August 2025

Welcome to Coconut Palm!

Open House Presentation



August 2025

Meet Your Administration!



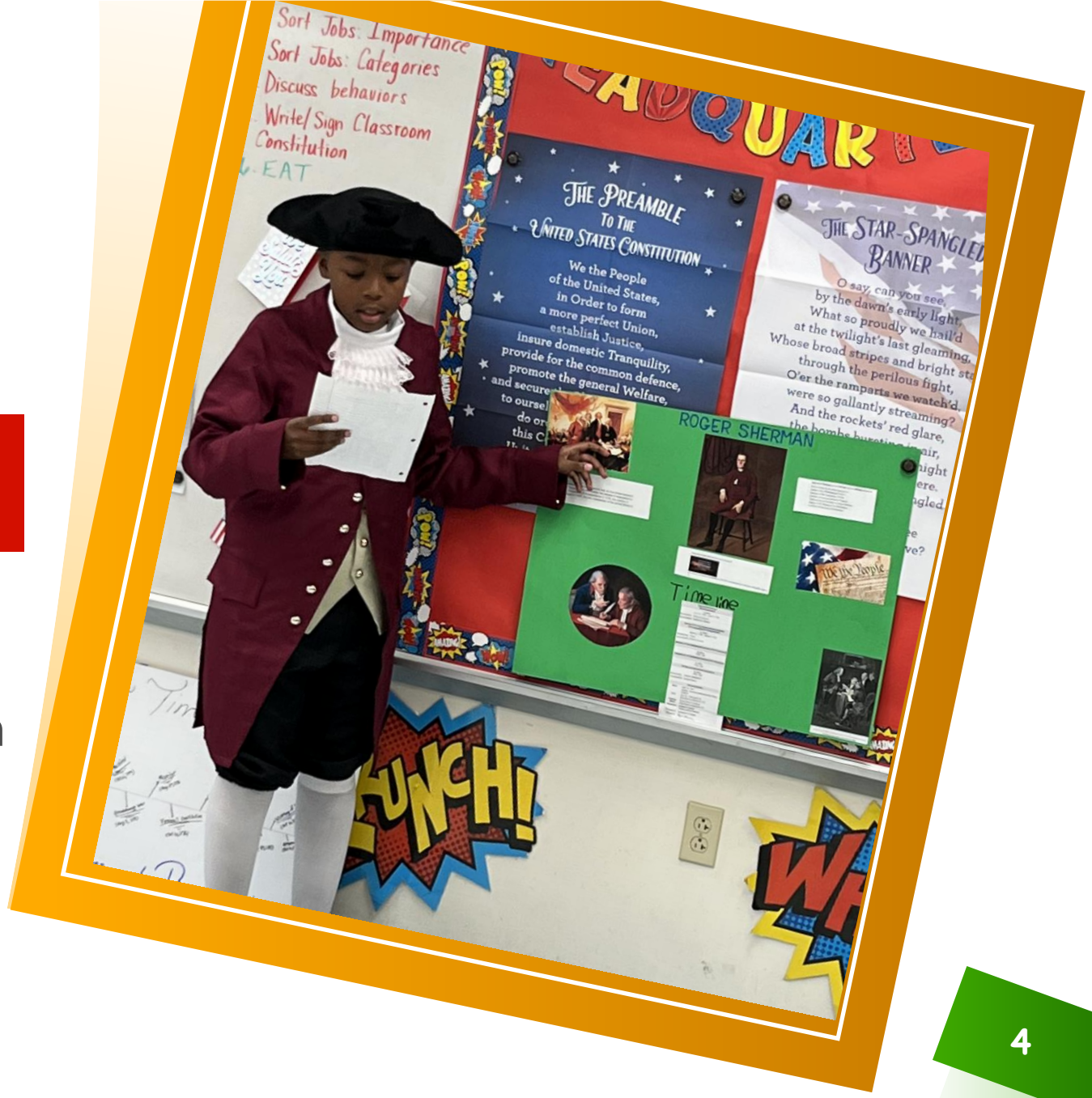
Mr. Alejo & Mrs. Coley


MR. JC ALEJO
PRINCIPAL

Mission/Vision

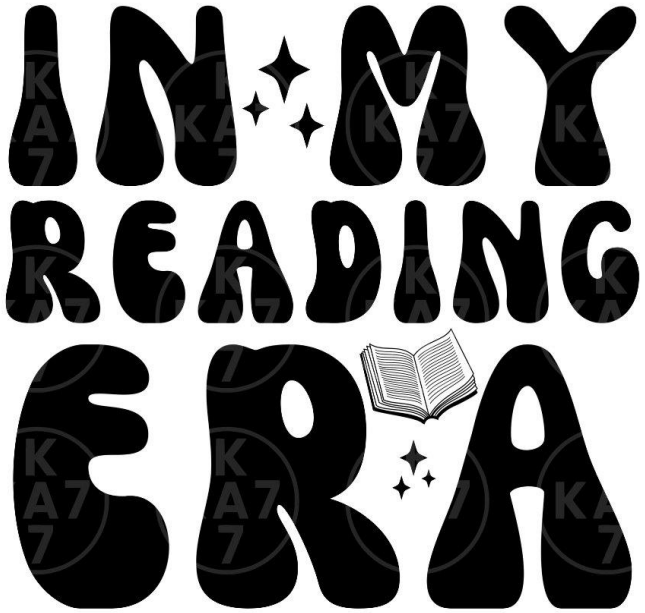
At Coconut Palm, we believe...

In delivering a high-quality education to all students centered around Florida's BEST standards in every classroom, every day...as well as providing a safe and inclusive classroom culture that is conducive to student success.



School Theme

This school year, Coconut Palm Elementary is...



with a strong emphasis on increasing reading fluency, proficiency, and interest through monthly reading projects and challenges.

School Expectations

At Coconut Palm, we want our students to be...

Be Honest

Be Kind

Be Safe



Academic Expectations

Honor Roll and Academic Achievement Requirements

At Coconut Palm Elementary, we believe in celebrating academic and character excellence. Every quarter students will be honored for their achievements. Please see CPE's criteria below for receiving recognition.

- **PK-2nd:** Quarterly awards will occur in the classroom and recognize the following areas: I-Ready Lessons Passed, Top AR Readers, and Perfect Attendance.
- Parents and families will be invited to celebrate at the End of Year ceremony.

- **3rd-5th:** Quarterly awards will occur in the school café and recognize the following areas: Principal Honor Roll Straight A's, Silver Honor Roll A's and B's, and Perfect Attendance.
- Please note that students must also display excellent behavior to qualify for Honor Roll. **Students with a level 3 on the Behavior Report Card are disqualified from receiving Honor Roll.**
- Parents and families are invited to attend each quarter.



Register 2 Ride

