# Rosemont High School

## Student Handbook

## 2025-2026 School Year

**Rosemont High School**

**A School of the Sacramento City Unified School District**

9594 Kiefer Boulevard | Sacramento, CA 95827

Phone: (916) 395-5130 | Fax: (916) 228-5743

www.rosemont.scusd.edu | Instagram.com/rhs_scusd

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# Contact Information - Rosemont High School

9594 Kiefer Boulevard | Sacramento, CA 95827
Phone: (916) 395-5130 | Fax: (916) 228-5743
www.rosemont.scusd.edu | Instagram.com/rhs_scusd

### *Principal's Office*

| | | |
|---|---|---|
| Mitchell Jones, Principal | Ext. 508011 | Mitchell Jones |
| Shandra Lee, Office Manager | Ext. 508001 | Shandra-Lee@scusd.edu |

### *Assistant Principals*

| | | |
|---|---|---|
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### *Attendance*

| | | |
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### *Bookkeeper/Controller*

| | | |
|---|---|---|
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| *Counseling* | *Grade* | *Last Name Alpha* | | |
|---|---|---|---|---|
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| Onisha Cook | 10/12 | LI - Z | Ext. 508029 | Onisha-Cook@scusd.edu |
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### *Librarian*

| | | |
|---|---|---|
| Jennifer Crawford | Ext. 508342 | Jennifer-Crawford@scusd.edu |

### *Office Technicians*

| | | |
|---|---|---|
| Michelle Galloway-Ayala | Ext. 508033 | Michelay@scusd.edu |
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| Aziza Solorzano | Ext. 505020 | aziza-solorzano@scusd.edu |
| Linda Zanze | Ext. 508003 | Linda-Zanze@scusd.edu |

### *Registrar*

| | | |
|---|---|---|
| Ayesha Charamuga | Ext. 508033 | Ayesha-Charamuga@scusd.edu |

### *Student Activities and Athletics*

| | | |
|---|---|---|
| Nicholas Santiago, Student Activities Director | Ext. 508510 | Nicholas-Santiago@scusd.edu |
| Chris Gosney, Athletic Director | Ext. 508013 | Chris-Gosney@scusd.edu |
| Bradley Watson, Assistant Athletic Director | | Bradley-Watson@scusd.edu |

# *Message from the Principal*

Dear Families,

On behalf of the Rosemont staff, including our administration team, I would like to welcome you to the 2025-2026 school year! There are great things ahead here at Rosemont High School, and we're anxious to get started!

Our mission is to place students at the center of our work and build a world-class high school that boasts a safe, inclusive, positive environment and rigorous academic programs that support college and career readiness. The Rosemont staff commits to communicating, modeling and reinforcing high standards for behavior every day, including an emphasis on the development of key social and emotional skills. Our students will have the opportunity to pursue their interests in all courses of study, including a variety of focused learning pathways that connect academic preparation with real-world application. Through the expanded use of digital technology in our classrooms, students will learn valuable technological competencies and create and share content to demonstrate learning. Rounding out the experience at Rosemont is a rich selection of extra-curricular activities including after-school tutoring, clubs, sports and competitive academic teams. We encourage all students to participate in as many activities as they can! The more they're involved, the more they will feel an authentic connection to their school.

Throughout the year, we will make sure that families have all the information they need to help guide students through their high school journey at Rosemont. In addition to providing school information through weekly Infinite Campus Messenger emails, we encourage families to access the Rosemont High School website for up-to-date school news. The Infinite Campus Parent Portal will serve as a valuable resource for monitoring attendance, grades and behavior. There is no substitute for staying informed and communicating with school staff about your student's progress. The more closely we work together, the more effectively we can provide timely and appropriate interventions should your student begin to fall behind. Staff contact information is located on our website. If you haven't already, please come to the school to obtain your username and password so that Infinite Campus is available to you from the first day of school. We also encourage parents and guardians to play an active role in the high school experience. Please join us at school events where we showcase and celebrate student achievement. Attend information nights and other parent education opportunities. We also urge families to sign up to serve on the PTSA, Rosemont Boosters, or Rosemont Music Boosters organizations.

2025-26 is going to be an outstanding year for the entire Rosemont Community! We look forward to meeting all of you and working closely with our students to make sure that their Rosemont experience is second-to-none. Please feel free to contact the school at (916) 395-5130 with questions or concerns. Phone numbers for individual staff members are located under the Staff Directory link on the Rosemont website.

We look forward to seeing all of you!

**Mitch Jones, Principal**
**Rosemont High School**

# *Philosophy of a Wolverine*

Rosemont High School's guiding principle is to create an atmosphere of excellence and integrity in a safe, supportive, and respectful environment where all students can engage in the learning process, apply knowledge, and contribute to the community as responsible citizens. We believe in a tradition of excellence combining the areas of academics, athletics, activities and authentic experiences in career preparation. *Trustworthiness, respect and personal responsibility are the hallmarks of a wolverine.*

# *Way of the Wolverine*

**We show respect and the Wolverine Way when we:**

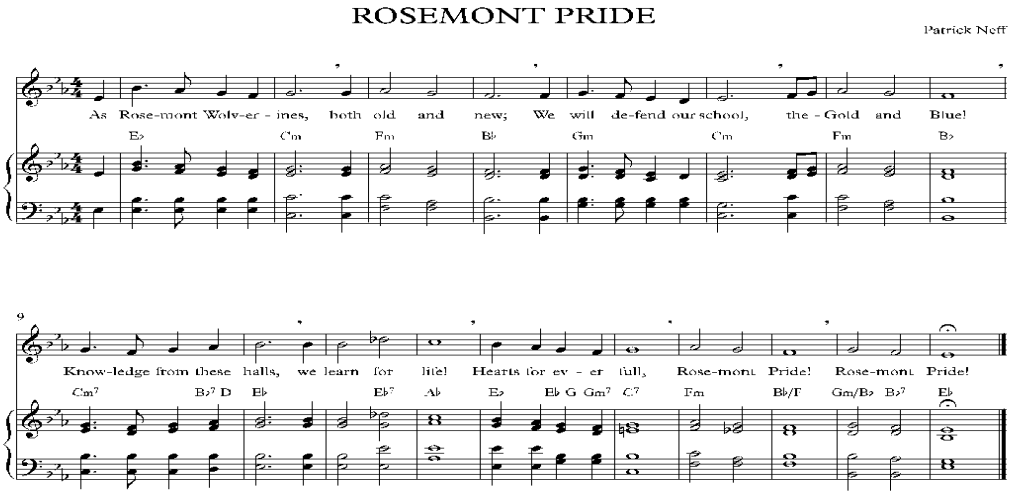
- Say Please and Thank you
- Open doors for each other
- Arrive on time
- Respect each other and our diversity
- Follow the rules
- Represent Rosemont positively
- Use appropriate language
- Wear appropriate clothing
- Take responsibility for academic success
- Pick up after ourselves
- Display sportsmanship
- Use appropriate etiquette at events
- Have Fun!

# *Rosemont History*

The Rosemont Community was formed in 1959 as a new bedroom community in the Sacramento region in East Sacramento. Rosemont residents long sought after a high school for their community that they could call their own. After many years of lobbying, waiting and much hard work, Rosemont High School opened its doors in 2003, fulfilling a longstanding need for a high school that served the Rosemont area. The campus boasts impressive academic buildings, a spacious library, and state-of-the-art facilities. Rosemont's students benefit from the finest campus in the district.

# *Rosemont Pride*

Rosemont High's performing arts hold a strong role in the Rosemont community. The oldest and most rooted in Rosemont tradition is the music program, currently led by our Music Director, Dorian Jones.  The music program is establishing a long-standing tradition of leading the Rosemont student body in the Alma Mater, "Rosemont Pride". Rosemont Pride is sung as a celebration of excellence and to honor those Wolverines of the past, present and future.




## "ROSEMONT PRIDE"

***As Rosemont Wolverines, both old and new;***

***We will defend our school, the Gold and Blue!***

***Knowledge from these halls, we learn for life!***

***Hearts forever full, Rosemont Pride!***

***Rosemont Pride!***

The alma mater is inspired by the school spirit and love the students and staff at Rosemont have for our school.  The text also draws from the Latin found on the Rosemont seal: "Non scholæ sed vitæ discimus," which means "we do not learn for school, we learn for life."

