

**PITTSFORD CENTRAL SCHOOL DISTRICT**

Board of Education Meeting  
 Tuesday, July 8, 2025  
 Barker Road Middle School  
 (Link to Public Viewing on Website)

The REORGANIZATION AND REGULAR MEETINGS of the Pittsford Central School District Board of Education were held at 5:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, July 8, 2025.

BOARD MEMBERS PRESENT: J. Casey, S. Pelusio, D. Berk, K. Huels, E. Kay, R. Sanchez-Kazacos, R. Scott.  
 LEADERSHIP TEAM PRESENT: M. Pero, S. Clark, H. Clayton, S. Cutaia, T. Hasseler, N. Wayman, E. Woods.

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

1. Mr. Pero called the Reorganization Meeting to order at 5:02 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Mr. Pero administered the Oath of Office to District Clerk, Mrs. Deborah Carpenter.

3. Mrs. Carpenter administered the Oath of Office to re-elected Board member Mrs. Emily Kay.

4. Mrs. Carpenter administered the Oath of Office to re-elected Board member Mr. Dave Berk.

5. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for the Reorganization Meeting. **APPROVED: AGENDA**  
 Vote: Unanimously carried

Mrs. Huels arrived @ 5:05 pm

6. A motion was made by Mrs. Scott, seconded by Mrs. Pelusio and carried electing Mr. Jeff Casey to the office of President of the Pittsford Central School District Board of Education for the 2025/2026 school year. **APPROVED: J. CASEY PRESIDENT**  
 Vote: Unanimously carried

7. Mrs. Carpenter administered the Oath of Office to President Casey.

8. A motion was made by Mrs. Kay, seconded by Mrs. Scott and carried electing Mrs. Sarah Pelusio to the office of Vice-President of the Pittsford Central School District Board of Education for the 2025/2026 school year. **APPROVED: S. PELUSIO VICE-PRESIDENT**  
 Vote: Unanimously carried

9. Mrs. Carpenter administered the Oath of Office to Vice-President Pelusio.

10. Mrs. Carpenter administered the Oath of Office to Superintendent Pero.

11. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Berk regarding the following resolutions: **APPROVED: APPOINTMENTS**  
 Vote: Unanimously carried

2.

BE IT RESOLVED, that the below listed appointments be approved for the 2025/2026 school year, retroactive to July 1, 2025, with ratification for their acts performed in the ordinary course of their duties. School District Clerk, Mrs. Deborah Carpenter will give the District Treasurer, Assistant Treasurer and Internal Claims Auditor their Oath of Office in the course of their duties.

DISTRICT CLERK	Deborah Carpenter	\$24,882
DISTRICT TREASURER	Rachel Smith	\$97,284
ASSISTANT DISTRICT TREASURER	Terrence Hasseler	-----
INTERNAL CLAIMS AUDITOR	Ginny Winter	\$25.00/hr.
DEPUTY (SUBSTITUTE) CLAIMS AUDITOR	TBD	-----
DEPUTY (SUBSTITUTE) PURCHASING AGENT	Rachel Smith	-----
SCHOOL PHYSICIAN	Dr. Robert Tuite	-----
CHIEF CENSUS ENUMERATOR	Shana Cutaia	-----
DISTRICT DIGNITY ACT COORDINATOR	Shana Cutaia	-----
BUILDING DIGNITY ACT COORDINATORS	*See attached list	-----
CENTRAL TREASURER FOR EXTRA- CLASSROOM ACTIVITY FUNDS	Rachel Smith	-----
RECORDS MANAGEMENT OFFICER	Deborah Carpenter	-----
RECORDS ACCESS OFFICER	Deborah Carpenter	-----
DISTRICT ASBESTOS DESIGNEE	Matt Lopresti	\$4,000
TITLE IX OFFICER	Shawn Clark	-----
PURCHASING AGENT	Leslie Pawluckie	-----
DESIGNATED EDUCATION OFFICIAL	Shana Cutaia	-----
SAFETY COUNCIL	*See attached list	-----
REFERRALS TO CSE AND CPSE	*See attached list	-----
CSE COMMITTEE APPOINTMENTS	*See attached list	-----
CSE SUB COMMITTEE APPOINTMENTS	*See attached list	-----
CPSE COMMITTEE APPOINTMENTS	*See attached list	-----
ELECTION CHIEF INSPECTOR/CHAIRPERSON	To Be Appointed	\$25/hour
DATA COORDINATOR	Jami Kogler	-----
DATA PRIVACY OFFICER (DPO)	Matt Kwiatkowski	-----

BE IT RESOLVED that Harris Beach Murtha Attorneys at Law; Bond, Schoenick & King Attorneys; and Ferrara Fiorenza PC Attorneys and Counselors at Law be appointed as the school district's attorneys for the 2025/2026 school year.

