO

OCT. 23-26, 2024 | INDIANAPOLIS

August 30, 2024

Dear Administrators and Educators,

The 97th National FFA Convention & Expo is just around the corner! We're excited to invite your FFA chapter to join us for this year's event, taking place Oct. 23-26 in Indianapolis. It's worth noting that our convention has been recognized with the seal of approval from the National Association of Secondary School Principals for its enriching content, educational focus and alignment with national educational standards.

In Indianapolis, we're gearing up to celebrate and honor the achievements of our FFA members and chapters. Beyond the festivities, attendees will have the chance to network, explore careers in agriculture, and acquire new skills that will empower them to become the next generation of leaders shaping the world.

We highly encourage our members and chapters to participate so they can make the most of this enriching experience. Additionally, attendees will have opportunities to engage in our National Days of Service activities, putting the "Living to serve" ethos of the FFA motto into action by making a positive impact in the Indianapolis community.

Our event promises to be a celebration brimming with experiences that reinforce the educational standards taught in classrooms. Students will delve into the latest trends and technologies used in sustainable agriculture practices, interact with industry leaders and companies at the National FFA Expo to explore career pathways, and participate in workshops focused on leadership, personal growth and career success. We're also offering teacher workshops for educators to enhance their professional development.

We're eagerly anticipating the participation of your FFA chapter and members at the 97th National FFA Convention & Expo. As the event approaches, please stay updated on our website (convention.FFA.org) for the latest updates and details on ensuring a safe and valuable experience for all attendees.

Best,

Christine White
Chief Program Officer, National FFA Organization



TRUMBULL AGRISCIENCE AND BIOTECHNOLOGY CENTER

536 DANIELS FARM ROAD
TRUMBULL, CT 06611
PHONE (203) 452-4200 FAX (203) 452-4211

Greetings Parents/ Guardians,

Your student has earned the opportunity to travel with Trumbull Regional FFA to Indianapolis, Indiana to compete at and attend the 98th National FFA Convention and Expo. On behalf of the Trumbull Regional FFA chapter and advisors, we greatly appreciate the hard work and dedication that your student has contributed to the chapter throughout the past year.

This year, all students attending from Trumbull Regional are those who qualified to compete in the various competitions/events at the National level. There will be 11 students representing Trumbull Regional FFA this fall, competing in Environment and Natural Resources, Veterinary Science, Prepared Public Speaking, and Agriscience Fair. Mr. Acri, Mrs. Jasensky, and an additional adult chaperone will be attending the trip with the students.

The trip will take place October 28th - November 1st. There will be many different activities, workshops, tours, sessions, and experiences that students will participate in. Our schedule is still tentative at this point because we would like to choose some of our activities based on the interests of the students going. A finalized schedule will be provided in the fall before the trip. Additionally, we will hold a meeting in the fall with parents/ guardians and the students attending to go through the itinerary and expectations.

Please return the attached form to Mr. Acri by **Monday, June 2nd**. There will be additional permission slips/waivers distributed in the fall, this form is to confirm that you will be attending.

We look forward to this leadership trip and are excited to celebrate the successes of the Trumbull Regional FFA. If you have any concerns or questions, please contact Mr. Acri or Mr. Boken.

Sincerely,

Mr. Thomas Acri
Agriscience and Biotechnology Teacher & FFA Advisor
tacri@trumbullps.net

Student Agreement:

I, _____, agree to:

- Represent Trumbull Regional FFA with respect, responsibility, and professionalism at all times.
- Follow all school, FFA, and trip-specific rules and guidelines.
- Participate fully in all scheduled events, workshops, and competitions.
- Demonstrate leadership, teamwork, and a positive attitude throughout the trip.
- Follow the directions of the advisors and chaperones at all times.

Student Name (Printed): _____

Student Signature: _____

Date: _____

Parent/Guardian Agreement:

I give permission for my student to attend the 98th National FFA Convention & Expo in Indianapolis, Indiana from October 28 to November 1, 2025. I understand that:

- My student is expected to follow all rules and represent Trumbull Regional FFA appropriately.
- Additional permission slips and waivers will be required in the fall.
- I am responsible for ensuring that my student returns this form by Monday, June 2, 2025.
- I will contact Mr. Acri or Mr. Boken with any questions or concerns regarding the trip.

Parent/Guardian Name (Printed): _____

Parent/Guardian Signature: _____

Date: _____

Information for flights: PLEASE PRINT

Full name as it **appears on identification:** _____

Date of Birth: _____

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting – August 12, 2025

Dr. Wheeler, Mrs. Pierce

Agenda Item – III-B

Approval/Donation for TECEC Playground

- The TECEC PTO raised funds to complete phase two of our playground renovation. Phase two includes stepping pods, chinning bar, and ball hoop. On June 4, 2025, the PTO unanimously voted to contribute \$12,000 to the Board of Education for the completion of phase two.

Recommendation:

- Approve and accept with gratitude the donation of \$12,000 to the TECEC Playground as presented.

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting – August 12, 2025

Dr. Semmel

Agenda Item – III-C

Approval/Minutes

- BOE Regular Meeting of July 8, 2025
- BOE Special Meeting/Executive Session of August 6, 2025

Recommendation:

Approve the minutes of the above noted meetings.

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT
Long Hill Administration Building
Regular Meeting – July 8, 2025
Minutes

The Trumbull Board of Education met for a Regular Meeting at the Long Hill Administration Building.

Members present:

L. Timpanelli - Chairman
J. Norcel – Vice Chair
L. Nuland - Secretary
C. Bandecchi
J. McNamee
M. Petitti
A. Squicciarro

Agenda Item I—Call to Order

The meeting was called to order at 7:00 p.m.

Agenda Item II—Preliminary Business

- A. Salute to the Flag - The Public Session began with the Pledge of Allegiance to the Flag.
- B. Introduction of Business Manager - The Superintendent introduced the new Business Manager, Ms. Alison Pierce, who brings with her two decades of experience in public school finance. She has previously held the same role and we are confident in her ability to effectively manage the Trumbull Public School District.

Also, introduced at this evening's meeting: the new TEA BOE Representative - Nedda Carrano and our two new Student BOE Representatives: Danielle Lyon and Naomi Mickens.

- C. Correspondence – Mrs. Nuland reported: Maryelena Palmer wrote about her concerns regarding personnel. Bree Ann Prezioso writes that she continues to have concerns regarding special education. Sandra Kucznski has concerns over substitute shortages. Kate Magness shared her appreciation of Mr. Steve, the driver of Booth Hill bus #6. Kim Petrafesa, Venessa Pall, John Petrafesa, Lena Palmer, Jennifer Claydon, Devin Ruggiero and Diane Norlander are advocating for another 2nd grade section at DFS.
- D. Public Comment
There were no Public Comment sign-ups for tonight's meeting.
- E. Superintendent Report- Dr. Semmel
Our hiring process is on track and yielding strong candidates, and we are confident that we are in a strong position as we head into the new school year. The Superintendent also sends his regards and wishes the Trumbull community a safe and enjoyable summer.