Parents who wish for their child to ride the bus must first check if they are eligible and then register their child at

HTTPS://WWW.BROWARDSCHOOLS.COM/REGISTER2RIDE

Parents who registered their child by the summer deadline are guaranteed a bus on the first day of school!

Arrival/Dismissal

Parents may ONLY drop off students in the following designated areas:

Front/South Side: Grades PK-2
Back/North Side: Grades 3-5 and Cluster

Instruction Begins at 8:00am PROMPTLY
Doors Open and Breakfast is served at 7:30am

PK-2 and Cluster Begin Dismissal at 1:45pm
3-5 Dismiss at 2:00pm

PLEASE PLAN ACCORDINGLY!

First Week of School

K-5 Parents may walk students to their classroom on the FIRST DAY of School ONLY!

Report an Absence

WEBSITE Visit our website, select contact, select report an absence and complete the online form.

CALL Call the Attendance Hotline: 754.323.5052

EMAIL Email the teacher directly or submit a note to the front office.

Every Minute Counts

Students who attend school regularly are TWICE as likely to reach proficiency in Reading and Math.

- Our school, district and state tracks **EVERY MINUTE** that a child is tardy or absent.
- After **FIVE** days of absences, students are considered chronically absent, and parents will receive notification.
- After **TEN** days of absences, all absences will be marked UNEXCUSED without proper documentation. Parents must attend a conference with the attendance team and in extreme situations, the State Attorney's Office.

FOCUS Parent Portal

Parents must register for the **FOCUS** parent portal by visiting the following website.
https://browardschools.focusschoolsoftware.com/focus/auth/

Parents will **NOT** have access to grades/attendance/communication until they have registered for the online FOCUS parent portal.

Don't Forget to Sign!