BE IT RESOLVED that Mengel, Metzger, Barr & Co. LLP be appointed to conduct the District's regular audit, single audit, and extra-classroom audit for the 2025/2026 school year as per the previous year's engagement agreement and in accordance with Education Law Chapter 263.

BE IT RESOLVED that Freed Maxick be appointed to conduct the District's internal audit for the 2025/2026 school year as per the signed agreement.

BE IT RESOLVED that the District Audit Committee shall consist of three members of the Board of Education for the 2025/2026 school year. Members and committee charter will be approved by the Board following the first Audit Committee meeting.

BE IT RESOLVED that SEI Design Group Architects, P.C. be designated as the District's architect for the 2025/2026 school year.

BE IT RESOLVED that the Board of Education will appoint Impartial Hearing Officers on the Impartial Hearing Officer Rotational List from the New York State Education Department Impartial Hearing Reporting System for the 2025/2026 school year.

BE IT RESOLVED that the Board of Education, pursuant to Section 200.5(j) (3) of the Regulations of the Commissioner of Education, hereby appoints the president or vice president of the Board of Education, each such individual empowered to act alone, to make an appointment of the Impartial Hearing Officer when a special education impartial hearing is requested or initiated under Part 200 of the Regulations of the Commissioner of Education, for the 2025/2026 school year.

12. Motion was made by Mrs. Kay, seconded by Mrs. Pelusio and carried regarding the following designations:  
Vote: Unanimously carried

**APPROVED:  
DESIGNATIONS**

BE IT RESOLVED that the following banks and institutions be authorized as depositories for the 2025/2026 school year for District funds and/or authorized as institutions that the District may invest funds with:

<u>Depository Name:</u>	<u>Maximum Amount on Deposit</u>
J.P. Morgan/Chase	\$150,000,000
Canandaigua National Bank	\$ 50,000,000
Community Bank, NA	\$ 50,000,000
Customers Bank	\$ 50,000,000
NYCLASS/NYLAF	\$ 100,000,000
NY MuniTrust Empire Fund	\$ 50,000,000

BE IT RESOLVED that the Board of Education designates the following dates as Regular Meetings for the 2025/2026 school year, Annual Election/Budget Vote, Retreats, Building Tours, Audit Oversight Committee Meetings and July and August 2026 meetings:

Regular Meetings are held at Barker Road Middle School, 7:00 p.m. unless otherwise noted.

July 8 - Tuesday Reorganization/Regular Meeting (5:00 p.m.)  
 August 12 - Tuesday (5:00 p.m.)  
 September 9 - Tuesday  
 October 14 - Tuesday  
 November 4 - Tuesday  
 December 9 - Tuesday  
 January 13 - Tuesday  
 February 3 - Tuesday - 6:00 Work Session/7:00 Regular Meeting  
 February 24 - Tuesday - 6:00 Work Session/7:00 Regular Meeting  
 March 10 - Tuesday - 6:00 Work Session/7:00 Regular Meeting  
 April 14 - Tuesday - Budget Adoption and Regular Meeting  
 May 12 - Tuesday - Regular Meeting and Budget Hearing  
 May 19 - Tuesday - Annual Mtg. - Budget Vote/BOE Election (7 am - 9 pm)  
 June 16 - Tuesday

Summer 2026

July 14 - Tuesday - Reorganization/Regular Meeting (5:00 p.m.)  
 July 14/15 (Summer Workshop) Location/Times TBD  
 August 11 - Tuesday - Regular meeting (5:00 p.m.)

Board Retreats - 5:00-6:30 p.m. unless otherwise noted \*Dates are subject to change.

July 16, 2025  
 October 1, 2025  
 January 7, 2026

4.

April 8, 2026  
June 10, 2026

Building Tours: These are done on the same day as monthly Board visits for Elementary and Secondary.

Audit Oversight Committee Meetings – 3:30-4:30 p.m. – Location to be determined.