# *Bell Schedule*

## Rosemont High School
## Bell Schedule
## 2025-2026 School Year

| Regular Day Schedule - M, T, W, F | | |
|---|---|---|
| **Class** | **Start** | **End** |
| Period 0 | 7:26 AM | 8:23 AM |
| Period 1 | 8:30 AM | 9:27 AM |
| Period 2 | 9:34 AM | 10:31 AM |
| Period 3 | 10:38 AM | 11:35 AM |
| Period 4 | 11:42 AM | 12:43 PM |
| Lunch | 12:43 PM | 1:19 PM |
| Period 5 | 1:26 PM | 2:23 PM |
| Period 6 | 2:30 PM | 3:27 PM |
| Period 7 | 3:34 PM | 4:31 PM |

| Early Release Schedule - Thursdays | | |
|---|---|---|
| **Class** | **Start** | **End** |
| Period 0 | 7:36 AM | 8:23 AM |
| Period 1 | 8:30 AM | 9:17 AM |
| Period 2 | 9:24 AM | 10:11 AM |
| Period 3 | 10:18 AM | 11:05 AM |
| Period 4 | 11:12 AM | 12:03 PM |
| Lunch | 12:03 PM | 12:39 PM |
| Period 5 | 12:46 PM | 1:33 PM |
| Period 6 | 1:40 PM | 2:27 PM |
| Period 7 | 2:34 PM | 3:21 PM |

| Minimum Days | | |
|---|---|---|
| **Class** | **Start** | **End** |
| Period 0 | 7:48 AM | 8:23 AM |
| Period 1 | 8:30 AM | 9:05 AM |
| Period 2 | 9:12 AM | 9:47 AM |
| Period 3 | 9:54 AM | 10:29 AM |
| Period 4 | 10:36 AM | 11:12 AM |
| Period 5 | 11:19 AM | 11:54 AM |
| Period 6 | 12:01 PM | 12:36 PM |
| Lunch | 12:36 PM | 12:56 PM |
| Period 7 | 1:03 PM | 1:38 PM |

| Rally Schedule | | |
|---|---|---|
| **Class** | **Start** | **End** |
| Period 0 | 7:26 AM | 8:23 AM |
| Period 1 | 8:30 AM | 9:17 AM |
| Period 2 | 9:24 AM | 10:11 AM |
| Period 3 | 10:18 AM | 11:05 AM |
| Period 4 | 11:12 AM | 12:03 PM |
| Lunch | 12:03 PM | 12:39 PM |
| Period 5 | 12:46 PM | 1:33 PM |
| Period 6 | 1:40 PM | 2:27 PM |
| Rally | 2:34 PM | 3:27 PM |
| Period 7 | 3:34 PM | 4:31 PM |

| Finals Schedule | | |
|---|---|---|
| **Class** | **Start** | **End** |
| Period 1, 3, or 5 | 8:30 AM | 10:30 AM |
| Period 2, 4, or 6 | 10:37 AM | 12:37 PM |
| Lunch | 12:37 PM | 12:57 PM |

# *School and District Mission and Vision*

**Rosemont Vision**
Rosemont students thrive in a rigorous, structured, and supportive environment through which graduates are prepared to meet the demands of college and career. Regardless of the paths they choose, Rosemont graduates are lifelong learners who give back to their communities.

**Rosemont Mission**
Rosemont will offer rigorous, relevant instruction for a world in need of critical thinkers.

**A Rosemont Graduate is**

- A critical thinker with intellectual curiosity who can solve complex, real world problems.
- A self-directed and lifelong learner who can apply knowledge to create new ideas.
- A college and career ready student who can seek out opportunities for academic and personal growth.
- A productive, hard-working, collaborative person who can contribute positively to the community and the world.
- A culturally-aware and empathetic individual who can embrace diversity.

**Our School**
Rosemont High School was established in 2003. From its inception, the school has emphasized the highest standards of academic excellence. The staff is committed to supporting students in a variety of ways that includes providing an equitable environment conveyed in our Equity Statement.

**Equity Statement**
Rosemont High School welcomes you! We embrace and celebrate our diversity and strive for equity and inclusion for all students. At Rosemont, we recognize that people of color face systemic barriers in our society and in our school. We as staff, teachers, and students commit to examining how our practices contribute to and exacerbate these systemic problems, and we vow to work diligently to foster an anti-racist community of learners and educators that interrupts racism to promote inclusion, safety, collaboration, and open-mindedness."

**School Colors / Mascot**
Rosemont school colors are Navy Blue, White, and Maize. Our mascot is the Wolverine.

**SCUSD Mission**
Students graduate as globally competitive lifelong learners, prepared to succeed in a career and higher education institution of their choice to secure gainful employment and contribute to society.

**SCUSD Guiding Principle**
All students are given an equal opportunity to graduate with the greatest number of postsecondary choices from the widest array of options.

# Academic Calendar
# 2024-2025 School Year

| First Semester: | August 18, 2025 - January 16, 2026 | 93 teaching days |
|---|---|---|
| Aug. 18 | First Day of School | |
| Sep. 1 | Labor Day Holiday – No School | |
| Sep. 21 | Back to School Night | |
| Oct. 17 | End of First Quarter – Shortened Day Schedule | |
| Nov. 11 | Veterans Day Holiday – No School | |
| Nov. 22– 30. | Thanksgiving Break – No School | |
| Dec. 20- Jan. 4 | Winter Break – No School | |
| Jan. 13 - Jan. 16 | First Semester Finals – Shortened Day Schedule | |
| Jan 19 | Martin Luther King Jr. Day – No School | |

| Second Semester: | January 20, 2026 - June 11, 2026 | 93 teaching days |
|---|---|---|
| Jan. 29 | Second Semester Begins | |
| Feb. 9 | Lincoln's Birthday Holiday – No School | |
| Feb. 16 | President's Day Holiday – No School | |
| Mar. 27 | End of Third Quarter – Shortened Day Schedule | |
| Mar. 28- Apr 5 | Spring Break – No School | |
| Mar. 27 | Essence of Rosemont | |
| May 25 | Memorial Day Holiday – No School | |
| June 5-10 | Senior Finals | |
| June 4 | Senior Awards Night | |
| June 5-10 | Final Exams | |
| June 6 | Seniors Check-Out Day | |
| June 9 | Graduation - Convention Center | |
| June 10 | Second Semester Finals (Underclassmen only) – Shortened Day Schedule | |
| June 11 | Last Day of School | |

## *Academic Testing Calendar*

**SAT Testing Dates**

PSAT
CAST Science
CAASPP ELA
CAASPP Math
CAASPP Makeup

AP Testing Dates
US Government
Environmental Science
English Literature
US History
Calculus

# *Administrative Responsibilities*

<u>Principal</u> - *Mitch Jones*

- Grade 12
- Curriculum, Instruction, and Operations
  - Public / Media Relations
  - Facilities
  - Budgets
  - Budget / School Site Plan (SPSA)
- Performance Evaluation Certificated and Classified Personnel
  - Assistant Principal Supervision
  - Leadership - Departments / Pathways
  - Coordination with District Initiatives
- Staff Development
  - Teacher Collaboration - CT
  - Staff Meetings
  - Professional Development
  - Staff Recognition
- Community
  - School Site Council / ELAC /PTSA
  - Inter-school Communication
  - Public Relations / Outreach
- Student and Staff Climate and Support
  - Student Recognition
  - COST Oversight
  - After-School Programs
  - Graduation

<u>AP</u> - *David Phanthai*

- Grade 10
- Master Schedule
  - Counselors
  - Credit Recovery
  - A-G Compliance
  - Houses and Academy Pathway Support
  - Enrollment
- 504 Coordinator
- Technology
  - New Staff
  - Library / Media Technology
  - Website/ Infinite Campus Support
- Curriculum and Instruction
  - Performance Evaluation Certificated and Classified Personnel
- WASC support

<u>AP</u> - *Katy Hensley*

- Grade 11
- Student Support
  - Special Education
  - Student Success Teams (SSTs)
  - Independent Study / Home Hospital
- English Learner Program
  - ELD / EL / ELAC Compliance
- Assessments
  - AP
  - ELPAC
  - PSAT / SAT
  - CAASPP
  - Achievement Data / Illuminate
- Curriculum and Instruction
  - Performance Evaluation Certificated and Classified Personnel

<u>AP</u> - *Dr. Jahmon Gibbs*

- Grade 9
- Student Discipline / Interventions
  - In-House / Referrals / Intervention
  - Detention / Suspension
  - Behavior Review / Expulsion
- Athletics / CIF
- Campus Climate / Safety
  - Student Recognition
  - Conflict Resolutions
  - Safety Team
  - Safety Plan / Safety Training
  - Student / Staff Handbook
  - Student Activities
  - Graduation
- Attendance
  - ESPs / SARBs
  - Home Visits
- Curriculum and Instruction
  - Performance Evaluation Certificated and Classified Personnel

# Academic Expectations and Requirements

### *Graduation Requirements*

| Subject Areas | Years | Credits |
|---|---|---|
| English | 4 years | 40 credits |
| Fine Arts | 1 year | 10 credits |
| Integrated Math I | 1 year | 10 credits |
| Integrated Math II | 1 year | 10 credits |
| Physical Science | 1 year | 10 credits |
| Biology (Life Science) | 1 year | 10 credits |
| Physical Education | 2 years | 20 credits |
| Foreign Language | 1 year | 10 credits |
| World History | 1 year | 10 credits |
| United States History | 1 year | 10 credits |
| United States Government | 1 semester | 5 credits |
| Economics | 1 semester | 5 credits |
| Ethnic Studies | 1 semester | 5 credits |
| Geography | 1 semester | 5 credits |

Core Credits: 160 Elective Credits: 65 Total Credits: 225

### *Graduation Requirements and CSU/UC Comparison*

| Subject Areas | SCUSD Requirement | CSU/UC Requirement |
|---|---|---|
| English | 4 years (40 credits) | 4 years (40 credits) |
| Mathematics | 2 years (20 credits) | 3 years (30 credits)* |
| Biology (Life Science) | 1 year (10 credits) | 1 year (10 credits)+ |
| Physical Science | 1 year (10 credits) | 1 year (10 credits)+ |
| Geography/World Cultures | 1 year (10 credits) | 1 year (10 credits) |
| World History | 1 year (10 credits) | 1 year (10 credits) |
| United States History | 1 year (10 credits) | 1 year (10 credits) |
| United States Government | 1 semester (5 credits) | 1 semester (5 credits) |
| Economics | 1 semester (5 credits) | Not Required |
| Physical Education | 2 years (20 credits) | Not Required |
| World Language | 1 year (10 credits) | 2 years (20 credits)** |
| Fine Arts | 1 year (10 credits) | 1 year (10 credits) |
| Electives | 65 credits | 1 year college prep |
| Technology Proficiency | Coursework or Senior Project | Not Required |
| Aptitude Test | Not Required | SAT or ACT |

*4 years is recommended ** 3 years is recommended +2 years is recommended

# *Recognition of Academic Achievements*

**Academic Honor Roll**

Honorable Mention: GPA 3.0 – 3.49 | Exemplary Performance: GPA 3.5 – 3.69
Academic Model: GPA 3.7 – 3.99 | Principal's List: GPA 4.0+

***National Merit Scholar***

To qualify as a candidate, students must obtain high scores on the PSAT test taken during their sophomore
year. Achieving this level could result in academic scholarships for college. For more information on the National Merit Scholar program, visit their website at http://www.nationalmerit.org/nmsp.php.