- Student Code of Conduct
- Approval for School Clinic
- Approval for Media/Yearbook

Acknowledgement

SBBC Policy 5090, Code of Student Conduct, lists the District's rules for students in Broward County Public Schools. The rules apply to all activities occurring on school grounds, on other sites being used for school activities, and on any vehicles authorized to transport students. Your signature below does not indicate that you agree or disagree with the rules, **but rather that you have reviewed the electronic copy of these rules** (http://www.browardschools.com/codeofconduct). Return this form to school within 3 days from the first day of school or from the date of enrollment. If you would prefer to complete all required forms electronically, please access the Back to School Toolkit from the Focus Parent Portal

Parents need to be involved in the education of their children and have the responsibility to:

- Know that for school safety, schools are not required to provide supervision more than 30 minutes prior to the official starting time, nor are they required to provide supervision for more than 30 minutes after the official closing time (F.S. §1003.31 (2)).
- Know that for school safety, for students who ride a school bus, drivers are NOT permitted to let students off the bus except at the designated stop.
- Provide the school with the names of current emergency contact person(s) and/or telephone numbers on an annual basis and when there are changes.
- Notify the school of anything that may affect their child's ability to learn, to attend school regularly, or to take part in school activities.
- Be aware that medicine must be administered in accordance with SBBC Policies 6305 and 6305.1, as may be amended, and that consequences for transmittal and/or sale or attempted sale of over-the-counter medications and possession and/or use of unauthorized medications can be found in SBBC Policy 5100. SBBC Policy 6305 outlines the rules regarding over-the-counter and prescription drugs and SBBC Policy 5100 outlines the consequences for violating those rules. You may view the complete health and suspension and/or expulsion policies, as well as all School Board policies, on the Web at: https://www.browardschools.com/Page/37754
- Be aware that parents have rights with regard to the privacy and confidentiality of student records that are maintained by schools as defined in Section VIII of this booklet.
- Neither the School Board of Broward County nor its employees will be held liable for items that are prohibited and are lost, stolen, or confiscated; or for wireless communication devices or other personal technology that are lost, stolen, or confiscated.
- Be aware that confiscated items not claimed by the end of the school year will be donated to local charities.
- Recognize that they are responsible for their student's behavior on the way to and from school and at the bus stop. A safe and respectful learning environment is key to academic achievement; therefore any student's off campus actions that seriously affect a student's ability to learn or a staff member's ability to teach may be handled as a disciplinary infraction. For serious incidents that occur at bus stops and/or that are not on School Board property, parents should contact law enforcement directly. For bullying incidents (see bullying definition, Section II), school officials should be notified and will investigate and/or provide assistance and intervention, as the principal/designee deems appropriate, which may include the use of the School Resource Officer.
- Ensure their child demonstrates legal, ethical and responsible use of technology including networks, digital tools, the Internet, and software, as defined in Section IV of this booklet.
- Parents will continue to maintain responsibility for students who reach the age of majority, (18 years or older), for all educational and discipline purposes, with exceptions as provided by statute.

Note: Parental selection for each form within the Code of Student Conduct will be effective until a new form is submitted.

Student Name (PRINT) | Student Signature

Parent/Guardian Name (PRINT) | Parent/Guardian Signature

Date

2025-26 Broward County Public Schools Student Emergency Contact Card

This form shall be updated every year

Student Last Name: First: Middle: Grade Level:

Health Services Consent

Health Screenings: Students in screening grades may receive non-invasive health screenings for vision, hearing, scoliosis, and growth and development (BMI) pursuant to F.S. 381.0056(6)(e), unless the parent or guardian opts out in writing by checking "No" below:

Vision screening	Growth and Development screening (BMI)	Hearing screening	Scoliosis screening
☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No

Signature: **Date:** **Relationship:**

Consent for Health Care Services: Care and treatment for illness and injury (i.e., School Clinic Visit, Basic First Aid).
I give permission for my child to receive care: ☐ Yes ☐ No

I consent to my child receiving health services indicated above. I understand if consent is granted, SBBC will disclose my child's education records (including medical information) to nursing vendors who provide treatment to my child.

Signature: **Date:** **Relationship:**

Medical Information

Is your child currently diagnosed and followed by a healthcare provider for any of the following?
☐ My child does not have or no longer has any of the conditions listed below.

☐ ADD/ADHD	☐ Allergies (Not life-threatening)	☐ Allergies (Life-threatening)	☐ Asthma (currently uses daily or emergency medication)
☐ Autism	☐ Bleeding disorder	☐ Cancer	☐ Cardiac conditions
☐ Cystic fibrosis	☐ Diabetes – Type 1	☐ Diabetes – Type 2	☐ Epilepsy/ Seizure disorders (NOT including febrile seizures)
☐ Kidney disorder	☐ Lupus	☐ Mental / behavioral health conditions	☐ Sickle cell disease (NOT Sickle cell trait)

☐ Other (Specify):

Does your child require medication while at school? ☐ Yes ☐ No

If you checked that your child has a current health condition (above), please complete the Health Condition Review Form. All conditions must have a provider diagnosis with the exception of 1) ADD/ADHD 2) Allergies (Non-life threatening) 3) Mental/behavioral health conditions 4) "Others" which can be based on documented parental report.