- F. Board Chairman Report – Mrs. Timpanelli wished the Trumbull community a happy and healthy summer.

Agenda Item III—Reports/Action Items

- A. Approval/Trumbull Administrative Support Staff (TASS) Bargaining Unit Contract
The Trumbull Administrative Support Staff (TASS) Bargaining Unit Contract from July 1, 2025, through June 30, 2029, was presented for full Board approval.

It was moved (Bandecchi) and seconded (Nuland) to approve the Trumbull Administrative Support Staff (TASS) Bargaining Unit Contract for July 1, 2025, through June 30, 2029, as presented. Vote: Unanimous in favor.

- B. The minutes of the BOE Regular Meeting of June 3, 2025, were presented for Board approval.

It was moved (Norcel) and seconded (Bandecchi) to approve the minutes of the BOE Regular Meeting of June 3, 2025 as presented. Abstain- Squicciarro. In favor- Timpanelli Norcel, Nuland, Bandecchi, McNamee, Petitti. Motion passes.

- C. Personnel

Dr. Semmel presented one certified resignation:

Moore, Bridget; social worker at Trumbull High School since August 2021, resigning effective June 30, 2025.

Dr. Semmel presented one non-certified retirement:

Butler, Lauren. Calendar year secretary to the Superintendent at the Long Hill Administration Building since October 2000, retiring effective July 31, 2025.

A motion was made (Norcel) and seconded (Squicciarro) to accept the resignations/retirements as presented. Vote: Unanimous in favor.

- D. Enrollment

Dr. Semmel presented updated data related to student enrollment in planning for the 2025-2026 school year. He will continue to monitor enrollment during the summer months and update the BOE.

- E. Approval/1:1 Insurance Fees

Mrs. Christina Hefele presented the proposed 1:1 insurance fee for the 2025-2026 school year as follows:

Grades 5-8 1:1 Program - \$25

THS Device Loaner Program - \$45

It was moved (Bandecchi) and seconded (Norcel) to approve the 1:1 insurance fees for 2025-2026 as presented. Vote: Unanimous in favor.

F. School Climate Update

Mr. Catalano, Director of Pupil Personnel Services, presented district level school climate survey results and discussed how the results will begin to inform the district's next steps with regard to school climate initiatives.

G. Approve/Interschool Food Services Agreement - Mr. Molyneux

It was moved (Bandecchi) and seconded (Norcel) to table the approval of the interschool food services agreement with Aspire until the August BOE meeting. Vote: Unanimous in favor

H. Financial Committee Update

Mrs. Norcel reported that the Finance Committee of the Board of Education met on June 26, 2025. Ms. Pierce presented the financial reports through May 31, 2025 for full Board approval.

It was moved (Bandecchi) and seconded (McNamee) to approve the financial report as of May 31, 2025 as presented. Vote: Unanimous in favor.

Adjournment

Board Members gave unanimous consent to adjourn the Public Session at 8:18 p.m.

Trumbull Public Schools
Trumbull Board of Education
Thursday, August 6, 2025
Special Meeting/Executive Session – 5:00 p.m.

Members present:

Lucinda Timpanelli, Board Chairman
Jackie Norcel, Vice Chairman
Lisa Nuland
Marie Petitti
Scott Wich

Members absent:

Chris Bandecchi
Julia McNamee
Alison Squicciarro

EXECUTIVE SESSION

It was moved (Norcel) and seconded (Nuland) to go into Executive Session at 4:59 p.m. for the purpose of interviewing the candidates for the position of THS A House Principal. The Superintendent and candidates were invited into Executive Session. Vote: All in favor.

It was moved (Norcel) and seconded (Nuland) to come out of Executive Session at 8:10 p.m. Vote: All in favor.

In Public Session –

A motion was made by (Norcel) and seconded (Wich) to approve the Superintendent be given the authority to offer the THS A House Principal position to the top candidate. Vote: All in favor.

Adjourned: 8:19 p.m.

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting, August 12, 2025

Dr. Semmel

Agenda Item III-D

Personnel

Appointments – Certified

The following staff were appointed for the 2025-26 school year:

Aloupis, Rebecca***; 6/19 (\$104,494) special education* teacher at Jane Ryan Elementary School.

Baker, Stephen; BA/4 (\$53,657) math* teacher at Trumbull High School.

Beardsley, Nolan; MA/7 (\$64,423) social studies teacher at Trumbull High School.

Bedoya, Marianna*; MA/10 (\$73,346) Spanish* teacher at Madison Middle School.

Boughton, Heather; MA/21 (\$113,845) teacher of the deaf* district wide.

Boulton, Dawn***6/21 (123,538) science* teacher at Trumbull High School;

Dallape, Olivia; MA/6 (\$62,468) music teacher at Jane Ryan Elementary School.

Diaz, Angel; MA/8 (\$68,453) business teacher at Trumbull High School.

Garcia, Lauren; MA/9 (\$71,120) math* teacher at Madison Middle School.

Hutchings, Everette; Category IV/2 (\$168,979) House Principal at Trumbull High School.

Jones, Lauren; 6/8 (\$73,411) school counselor at Trumbull High School.

Kovi, Robert; 6/21 (\$123,538) technology integration specialist at Trumbull High School.

Lewis, Saraya; MA/6 (\$62,453) English teacher at Trumbull High School.

Mathew, John; MA/4 (\$58,734) social studies* teacher at Trumbull High School.

Mercado, Desiree; MA/5 (\$60,572) elementary teacher at Frenchtown Elementary School.

Pierce, Alison; (\$183,000) Business Administrator at the Long Hill Administration Building.

Piraneo, Michael*; MA/19 (\$99,019) music teacher at Middlebrook Elementary School.

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting, August 12, 2025

Dr. Semmel

Agenda Item III-D

Personnel

Appointments – Certified

Prieto, Jacqueline***; 6+15/18 (\$102,171) English Language Learner* teacher district wide.

Sherwill, Marissa***; 6/14 (\$88,201) school psychologist at Jane Ryan Elementary School.

Towne, Olivia; MA/4 (\$58,734) art teacher at Hillcrest Middle School.

Tuttle, Jacqueline*; 6/8 (\$73,411) special education* teacher at Trumbull Early Childhood Education Center.

Wasikowski, Leanna; 6/11 (\$80,763) special education* teacher at Jane Ryan Elementary School.

Recommendation:

Receive and file.

Resignations – Certified

Goodman, Linda; science teacher at Trumbull High School since August 2012, retiring effective June 30, 2025.

Wood, Deanna; (.6) reading teacher at Hillcrest Middle School since August 2024, resigning effective July 9, 2025.

Siano, Christopher; house principal at Trumbull High School since July 2020, resigning effective August 12, 2025.

McNamara, Sheridan; English teacher at Trumbull High School since August 2022, resigning effective July 23, 2025.

Recommendation:

Accept.