October 1, 2025  
December 3, 2025  
May 27, 2026

BE IT RESOLVED that the Daily Record be designated as the official newspaper for appropriate legal notices, to include bids, and the Rochester Business Journal be designated as the official newspaper for notice of the Annual Meeting only for the 2025/2026 school year.

13. Motion was made by Mr. Berk, seconded by Mrs. Scott and carried regarding the following resolutions:  
Vote: Unanimously carried

**APPROVED:  
AUTHORIZATIONS**

BE IT RESOLVED that the Assistant Superintendent for Business, and in his absence, the Superintendent, be authorized to certify payrolls for the 2025/2026 school year.

BE IT RESOLVED that the Superintendent designates the Assistant Superintendent of Human Resources to sign professional service contracts for individuals and the Assistant Superintendent for Business to sign professional service contracts for corporations per policies #5410, 5411 and 5412 for the 2025/2026 school year.

BE IT RESOLVED that the establishment of Petty Cash Funds, as listed below, be approved for the 2025/2026 school year:

Administration Building	Purchasing Agent	\$100
Allen Creek	Building Secretary	\$50
Mendon Center	Building Secretary	\$50
Thornell Road	Building Secretary	\$50
Barker Road Middle School	Building Secretary	\$100
Calkins Road Middle School	Building Secretary	\$100
Bus Garage	Transportation Secretary	\$100
Athletic Department	Athletic Director (cash drawer)	\$250
School Lunch (change fund)	Food Service Director	\$825
Summer Enrichment Inst. (change fund)	Dir. of Summer Enrichment Institute	\$300

BE IT RESOLVED that only the facsimile signature of the District Treasurer or Assistant District Treasurer are required for disbursing monies for all school district accounts for the 2025/2026 school year.

BE IT RESOLVED that the Superintendent of Schools or Assistant Superintendent for Business be authorized to make and approve budgetary transfers up to \$75,000 between appropriation function accounts for the 2025/2026 school year without prior Board of Education approval.

BE IT RESOLVED that the IRS reimbursement rate will be used for automobile mileage, meals and lodging rates for employees who must travel on District business in accordance with BOE Policy #6161 for the 2025/2026 school year.

BE IT RESOLVED that the Board of Education of the Pittsford Central School District, upon recommendation of the Superintendent of Schools, shall compensate Impartial Hearing Officers who have been certified by the Commissioner of Education of the State of New York to serve as Impartial Hearing Officers in accordance with Education Law Section 4404(1) and 8 N.Y.C.R.R. Section 200.1(x), at the following rates for services and expenses for the 2025/2026 school year:

[1] Certified Impartial Hearing Officers shall be compensated at the rate of one hundred dollars (\$100) per hour for time spent in pre-hearing, hearing, and post-hearing activities of researching and writing a decision. The District does not and will not pay for hearing dates which are adjourned or cancelled, regardless of the reason, when the adjournment or cancellation is on two or more business days' notice.

[2] Certified Impartial Hearing Officers will be reimbursed for reasonable and customary office expenses of photocopying, postage and facsimiles incurred and for travel time to and from the hearing at the rate of forty dollars (\$40) per hour.

[3] Automobile travel shall be reimbursed at the then-current per mile rate which is established from time-to-time for travel by District employees and representatives.

[4] Airline or train travel shall be reimbursed at the actual reasonable costs incurred by the Impartial Hearing Officer.

[5] The District will reimburse Impartial Hearing Officers for the cost of their lodging up to eighty dollars (\$80) per night with receipt submitted or fifty-five dollars (\$55) per night without receipt submitted for hearing dates that fall on consecutive days.

BE IT RESOLVED that the District shall participate in cooperative bids with other school districts, BOCES and/or municipalities when it is to the advantage of the District to do so for the 2025/2026 school year.

BE IT RESOLVED, that the District for the 2025/2026 school year may participate in the 2012 amendment to GML 103, "Piggybacking Exception" to purchase goods and services (apparatus materials, equipment and supplies) through the use of contracts let by the United States or any agency thereof, any state, any country, political subdivision or district of any state. The method of this exception of procurement is permitted on contracts issued by other governmental entities through a compliant competitive bidding process.

BE IT RESOLVED, that the District Treasurer and Assistant Treasurer shall be bonded in the amount of \$1,000,000 for the 2025/2026 fiscal year and the Internal Claims Auditor shall be bonded for \$250,000.

BE IT RESOLVED that the Board of Education of the Pittsford Central School District does hereby approve the list of purchasing card holders as set forth in the below schedule and in accordance with Policy #5321 for the 2025/2026 school year.