Does your child wear glasses/contacts? ☐ Yes ☐ No | Does your child wear hearing aid(s)? ☐ Yes ☐ No

Health Insurance & Providers

Please check the appropriate box: ☐Private Health Insurance ☐ Florida KidCare / Florida Healthy Kids ☐ None

If NONE, do we have your permission to forward the student's name, parent's name, contact information and current health insurance coverage status to Florida KidCare Insurance for health insurance screening to see if you may be eligible for health insurance coverage?

☐ Yes, please sign here: _____ ☐ No

Health Care Provider: **Phone:**

I hereby authorize for my child's medical information, parental contact information, and other health information (collected from health services provided at school, including information stored electronically) to be shared with health department officials to address conditions of public health

Media Release Form 2025/2026 School Year (All Grades)

As a parent of a student in Broward County Public Schools, I understand that my child may be photographed, videotaped and/or interviewed by news media, schools and the District for informational and/or promotional purposes, as indicated below

You Must Mark a Choice in Both Section A and Section B
(If no choice is marked in both sections, then the choice will default to Choice #1)

Section A - External Outlets/Media

Please Check Choice #1 or Choice #2

1. ____ I **WILL** permit my student to be photographed, videotaped, and/or interviewed by the news media when the news media has secured proper authorization from Broward County Public Schools.
2. ____ I **WILL NOT** permit my student to be photographed, videotaped, and/or interviewed by the news media.

Section B - Broward County Public Schools

Please Check Choice #1 or Choice #2

1. ____ I **WILL** permit my student to be photographed, videotaped, and/or interviewed for school publications (e.g., yearbooks and school newspapers), school and District communication tools (e.g., websites and social media), BECON-TV, and school events and activities. ***Note: To facilitate school publications, the District may disclose information to approved vendors, such as student's name, student's home address, student/parent phone number, grade level, teacher names and classroom numbers. For sporting events, athletic team member positions and jersey numbers may be disclosed.***
2. ____ I **WILL NOT** permit my student to be photographed, videotaped, and/or interviewed for school publications (e.g., yearbooks and school newspapers), school and District communication tools (e.g., websites and social media), BECON-TV, and school events and activities.

Student Name (PRINT) | Student Signature | Date

Parent/Guardian Name (PRINT) | Parent/Guardian Signature | Date

School Uniform

Bottoms: navy or khaki bottoms including knee length shorts, straight pants, skorts or jumpers.

Tops: royal blue, navy blue, light blue, gray, white or pale-yellow polo shirts.

Shoes: Athletic shoes recommended. Crocs and open toe shoes are not allowed.

A plain cardigan or jacket is recommended for the cold classrooms.



School Supplies



Each grade level will have their own specific school supply list.

Lists can be found on our website by visiting https://www.browardschools.com/coconutpalm

Specials and Activities

- Students will participate daily in THREE rotating specials including **Media**, **PE** and **Music**.
- Coconut Palm also offers many exciting activities including:
  - Chorus Club
  - Recorder Club
  - Debate Club
  - Play Pals
  - SAVE Promise Club
  - Field Trips
  - Multi-Cultural Events
  - Spirit Weeks
  - Field Day
  - School Dances
  - Monthly PTA Family Nights
  - Fall Festival

Mental Health Matters!

At Coconut Palm, we offer support groups, monitoring plans, life skills and wellness lessons, behavior assemblies, therapy referrals and evaluations for our students.

Meet our amazing mental health professionals that make it happen!

School Counselor: Vivian Rowe
Social Worker: Victor Mora
School Psychologist: Dr. Collado-Acebal

Concerning Behaviors

ALL concerning behaviors including violent actions, words and gestures will be investigated by the **Behavior Threat Assessment** team and may result in disciplinary action.

Students and Parents may report concerning behaviors to an administrator or on the **SaferWatch** and **FortifyFL** icon found on their Clever page.

FORTIFY FL

Suspicious Activity Reporting App

SaferWatch

Electronic Devices

Effective in the 2025-2026 school year, all wireless communication devices **must be powered off or in airplane mode** during the school day including lunchtime. From bell to bell, cell phones, laptops, headphones, smartwatches and all other wireless devices must be turned off unless directed by a school employee for instructional purposes.



Support our School

Our school depends on our Title I Funds to help pay for academic materials, camps, nights and more.

Please support our school by completing a Free and Reduced Lunch application ASAP.

www.myschoolapps.com

Join our PTA

Stay informed and support our school by joining the PTA!

- **Membership only cost $10**
- **Monthly Meetings**
- **Monthly Events**
- **First Meeting: TBD**

Don't Forget to Follow Us on Twitter!

Thank You!