*Designated teacher shortage area

**THS Graduate

***Trumbull Resident

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting – August 12, 2025

Dr. Semmel

Agenda Item – III-E

2025-2026 Enrollment Update

In planning for 2025-2026, Dr. Semmel will present updated data related to student enrollment.

Recommendation:

Review and discuss



Trumbull Board of Education

August 12, 2025

2025-26 Planning Updates: Student Enrollment

*Martin J. Semmel, Ed.D.
Superintendent*

Kindergarten Actual vs. Projected

<u>2024 - 2025</u>	<u>7/8/2024</u>		<u>8/12/2024</u>		<u>October 1, 2024</u>	
KINDERGARTEN	Actual	Projected	Actual	Projected	Actual	Projected
Booth Hill	69	73	74	73	74	73
Daniels Farm	53	76	56	76	57	76
Frenchtown	69	77	71	77	77	77
Jane Ryan	48	66	61	66	62	66
Middlebrook	66	72	72	72	74	72
Tashua	49	60	52	60	55	60
<u>2025 - 2026</u>	<u>7/8/2025</u>		<u>8/12/2025</u>		<u>October 1, 2025</u>	
KINDERGARTEN	Actual	Projected	Actual	Projected	Actual	Projected
Booth Hill	62	70	63	70		70
Daniels Farm	62	64	69	64		64
Frenchtown	60	69	70	69		69
Jane Ryan	64	58	64	58		58
Middlebrook	67	68	69	68		68
Tashua	65	53	68	53		53

Enrollment K-5: Booth Hill

BHS Grade	Enrolled students	Scheduled sections	Analysis
Kindergarten NESDEC Projected	70		
Kindergarten Actual	63	3	Reduce to 3 sections (move to DF)
Grade 1	76	4	
Grade 2	73	4	
Grade 3	95	4	
Grade 4	98	4	
Grade 5	90	4	
TOTAL	495	23	

Class Size Guidelines

Grades K,1,2: 22 students / section

Grades 3-5: 25 students / section

Enrollment K-5: Daniels Farm

DFS Grade	Enrolled students	Scheduled sections	Analysis
Kindergarten NESDEC Projected	64		
Kindergarten Actual	69	4	Increase to 4 sections (move BH section)
Grade 1	55	3	
Grade 2	92	4	
Grade 3	78	4	
Grade 4	86	4	
Grade 5	82	4	
TOTAL	462	23	

Class Size Guidelines

Grades K,1,2: 22 students / section

Grades 3-5: 25 students / section

Enrollment K-5: Frenchtown

FT Grade	Enrolled students	Scheduled sections	Analysis
Kindergarten NESDEC Projected	69		
Kindergarten Actual	70	4	Number is increasing and now expecting over 70 students
Grade 1	69	4	
Grade 2	79	4	
Grade 3	93	4	
Grade 4	100	4	
Grade 5	89	4	
TOTAL	500	24	

Class Size Guidelines

Grades K,1,2: 22 students / section

Grades 3-5: 25 students / section

Enrollment K-5: Jane Ryan

JR Grade	Enrolled students	Scheduled sections	Analysis
Kindergarten NESDEC Projected	58		
Kindergarten Actual	64	3	
Grade 1	61	3	
Grade 2	67	3	
Grade 3	89	4	
Grade 4	83	4	
Grade 5	76	3	Continue to monitor for increase
TOTAL	440	20	

Class Size Guidelines

Grades K,1,2: 22 students / section

Grades 3-5: 25 students / section

Enrollment K-5: Middlebrook

MB Grade	Enrolled students	Scheduled sections	Analysis
Kindergarten NESDEC Projected	72		
Kindergarten Actual	69	4	
Grade 1	77	4	
Grade 2	67	3	Continue to monitor
Grade 3	91	4	
Grade 4	91	4	
Grade 5	89	4	
TOTAL	484	23	

Class Size Guidelines

Grades K,1,2: 22 students / section

Grades 3-5: 25 students / section

Enrollment K-5: Tashua

TA Grade	Enrolled students	Scheduled sections	Analysis
Kindergarten NESDEC Projected	60		
Kindergarten Actual	68	4	Increase to 4 sections - add position?
Grade 1	58	3	
Grade 2	57	3	
Grade 3	72	3	
Grade 4	70	3	
Grade 5	63	3	
TOTAL	388	19	

Class Size Guidelines

Grades K,1,2: 22 students / section

Grades 3-5: 25 students / section

Grades K-5: **Summary**

Grade	Enrolled students	Scheduled sections	Analysis
Kindergarten	406	22	Make moves as described
Grade 1	396	21	No expected changes
Grade 2	435	21	No expected changes
Grade 3	518	23	No expected changes
Grade 4	528	23	No expected changes
Grade 5	489	22	No expected changes
TOTAL	2,772	132	

Grades 6 - 12

Summary Year to Year

Grade	Last Day of School 6/11/25	Enrolled 8/12/25	Current Net Gain/Loss
Hillcrest	800	779	-21
Madison	856	859	3
THS	2,173	2,180	7
TOTAL SECONDARY	3,829	3,818	-11

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting – August 12, 2025

Mr. Molyneux, Mrs. Pierce

Agenda Item – III-F

Approval of the Interschool Food Service
Agreement

- The Food Service Department has reached a proposed Agreement with Aspire to provide lunches. This does not increase District FTEs nor add cost to the Food Service Department. The Agreement will result in increased profit for Trumbull Public Schools.

Recommendation:

- Approve the Interschool Food Service Agreement with Aspire.

Full-service Interschool Agreement Form for School Year 2025-26

Agreement between:

Trumbull Public School

14000-1

Name of providing sponsor

Agreement number:

and the recipient sites indicated below.

Recipient Site Information

- For each recipient site, indicate the complete name and address, the type of school (public, private, or residential child care institution [RCCI]) and whether it is an existing or new site.

Recipient site Provide complete name of program and include name of governing agency if applicable	Type of school (check one)	Address, town, and zip code	Existing or new site *(check one)
Aspire Living and Learning Academy (formerly the Institute of Professional Practice Inc.)	☐ Public ☐ RCCI ☒ Private	7 Cambridge Drive, Trumbull, CT.	☐ Existing site ☒ New site
<i>Enter site name</i>	☐ Public ☐ RCCI ☐ Private	<i>Enter address</i>	☐ Existing site ☐ New site
<i>Enter site name</i>	☐ Public ☐ RCCI ☐ Private	<i>Enter address</i>	☐ Existing site ☐ New site
<i>Enter site name</i>	☐ Public ☐ RCCI ☐ Private	<i>Enter address</i>	☐ Existing site ☐ New site
<i>Enter site name</i>	☐ Public ☐ RCCI ☐ Private	<i>Enter address</i>	☐ Existing site ☐ New site
<i>Enter site name</i>	☐ Public ☐ RCCI ☐ Private	<i>Enter address</i>	☐ Existing site ☐ New site

