

GALENA PARK INDEPENDENT SCHOOL DISTRICT

MINUTES OF THE BOARD MEETING

Regular Meeting

Monday, June 9, 2025

Administration Building of Galena Park Independent School District

14705 Woodforest Blvd.

Houston, TX 77015

6:00 PM

The Board of Trustees of Galena Park Independent School District met for a Regular Meeting on Monday, June 9, 2025 with the following members present: President, Norma Hernandez; Vice President, Ramon Garza; Secretary, Linda Clark Sherrard; Trustees: Adrian Stephens, Noe Esparza, Jose Jimenez, Amanda Erebia and Dr. John Moore, Superintendent of Schools. Elizabeth Valdez recorded the minutes.

EXECUTIVE SESSION: At 5:10 p.m., the Board met in Executive Session as authorized by Sections 551.001 through 551.084, et seq of the Texas Government Code pursuant to:

- A. Section 551.071 Attorney/Client Consultation - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.
- B. Section 551.074 Personnel - Deliberate appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public employee.
 1. Consider Board Member responsibilities.
 2. Consider Superintendent responsibilities.
 3. Discuss Board Officers for the 2025-2026 School Year.
 4. Consider approval of the amendment to the academic calendar for the 2025-2026 school year.
 5. Discussion on Teacher/Employee Retention & Recruitment Plan and other financial planning information.
 6. Consider approval of the employment of contractual personnel as presented.
 7. Consider approval of the list of Chapter 21 term contract recommendations beginning in 2025-2026 and authorize the Assistant Superintendent for Human Resource Services to notify the related employees of the contract recommendations.

At 6:00 p.m., Mrs. Hernandez announced that Executive Session was adjourned, and the Board would meet in Public Session for the following action on items discussed in Executive Session.

Mrs. Hernandez called for a motion to elect Ramon Garza for the office of President of the Galena Park ISD Board of Trustees for the 2025-2026 school year.

A motion was made by Noe Esparza and seconded by Adrian Stephens. The motion passed with a vote of 7-0-0.

Board Member	For	Against	Abstain	Absent
Ramon Garza	✓			
Linda Clark Sherrard	✓			
Jose Jimenez	✓			
Adrian Stephens	✓			
Noe Esparza	✓			
Norma Hernandez	✓			
Amanda Erebia	✓			

Mrs. Hernandez called for a motion to elect Linda Clark Sherrard for the office of Vice President of the Galena Park ISD Board of Trustees for the 2025-2026 school year.

A motion was made by Jose Jimenez and seconded by Adrian Stephens. The motion passed with a vote of 7-0-0.

Board Member	For	Against	Abstain	Absent
Ramon Garza	✓			
Linda Clark Sherrard	✓			
Jose Jimenez	✓			
Adrian Stephens	✓			
Noe Esparza	✓			
Norma Hernandez	✓			
Amanda Erebia	✓			

Mrs. Hernandez called for a motion to elect Jose Jimenez for the office of Secretary of the Galena Park ISD Board of Trustees for the 2025-2026 school year.

A motion was made by Amanda Erebia and seconded by Noe Esparza. The motion passed with a vote of 7-0-0.

Board Member	For	Against	Abstain	Absent
Ramon Garza	✓			
Linda Clark Sherrard	✓			
Jose Jimenez	✓			
Adrian Stephens	✓			
Noe Esparza	✓			
Norma Hernandez	✓			
Amanda Erebia	✓			

Mrs. Hernandez called for a motion to approve the amendment to the academic calendar for the 2025-2026 school year.

A motion was made by Linda Sherrard and seconded by Adrian Stephens. The motion passed with a vote of 7-0-0.

Board Member	For	Against	Abstain	Absent
Ramon Garza	✓			
Linda Clark Sherrard	✓			
Jose Jimenez	✓			
Adrian Stephens	✓			
Noe Esparza	✓			
Norma Hernandez	✓			
Amanda Erebia	✓			

Mrs. Hernandez called for a motion to approve the employment of contractual personnel.