***California State Seal of Biliteracy***

1. Complete all English graduation requirements with an overall GPA of 2.0 or above
2. Demonstrate proficiency in English
3. Demonstrate proficiency in one or more languages other than English through one of the following methods:
    a. Pass a foreign language Advanced Placement (AP) exam, including American Sign Language, with a score of three or higher
    b. Successfully complete a four-year high school course of study in a foreign language with an overall GPA of 3.0 or above
    c. Pass the SAT II foreign language exam with a score of 600 or higher

***Students-of-the-Month***

Students are nominated each month for academic achievement, attendance, citizenship, or improvement.

***Golden Wolverine Awards***

Staff members select one or more outstanding students (for academic achievement, attendance, citizenship, or improvement) for Golden Wolverine Awards Breakfast in February of each year.

***Semester 1 Awards Ceremony***

School-wide rally to recognize students for Honor Roll, Attendance, Pathway Participation, etc.

***Signing Day for Seniors***

Seniors recognized for post-secondary plan (4 or 2-year college, trades, military, or other program

# Academic Intervention

| | |
|---|---|
| ***Social Promotion Policy***<br>At Rosemont, students are not promoted by age or time spent in high school. Students must earn credits in order to make good progress toward graduation. The following indicate each grade level and how many credits students should have to be on track toward graduation:<br>9th 60 credits at the end of the year<br>10th 120 credits at the end of the year<br>11th 180 credits at the end of the year<br>12th 225 credits required for graduation | ***Credit Recovery***<br>Rosemont offers a supervised online, on-campus credit recovery program during 0 and 7th period. **All referrals for the credit recovery program will be initiated/approved by the student's counselor**. Online credit recovery classes are only open to students who have attempted and failed a full semester class and are not available during the same semester that they are taking (or have taken) the traditional class. Students may not transfer out of a class before final grades and enroll in the same class through the online credit recovery program. Attendance is mandatory. Students may be removed from the course for non-attendance. For more information on credit recovery, please contact your counselor. |

### *Academic Intervention After School Program (ASSETs)*

ASSETs (After School Safety and Enrichment for Teens) Program provides academic support and enrichment opportunities for all students. This program gives students a safe and secure environment with certified teachers, community volunteers, and qualified college/peer tutors to assist with academic needs. The library is open daily afterschool from 3:00-6:00 pm, providing students with access to computers and academic tutors. For more information, please see Dalia Alvarez in the ASSETs Office ( Library), call (916) 395-5130 ext. 508006 or email Dalia-Alvarez@scusd.edu.

# Academic Integrity

Honesty and integrity are the foundation of trust, and one's character, competence, and human interactions are governed by trust. The integrity of our school as an academic institution is predicated on the principle that the advancement of knowledge requires all students and instructors to respect the integrity of one another's work and to recognize the importance of acknowledging and safeguarding intellectual property. Our academic community will be judged by the honesty of our communications, spoken and written.

To that end we recognize that students who engage in any form of academic malpractice create situations that are detrimental to their academic and ethical development and progress. Academic malpractice of any form (including plagiarism and cheating) is an obstacle to achieving our school and district goals.

*Academic malpractice* constitutes acts which result or may result in an individual gaining an unfair advantage and can take the following forms:

- **Plagiarism**: taking work, words, ideas, pictures, information or anything that has been produced by someone else and submitting it as one's own.
- **Collusion**: supporting malpractice by another student, as in allowing your work to be copied or submitted for assessments by another student.
- **Copying**: taking work of another student, with or without his or her knowledge or giving your work to another student for copying purposes.
- **Duplication of work**: presentation of the same work for different assessment components or curriculum requirements.
- **Misconduct during an examination**: including the possession of unauthorized materials during an assessment or exam, communicating with another student without teacher permission or having unapproved student aides, using cheat notes or stealing tests.
- **Dishonest reporting**: creating or altering data or signatures; collecting information in an inappropriate manner including the falsification of any records such as grades, personal project, and community service or CAS records.
- **Fabricating**: falsifying research and/or research data.

Examples of Plagiarism include (but are not limited to) the following:

- ✔ copying answers to homework from a friend during tutor group
- ✔ cutting and pasting material off the internet and using it in a speech or essay/paper without citing the original source
- ✔ having a tutor edit and rewrite parts of work
- ✔ having an outside source build a model or paint something
- ✔ repeating the exact words used by a teacher (verbally or in writing)
- ✔ pasting pictures in research work without citing the original source
- ✔ rewriting a paragraph in own words, but clearly only using the ideas and structure of the source you are reading
- ✔ changing the lines of a published play without the consent of the playwright

Examples of collusion include (but are not limited to) the following:

- ✔ giving a friend in the same class a copy of the homework
- ✔ allowing an assignment or project to be copied
- ✔ telling a student what material appears on a math test
- ✔ hiding the truth from a teacher when it is known that someone is cheating
- ✔ passing a project to another student to be used as their own work
- ✔ sharing of work between siblings in different year levels

Examples of cheating include (but are not limited to) the following:

- ✔ using notes on a test when notes are not permitted
- ✔ using answers from another student on an assignment or assessment
- ✔ looking up solutions to a test from a website
- ✔ inputting formulas into a calculator prior to an exam
- ✔ texting solutions to another student or receiving solutions from another student
- ✔ obtaining an assessment before the assessment is administered
- ✔ unauthorized use of a calculator or computer on an assignment

Examples of fabrication include (but are not limited to) the following:

- ✔ making up data from a science experiment
- ✔ listing a source in a works cited page when the source was not used

- ✔ lying about a need for an extension for an assignment
- ✔ tampering with a gradebook

**Consequences**
Students who violate the Academic Integrity Policy as determined by teacher or administrator are subject to the following consequences*:

1st Instance/Level 1*

A. Teacher will confer with the student.
B. Students may lose credit or be asked to redo the assignment.
C. Teacher will notify the parents/guardians.
D. Teacher will refer the student's name to administration. Name and event will be filed.

2nd Instance/Level 1 or 2*

A. Teacher will confer with the student.
B. Students may lose credit and/or be asked to redo the assignment.
C. Teacher will notify the student's parents/guardians.
D. Teacher will notify the student's counselor.
E. Teacher will refer the student's name to administration. Name and event filed.
F. Depending on the severity of the infraction, the student may be referred to an Academic Integrity Committee for further review and consequences.

3rd Instance/Level 1, 2 or 3*

A. All third instances will be reviewed by an Academic Integrity Committee comprised of a counselor, an administrator and at least two teachers.
B. Administrator will arrange a student/ parent/ teacher/counselor conference if requested by any of the parties involved.
C. Same as 2nd Instance
D. Administrative action/sanctions will be decided by the committee and could include:
    a. Detention and/or Suspension
    b. Assignment to community service
    c. Loss of honors weighting credit for course
    d. Loss of eligibility in any site Honors Societies (e.g. NHS, CSF)
    e. Loss of eligibility for any academic merit recognition in the junior or senior year

* It is possible that an infraction may be of such a serious nature, such as cheating on a final exam or plagiarizing a semester project or a senior project that the teacher and principal may need to bypass any part or all of the first two steps and the "3rd Instance/Level" consequences may be administered.
Any infraction is recorded in student records and could also affect student's consideration for academic awards, participation in academic merit clubs, and consideration for valedictorian and/or salutatorian.
If a student's name is placed on the Academic Integrity list, after one calendar year a student may appeal and submit a reflection paper and meet with the Academic Integrity Committee to request his or her name be removed.

# *Athletics*

**Philosophy**
Our goal at RHS is to develop student-athletes who, through academics and athletics, learn the value of sportsmanship, teamwork, dedication, perseverance, self-improvement, and physical health. Our student athletes will develop the skills to balance high-level athletic competition with the maintenance of good academic standing

**Eligibility**
In order to participate in athletics, each student must meet specific eligibility requirements. The school's policy on athletics is as follows:

- Attendance—Attendance must be at 95% or better in all current courses.
- Tardies—No more than 6 tardies per quarter.
- Academics—A minimum grade point average of 2.0 is required.
- Citizenship—A mark of "Satisfactory" is required in at least 75% of the current course load and not more than one "Unsatisfactory" mark in the last quarter grade report. Any student suspended from school will be deemed ineligible to participate in any activity, competition, and/or event for 7 days after the incident. Teachers will not change grades to deem a student eligible nor change a grade to deem a student ineligible.
- Students who are deemed ineligible for fall sports will not be able to take more than 2 classes in the summer towards Fall eligibility.

***Eligibility is established on the Monday following the end of each semester. Participation in any extracurricular activity is a privilege, and the administration may revoke such privilege at any time.***

**Sportsmanship**
Our student-athletes will display respect towards their teammates, coaches, referees, opponents, and all fans. We must be able to pour our blood, sweat, and tears into our competition, and win, lose, or tie, we leave it all on the field. Student-athletes must understand that it is a privilege to represent Rosemont High School and our community.

***Report any and all disrespectful and/or threatening behaviors (including Hate Crimes) before, during, and after any game or competition to a coach, athletic director or to school administration.***

**Athletes, Class Schedules, and Game Day Issues**
Game day conflicts are to be negotiated among the teacher, the coach, and the athlete under the supervision of the Athletic Director. The student is responsible for notifying their teachers about absences due to athletic competitions as well as requesting and completing assignments according to the teachers' timelines.