Full-service Interschool Agreement Form for School Year 2025-26

Recipient site Provide complete name of program and include name of governing agency if applicable	Type of school (check one)	Address, town, and zip code	Existing or new site *(check one)
<i>Enter site name</i>	☐ Public ☐ RCCI ☐ Private	<i>Enter address</i>	☐ Existing site ☐ New site
<i>Enter site name</i>	☐ Public ☐ RCCI ☐ Private	<i>Enter address</i>	☐ Existing site ☐ New site
<i>Enter site name</i>	☐ Public ☐ RCCI ☐ Private	<i>Enter address</i>	☐ Existing site ☐ New site
<i>Enter site name</i>	☐ Public ☐ RCCI ☐ Private	<i>Enter address</i>	☐ Existing site ☐ New site

* **Note:** An **existing site** is a school that is currently listed in the providing sponsor's online agreement. A **new site** is a school that is not currently listed in the providing sponsor's online agreement. For all new sites indicated above, the providing sponsor must submit a letter to the CSDE stating the site name, address, and town; the Child Nutrition Programs being offered (e.g., NSLP, SBP); the age range of students being served; the effective start date; and a W-9 indicating non-profit status. Scan and email the letter and supporting documentation of non-profit status to Susan Alston at susan.alston@ct.gov. **Attach a copy of the new site letter to this form.**

2. **Indicate all programs covered under this agreement.** Check all that apply.

- ☒ National School Lunch Program (NSLP)
- ☒ School Breakfast Program (SBP)
- ☐ Afterschool Snack Program (ASP)

This agreement between the Trumbull Public Schools Board of Education (**providing sponsor**) and Aspire Living and Learning Academy (**recipient site**) contains all the terms and conditions agreed to by the parties and cannot be changed except by written amendment signed by both parties.

This agreement shall begin on 08.29.2025 and shall continue until 06.12.2025. This agreement may be terminated if both parties mutually agree or either party is not in compliance with the requirements of this agreement.

Section 1 – Responsibilities of Providing Sponsor

The Trumbull Public Schools Board of Education (providing sponsor) agrees to:

1. Appoint a **providing sponsor representative**, Chris Molyneux, Director of Food Service, to be the point person for communication between the parties of this agreement. Regular meetings with a recipient site designee will be held to assess the Child Nutrition Programs. The providing sponsor will record the minutes of the meetings. A copy of the minutes will be kept on file at both sites.
2. Prepare and distribute school breakfast and lunch, in accordance with specified regulations of the NSLP and SBP.
3. Establish collection procedures for the recipient site.
4. Provide trained food service personnel to administer the Child Nutrition Programs at the recipient site.
5. Be responsible for the oversight of procedures of meal accountability, claiming, and accepting reimbursements for meals served on behalf of the recipient site.
6. Conduct all applicable onsite monitoring (no later than February 1) for the recipient site.
7. Oversee the processing and maintaining of all free and reduced meal applications for the recipient site. This includes all master rosters sheets and conducting verification according to federal and state guidelines. This also includes obtaining access to the district's direct certification list for the sole purpose of making the district's students eligible for free or reduced-price (if applicable) meals via direct certification. The district understands that the direct certification data collection contains personally identifiable information that is confidential pursuant to federal and state law. By accessing direct certification, the district acknowledges that the information contained therein shall only be disclosed to the authorized personnel as outlined in part 7 in the USDA's *Eligibility Manual for School Meals*. The district further agrees that this information will only be used for the CSDE's conduct of business and that there are penalties for improper disclosure established by the National School Lunch Act.

List the district's direct certification contact:

Chris Molyneux

cmolyneu@trumbullps.org

Name of direct certification contact

Email

8. Oversee the preparation and delivery (if applicable) of such meals (or have meals ready for pick up) at 7:30am (breakfast) and 11:45am (lunch). All meals delivered will be at

Full-service Interschool Agreement Form for School Year 2025-26

the required temperature and in appropriate containers meeting all current health standards. The meals will be delivered wholesome and consumable and will comply with the Connecticut Department of Public Health's food safety regulations and Hazard Analysis Critical Control Point (HACCP) requirements. All delivery containers will remain the property of Trumbull Public Schools.

9. Prepare and distribute menus to all children two weeks prior to the start of the month.
10. Provide utensils, dinnerware, and related supplies.
11. Provide all equipment needed to serve all meals. This equipment shall remain the property of Trumbull Public Schools. The Aspire Living and Learning Academy shall be responsible for maintaining this equipment. In the case of abuse, Trumbull Public Schools retains the right to charge Aspire Living and Learning Academy for replacement/repair.
12. Establish set prices for student and adult meals as agreed upon by the two parties and indicated below. **Note:** If the recipient site is approved for the Community Eligibility Provision (CEP), the price is zero.
 - The charge for each **full-price** student breakfast will be \$ \$2.50.
 - The charge for each **reduced-price** student breakfast will be \$ \$.30 (cannot exceed 30 cents).
 - The charge for each **full-price** student lunch will be \$ \$3.85.
 - The charge for each **reduced-price** student lunch will be \$ \$.40 (cannot exceed 40 cents).
 - The charge for each **adult lunch** will be \$ \$4.75.
 - The charge for each **full-price** snack will be \$ N/A.
 - The charge for each **reduced-price** snack will be \$ N/A (cannot exceed 15 cents).
13. Place orders, accept, and utilize USDA Foods on behalf of the recipient site.
14. Food Services will provide student and Adults identification numbers, that will be used to enter into Mosaic POS system daily for each meal period. Food Service Director Chris Molyneux will train Aspire staff how to use the POS system on a tablet provided by Food Services. Food Services will also provide food safe transportation and will have items ready for delivery at Trumbull HS for 45 mins before each meal. Aspire is responsible for picking up and returning the food safety bags to the High School for the following meals. All Free & Reduced application will be sent to Food Service at 6254 Main Street Trumbull, Connecticut 06611.

Section 2 – Responsibilities of Recipient Agency

The Aspire Living and Learning Academy agrees to:

1. Appoint a **recipient site representative**, Lisa Riggi-School Principal, to be the point person for communication between the parties of this agreement. This person shall attend regular meetings held with the providing sponsor to assess issues related to the Child Nutrition Programs. A record of the meeting will be kept on file at both sites.
2. Comply with all federal and state regulations related to the NSLP Trumbull Public Schools and Aspire Living and Learning Academy, as communicated by the providing sponsor's representative, *Chris Molyneux*.
3. Maintain accurate meal counting and claiming records on a daily basis.
4. Implement all corrective action that is required as a result of any findings cited during the on-site monitoring reviews conducted by the providing sponsor.
5. Provide suitable dining arrangements for the children to participate fully in their meal experiences.
6. Take active responsibility for apprising the providing sponsor of any schedule changes, field trips, etc. that may cause a change in meal preparation amounts.
7. Comply with all state and federal regulations related to the sale of competitive foods, i.e., foods and beverages sold separately from reimbursable meals.