<b>Title</b>	<b>Card Holder</b>	<b>Per Use Limit</b>	<b>Daily Limit</b>
Asst. Superintendent for Business	M. Vespi	\$5,000	\$15,000
Interim Asst. Superintendent for Business	S. Covell	\$5,000	\$15,000
Asst. Superintendent for Human Resources	S. Clark	\$5,000	\$15,000
Asst. Superintendent for Instruction	H. Clayton	\$5,000	\$15,000
Purchasing Agent/ BOE Officer	L. Pawluckie	\$10,000	\$50,000
Purchasing Agent/BOE Officer	L. Pawluckie (Accounts Payable)	\$500,000	\$1,000,000
Director of Transportation	C. Grove	\$5,000	\$9,000
School District Clerk	D. Carpenter	\$3,000	\$5,000

6.

Director of Operations, Maintenance & Security	PCSD Maintenance Department J. Beardsley (card authorized users: J. Ross, S. Smith, B. Buell, D. Fursman, M. Miceli)	\$1,000	\$3,000
Grounds Foreman	M. Miceli	\$1,000	\$3,000
Director of Technology	M. Kwiatkowski	\$500	\$1,000

14. The following committee participation was determined by the Board of Education members for the 2025/2026 school year.

BOARD COMMITTEE APPOINTMENTS

A. Monroe County School Boards Association Committees

1. Executive  
Mike Pero, Superintendent  
Jeff Casey, BOE President
2. Leadership  
Jeff Casey, BOE President  
Sarah Pelusio, BOE VP (Alt)
3. Legislative  
Emily Kay  
Dave Berk (Alt)
4. District Operations  
Robin Scott  
Emily Kay (Alt)
5. Information Exchange  
Kim Huels  
Emily Kay (Alt)
6. Steering Committee  
Sarah Pelusio

B. District or Board Committees

1. Legislative Liaison  
Sarah Pelusio
2. Teacher Center Policy Board  
Emily Kay
3. Town/Village/School District Leadership  
Superintendent, BOE President, BOE Vice-President
4. Audit Oversight Committee  
Jeff Casey, Sarah Pelusio, Robin Scott
5. District Advocacy Committee  
Superintendent, President, Legislative Liaison
6. Community Engagement/ BOE Insight  
René Sanchez-Kazacos, Kim Huels, Dave Berk
7. Policy Committee Ad-hoc  
Kim Huels, Emily Kay, René Sanchez-Kazacos

BOE Self Evaluation – Jeff Casey will serve as an ex-officio member of the self-evaluation subcommittee work.

*\*Denotes subcommittee Chair*

## REGULAR MEETING

July 8, 2025

1. Mr. Casey called the Regular Meeting to order at 5:11 p.m.
2. Motion was made by Mrs. Huels, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this evening's meeting.  
Vote: Unanimously carried **APPROVED:  
AGENDA**
3. Motion was made by Mr. Berk, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its June 17, 2025, Regular meeting.  
Vote: Unanimously carried **APPROVED:  
MINUTES  
6/17/25**
4. Board/Other Reports: Mr. Casey noted that the MCSBA meetings have not yet begun.
5. Board members participated in reading the commitment of service documents (Board Governing Mission and Communications Agreement), and both documents were signed by all Board members.
6. Motion was made by Mrs. Huels, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education does hereby adopt the 2025/2026 Board Governing Mission as presented.  
Vote: Unanimously carried **ADOPTED:  
BOARD  
GOVERNING  
MISSION**
7. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education does hereby adopt the 2025/2026 Board Communications Agreement as presented.  
Vote: Unanimously carried **ADOPTED:  
BOARD  
COMMUNICATIONS  
AGREEMENT**
8. Mr. Casey noted that all Board members executed their annual Code of Ethics acknowledgement this evening.
9. Motion was made by Mrs. Scott, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer's Report for the period ending May 31, 2025.  
Vote: Unanimously carried **ACCEPTED:  
TREASURER'S  
REPORT**
10. Motion was made by Mrs. Huels, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education does hereby approve the transportation costs with Monroe #1 BOCES estimated to be Sixty-Two Thousand Eight Hundred and Seventy-Two dollars (\$62,872) to transport and provide attendant/aide services to Pittsford Central School District students with special needs for the Extended 2025 School Year.  
Vote: Unanimously carried **APPROVED:  
MONROE #1 BOCES  
TRANSPORTATION  
CONTRACT - ESY 2025**
11. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education does hereby approve the transportation costs with Monroe #1 BOCES estimated to be One Hundred Thirty-Two Thousand Eight Hundred and Sixty-Eight dollars (\$132,868) to transport Pittsford Central School District students with special needs and students enrolled in vocational programs for the 2025-2026 School Year.  
Vote: Unanimously carried **APPROVED:  
MONROE #1 BOCES  
STUDENT TRANSP.  
CONTRACT 2025-26 SY**

8.