## *Athletic Clearance*

All student/athletes must create an account and fill out the required forms at http://athleticclearance.com Physical forms can be downloaded from our website at: http://rosemont.scusd.edu. (Under the Athletic tab) or picked up in the front office. The completed physical form will then need to be uploaded to http://athleticclearance.com **prior to tryouts for any sport, including cheer**.

### *Fan Behavior*

We encourage all students, families, friends, and community members to support Rosemont High School athletics through attendance of our sporting events. Positive sportsmanship is expected from all RHS fans, home and away. Direct your excitement and encouragement towards our team. Derogatory or unsportsmanlike behavior directed towards the coaches, referees/officials, opposing fans and athletes is inappropriate and does not reflect the high standards of Rosemont High School. Students and adults may lose attendance privileges and may face discipline procedures if behavior at athletic and other school events is disrespectful of the participants and/or attendees. Participants in the Blue Zoo are expected to abide by the same expectations as all fans. **Rosemont staff reserves the right to remove or deny access to anyone displaying behavior that they deem inappropriate**.

### *Coaching Staff*

| FALL SPORT | | WINTER SPORTS | |
|---|---|---|---|
| **Sport** | **Head Coach** | **Sport** | **Head Coach** |
| Cross Country | | Boys Basketball | Vaughn Booker |
| Football | Nate Miller | Girls Basketball | David Paris |
| Golf (Girls) | Enrique Villela | Wrestling | Rick Wanlin |
| Girls Volleyball | Melody McCullough | Girls Soccer | Paul Sanchez |
| Water Polo (Boys) | | Boys Soccer | Scott Wright |
| Water Polo (Girls) | | | |
| Cheer | | | |
| SPRING SPORTS | | | |
| Baseball | Ron Pile | Golf (Boys) | S. Maddox |
| Softball | James Smith | Swim | Denise Fortune |
| Track and Field | | Tennis | Claude-Elton Josiah |
| Boys Volleyball | | | |

Rosemont High School's athletic program is run under the authority of the California Interscholastic Federation (CIF). RHS is in the Sac Joaquin Section, and the Sierra Valley Conference.

<u>Sierra Valley Conference – League Schools</u>

**Bradshaw Christian Pride**
9555 Calvine Road, Sacramento, CA 95829

**El Dorado High Cougars**
561 Canal Street, Placerville, CA 95667

**Amador High Buffalo**
330 Spanish Street, Sutter Creek, Ca 95685

**Argonaut High Mustangs**
501 Argonaut Lane, Jackson Ca 95642

**Galt High Warriors**
145 N. Lincoln Way, Galt, CA 95632

**Liberty Ranch High Hawks**
12945 Marengo Road, Galt, CA 95632

**Union Mine High Diamondbacks**
6530 Koki Lane, Diamond Springs, CA 95623

# Attendance

Rosemont High School strives to serve its students by offering the best possible educational opportunities. Achievement and attendance in the classroom are closely related. There is no substitute for regular attendance. Regular attendance is a commitment —the cornerstone to success. Classroom experiences cannot be made up. Remember: ***Attend Today, Achieve Tomorrow!***

## Absences

***Absences*** can be verified **four** different ways:

| | |
|---|---|
| **24-Hour Voicemail**: (916) 395-5130, Option 1 | **Online**: www.rosemont.scusd.edu/attendance |
| **Send a note** with your student upon return | **In Person**: Monday-Friday 7:30 am-3:15 pm |

Live phone calls are not accepted at the attendance office to report an absence. You may leave a voicemail, go online, send a note with your student upon return, or come in person to report the absence. Absence reports must include the following:

- Student's full legal name, grade and date of birth
- Date and reason of the absence
- Your name and relationship to the student
- Contact phone number

We also request that you only complete one of the above four options, due to limited staff resources. Reporting more than once may cause further backup.

**Per District Policy and State Law, only the parent/legal guardian may verify absences**. We will not accept absence reports from any extended family members. **Parents/guardians MUST verify any absences within 2 weeks**, or the absences become truancies. Failure to provide verification for 18 periods of unverified absences (3 full school days) **will result in initiation of the truancy process**.

## Early Dismissals

*Early Dismissals* can be requested **two** different ways:

| | |
|---|---|
| **Same Day Phone Request**: (916) 395-5130, Option 1 – Monday-Friday: 7:30 am-2:45 pm | |
| **Send a note** with your student | **In Person**: Monday-Friday 7:30 am-2:45 pm |

**Do not leave a voicemail requesting an early dismissal**. **You must speak to a staff member**. Parents, guardians or a parent representative (who must be listed on the emergency card) will be required to show valid ID before taking a student off campus.

We request that families are patient when requesting an early dismissal. It may take time to contact the classroom and request that a student be sent to the office.

**Students must pass through the Attendance Office upon dismissal for a verified dismissal time which will be entered into Infinite Campus. Students who leave campus without reporting to the Attendance Office will automatically become truant. A parent/guardian cannot excuse this absence. There are NO EXCEPTIONS**.

### *Late Arrivals*

Students who are absent or tardy 30 or more minutes to class are to obtain a readmit slip to campus immediately upon return to school. A readmit slip is the student's proof that they have cleared their absence through the Attendance Office. Students must present their readmit slip as requested to any staff member on campus. Students who arrive within the first 30 minutes of school should go directly to class and the teacher will mark them tardy.

## *Student Attendance Information*

***Types of Absences***

**Excused Absences** (Education Code 46010, 48205 & 40614)

a. Illness of student
b. Quarantine
c. Student's medical appointment
d. Court appearance (requires verification)
e. Funeral Services
f. Observance of a religious holiday/ceremony
**Limited to 4 days per calendar month**

**Unexcused Absences** (reasons not included in Education Code 46010 & 48205)

a. Personal
b. Vacation
c. Babysitting
d. Under the influence of alcohol/drugs
e. Car/transportation problems
f. Visiting family/going to work with parent

After 10 absences for illness that have been verified by a parent, **a medical provider MUST verify any additional absences for illness**. [SCUSD Administrative Regulation 5113 (AR 5113)]. Note: Any absence for illness verified by a doctor's note does not "count" against the 10 absences for illness.

***Truancy or Unverified/Unexcused Absences***

1. Truant [Education Code 48260] – (Attendance Letter 1 – Warning): The student has been absent from school without a valid excuse. Any student absent more than 3 days with an unverified or an unexcused absence will receive this notice.
2. Severe/Repeat Truant [Education Code 48261] – (Attendance Letter 2): Any student exceeding one additional school day (six more class periods, or a total of 24 periods) will receive a second letter and is in serious violation of policy. Parents/guardians are strongly encouraged to contact staff as soon as possible to resolve any attendance issues.
3. Habitual Truant [Education Code 48262] – Attendance Letter 3/Notification of Habitual Truancy: This notice is mailed after a student has accrued 30 class periods or one additional day from the 2nd letter. Families that receive the third letter may be given a time and date to meet with the Engagement Support Plan team (ESP) to discuss a remedy and sign a contract.
4. Further Absences after the Engagement Support Plan team (ESP) may be referred to the School Attendance Review Board (SARB) for further action to be taken by the District, which may include a referral to the District Attorney's office for prosecution pursuant to California Penal Code 272 – Contributing to the delinquency of a minor or Truancy Court.

***Tardiness and Tardy Sweeps***

A student is considered tardy if the student is not in his/her assigned seat before the bell rings.

- First and Second Tardy (per quarter) – Teacher conference with student.
- Third Tardy (per quarter) – Teacher conference with student, parent informed and possible teacher assigned detention.
- **Fourth and subsequent tardies** (per quarter) – Teacher conference with student, referral issued, administrative conference, after school detention.

Administration will conduct tardy sweeps on a regular basis. Students not in class during the tardy sweep will be assigned after-school detention. Progressive discipline applies for habitually tardy students.

***Challenging Attendance Errors***

If the parent/guardian and student believe that a mark was made in error, the absence may be challenged by following the process below:

- Using Infinite Campus, or by a phone call to the Attendance Office, find out which period the student was marked absent.
- Pick up an Attendance Correction Form outside the Attendance Office, complete it and obtain a teacher signature or utilize the e-Correction form at www.rosemont.scusd.edu/attendance.

***Make-up work for absences***

If a student is absent for Health Reasons:

- The student is not excused from completing work missed.
- He/she is allowed one day for every day of verified absence to make up work.
- He/she will receive assistance from the teacher to complete missed work.
- Teachers should provide extra work, in lieu of work missed, when appropriate.

***Absences for other reasons*** – Absences for reasons other than health that are deemed reasonable by the school and have the consent of a parent:

1. If a student is absent for reasons other than health, including suspension:
    - He/she must make up for missed work as soon as possible after returning.
    - He/she must take the responsibility for securing assignments and making up the work.
    - If work is made up within a reasonable period of time, students will receive credit.
    - It is the student's responsibility to seek help in completing the assignment.
2. Absences for Suspension .
    - Teachers are required upon parent/student request to send home homework that the student would otherwise have been assigned absent the suspension if two or more school days.
    - If a homework assignment that is requested and turned into the teacher by the student either upon the student's return to the school from suspension or within the timeframe originally prescribed by the teacher, whichever is later, is not graded before the end of the academic term, the assignment shall not be included in the calculation of the pupil's overall grade in the class.

# *Behavior and Campus Climate*

Students in SCUSD have a right to attend a school that is safe, orderly and secure. It is the intent of all staff that our school is free from physical and psychological harm. The goals of the policies related to student behavior are to maintain order and decorum in the school, to educate our youth, to observe accepted rules of conduct, and to develop self-discipline while simultaneously protecting the rights of others. A clear understanding of our standards and expectations will assist students in making responsible decisions.