Full-service Interschool Agreement Form for School Year 2025-26

8. Implement one of the local school wellness policy (LSWP) requirements below. (Check the applicable requirement.)

- ☒ The recipient site will comply with the LSWP developed by Trumbull Public Schools. List the person responsible for LSWP oversight:

Chris Molyneux	Director of Food Service
Name	Title
203-452-4337	CMolyneux@trumbullps.org
Phone number	Email

OR

- ☐ The recipient site will develop and comply with the recipient site school's own LSWP that meets all federal and state regulations. List the person responsible for LSWP oversight:

<i>Insert name</i>	<i>Insert title</i>
Name	Title
<i>Insert phone number with area code</i>	<i>Insert email</i>
Phone number	Email

Full-service Interschool Agreement Form for School Year 2025-26

9. State Requirement for Unpaid Meal Charges Policy: Section 10-215 (b) and (c) of the Connecticut General Statutes require that every local or regional board of education must have a policy in place for students who do not have money in their account or in hand to cover the cost of the breakfast and/or lunch meal at the time of service. Check the applicable requirement below.

- ☒ The recipient site will comply with the Policy for Unpaid Meal Charges developed by Trumbull Public Schools. List the person responsible for oversight and training:

Chris Molyneux	Director of Food Service
Name	Title
203-452-4500	CMolyneux@trumbullps.org
Phone number	Email

OR

- ☐ The recipient site will develop and comply with the recipient site school's own Policy for Unpaid Meal Charges that meets all federal and state regulations. List the person responsible for oversight and training:

<i>Insert name</i>	<i>Insert title</i>
Name	Title
<i>Insert phone number with area code</i>	<i>Insert email</i>
Phone number	Email

10. The recipient school is responsible for paying any meal charges accrued to the providing sponsors by June 30.

Full-service Interschool Agreement Form for School Year 2025-26

Section 4 – Signatures of authorized representatives

This agreement must be signed by the appropriate **authorized representatives** from the providing sponsor and the recipient site. For the providing sponsor, the authorized representative is an individual listed on the district's Agreement for Child Nutrition Programs (ED-099) with the CSDE. This is the person who is authorized to approve and submit the online claims for reimbursement (**not** the food service director). For the recipient site, the authorized representative is the principal or executive director of the school.

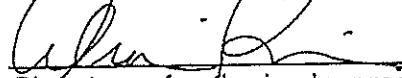
Signature of Providing Sponsor

Alison Pierce

Print name of authorized representative

Business Administrator

Title of authorized representative



Signature of authorized representative

7/3/25

Date

Signature of Recipient Site

Lisa Riggi

Print name of authorized representative (principal or executive director)

Executive Director

Title of authorized representative



Signature of authorized representative (principal or executive director)

July 3, 2025

Date

Scan and email this completed form by July 1, 2025, to Sean Fogarty at sean.fogarty@ct.gov. **Note:** The completed interschool agreement must be submitted to the CSDE by **July 1, 2025**, for the sponsoring district to receive HFC payments for any recipient sites in school year 2025-26. If the interschool

Full-service Interschool Agreement Form for School Year 2025-26

agreement is received after this date, recipient site lunch counts will not be included in the total number of reimbursable lunches that are used to determine the sponsoring district's HFC payments for school year 2025-26.

Full-service Interschool Agreement Form for School Year 2025-26

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. fax: (833) 256-1665 or (202) 690-7442; or
3. email: program.intake@usda.gov

This institution is an equal opportunity provider.

The Connecticut State Department of Education is committed to a policy of equal opportunity/affirmative action for all qualified persons. The Connecticut Department of Education does not discriminate in any employment practice, education program, or educational activity on the basis of race; color; religious creed; age; sex; pregnancy; sexual orientation; workplace hazards to reproductive systems, gender identity or expression; marital status; national origin; ancestry; retaliation for previously opposed discrimination or coercion, intellectual disability; genetic information; learning disability; physical disability (including, but not limited to, blindness); mental disability (past/present history thereof); military or veteran status; status as a victim of domestic violence; or criminal record in state employment, unless there is a bona fide occupational qualification excluding persons in any of the aforementioned protected classes. Inquiries regarding the Connecticut State Department of Education's nondiscrimination policies should be directed to: Attorney Louis Todisco, Connecticut State Department of Education, by mail 450 Columbus Boulevard, Hartford, CT 06103-1841; or by telephone 860-713-6594; or by email louis.todisco@ct.gov.

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting – August 12, 2025

Mr. Molyneux, Mrs. Pierce

Agenda Item – III-G

Approval of the Child Nutrition Program
ED-099 Agreement Signatory Change Form

- The Food Service Department would like to add Ms. Pierce as an authorized signature on the ED-099 Agreement.

Recommendation:

- Approve the ED-099 Agreement

Connecticut State Department of Education

Authorized Signatures Change Form

Read the [Instructions for Completing the Authorized Signatures Change Form](#) before completing this form. Scan and email the completed form to CNPermanentAgreement@ct.gov. Include "Authorized Signatures Change Form" in the subject line of the email.

This is to certify that on August 12th 2025, as shown in the minutes of Trumbull BOE the following action was taken to revise the authorized signers of the **ED-099 Agreement for Child Nutrition Programs**.

1. **Signature 1:** The person designated below is authorized to sign this agreement and to sign claims for reimbursement.

Signature _____ Printed name Dr. Marty Semmel

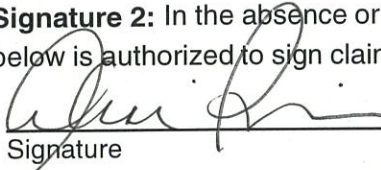
Superintendent of Schools _____ Date _____

Title (superintendent of schools, mayor, selectman, president, chairperson of the board, pastor, or commissioner)

msemmel@trumbullps.org _____ 203-452-4333

Email Phone number

2. **Signature 2:** In the absence or incapacity of the first designated individual, the second person designated below is authorized to sign claims for reimbursement.

 Printed name Alison Pierce

Signature _____ Printed name

Business Manager _____ 8/12/2025

Title (assistant superintendent, business official, principal, headmaster, city or town manager, executive director, or deputy commissioner) Date

apierce@trumbullps.org _____ 203-452-4332

Email Phone number

3. **Signature 3:** The signature below certifies the above action.

Signature _____ Title (secretary of corporation, town clerk, secretary of the board)

This institution is an equal opportunity provider.

For state use only

Effective date: _____	Agreement numbers: School programs: _____	Child care centers: _____ Adult day care centers: _____	Day care homes: _____ Summer food service: _____
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TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting – August 12, 2025

Dr. Semmel

Agenda Item – III-H

District Improvement Plan (DIP) 2025-2026

Dr. Semmel will present the District Improvement Plan for 2025-2026.

The plan is developed through the District's Professional Learning Community comprised of school and district administrators, Program Coordinators and Department Chairs. Each school improvement team also has an opportunity to provide feedback during the development process.

At the mid-year and end-of-year, the Superintendent provides a report detailing the outcomes on the approved goals which are ultimately shared with all families and staff as well as placed on the district website.