A motion was made by Ramon Garza and seconded by Amanda Erebia. The motion passed with a vote of 7-0-0.

Board Member	For	Against	Abstain	Absent
Ramon Garza	✓			
Linda Clark Sherrard	✓			
Jose Jimenez	✓			
Adrian Stephens	✓			
Noe Esparza	✓			
Norma Hernandez	✓			
Amanda Erebia	✓			

Mrs. Hernandez called for a motion to approve the list of Chapter 21 term contract recommendations beginning in 2025-2026 and authorize the Assistant Superintendent for Human Resource Services to notify the related employees of the contract recommendations.

A motion was made by Noe Esparza and seconded by Adrian Stephens. The motion passed with a vote of 7-0-0.

Board Member	For	Against	Abstain	Absent
Ramon Garza	✓			
Linda Clark Sherrard	✓			
Jose Jimenez	✓			
Adrian Stephens	✓			
Noe Esparza	✓			
Norma Hernandez	✓			
Amanda Erebia	✓			

REGULAR MEETING: At 6:04 p.m., Mrs. Hernandez called the meeting to order. Adrian Stephens opened the meeting with a prayer, North Shore Senior High School Airforce JROTC presented the pledges to the American and Texas flags.

PUBLIC COMMENT ITEMS:

- A. **Public Comment for Posted Agenda Items**
There were no public comments for posted agenda items.

B. Public Comment for Non-Agenda Items

Jennifer Ledwith delivered a public comment about contributing our time and expertise to the East Harris County Blueprint for Secondary Literact.

DECLARATION OF DULY QUALIFIES AND SWORN-IN ELECTED TRUSTEES FOR POSITION 1 AND POSITION 2: Mrs. Hernandez declared for public record that Linda Clark Sherrard, Position 3, and Ramon Garza, Position 4, had been duly qualified for office and completed the Oath of Office before a Notary Public and they may officially assume the duties of their office.

BOARD COMMENTS: Jose Jimenez, congratulated Linda Sherrard and Ramon Garza for their new officer positions on the board, and he thanked the district staff for everything they do. Linda Sherrard, thanked Norma Hernandez for her role as the board president.

REPORTS: Mrs. Hernandez introduced Mr. Ed Martir, Director for Facility Planning and Construction, provided a 2016 and 2024 Bond Program and Facilities construction update. Mrs. Hernandez then introduced Mr. Jerid Link, Assistant Superintendent for Human Resource Services, who presented the district policy CFB (LOCAL) Accounting: Inventories, as presented for Board of Trustees review at first and final reading.

NEW BUSINESS – ACTION:

Mr. Garza asked the Board if there was a motion to approve the revisions to district policy CFB (LOCAL) Accounting: Inventories at first and final reading.

A motion was made by Amanda Erebia and seconded by Jose Jimenez to approve the revisions to district policy CFB (LOCAL) as presented. The motion passed with a vote of 7-0-0.

Board Member	For	Against	Abstain	Absent
Ramon Garza	✓			
Linda Clark Sherrard	✓			
Jose Jimenez	✓			
Adrian Stephens	✓			
Noe Esparza	✓			
Norma Hernandez	✓			
Amanda Erebia	✓			

CONSENT AGENDAS – ACTION: So that audience members might better understand the Consent Agenda process, Mr. Garza stated that the Board members receive Agenda Items prior to each Board meeting and are given adequate time to go through each Agenda Item thoroughly and to ask questions of the staff, if needed.

Mr. Garza asked the Board if any item from the General Consent Agenda should be removed for a separate vote. No item was requested for separate vote, and the General Consent Agenda was presented for a motion.