12. Motion was made by Mrs. Scott, seconded by Mrs. Kay and carried regarding the following resolution:

Vote: Unanimously carried

**APPROVED:  
RASHP I  
RESTATED MCA**

WHEREAS, the Pittsford Central School District (District) participates in the Rochester Area School Health Plan I (RASHP I), a municipal cooperative under Article 5G of the General Municipal Law; and

WHEREAS, the RASHP I Board of Directors has approved an amended and restated Municipal Cooperation Agreement (“Restated MCA”) to be effective as of January 1, 2026 which updates and clarifies rules regarding participation and withdrawal from RASHP I as well as making other clarifying operational changes; and

WHEREAS, the Restated MCA requires a District to execute an updated adoption agreement prior to January 1, 2026 if the District desires to continue to participate in RASHP I on and after January 1, 2026; and

WHEREAS, the Pittsford Central School District Board (“Board”) has reviewed the Restated MCA and adoption agreement and agrees to the terms thereof; and

WHEREAS, the Pittsford Central School District desires to continue to participate in RASHP I on and after January 1, 2026 under the terms of the Restated MCA and adoption agreement;

NOW, THEREFORE, BE IT RESOLVED that the Pittsford Central School District hereby agrees to participate in RASHP I effective on and after January 1, 2026 under the terms of the Restated MCA and adoption agreement.

BE IT FURTHER RESOLVED that the Board hereby authorizes Terrence Hasseler to sign the adoption agreement on behalf of the Pittsford Central School District.

13. Motion was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby approve the budget transfer of One Hundred Forty-Three Thousand dollars \$143,000 to be allocated into contractual code 640-1621-400-0621- OM Contractual Services from various Salary Codes. These surpluses were caused by vacancies and shifts in staffing.

Vote: Unanimously carried

**APPROVED:  
BUDGET TRANSFER  
BRMS CABLING -  
PA SYSTEM**

14. Motion was made by Mr. Berk, seconded by Mrs. Kay and carried regarding the following resolution:

Vote: Unanimously carried

**APPROVED:  
CHG. ORD./AUTH.  
DURING CIP**

WHEREAS, the Board of Education of the Pittsford Central School District (the “Board of Education”) previously authorized its 2023 Capital Improvement Project (the “Project”); and

WHEREAS, the Project is in its construction phase; and

WHEREAS, the Board of Education desires to authorize the Superintendent of Schools to execute contract change orders and contract allowance authorizations in compliance with General Municipal Law §103(1), to allow the work of the Project to proceed in between Board of Education regular meetings, with the understanding that all such approved change orders and allowance authorizations will be presented to the Board of Education for ratification as soon as practicable; and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to approve the proposed authority;

NOW, THEREFORE, be it resolved as follows:

1. The Board of Education authorizes the Superintendent of Schools to execute change orders and allowance authorizations for the Project prior to Board of Education final approval, with a maximum limit to the authority of Thirty-Five Thousand Dollars (\$35,000) per change order or per allowance authorization.
2. A report of the Change Orders and Allowance Authorizations executed by the Superintendent of Schools shall be presented to the Board of Education for ratification as soon as practicable.
3. Upon Board of Education approval, this Resolution shall take effect immediately.

15. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:  
Vote: Unanimously carried

**APPROVED:  
PROFESSIONAL  
STAFF REPORT**

#### A. Appointment – Administrator

Name: Stephanie Barg  
Position: MHS Assistant Principal  
Type of Position: Probationary  
Tenure Area: Assistant Principal  
Probationary Period: 08/01/2025 – 07/31/2029  
Certification: Initial  
Salary: \$102,000.00  
Effective Date: 08/01/2025

#### B. Appointment – Certificated Staff

Name: Vincent Ippolito  
Position: SHS Social Studies  
Type of Position: Probationary  
Tenure Area: Social Studies  
Probationary Period: 09/01/2025 – 08/31/2029  
Certification: Professional  
Salary: \$64,302.00  
Effective Date: 09/01/2025