Recommendation:

Review and Approve

Trumbull Public Schools District Improvement Plan 2025-2026

Goal 1- Ensuring the Physical, Social and Emotional Well-Being of All Students and Staff

To ensure physical, social, and emotional well-being at every school, Trumbull Public Schools will use resources and implement practices that maintain and/or further develop safe, inclusive, nurturing, and positive learning environments.



Actions to Support Physical, Social, and Emotional Well-Being of All Students & Staff

District-Based Strategy	Who Will be Responsible?	District Results-Based Accountability Indicator for 2025-26
Strengthen communication and tactical procedures for school, district, and town based incidents that may affect safety	Scott Sikora, SRO, District Safety Team, Marty Semmel	- Monthly- Representative from District Safety Team shares out at monthly Principal Meetings - Quarterly- Communication draft document library is expanded for principal/administrator reference by Assistant Superintendent - Changes to the district and school safety plans are initiated as needed - After Action Review is conducted after all major security concerns - Annually- conduct Table Top Exercise - Formally Establish District Crisis Response Team (DCRT) - Protocol library is started by DCRT - Identify and train members of DCRT in CSTAG - Crisis Climate Checklist is drafted for district crises and next steps
Familiarize all employees with the latest legal mandates and procedures, especially if newly hired in the district	Joe Chella/ Human Resources	- Monthly, the percentage of completed annual and required training modules with the latest legal mandates and procedures, especially if newly hired in the district, will be tracked for completion. - Implement and monitor a system for mandated trainings for all staff hired throughout the school year (trainings completed within 60 days of hire) 100% of all staff newly hired after September 2025 participate in required training and receive onboarding that aligns them with school staff. - All new employees complete mandated trainings within 60 days of hire - All new employees will have a contact person within the building (or buildings) they are assigned, for routine questions to assist with onboarding
Develop a systematic and cohesive approach to address	Dean Catalano, Sue Iwanicki (for MTSS),	Create district-wide vision for Social Emotional Learning (mid-year)

Social Emotional Learning within the Multi-Tiered System of Support (MTSS) Framework	Mental Health Supervisor, PPS Leadership, school administrators, educators and staff	• Develop SEL framework that incorporates CASEL's core competencies and TPS Vision of the Graduate (mid-year) • Create horizontal alignment at each level by establishing common SEL practices to include explicit and embedded SEL instruction (EOY 2026) • Create coherence and alignment between district and building-level working groups by developing expectations and common language for SEL and Restorative Practices (EOY 2026) • Define SEL interventions at each tier for each level (EOY 2026) • Develop or identify universal SEL screener (EOY 2026) • Develop district-wide expectations and common language for SEL and Restorative Practices (EOY 2026) • Train core group of staff in advanced restorative practices (train-the-trainer model) (EOY 2026) • Develop and implement a series of professional learning opportunities in restorative practices (EOY 2026) • Train all mental health staff in Dialectical Behavior Therapy (DBT) (EOY 2026) • Create SEL/Mental Health section on TPS Website to include resources for families (EOY 2026) • Create a schedule of opportunities of parent/families training or workshops aligned to SEL and Restorative Practices (EOY 2026) . • Conduct a year-end analysis report to include the next level of work (EOY 2026)
Schools will institute protocols that identify disengaged youth and methods to increase belonging and attendance	Building Leadership Teams	• Each school above the 5% target will reduce their chronic absenteeism by 10%, as compared to the final chronic absenteeism rate identified for each school through the end of the year in Infinite Campus • By September 30, define and implement a universal process/procedures to be used at schools with regard to notifications, letters, contacts, and attendance meetings. Thresholds will be identified where an increase in the intensity of student and family support will occur • Monthly Superintendent S'More will periodically include messaging on the importance of student attendance and how parents will be notified of attendance concerns. • Implement a new Infinite Campus workflow module and develop a universal

		process for notifications, logging contacts, and thresholds to streamline the attendance process and improve data quality for each school building.
Implement strategies and supports to help promote a healthy digital balance for students in order to provide a school environment that is intellectually, physically, and emotionally safe and healthy	Building Leadership, District Leadership	• For the Fall of 2025, implement a cohesive, comprehensive policy that includes language that incorporates age-appropriate restrictions that align with developmental considerations of students based on the State of CT position statement on personal technology use in schools. • Review the web filtering/monitoring settings in GoGuardian to put in additional safeguards as needed to promote student safety and a healthy digital balance including restricting device time, reviewing proxy settings, reviewing categories and alert notifications. • Incorporate new lessons from the State of CT Model Digital Citizenship curriculum at all levels and submit new library curriculum for K-5 to curriculum committee for review that focus on digital wellness.

Goal 2: Optimize Teaching & Learning

Trumbull Public Schools will continue to provide high quality teaching that emphasizes the use of high-leverage instructional strategies in which educators deliver our TPS curriculum with fidelity.

Actions to Optimize Teaching & Learning		
District-Based Strategy	Who Will be Responsible?	Results-Based Outcomes
Empower students to develop skills that prepare them for after high school and beyond using the lens of the Vision of the Graduate	Marty Semmel, Dean Catalano, Sue Iwanicki, Stacy Murphy, principals, curriculum developers, educators and staff	• To ensure consistency, districtwide, a skill or disposition will be recognized, according to a district calendar, each month by faculty and staff. Resources for families will be included in the district newsletter as appropriate. • Vision of the Graduate (VoG) highlights will continue to be reflected at each grade level through: ○ Elementary school newsletters and report cards (once per trimester,) Also suggest teachers mention at Back to School Night ○ Middle school assignments with one featured in the student portfolio,

		○ High School staff will monitor and measure VOG skills and dispositions as outlined in the THS improvement plan. Families will be made aware of outcomes at the conclusion of each course on their digital report card. ○ Integration within curriculum as revised will continue, school-based restorative practices, as well as school assemblies.
Use professional learning and student outcomes to assess practices and address factors which may contribute to differential outcomes among students	Dean Catalano, Marty Semmel, Sue Iwanicki, Christina Hefele, Principals and members of the district and school-based leadership teams	● The MTSS committee will meet once a trimester to reflect on progress and identify professional development needs. ● By May 2026, MTSS district handbook (K-8) will be further revised with strategies to address identified needs. ● A minimum of one strategy per semester will be identified and implemented to increase family education regarding academic pathways and advanced coursework. ● By mid-November 2025, a further update will be implemented in the 2026 THS Program of Studies that will reflect analysis of prerequisites and adapt/eliminate language that is unnecessarily restrictive across course requirements. ● By the end of November 2025, each of the SELT goals will have their focus area developed with outcomes to share by May 2026.
Ensure high-quality teaching and learning of Reading PREK-12 as well as compliance with state mandates related to literacy	Sue Iwanicki, Marty Semmel, principals, K-5 ELA Program Leader, literacy consultants, instructional team leaders, K-12 educators of literacy	● Elementary schools will demonstrate the impact of improved instruction with the full implementation of Bookworms through: ○ Instructional coaching cycles connected to student learning outcomes ○ Refinement of mechanical and routine uses of the new materials to integration of instructional materials ○ Systematic progress monitoring tied to professional learning (coaching, grade level meetings, faculty meetings, professional learning days) ○ Efforts to engage families in supporting student learning ● Middle schools will begin revision and pilot of the new ELA and Reading Curriculum in grades 6-8. Revised units will be presented by May 2026 or sooner. ● K-8 will have continued exposure to professional learning regarding the Science of Reading and other high-impact literacy practices. ● An ELA Curriculum Map for grade 6-8 will be drafted. ● K-8, each school with fewer than 80% of students achieving goal or above will increase this score by 25% of the difference between their current