A. General Consent Agenda:

1. Consider approval of the minutes for the Workshop and Regular Meeting held on May 12.
2. Consider approval to extend the period of services with River Oaks Academy through July 25, 2025, to cover the Extended Year Services for two eligible students. The approval of this recommendation will allow the district to respond to the immediate needs of students who require such services.
3. Consider approval of the Galena Park ISD appraisal calendar for the 2025-2026 school year.
4. Consider approval of the drafting of the interlocal agreements for the 2026 Contract Deputy Program with Harris County Precinct 2 and Precinct 3, and authorize the Superintendent, or designee, to execute the agreements.

A motion was made by Noe Esparza and seconded by Amanda Erebia to approve the General Consent Agenda as presented. The motion passed with a vote of 7-0-0.

Board Member	For	Against	Abstain	Absent
Ramon Garza	✓			
Linda Clark Sherrard	✓			
Jose Jimenez	✓			
Adrian Stephens	✓			
Noe Esparza	✓			
Norma Hernandez	✓			
Amanda Erebia	✓			

Mr. Garza asked the Board if any item from the Construction Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Construction Consent Agenda was presented for a motion.

A. Construction Consent Agenda:

1. Consider approval of the gym sound system upgrade at North Shore Senior High School by Texas SoundCom via Southeast Texas Purchasing Coop Region 5 contract #20240702, for an estimated amount not to exceed \$75,000, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract.
2. Consider approval of negative Change Order #001 in the amount of \$494,268.54, and authorize final payment to Purcell Construction, LLC., for Pyburn Elementary School Replacement (Project 109-2017) with a final construction cost not to exceed \$28,613,114.46.
3. Consider the use of the Competitive Sealed Proposal (CSP) method for major construction projects and renovation. For smaller-scale maintenance and renovation projects valued under \$1,000,000, authorize the use of either the Job Order Contract method with approved cooperatives or CSP with GPISD pre-approved vendors.
4. Consider approval of the roof replacement at North Shore Senior High Ninth Grade Center by The Deck & Canopy Company via Galena Park ISD RFP 22-003, for an estimated amount of \$120,000, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract on behalf of the District.
5. Consider approval of a contract amendment with PBK Architects Inc., for the North Shore Senior High Ninth Grade Center Renovations Project, and delegate authority to the Superintendent, or designee, to negotiate and execute the contract.
6. Consider approval of the selection of DBR Engineering Consultants, Inc., for the North Shore Senior High School and Cobb Sixth Grade Campus – HVAC Upgrades, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract with the selected firms, or alternate(s) if negotiations should fail.

A motion was made by Jose Jimenez and seconded by Amanda Erebia to approve the Construction Consent Agenda as presented. The motion passed with a vote of 7-0-0.

Board Member	For	Against	Abstain	Absent
Ramon Garza	✓			
Linda Clark Sherrard	✓			
Jose Jimenez	✓			
Adrian Stephens	✓			
Noe Esparza	✓			
Norma Hernandez	✓			
Amanda Erebia	✓			

Mr. Garza asked the Board if any item from the Financial Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Financial Consent Agenda was presented for a motion.

A. Financial Consent Agenda:

1. Consider approval of the purchase of safety equipment for weapon detection for the term of June 10, 2025, through August 31, 2029, from Diamond Business Services, Inc. via TIPS# 250101 at an estimated amount of \$750,000 and delegate authority to the Superintendent or designee to negotiate and execute a contract.
2. Consider approval of the purchase of iReady Toolbox for the term of July 1, 2025, through June 30, 2026, from Curriculum Associates via Buyboard 748-24 at an estimated amount of \$101,501.
3. Consider approval of the dual credit program for the period of August 1, 2025, through July 31, 2028, from Houston Community College via the Memorandum of Understanding Agreement at an estimated amount of \$100,000.
4. Consider approval of the purchase of Online Connect to Literacy ELD for the term of August 12, 2025, through May 22, 2026, from Summit K12 via BuyBoard 748-24 at an estimated amount of \$248,000.
5. Consider approval of the OnRamps dual credit program and delegate authority to the Superintendent, or designee, to execute a contract for the period of June 10, 2025, through July 31, 2026, from The University of Texas at Austin via the Interlocal Agreement at an estimated amount of \$60,000.
6. Consider approval of transportation services from September 1, 2025, through August 31, 2026, with HopSkipDrive, Inc., through Choice Partners Contract No. 23/014MR-03, at an estimated amount of \$150,000, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract with the selected company.
7. Consider approval of the contract between the District and EverDriven Technologies, LLC from September 1, 2025, through August 31, 2026, through OMNIA Partners (formerly National IPA) Contract No. R190401. EverDriven will provide

alternative transportation solutions and only charge for services that are provided and which are estimated to be no more than \$800,000, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract with the selected company.