The following expectations, standards, rules, policies, and consequences have been developed and designed with the safety and welfare of the students and staff at SCUSD and Rosemont High School in mind. Your cooperation is expected and appreciated. This handbook addresses the more common concerns and issues that might arise and should be considered a general guideline. Teachers will also present their own classroom specific standards, expectations and consequences. Unique circumstances will be evaluated by the administration as they occur.

Rosemont High School is a community of learners who work together to create a positive, productive, and safe environment. **Student behavior should reflect the standards of good citizenship expected by members of a democratic society**. Students are expected to respect constituted authority, laws, school policies, and regulations; assume responsibility for their education and behavior; maintain high standards of courtesy, decency and morality; respect real and personal property; and exhibit pride in their work and achievements. **School authority applies on campus, at all school-sponsored activities, and to and from school**.

## *Code of Conduct*

The Rosemont High School "Campus Community" will work together to create a positive, productive, safe environment, which will foster growth, responsibility, and a high-achieving educational achievement.

Respect Yourself

- Come to school daily and attend all classes.
- Report to class on time with appropriate materials.
- Dress appropriately and follow the RHS dress code.
- Do not bring prohibited items to school.

Respect Others

- Practice civility and be courteous
- Use appropriate language at all times and in all spaces
- Respect others' viewpoints and cultural differences.
- Everybody has the right to learn – respect it.

Respect Your School

- Keep the campus clean and free of graffiti and pick up after yourself at all times.
- Respect school property – the classroom, the restroom, the locker room and the hallways.
- Be a good neighbor to the residents surrounding the school.

### *Classroom Expectations*

- Be on time to class with appropriate materials.
- Enter the classroom and take your seat quietly.
- Stay on task for the assigned time.
- Follow all directions.
- Keep hands, feet, and objects to yourself.
- Be positive and avoid conflicts.
- **Cell phones and earbuds are to be turned off and put away while on campus. Use of such devices are limited to authorized accommodations**.
- Food, drinks, and gum are for outside of the classroom and common area.
- Grooming should take place outside of the classroom.
- Sunglasses may only be worn outside of class.
- Approved hats are allowed on campus; however, students are required to respect the request of individual teachers regarding the wearing of hats in the classroom. (See Dress Code).
- Teachers will begin class and dismiss students (but not before the bell).
- Keep workstations neat, safe, and clean.

### *Cell Phones/ Electronic Devices*

In an effort to support and cultivate a distraction free learning environment Rosemont High School has decided to update the Cellphone/Electronics policy, cellphones and electronics, including earbuds and headphones, will be expected to be off and put away from the start of the school day until final dismissal. This will also include lunch and passing periods.

- **NEW for 2025-2026** - Students referred to the office for non-electronic device referrals will have their electronic devices held until the end of the school day.

**Progressive Discipline For Electronic Devices**

1. ***First Violation of the school year:*** Student requested to put the device away, staff will call parent/guardian and log in the contact log within Infinite Campus.
2. ***Second Violation of the school year:*** Staff will call parent/guardian and document the call in the contact log within Infinite Campus. Phone will be taken to the office of the Assistant Principal. Staff will make an office referral for an assignment of a 30-minute administrative detention. Phones can be picked up by the student at the end of the day.
3. ***Third Violation of the school year:*** Confiscation of device, device taken to the office of the assistant principal. The assistant principal will contact the parent/guardian and document the call in the contact log within Infinite Campus. A parent can pick up the device at the end of the school day and will be assigned one (1) hour administrative detention.
4. ***Fourth Violation and beyond:*** Confiscation of device, device taken to the office of the assistant principal. Parent/Guardian must come to retrieve the device and conference with the assistant principal.

If a student refuses to turn over an electronic device when requested by a staff member, this will result in further school discipline.

***Maintain a positive school climate through:***

- A focus on positive, rather than negative, behaviors;
- Clear, explicit instruction around expectations for behavior in every classroom;

- A system of procedures, both inside and outside of the classroom, that promotes positive behavior and positive interpersonal relationships;
- Consistency among ALL staff in monitoring and supporting agreed-upon procedures and policies;
- Consistency among all staff in recognizing, reinforcing, and rewarding positive behaviors; and
- Consistent, fair support from administration.

### *Dress Code*

Student dress is expected to support student learning, not distract from learning. Student learning is the primary business at RHS and we expect students to dress accordingly. Any apparel that draws undue attention to the wearer or distracts from the educational process is inappropriate. Parents/Guardians are asked to monitor their students and counsel them on clothing choices that are in alignment with the RHS dress code. At Rosemont High School, we take pride in the appearance of our students. The administration reserves the right to exclude any items of apparel or accessories that are inappropriate for a professional learning environment or disruptive to school activities.

***The list of dress code violations is not limited to those in this handbook. The administration reserves the right to address dress code issues on an individual basis. If apparel is deemed inappropriate, the student will be asked to change or be sent home. Repeated violation of the Dress Code may result in additional disciplinary action.***

The following guidelines are intended to define appropriate student attire and personal grooming at Rosemont High School:

- ★ Clothing shall be sufficient to conceal undergarments at all times, no severe sagging, no pants that cannot be held up without a belt.
- ★ Shoes are required to be worn on the school grounds at all times. No slippers, house shoes or shoes with wheels.
- ★ No pajamas or blankets permitted.
- ★ No see-through clothing.
- ★ No bathing suits or tube tops.
- ★ Excessively short skirts, shorts or dresses are not permitted.
- ★ Clothing or accessories that are indicators of gang involvement or emulation are prohibited. No bandanas/bandana material.
- ★ Clothing with messages, pictures or symbols related to alcohol, tobacco, guns, weapons or drugs is not permitted. Clothing that advertises objects/substances students may not legally possess at school is not permitted.
- ★ Clothing with lewd, obscene, crude or sexually explicit messages or pictures is prohibited.
- ★ Clothing that covers the face is not permitted. (Masks, Ski Mask, Beanie, Morphsuits, etc.)
    - With the exception of medical masks to prevent disease transmission
- ★ Private areas of the body must be adequately covered.
- ★ Coaches and teachers in classes such as P.E., science and industrial technology may impose additional requirements as needed for specific activities or for safety.
- ★ Students who go out into the community representing Rosemont High School are expected to dress appropriately for the environment they are visiting.

***Dress Code Violations***

- First Violation: Student sent to the office to change clothes. Loaner clothes may be available.
- Second Violation: Student sent to the office to change clothes. Parents are contacted.
- Third Violation: Student sent to the office to change clothes. Parents are contacted. Students sent home with RHS Dress Code Violation Form that they and parents must review and sign.
- Fourth Violation and Additional Violations: Student sent to the office to change clothes. Parents will be contacted. Students will be given three days detention in lieu of suspension for defiance of authority.

***No Activities List***

Students on the No Activities List are excluded from participating in any school sponsored extracurricular activities. "Extracurricular" includes but is not limited to: athletics, dances, and class trips. Any student who is on the No Activities List should not purchase a ticket for any event while on the No Activities List. Students who do purchase a ticket to any event while on the No Activities List will not be allowed entry into the event and will not be issued a refund – NO EXCEPTIONS. Students can be placed on the No Activities List for the following reasons:

- Suspension from school. Students suspended from school will be placed on the No Activities List for the entire week they are on suspension through the weekend and will remain on the list for every day that the student is suspended if the suspension continues into the following week.
- Any student who fails to show for detention and/or Saturday school (if available) will be placed on the No Activities List. Students will remain on the No Activities List until the matter is cleared by an administrator.
- Students placed on an attendance contract or having multiple tardies can be placed on the No Activities List until attendance improves to a rate of 95%.
- Multiple office referrals in a given week.
- Students who have to be removed from any school activity (assembly, dance, class trip, rally, etc.) *may* be placed on the No Activities List for a time determined by administration. Any student removed from a school assembly or rally may be excluded from the next scheduled school assembly or rally.
- Students with chronically failing grades may be placed on the No Activities List until released by teacher(s).
- Students assigned to ASSETSs tutoring as part of an Engagement Support Plan or behavior referral who do not attend after school tutoring/study hall as assigned will be placed on the No Activities List for until completed.

## ***Bullying***

A student shall not be harassed, intimidated, or bullied based on his/her actual or perceived characteristics as set forth in Penal Code section 422.55 and Education Code sections 220 and 234.1, which includes but is not limited to disability, gender, gender identity, gender expression, nationality, race or ethnicity; religion, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. For purposes of Board Policy 5145.4 and the SCUSD Administrative Regulation, bullying is defined as, and includes, but is not limited to, abusive action or conduct which can be physical, verbal, written, psychological, or sexual in nature. Examples of bullying in these different forms include, but are not limited to:

- physical: hitting, kicking, spitting, or pushing;
- verbal or Written: teasing, threatening, or name-calling;
- psychological: social isolation, manipulation, spreading rumors, or intimidating; and/or

- sexual touching, assault, exhibitionism, or many of the actions listed above. Normally, bullying is a pattern of conduct or is conduct which is repeated over a period of time, but may, in some instances, take the form of one severe or egregious act.