Name: Jeri Goldberg  
Position: SHS Chemistry  
Type of Position: Probationary  
Tenure Area: Chemistry  
Probationary Period: 09/01/2025 – 08/31/2029  
Certification: Initial  
Salary: \$53,070.00  
Effective Date: 09/01/2025

#### C. Appointment – Certificated Staff – Increase in FTE

Name: Renee Giordano  
Position: PRE .5 Math/.2 Science  
Type of Position: Part-Time  
Tenure Area: N/A  
Probationary Period: N/A

## 10.

Certification: Professional  
Salary: \$46,926.00  
Effective Date: 09/01/2025

Name: Kristen Kremers  
Position: JRE .5/TRE .1 School Psychologist  
Type of Position: Part-Time  
Tenure Area: N/A  
Probationary Period: N/A  
Certification: Permanent  
Salary: \$42,078.00  
Effective Date: 09/01/2025

### D. Appointment - Certified Staff – Correction of Salary

Name: Whitney Raymo  
Position: MHS School Counselor  
Type of Position: Probationary  
Tenure Area: School Counselor  
Probationary Period: 09/01/2025 – 08/31/2028  
Certification: Professional  
Salary: \$68,117.00  
Effective Date: 09/01/2025

### E. Resignation – School Related Professional – see attached letter

Margot Queenan  
Emma Magioncalda  
Katherine Vicks  
Daniel Hacker  
Adriana Scalise

### F. Resignation – Administrative Substitute – see attached letter

Stephen Marafino

### G. Resignation – Building Substitute – see attached letter

Barbara Kline

### H. Building Substitute – position ended

Sylvene Reister Goggin  
Aiden Pellegrino  
Yoseph Beneshti Shirazi  
Jared Levine  
Tanya Hofler  
Michael Demme  
Chloe Smith

### I. Fall Coaching Salaries – see attached

### J. Appointment – Substitutes

#### Teacher Subs

Elaine Busch  
Sara Canbolat

Rebecca Osborne  
 Cole Villareale  
 Christopher Walent  
 Steven Zielke

Para Subs

Amelia Adiutori  
 Elaine Busch  
 Lilly Calabrese  
 Dhivya Nadanam  
 Rebecca Osborne  
 Emily Warren

16. Motion was made by Mrs. Scott, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Support Staff Report:  
 Vote: Unanimously carried

**APPROVED:  
 SUPPORT  
 STAFF REPORT**

CLERICAL			LENGTH	
<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Brian Pickett	Accounts Payable	BRMS-E	4.8 yrs.	06/30/2025

TRANSPORTATION					
<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Colleen Ross	Bus Dispatcher	TMF	40/wk.	7/01/2025	\$70,000.00

CUSTODIAL/MAINTENANCE					
<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Jackson Bonin	Student Helper	DO	per diem	06/30/2025	\$16.00/hr.
Raymond Preble	Student Helper	DO	per diem	06/30/2025	\$16.00/hr.
Alison Proffitt	Student Helper	DO	per diem	06/30/2025	\$16.00/hr.
Collin Trapiss	Student Helper	TMF	per diem	06/30/2025	\$16.00/hr.

CUSTODIAL/MAINTENANCE			LENGTH	
<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Chandler Poplawski	Cleaner	SHS	4 mos.	06/23/2025

FOOD SERVICE			LENGTH	
<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Meghan McKowne	Asst. Cook Mgr.	SHS	10 mos.	06/11/2025

FOOD SERVICE			LENGTH	
<u>RETIREMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Hiroe Valentine	Food Service Worker	CRMS	10.4 yrs.	06/30/2025

17. Motion was made by Mrs. Huels, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Per Diem Substitutes and Specialists Salaries as follows:  
 Vote: Unanimously carried

**APPROVED:  
 PER DIEM  
 SUBSTITUTES/  
 SPECIALISTS  
 SALARIES**

12.