		score (i-Ready and/or SBA) and 80%. For example, a school with 70% of students reaching goal on grade 3 ELA would need to increase to at least a 72.5% for the next school year. $(70 + .25(80-70) = 72.5$ • Using the NEASC Collaborative Conference Report, THS will implement consistent tiered support in all classes to support students based on their individual needs. • THS will ensure high-quality teaching and learning in all academic content areas and achieve targeted student academic improvement in literacy. • For grades 9-12, the THS improvement plan will specifically identify target goals for students reaching at least a 600 on the Reading portion of the SAT and the overall Average score in reading for any grade taking a form of the PSAT/SAT. • For grades 9-12 students will achieve in the 70th percentile on the PSAT8/9 • For PSAT 10/11, at least three metrics will be identified in the THS School Improvement Plan with targeted increases that focus on increasing the overall average score, the percentage of students achieving the State benchmark, and decreasing the percentage of students earning below an identified threshold. • For grades 9-12, develop semester based common formative assessments that encompass important skill bands (problem solving, data analysis, expression of ideas, craft and structure) • Additional evidence may be shown through IABs, common formative assessments, unit tests, or i-Ready as applicable
Ensure high-quality teaching and learning of Pre K-12 Mathematics	Sue Iwanicki, Marty Semmel, K-5 Math Program Leader, Principals, Math Specialists, Middle School Instructional and Team Leaders as well as K-12 Math Teachers	• Each grade level band, PreK-12, teams will identify at least 3 effective Tier 1 instructional strategies that promote high expectations for all and require that students make their thinking visible, which could include play-based learning and Building Thinking Classrooms. • Communication regarding Mathematics Pathways will be updated via parent presentations, flyers, programs of study, and updates to the district website. • The new core mathematics text EdGems will be fully implemented along with a corresponding pilot 6, 7, and 8th grade curriculum. • For K-8, each school with fewer than 80% of students achieving goal or above will increase this score by 25% of the difference between their current score (i-Ready and/or SBA) and 80%. For example, a school with

		70% of students reaching goal on grade 3 Math would need to increase to at least a 72.5% for the next school year. $(70 + .25(80-70) = 72.5$ For grades 9-12, the THS improvement plan will specifically identify target goals for students reaching at least a 600 on the Math portion of the SAT and the overall Average score in Math for any grade taking a form of the PSAT/SAT.
Ensure high-quality teaching and learning of Science in grades and reinvigoration of Science opportunities PreK-12	Sue Iwanicki, principals, K-5 Science Program Leader, Middle School Team Leaders and K-12 Science Teachers	- By September 2025, grades 5-8 will have identified a calendar to discuss common assured assessments. - District Science Leaders will meet three times a year to analyze outcomes and make recommendations for next steps. - Articulation between levels, which include opportunities for classroom visits across schools and grade levels (5-6, 8-9) as possible - A calendar for the use of The Hillcrest Planetarium and Middlebrook Observatory will be analyzed for impact on student learning and a report will be produced by June 2026 indicating strengths, weakness, needs, and next steps. - Schools with fewer than 80% of students achieving goal or above will increase this score by 25% of the difference between their current score (NGSS) and 80%. For example, a school with 70% of students reaching goal on grade 5 NGSS would need to increase to at least a 72.5% for the next school year. $(70 + .25(80-70) = 72.5$ - For grade 11 NGSS, scores will remain in the top 10% of DRG's B and A.
Enhance learning outcomes and improve instructional effectiveness through the purposeful and ethical integration of technology to personalize learning, provide access to a wider range of resources, and create more engaging and interactive learning experiences	Christina Hefele, Technology Integrators, Library Media Specialists	- By August 2025, Revise AI Framework for Teacher Usage of AI to include updated student facing AI tools that are currently aligned with CT Data Privacy laws. - By Fall 2025, obtain approval of the Curriculum Committee of the revised K-5 Library curriculum which includes ethical use of AI and Digital Citizenship in the AI Age. - During school year 2025-2026, rollout access to district-wide, selected AI tool (selected by teachers in the AI pilot) to teachers that are looking for a solution that is aligned with their curriculum goals and provides supports for all students in an ethical and responsible way. - During the 2025-2026 school year 100% of students that are utilizing the district AI tool will need to first complete the student AI ethics module prior to their first classroom AI activity. - Provide ongoing professional learning opportunities for teachers to learn

		from teachers throughout the district who participated in the AI pilot during the 2024-2025 school year to understand what works, potential pitfalls and limitations. • Continue to offer teacher choice options on PD days on a variety of technology topics requested by teachers throughout the district. • Provide on-going support for parents regarding AI and digital tools via newsletter articles and workshops by issuing at least one newsletter and offering at least two workshops during the 2025-2026 school year.
Strengthen collective efficacy of educators and leaders through meaningful professional learning, goal setting, and feedback	Sue Iwanicki, Marty Semmel, Christina Hefele, Joe Chella, Admin Team and PDEC committee	• The district PDEC will meet a minimum of three times a year to discuss professional learning goals, outcomes, and next steps. • The district Leading & Learning PLC will meet monthly to analyze outcomes, explore strategies, share effective practices, and provide feedback on key district levers towards students' success. Instructional Rounds will be implemented 3 times a year, with revisions based on data collected from stakeholders in 2025.

Goal 3: Operational Excellence & Continuous Improvement

Trumbull Public Schools will implement coherent systems that generate leading and lagging data points to inform continuous improvement.

Actions that Ensure Excellence & Continuous Improvement		
District-Based Strategy	Who Will be Responsible?	Results-Based Outcomes
Ensure hiring and retention of high-quality, effective staff as positively contributing members of Trumbull Public Schools	Joe Chella/Admin	• TPS will promote our district openings to a diverse candidate pool to ensure the best additions to our school community, in accordance with our Increasing Educator Diversity Plan • All TPS administrators, leading the hiring process, will complete the state mandated workplace diversity training module if not completed during 2024-2025