Staff is expected to report bullying behavior. Reports may be made to any school employee either verbally, in writing, or through electronic communications such as email. Completing the District Report of Suspected Bullying Form and submitting it to the school site principal or designee or District office may also make reports. **Anonymous reports may be made by calling the WeTIP system at 1-855-86-BULLY.**

**For questions anti-bullying policy 5145.10 go to scusd.edu**

## *Behavior Infractions*

The following is a list of Infractions at Rosemont High School. Administrative consequences will vary according to the severity.

| | |
|---|---|
| ✔ Cheating/Plagiarism | ✔ Fighting |
| ✔ Dress Code Violations | ✔ Battery |
| ✔ Disruption or Insubordination | ✔ Possession of a Weapon |
| ✔ Failure to Serve detention or attend intervention session | ✔ Trafficking/Possession/Sales of Alcohol or Controlled Substances or look-alike substances |
| ✔ Using electronic devices | ✔ Robbery or Extortion |
| ✔ Providing False Information | ✔ Damaging School or Private Property |
| ✔ Forgery | ✔ Theft of School or Private Property |
| ✔ Gambling | ✔ Possessing or using Tobacco |
| ✔ Gang Related Behavior | ✔ Obscene Acts or Habitual Profanity |
| ✔ Gum/Food during class | ✔ Possession or Sale of Drug Paraphernalia |
| ✔ Harassment or Intimidation | ✔ Receiving Stolen Property |
| ✔ Horseplay | ✔ Possession of an Imitation Firearm |
| ✔ Inappropriate Use of Technology | ✔ Sexual Assault or Battery |
| ✔ Leaving Class Without Permission | ✔ Harassing a Witness |
| ✔ Leaving Campus Without Permission | ✔ Trafficking or Possession of Soma |
| ✔ Non-Suit to PE | ✔ Hazing |
| ✔ Property Damage | ✔ Bullying |

| | |
|---|---|
| ✔ Being truant from class | ✔ Aiding or Abetting a Physical Injury |
| ✔ Presence in Unauthorized Areas | ✔ Sexual Harassment |
| ✔ Engaging in Unauthorized Sales | ✔ Attempt, Threaten or Cause Hate Violence |
| ✔ Class Walk Out | ✔ Creating Intimidating or Hostile Environment |
| ✔ Violating Acceptable Use Policy | ✔ Making Terrorist Threats |
| ✔ Water Fights (including use of water balloons) | ✔ Activating a Fire Alarm |
| ✔ Causing a conflict with another student | ✔ Attempting to Set Fire or Setting a Fire |

## *Suspension/Expulsion Guidelines*

California Education Code 48900 and the Sacramento City Unified School District Board regulations allow the Superintendent, Principal and his/her designee to suspend or to recommend for expulsion a student for any violation of the following rules. These rules apply while on school grounds, going to or coming from school, during the lunch period whether on or off campus, or during or while going to or coming from a school-sponsored activity. **Administrators have final discretion as to discipline based upon circumstances.**

The following is a list of offenses which require a mandatory 5-day suspension and either a recommendation for expulsion or a mandatory expulsion. However, Administrators have discretion of final discipline

***Mandatory Recommendation for Expulsion under Education Code 48915:***

a.1 Causing a Serious Physical Injury
a.2 Possession of a Knife or Dangerous Object
a.3 Possession of a Controlled Substance
a.4 Committing or Attempting Robbery or Extortion
a.5 Assault or Battery of a School or District Employee

***Mandatory Expulsion under Education Code 48915***

c.1 Possession, Sales or Furnishing of a Firearm
c.2 Brandishing a Knife
c.3 Sales of Controlled Substance
c.4 Committing or Attempting Sexual Assault or Battery
c.5 Possession of an Explosive

## *Behavior Interventions – Progressive Discipline Plan*

Appropriate behavior in class and on campus is essential to maintaining a learning environment in which every student can achieve his or her full potential. **No student is permitted to disrupt the educational process or infringe upon another student's right to learn or a teacher's right to teach. Teachers should make every effort to follow the progressive discipline plan outlined below and document all formal behavior interventions appropriately <u>prior</u> to making an office referral.** The following interventions will be progressively applied for students choosing to disrupt the learning environment:

- Student/teacher conference (documented in IC Contact Log)
- Parent telephone conference (documented in IC Contact Log)

- Student/parent/teacher/counselor conference/home visits (documented in IC Contact Log)
- Teacher-assigned detention – served with teacher (missed detention can result in doubling the time assigned until served and cleared, or may result in being placed on Administrative detention)
- Teacher referral to administration (*after having exhausted the above or in cases of extreme behavior*)
- Administrative detention (missed detention can result in doubling the time assigned until served and cleared, as well as being placed on the No Activities List and/or Suspension)
- Behavior Contract
- Referral to Student Study Team/Counselor Conference
- On-Campus Suspension
- Teacher Suspension (Teacher must complete Suspension form, including meeting with parent/guardian and student)
- School Suspension
- Referral to outside agencies
- District Behavior Review (which could lead to removal from Rosemont/alternative placement)
- Expulsion Hearing

***Conduct at School Functions***

Students are expected to follow the same code of behavior at school functions that applies to the regular school day. Students suspended from school may not be on campus or at any off-campus school activity during the period of suspension. Some dances and other activities are held on Saturdays, if a student was on suspension the Friday previous to the Saturday event they may not attend. The rules for Saturday activities are the same as for regular school days. School functions include events held at venues other than the RHS campus.

***Assemblies/Rallies***

Assemblies and Rallies are a regular part of the educational process. They include programs for education, entertainment, elections, and pep rally functions. They help create better school spirit and develop leadership and talent. Appropriate student conduct is necessary for successful assemblies and rallies. Students should be attentive, responsive, and show common courtesy when someone is speaking or performing. Students may be dismissed from assemblies/rallies, assigned school discipline, and prevented from attending future assemblies/rallies.

***Public Displays of Affection***

Students should remember that the school campus is a public professional learning environment and a public facility. Students are to refrain from excessive public displays of affection.

The following actions are unacceptable:

- Kissing on the lips for an extended period of time (making out)
- Sitting on another's lap
- Hugging for an extended period of time
- Hugging/holding from behind (front to back)
- Inappropriate touching
- Or any other action deemed inappropriately affectionate by staff.

***Consequences can range from a parent contact, detention, referral to the office, or suspension.**

## *After School Detention*

After-school detention serves as a medium-low level student discipline intervention. We use this method of refocusing students toward self-responsible behavior when previous methods of interventions have not changed desired behaviors. A student may be assigned detention for attendance related violations such as tardies/partial absences, cuts and for minor acts of misconduct in or out of the classroom such as (but not limited to) inappropriate language, dress code violation, or inappropriate use of electronic devices, etc.

When a student is assigned detention:

- The assigning staff will inform the student and make contact with family.
- Students will have 24-hour notice for an assigned detention at the time of issuance.
- Teacher-assigned Detention: Will be served on the day, time and place of the teacher's choosing with the teacher.
- Administrator-assigned Detention: The student will receive a detention notification the day of detention delivered to their 6th period class called as a courtesy reminder. **Students are responsible for attending assigned detention even if they do not receive a reminder.**

Administrative Detention will be held Monday through Wednesday from 3:30 - 4:30 pm in room A110 and Thursdays from 2:30 pm – 3:30 pm.

There is no after school scheduled detention on Friday (unless circumstances warrant). Lunch detention is not generally issued by administration unless supervision is available. **Students are not excused from detention in order to attend sports, sports practice, or any other after school activities or due to after school employment.**

***Missed Detention Policy***

- ✔ Missed 1st detention – Detention time is doubled and the Office Technician will reassign the date and notify the student.
- ✔ Missed 2nd detention – Assistant Principal conference with student, calls home, and family notified that the 3rd missed detention will result in on-campus lunch detention. Detention time is increased.
- ✔ Missed 3rd detention – Students will be assigned 1 day on-campus suspension and must still serve originally assigned detention.

***Missed Teacher-Assigned Detention***

- ✔ For the 1st missed teacher-assigned detention – students will be referred to administration and will be assigned administrative after school detention in addition to having to serve the original teacher detention. For each subsequent missed session, students will be assigned an additional day of detention. Continued failure to participate in teacher-assigned and/or administrative detention may result in further administrative action, including possible suspension.

**What is expected of a student during detention?**

- Students are to report to detention on time (No more than 7 minutes after the bell). Late students will not be permitted to stay and the next level of infraction will be given.
- Students MUST sign in with their student ID card with detention staff.
- Students may not leave detention until released.
- Students must turn off cell phones and put away (not in pocket)

- Students are to raise their hand if assistance is needed from staff
- Students are to keep their head up and off the desk
- Students are to be working on school related tasks for the entire time (homework, study, or read -NO EXCEPTIONS)

**What happens if a student does not follow the above rules for detention or fails to report for assigned detention?**
Any student who does not report to detention, reports late or who is removed from detention for not following the above directions will be reassigned detention for the following day detention is held and their time will be doubled. Students may be placed on the "no activities" list for detention violations.

**What if a student is absent from school the day of his or her assigned detention day?**
Detention will be re-assigned for the following day detention is held with no penalty if the absence is excused. If the absence is not excused then the student is subject to the "Missed Detention Policy".

***Gang-Related Activity***
All gang-related activity on or around SCUSD schools is monitored by the Sacramento Police Department and the Sacramento County Sheriff's Department. Students validated as gang members are subject to school disciplinary procedures. If you have any questions about this process, see the School Resource Officer or contact your neighborhood police station.

***Gang-Related Activity Includes:***

- consistently wearing colors identified by Sacramento Police Department as gang colors;
- possession of gang-related graffiti or writing gang-related graffiti on school property;
- repeatedly in the company of identified gang members; and/or
- possession of photographs that indicate gang affiliation.