	<u>2024 - 2025</u>	<u>2025 - 2026</u>
Tutors -		
In-hospital students	23.00/hr.*	23.00/hr.*
Lifeguards (school year)	18.00/hr.	20.00/hr.
Accompanist	21.00/hr.	21.00/hr.
Teacher Building Substitute (Certified)—Reports Daily	150.00/day	165.00/day
Substitute Teachers/LPN – Minimum 2 yrs. of college	120.00/day	130.00/day
Substitute Teachers/RN—Certified Teacher	145.00/day	155.00/day
Substitute Teachers—Retired PCSD	155.00/day	160.00/day
Substitute Paraprofessionals	15.50/hr.	16.00/hr.
Kindergarten Screeners (district and non-district)	27.00/hr.	27.00/hr.
Administrative Substitute	300.00/day	325.00/day
Single Presenter	60.00/hr.	60.00/hr.
Co-Presenter	40.00/hr.	40.00/hr.
Collegial Circle Facilitator (Professional Staff)+	10.00/hr.	10.00/hr.
H.S. Concert Coverage (Lights/Sound)	31.09/hr.	31.09/hr.
Administrator Mentor	3,800/yr.	3,800/yr.
Bus Driver Trainees	15.50/hr.	16.00/hr.
District Physician	40,043/yr.	40,043/yr.
A.P. Proctoring	31.09/hr.	31.09/hr.
Bus Washer	16.12/hr.	17.47/hr.

\*Mileage and parking to be paid for those experiencing these costs as a result of their assignment.

+As professional staff already are paid a salary this is an additional stipend amount for purposes of minimum wage.

18. Special Education Report: Ms. Woods noted that the recommendations are under the Consent Agenda.

19. Motion was made by Mrs. Kay, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing the employment of a particular person, where no official business will be conducted. **APPROVED: EXECUTIVE SESSION**  
 Vote: Unanimously carried

20. Superintendent’s Report: Mr. Pero noted the following gifts to the District:

- Donation of eight (8) new Art Panels valued at \$1,791.00 for Park Road Elementary School from the Park Road PTSA.
- Donation of \$2,000.00 from the Thornell Road PTSA towards the purchase of furniture/storage space for the cafeteria at Thornell Road Elementary School.

Mr. Pero noted the 2<sup>nd</sup> reading of the following policies, that are under the Consent Agenda.

- #5689 - Maximum Temperature for School Buildings and Indoor Facilities
- #5720 - Transportation of Students
- #7316 - Use of Internet-Enabled Messaging Devices During the School Day

Mr. Pero noted the following:

- The introduction of our 2025-2026 ex-officio student Board member representative from Mendon HS, Mesude Ersoz who was present this evening.
- Thanked over 60 stakeholders who participated in today’s summer workshop.
- Reviewed highlights of tomorrow’s workshop with regards to the new cell phone policy.
- Noted the next steps regarding the regulations and best practices of the new cell phone policy.
- Provided an update and final guidance around universal free meals.
- Provided an update on the Food Service Committee.

21. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:  
Vote: Unanimously carried

**APPROVED:  
CONSENT  
AGENDA**

Bid Awards:

25-26 Custodial Supplies Bid	Various Vendors	\$27,294.31
25-26 Athletic Supplies & Equipment	Various Vendors	\$92,759.12
25-26 Athletic Apparel	Varsity Brand Holding Co, Inc dba BSN	18,736.30
RFB-2025-02 Digitization Services	***Recommendation to reject all bids***	

MOA

Committee on Special Education: Amendment – Agreement No Meetings, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation Reviews, Reevaluation/Annual Reviews, Requested Reviews, Requested Review CPSE to CSE Transition Meetings.

Sub-Committee on Special Education: Amendments, Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Reviews, Reevaluation/Annual Reviews, Requested Review.

Committee on Preschool Special Education: Annual Reviews, Requested Review, Amendment - Agreement No Meeting.

Gifts to the District:

- Donation of eight (8) new Art Panels valued at \$1,791.00 for Park Road Elementary School from the Park Road PTSA.
- Donation of \$2,000.00 from the Thornell Road PTSA towards the purchase of furniture/storage space for the cafeteria at Thornell Road Elementary School.

Policy Approvals: #5689 - Maximum Temperature for School Buildings and Indoor Facilities  
#5720 - Transportation of Students  
#7316 – Use of Internet-Enabled Messaging Devices During the School Day

22. New Business: Mr. Casey thanked Mrs. Scott for the past 2 years of leadership and friendship.

23. Motion was made by Mrs. Kay, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves recessing its Reorganization and Regular Meeting in order to enter into Executive Session at 5:34 p.m.  
Vote: Unanimously carried

**APPROVED:  
RECESS**

24. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Reorganization and Regular Meetings at 6:06 p.m.  
Vote: Unanimously carried

**APPROVED:  
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter  
School District Clerk