		At least 40 “Stay” interviews are conducted which include a diverse cross-section of teaching staff
To build a cohesive, high-performing Business Office that ensures fiscal integrity, supports educational excellence, and empowers schools through transparent, efficient, and compliant financial operations	Business Manager, Assistant Business Manager	- Establish regular team meetings with clear agendas focused on strategic priorities and cross-training - Implement monthly budget monitoring protocols with variance analysis by object and line item - Develop a financial forecasting model that predicts year-end available balance with stated variance - Create a budget calendar with clear milestones and responsibilities - Provide quarterly budget status reports to school leaders and the Board of Education - Develop and deliver annual training for school secretaries and administrators on procurement, payroll, and budget procedures - Beginning in January make budget projections until year end, use spreadsheets detailing monthly spending in current and prior years - Implement quarterly meetings with School Administrators and Department Heads regarding a review of school/department budget and open PO's.
Provide high-quality physical learning spaces for students with a wide-variety of needs	Facilities Committee, Kevin Dion, Marty Semmel	Provide one update per semester to inform and update the Trumbull Community on both the Master Facilities Plan and Capital Plan
Continue improving communication and response times to the schools and administrators. Review all routes and invoices for efficiency and accuracy.	Transportation, Kevin Dion, Marty Semmel	- Ensure that Durham provides summer support per contract. - Review and confirm routes and hours before the start of the school year. - Review and confirm regular transportation routes are on budget from the start of the school year - Review current external transportation request process and ensure timely and effective response from Transportation staff. - Systematic review of special transportation with flowchart for helping to determine appropriate transportation needs
Create an effective building use process that captures all activities in the district and all costs associated.	Facilities, Kevin Dion, Marty Semmel	Use existing software to create an automated process for requests, approvals, notifications, and invoicing. Update the software data to include current usable hourly rates.

		• Provide needed training to support staff to implement the system with fidelity • Communicate process changes to the district staff.
Maintain audit readiness and review all Food Service documentation in schools to ensure compliance and accuracy. Review current kitchen equipment and needs.	Food Service, Chris Molyneux, Kevin Dion	• Monthly onsite audits and discussions with kitchen staff specifically on procedures, log books, equipment, and training needs. Ensure that documents are retained in a safe location and audit ready.
Review the expense reductions and operational efficiencies that the Custodial Manager position has identified and implemented.	Facilities, Kevin Dion, Marty Semmel	• Provide Quarterly updates to the Board on the Custodial Manager position's effectiveness and savings. Review Supply and OT savings.
Review building schedules to ensure optimization of teaching and learning that considers the current staffing, curriculum goals, and budgeting parameters	Marty Semmel, Sue Iwanicki, Christina Hefele, Joe Chella and building principals, department chairs, program leaders and instructional leaders (as needed)	• Recommendations for changes to master schedule and/or staffing for 26-27 will be requested into the budget for consideration where needed by October 17th, 2025. • Supplies that will be expected will be approximated by October 17th, 2025.
Further develop the capacity for paraeducators to effectively deliver services to students.	Dean Catalano, PPS leadership, principals and staff	• All secondary certified and non-certified staff undergo mandated transition training. • Development of PD schedule that includes evidence-based SEL intervention
Improve access to consistent, transparent, and easily navigated resources that support compliance and best practices in Special Education and Section 504 through digital innovation and staff empowerment	Director of PPS, PSAL Leadership	• By September 2025, provide professional development for PPS staff in use of the PPS digital space revisions. • Review the suitability of a Google Drive for our O.G. scope and sequence • Update the space and provide staff with information based on legal changes in real time. • Further revise the 504 section by December 2025.

Improve alignment between human resources, budgeting, and school operations by enhancing the accuracy and functionality of the Position Control system	Joe Chella	• By November 2025, capture position control numbers for budget preparation • By December 2025, and March 2026, prepare a report that using the Position Control platform that indicates the staff tracking
Advance operational effectiveness by leveraging technology to support seamless personnel management and onboarding practices	Joe Chella	• By October 2025, provide a summary of high leverage takeaways to streamline, ensure efficiency, and modernize practices as a result of the use of Personnel Actions and Onboarding platforms through Munis
Ensure accountability systems are in place for special transportation requests	Dean Catalano, PPS Leadership	• Develop a flow chart for when special transportation should be considered • Professional development around special transportation.

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting – August 12, 2025

Mrs. Norcel, Mrs. Pierce

Agenda Item – III-I

Approval of Interfund Transfers

- The Finance Committee of the Board of Education met on August 7, 2025 which included the review of the Interfund Transfers.

Recommendation:

- Approve the Interfund transfers as listed.

<u>Account #</u>	<u>Dr. (Cr.)</u>	<u>Intergovernmental Transfer #01912520-59001</u>	FY25 Amount
2051713-40401	Cr.	ELITE (Rent Expense)	(70,000.00)
2051717-40401	Cr.	Elementary Striings & Band (Salary Expense)	(150,000.00)
2051121-59001	Dr.	Athletics (205 Revenue)	300,000.00
2055904-59001	Dr.	E Rate (205 Revenue)	100,000.00
205-24004	Cr.	205 Due To/From	(180,000.00)
2009520-59001	Dr.	Magnet Grant (200 Revenue)	66,300.00
200-24004	Cr.	200 Due To/From	(66,300.00)
210-59001	Dr.	Food Service Allocation	85,315.00
210-24006	Cr.	210 Due To/From	(85,315.00)
001-11130	Cr.	FY25 Budget - 001-11130 AR	(331,615.00)
001-14900	Dr.	Contra to 205 Due To/From	180,000.00
001-24004	Dr.	Contra to 200 Due To/From	66,300.00
001-14902	Dr.	Contra to 210 Due To/From	85,315.00
<u>Town AJE</u>			
29110000-522205	Dr.	BOE Grant Expenses	66,300.00
01060000-522205	Cr	BOE Expenses	(66,300.00)

TRUMBULL BOARD OF EDUCATION
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting August 12, 2025

Agenda Item IV-A

Status of Negotiations

Please see below for status of negotiations
with the eight bargaining units.

Recommendation:

Receive and file.

STATUS OF NEGOTIATIONS

<u>Unit</u>	<u>Member of Board's Negotiating Team</u>	<u>Status of Negotiations</u>
Teachers TEA	Attorney Floyd Dugas Marie Petitti Alison Squiccimaro	The TEA Agreement covers the period from July 1, 2023 to June 30, 2026. Negotiations for a successor agreement have begun.
Administrators TAA	Attorney Floyd Dugas Marie Petitti Alison Squiccimaro	The TAA Agreement covers the period from July 1, 2024 to June 30, 2027.
Administrative Support Services	Attorney Floyd Dugas	The (TASS) Administrative Support covers the period from July 1, 2025 to June 30, 2029.
Custodial/Maintenance UPSEU LOCAL #424	Attorney Floyd Dugas	The Custodial/Maintenance Agreement covers the period from July 1, 2021 to June 30, 2025. Negotiations for a successor agreement have begun.
Paraprofessionals UPSEU LOCAL #424	Attorney Floyd Dugas	The Paraprofessional Agreement covers the period from July 1, 2021 to June 30, 2025. Negotiations for a successor agreement have begun.
Cafeteria Workers UPSEU LOCAL #424	Attorney Floyd Dugas	The Cafeteria Workers Agreement covers the period from July 1, 2024 to June 30, 2028.
UE Local #21 Supervisor/ Support Staff	Attorney Floyd Dugas	The UE Local #21 Supervisors and Support Staff Agreements cover the period of July 1, 2024 to June 30, 2027.