***Before and After School Conduct (Ed. Code 48900)***
Students are to display proper conduct to and from school, on the grounds and buses, and at all school-sponsored activities on or off campus. Those who engage in fighting, vandalism and/or destruction of private property are subject to school disciplinary action as well as civil and criminal prosecution. **Students not enrolled in after-school programs or participating in school sports are not allowed to loiter on campus or in front of the school and must leave campus within fifteen (15) minutes of the close of the school day. Students attending dances or athletic events should leave or be picked up within THIRTY (30) MINUTES of the conclusion of the event.**

Any student not picked up or departing from RHS grounds within 30 minutes of the end of a school sponsored event may not be allowed to attend the next event. Any student that violates the above multiple times in a school year may not be allowed to attend any school sponsored event for the rest of the school year. Special circumstances and hardships may be accommodated at discretion of school administration and must be made in writing.

# *Student Engagement Opportunities*

## *Associated Student Body (ASB)*
Nicholas Santiago, Student Activities Director Ext. 508510 Nicholas-Santiago@scusd.edu

**Associated Student Body & Class Officers will be announced at the start of the Fall Semester**

**The Associated Student Body must approve all fundraising activities.**

1. Only clubs may conduct fundraising activities.
2. Student sales of items are allowed only through a club-sponsored activity.

Associated Student Body stickers may be purchased in the Controller's Office for $30. The stickers are attached to the Student I.D. card. By purchasing the sticker, students will receive discounts on dance tickets. Students with an ASB sticker will be admitted to all Rosemont High School home sporting events for free. Student ID is required for admission to all ASB dances.

** Student Government members and class officers must maintain a minimum GPA of 2.5 and earn all passing grades.

***Clubs***

Club Rush is held at the beginning of each school year. There is a wide variety of clubs from which to choose. We strongly encourage each student to join one or more clubs to connect with their school.

- Academic Tutoring
- Black Student Union (BSU)
- Chess Club
- CREATE
- Environmental Club
- Infires K-Pop Club
- Latino Club
- Marching Band
- Men's Leadership Academy
- National Honors Society
- Women's Leadership Academy
- Art Club
- California Scholarship Federation (CSF)
- Color Guard
- DJ Club
- Gaming Club
- Key Club
- LGBTQ+ Club
- Mathletes
- Music, Inc.
- Speech and Debate
- **This is just to name a few! For more information, check out Club Rush, contact the ASSETs office, or ASB for more information.**

## *Dances*

Doors to the dance close for entrance one hour after the start time of the dance. Dance tickets are sold during lunch. Tickets are not sold at the door.

***Dance Regulations***

Once a student or guest has left the dance, they may not return. Smoking, drinking, possessing or having consumed drugs, alcohol, or tobacco is prohibited and will result in removal and suspension and/or citation. Any failure to follow RHS dance guidelines, dress code or the RHS code of conduct, may result in not being granted entrance into the event or being removed from the event and no refunds will be issued – NO EXCEPTIONS.

Only students with valid Student ID Cards will be allowed into the dance. **Students who come without their student ID will not be admitted – NO EXCEPTIONS.**

***Dance Eligibility***

- Must be progressing towards graduation (cleared by counselor)
- No failing grades in **required** classes
- No more than 2 electronic device violations that are at the parent pick-up level in the semester of the dance.

- 95% Attendance Rate in the second semester (no more than 30 periods of unexcused absences)
- No more than 10 tardies in the second semester
- No Principal Suspensions in the second semester (includes on-campus suspensions)
- All detention time must be cleared.

Students shall dress in accordance with the RHS dress code (see the dress code in this handbook). In particular for dances please note the following sections of the dress code and dance participation rules:

- Backless tops or dresses, low-cut tops or dresses and tops or dresses that reveal the midriff are not permitted. (Strapless dresses that meet all other dress code requirements that are stable and must be able to stay in place at all times are permissible at RHS dances).
- Clothing that exposes undergarments is not permitted. No see-through clothing.
- Excessively short skirts, shorts, or dresses are not permitted. Skirts and dresses should reach mid-thigh.
- Clothing may not be changed, removed or altered once the student has entered the dance.
- Slam dancing, freaking, grinding, and any sexually explicit dancing are prohibited and may result in suspension of dance privileges and/or at the discretion of the administration, the dance may be closed down early.
- Students must leave campus or be picked up from campus within thirty (30) minutes after the conclusion of the dance.
- Any student who purchases a dance ticket who is on the no activities list or who is in violation of any of the above will not be issued a refund when denied entry.

***Dance Bids/Guest Passes***

Dance bids are available for some RHS dances. Dance bids allow non-RHS guests to attend a RHS dance. The RHS student secures a dance bid from the office of the Assistant Principal on which he/she names the guest the student wishes to invite to the dance. Fully completed dance bids must be turned in to the Assistant Principal's office by the deadline on the pass application. NO LATE APPLICATIONS WILL BE ACCEPTED—NO EXCEPTIONS. If the dance guest pass application is approved by the administration, the student may then invite his/her guest and purchase a ticket for the guest.

The following guidelines must be followed when using a dance guest pass:

- All guests must have proper identification (valid student body card from the student's home school and/or valid driver's license).
- The RHS student and guest must enter the dance together.
- All guests must be at least high school age and no older than 20 years in order to be invited.
- RHS students are responsible for informing their guests of all dance rules including the dress code. RHS students will be held responsible for the behavior of their guest.
- Entrance to the dance requires the approved dance guest pass, a ticket for each person, and a valid ID card for each person. (The actual physical ID must be presented for entry and no other versions or facsimiles will be accepted)
- Former RHS students will only be approved to attend a dance if they were in good standing while at RHS.
- All guests will be reviewed by RHS admin and/or the school resource officer.
- Students with five (5) days of suspension within the last twelve (12) months will not be allowed to request bids for a guest to attend.

***Dance Bids for RHS student to attend a dance at another school***

Dance bids for a RHS student to attend a dance at another school must be presented to the RHS assistant principals' office 24 hours before it is needed. Students must have fines cleared and be in good discipline standing for the bid to be approved.

# *Student Services*

***Counseling***

Counseling is an integral part of any student's high school career. At Rosemont, we believe that every student should feel safe, secure, and academically prepared to graduate from high school and matriculate to college. Our counselors work closely with teachers to ensure that all students are successfully making adequate progress toward high school completion and meeting college-entrance requirements. Counselors are available to support students with academic, personal/social, and career needs. Students at every grade level should schedule regular meetings with their counselor!

Counseling services include, but are not limited to:

- Academic planning (course selection, transcript review, etc.)
- College and Career Exploration, Application and Outreach
- Crisis counseling and group counseling
- Mental Health counseling referrals
- Pregnancy/parenting teen referrals
- Drug/alcohol counseling referrals;
- Conflict resolution mediations; and
- Facilitating parent/teacher conferences.

***Academic Class Change***

Because the process of balancing classes occurs in the first few weeks of school, students can expect that their class schedule may change.

***Class Transfer/Schedule Change Policy***

Schedule changes are made for the following reasons only:

1. Student failed a course needed to graduate
2. Student took summer school to meet requirement
3. Student needs class to graduate
4. Student needs class for admission into college
5. To level overloaded or undersized classes (*Classes must be leveled to meet class size limitations.)*

We are **NOT** able to make schedule changes due to teacher preference, change of selection, period preference or because a student is failing a class. Administration may authorize transfers depending on individual student's specific circumstances, with consideration given to the quality of the overall instructional program.

**Initiating a Program/Schedule Change**

- Contact the student's counselor and request the change.
- If the request occurs during the leveling of classes period (first fifteen (15) days of school), the request will be reviewed. The schedule may be changed if the student meets the criteria above. Teachers will be notified of changes in the Infinite Campus in-box.
- For requests outside of the leveling of classes period, the counselor will review the request with the Assistant Principal. A counselor/administrator will attempt to resolve with the student/parent by recommending that they first contact the teacher to discuss the issue(s). If the teacher contact does not resolve the issue, the counselor/administrator will schedule a problem-solving conference involving the counselor/administrator, teacher, student, and parent. Students will be informed that the conference is for problem-solving and that the outcome will not be to take the student out of the class, but rather to clarify expectations and procedures and center the student back into a positive working relationship with the teacher.
- Teachers will not make any agreements with students as they attempt to lobby for a possible schedule change. They will explain that there is a procedure that must be followed and that they need to see their counselor to discuss the request.
- Students in Advanced Placement courses may be removed due to lack of adequate academic performance (grades of D or F) beginning with 1st quarter progress grades and/or enrollment restrictions. Academic progress will be monitored throughout the school year, and students may be removed for inadequate academic progress (grades of D or F).
- Students who are not enrolled in AP courses may still take AP exams.

## *Student Accommodations and Support*

### *Student Study Team (SST)*

Any staff member may initiate a Student Study Team (SST) through a school counselor if they are concerned about a student's progress academically, behaviorally, or socially. The SST meeting may initiate any number of responses including counseling, change in program, referral to a special program, or other appropriate interventions.

### *Special Education*

Parents, school personnel, school district staff, or other persons with knowledge about a student may make a referral requesting that the student be evaluated to determine eligibility for special education. A request for an evaluation to determine if a student qualifies to receive special education services must be made in writing. An email may be used as a written request. The referral should be made to the attention of the Assistant Principal for Special Education (Katy Hensley).

### *(Section) 504 Accommodation Plan*

Not all students need special education or individualized instruction, but they might still need support or services at school. Depending on their identified and medically recognized disability, students may be able to get that help through a 504 Accommodation Plan. 504 Plans are designed to help students with disabilities learn alongside their peers. 504 Accommodation Plans are not the same as an IEP. 504 Plans and IEPs are each covered by different laws and work in different ways. The end goal is the same: to help students be successful in school. The request for a Section 504 Plan must be submitted in writing. The appropriate school counselor will schedule a meeting and will request written input from teachers. At the 504 Plan meeting, the student's school records (including academic, social and behavioral records), identifying the current strategies in place and the student's needs and outside medical and/or psychological evaluations/diagnosis (provided by family), the Section 504 Team will then make a determination as to whether or not additional evaluation is required. If an additional evaluation is

required, the evaluation will be conducted upon confirmation by the parent/guardian to assist the Section 504 team in determining eligibility. For more information, contact your student's school counselor or the Assistant Principal in charge of this team (David Phanthai).
For more information please visit: https://www.scusd.edu/section-504-accommodations

## *Student Materials and Records*

### *Student ID Cards*

Student ID cards will be given out to every student who was present at picture day at the beginning of the school year. **It is required that students carry their student ID at all times when on campus.** Students must have their ID card to make all purchases, attend dances and athletic events and to check out books/technology. There is a $5 charge for replacing a lost card.