8. Consider purchase approval of curriculum license renewal for the term of August 1, 2025, to July 31, 2026, from TeachTown via Buy Board Contract #748-24 at an estimated amount of \$204,000.
9. Consider purchase approval of the Interlocal Agreement with Harris County Department of Education - Academic and Behavior School - East for 2025 – 2026 services, for the period of August 25, 2025, through June 4, 2026, with a total amount not to exceed \$100,000.
10. Consider approval of the Partnership Agreement with Communities In Schools of Southwest Harris & Brazoria County for the 2025-2026 school year in the amount of \$520,000.
11. Consider purchase approval of the Special Education, RTI, and 504 Website License Agreement for Software Support and Maintenance for the period of September 1, 2025, through August 31, 2026, from Brecht's Database Solutions, Inc. d/b/a Embrace Education via the Region 19 Allied States Cooperative, RFP#: 20-7382 at an estimated amount of \$100,000.
12. Consider approval of the 2025-2026 compensation plan inclusive of a 2% of market general pay increase for employees on the teacher salary schedule and 2% of midpoint general pay increase for all other employees tied to pay range structures. The compensation plan and GPI adopted will be amended to remain in compliance with any bills passed in the 89th Legislative session.
13. Consider approval of the purchase for the phone system upgrade from NetSync Network Solutions for the term of June 10, 2025, through August 31, 2025, from Network Solutions via DIR-CPO-5347 at an estimated amount of \$66,000.
14. Consider approval for the award of RFP 25-012 Warehouse Services for the period of September 1, 2025, through August 31, 2026, at an estimated expenditure of \$800,000 to vendors listed below:
 - ACCO Brands USA LLC
 - Blick Art Materials
 - Butler Business Products
 - Contract Paper Group Inc
 - Graphics Unlimited, Inc.
 - Interboro Packaging Corp.
 - Learning Zone
 - Liberty Office Products
 - Liberty Paper
 - Nasco Education LLC
 - National Art & School Supplies
 - Pala Supply Company, Inc
 - Quill LLC
 - S&S Worldwide
 - S.W. School Supply, Inc.
 - School Nurse Supply, Inc.
 - School Specialty LLC
 - Southwest Binding & Laminating
 - Texas Art Supply
 - Vestige International
15. Consider approval to award RFP 25-014 Building Maintenance Repairs for the term of June 10, 2025, through July 31, 2027, for an estimated expenditure of \$450,000 to vendors listed below:
 - Acme Architectural Hardware
 - CoolVu of BCS
 - GC Commercial Construction, LLC
 - MMS-TX GROUP, LLC
 - Sheffield Construction & Consulting Service
 - Sunsational Solutions
 - Tidypro (Tidypro Partners, LLC)
16. Consider approval to award RFP 25-009 Catering Services for the period of July 1, 2025, through June 30, 2027, at an estimated annual expenditure of \$800,000 with the following vendors:
 - Alonti Catering
 - Antonios Pizza & More

Carnes y Pollos Asados El Regio
Chick-fil-A
Cocoa Cookie Bar
El Jalapeno Restaurant LLC
Flossie's BBQ
Hobo's Sandwich Shop INC
Iguana Joes Mexican Restaurant
Jason's Deli
Kings BBQ
La Brisa Ice Cream
Lenny Grill & Subs 268
Lunas Mexican Restaurant
Monument Inn
Mr. Gatti's Pizza #412
Nothing Bundt Cakes - Northshore
Panera Bread
Papa John's Pizza
Peter Piper Pizza
Pizzini's Pizza and Steakhouse Inc.
Samburger LLC
Savannah Cafe and Bakery
Southern Ice Cream
Whataburger Restaurants LLC

17. Consider approval of the award for RFP 25-008 General Merchandise for the period of July 1, 2025, through June 30, 2027, at an estimated annual expenditure of \$500,000 with the following vendors:

AMS Manufacturing & Printing LLC
BSN Sports, LLC
BSN Sports, LLC dba US Games
Bull-Shirts INC
Cady Studios
Elite Promotions
Extreme Vinyl Supply Inc
Fred J. Miller Inc.
Gandy Ink
Glendale Parade Store, LLC
Graphics Unlimited, Inc.
Oriental Trading Company
Shiloh Printing LLC
Techland Houston/Costume Worx

18. Consider approval of the proposed Budget Amendments for the month of May 2025.

19. Consider approval of an order authorizing the issuance of Galena Park Independent School District Unlimited Tax School Building Bonds, Series 2025; providing for the award of the sale thereof in accordance with specified parameters; approving a preliminary official statement; and enacting other provisions relating thereto.

20. Consider approval of award RFP 25-006 for Boiler Inspections and Services for the period of August 1, 2025, through July 30, 2026, for an estimated amount of \$300,000 with the following vendors:

American Mechanical Services of Houston, LLC
Gulf Coast Boiler (GCB Industries, LLC)
HB Mechanical Services, Inc.
Star Service, Inc.

21. Consider approval for the award of RFP 25-013 Custodial Supplies for the period of September 1, 2025, through August 31, 2026, at an estimated expense of \$650,000 with the following vendors listed below:

Brady Industries- Houston (Brady Plus)
Competitive Choice Inc.
Ferguson Facilities Supply

HD Supply Facilities Maintenance, Ltd.
 Interboro Packaging Corp.
 Kleen Supply Co
 Maxari
 ODP Business Solutions
 Pollock Investments Inc.
 School Specialty LLC
 Unipak Corp.

- 22. Consider approval of renewal for RFP 23-011 University Interscholastic League Student Athletic Insurance for the period of August 1, 2025, through July 31, 2026, with Health Special Risk, Inc., at an estimated annual expenditure of \$250,000.
- 23. Consider approval of the Interlocal Agreement with Harris County Department of Education Services - Highpoint East Campus and delegate authority to the Superintendent, or designee, to execute a contract for the term of August 25, 2025, through June 4, 2026, at an estimated cost to exceed \$149,000.
- 24. Consider approval of the Interlocal Agreement with Harris County Juvenile Justice Alternative Education Program and delegate authority to the Superintendent, or designee, to execute a contract for the term of August 1, 2025, through July 31, 2026.


A motion was made by Noe Esparza and seconded by Jose Jimenez to approve the Financial Consent Agenda as presented. The motion passed with a vote of 7-0-0.

Board Member	For	Against	Abstain	Absent
Ramon Garza	✓			
Linda Clark Sherrard	✓			
Jose Jimenez	✓			
Adrian Stephens	✓			
Noe Esparza	✓			
Norma Hernandez	✓			
Amanda Erebia	✓			


INFORMATION: The following documents were presented for information:

- A. Wanna Giacona, Chief Administrative Officer, presented:**
 - 1. Early Head Start Policy Council Meeting Minutes - April 2025
 - 2. Early Head Start Update and Fund 205 Expenditure Report Summary - April 2025
- B. Ben Pape, Chief Financial Officer presented:**
 - 1. Tax Collection Report - April 2025
 - 2. 2016 Bond Program Financial Report as of April 30, 2025
 - 3. 2024 Bond Program Financial Report as of April 30, 2025

There being no other business before the Board at this time, the meeting was adjourned at 6:21 p.m.



 Ramon Garza, President

ATTEST:


 Jose Jimenez, Secretary