### *School Library*

The library provides students with an impressive collection of literature, nonfiction work, and reference materials for students and staff. The library also serves as a classroom for instruction on searching the web and databases with regards to research and projects.

The library is open at 8:30 am until the end of the school day. After hours are from 3:30 - 6:00. ASSETs: tutoring is daily after school.

### *Expectations of Students Using the Library*

During class time, students must have an official pass to use the Library and must sign in upon entering. Food, gum, and drinks (including water) are not allowed in the library. Use a quiet, respectful voice in the library. Return borrowed books to the bin under the counter. Put books, viewed in the library, on the re-shelving cart near the counter. Return furniture, if moved, to its original position. When leaving the library, students must exit through the security gates.

### *Book Check-out*

Students must have an ID card to check out books and computers.

- Students may check out three books for three weeks each
- Books can be renewed as long as there is no hold on them
- Only two books can be checked out on the same topic
- Reference books, marked R or REF, are available for library use only.
- If students have overdue or lost books, they must resolve the issue with the Librarian before other materials can be checked out.

### *Student Use of Computers*

Use of school computers and access to the Internet is a privilege and will only be used for school-related education and research. Students are expected to follow the directions of teachers and school staff and abide by the rules of the school and school district. If students do not follow the rules, they will be disciplined and may lose their computer privileges. In order to use a computer, you must have your ID card.

### *Care of Books, Supplies and Equipment*

Books, supplies, and equipment necessary for required instruction are provided without cost or fee. Students will be charged, however, for damages resulting from abuse or loss of school materials and equipment. Students should not write their names on the inside cover of their books. Parents/guardians

and the students are held responsible for all willfully damaged or lost school property. If property is lost or damaged, students or parents/guardians shall be responsible for restitution equal to the current replacement cost of the materials (Board Policy 6161.2).

***District Textbook Guidelines***

Textbooks are provided for use by students and remain the property of the Sacramento City Unified School District. Students are responsible for returning textbooks checked out in their name in good condition, with no more wear and tear than would result from normal use. (SCUSD BP 6161.2).

Each student is responsible for all textbooks checked out under his/her name and is subject to fines if books are lost or damaged. Students or parents/guardians are responsible for the current replacement cost of the materials (SCUSD BP 6161.2 and CA Education Code 48904).

Cashier's check, money order, cash or credit card is accepted for payment. Cashier's checks for lost or severely damaged books are made out to Sacramento City Unified School District and payments are accepted in the Controller's Office. If the book(s) is/are later found (within 9 months) and returned, the district will issue a refund check. A receipt must be presented in order to receive a refund.

Fines may be waived in instances of unusual circumstances at the discretion of the principal, his/her designee or the district. Students may be allowed to complete service hours in lieu of cash payment for damaged or lost textbooks.

When materials are damaged but still usable, the student will be charged as follows:

| **Damage** | **Cost** |
|---|---|
| Torn pages, ink or pencil marks | $1.00 per page |
| Damaged cover | 25% of the cost of the book |
| Damages that prevent re-issuing books (including mold or mildew or obscenities, drawn or written) | Full cost of the book |
| Missing bar codes | $5.00 |

All textbooks must be returned by students at the end of every school year. If not, the district may withhold the student's grades, diploma, and transcripts until restitution is made or an agreement is reached with the site administration (CA Education Code 48904). The student may also be denied participation in school activities, including commencement activities (SCUSD BP 6161.2).

***Registration, Enrollment, and Records:***

Parents/guardians have the right to inspect and review their student's educational records within five days of a written request. All student records contain transcripts, discipline files, health information, and test results. Please submit your request through the Registrar's office to view all records. Copies can be obtained at 25 cents per page. You may contact the Registrar's office at (916) 395-5130 ext. 508033 (Education Code 49063 and 49069). For attendance records, you may submit a request in writing by email to RHS-Attendance@scusd.edu. Copies are available of attendance records at 25 cents per page.

Requests for official transcripts can also be obtained from the Registrar's office. The first two official transcripts are free. The fee for additional transcripts thereafter is $2.00. Please allow 10 days for all requests to be processed.

***Updating Records***

It's the responsibility of parents/guardians to update student information. When you have a change of address, please bring a copy of your new address to the Registrar for corrections. Having current addresses and telephone numbers is critical to the communication process between home and school. Please complete a new EMERGENCY CARD annually to ensure that we have the most updated information for emergency/liability purposes. Emergency cards are available on the Rosemont website, rosemont.scusd.edu. All students will receive a new emergency card in first day packets, as well. Parents/guardians may use either of these options to complete a new emergency card for the year.

***Emergency Information Cards***

**State law** requires that every parent or guardian fully complete and sign emergency information cards at the beginning of each school year. Parents must sign the medical release statement. Without this parent/guardian signature, doctors and hospitals refuse to provide emergency treatment. A parent/guardian should contact the school office immediately with any changes to update emergency information. If there is no telephone in the home, please list the telephone numbers of neighbors/friends who can contact the parent/guardian. **These numbers will be used to contact parents with Messenger outreach and emergency notifications.** Up to three numbers can be entered in the system. Please include an e-mail address if one is available.

***Student Check-Out***

The parent/guardian of a student leaving Rosemont High School must complete the student withdrawal form with the Registrar. Students checking out will receive a check-out form which must be signed by each teacher. All materials must be returned to the teacher, and all textbooks must be turned in to the Librarian. Materials and textbooks **NOT** turned in must be listed on the checkout slip to indicate that student records have not been cleared. If a student does not return all materials, the teacher must indicate that on the withdrawal form. Students who have been enrolled at Rosemont High School for a minimum of fifteen (15) days must be assigned a letter grade when checking out. A student who meets this criteria will receive credit from us. Therefore, teachers must put a grade on the checkout form. This represents a **SEMESTER GRADE**. The student is responsible for obtaining signatures from the library, cafeteria, and the textbook room.

# *Important Information for Seniors*

- Students must complete and pass Senior Project in order to graduate
- Students will **NOT** be allowed to drop any classes in the 4th quarter.
- Technology - Students must demonstrate proficiency or satisfy coursework.
- Semester class = 5 credits | Year-long class = 10 credits

Seniors should schedule a senior transcript review with their counselors to double check progress toward graduation. It's critical that courses are made up if credits or required classes are still missing. To be on track for graduation, a student should start his/her senior year with at least 165 credits. Please see your counselor to determine what you still need.

### *Request for Open Period*

Seniors in their 8th semester (semester 2 of senior year) who are on-track to graduate and on-track for meeting a-g requirements may request an open period 1st or 6th period. The deadline for requesting an open period is 2 weeks after the first semester has ended.

### *Junior/Senior Ball Eligibility*

- Must be progressing towards graduation (cleared by counselor)
- No failing grades in **required** classes
- 95% Attendance Rate in the second semester (no more than 27 periods of unexcused absences)
- No more than 2 electronic device violations that are at the parent pick-up level in the 2nd semester.
- No more than 10 tardies in the second semester.
- No Principal Suspensions in the second semester (includes on-campus suspensions).
- All detention time must be cleared.

### *Graduation Ceremony*

*The Graduation Ceremony for the Class of 2025 is scheduled for June 9th, 2025. Information coming soon.*

**The Graduation Ceremony is for Rosemont High School and Sacramento Accelerated Academy (SAA) students only.** Students who attend Capital City, Visions, Choices, or any other non-Rosemont High School will ***not*** be allowed to participate in the graduation ceremony for Rosemont High School. Those students will ***not*** receive a Rosemont High School diploma. Any students returning to Rosemont from other schools (other than SAA), must have returned prior to the second semester of their senior year in order to participate in the graduation ceremony.

More information on tickets for the graduation ceremony will be announced during the 2nd semester.

Seniors who do not meet the requirements for participation in the graduation ceremony, but are still eligible to receive a diploma will receive their diploma on the pickup day. The date will be announced during the 4th Quarter.

*Participation in the Graduation Ceremony is an earned privilege, not a right.* ***Administration reserves the right to exclude any student from participating in the Graduation Ceremony for any reason****. Graduating seniors must meet the following criteria in order to participate in the Graduation Ceremony:*

- ★ **Academics**
  - No failing grades in **required** classes
  - Seniors must have passed all classes required for Graduation and must have met all SCUSD Graduation requirements.
- ★ **Attendance and Behavior**
  - Seniors must not fall below 95% attendance in the second semester (no more than 30 periods of unexcused absences)
  - No more than 10 tardies in the second semester
  - No unserved teacher and/or administrative detentions
  - No administrative suspensions in the second semester
- ★ **Fees and Fines**
  - No outstanding fees or fines. **Diplomas will be withheld until all fees are paid.**
- ★ **Graduation Practice**

- Attendance graduation rehearsal is mandatory
    - June 5th from 3:00-4:30 and 8th from 1:00-2:30 PM

***Valedictorian/Salutatorian Criteria for selection***:

- Must complete all four years at Rosemont
- Grade Point Average to include: Total Academic GPA, Honors-Weighted GPA, UC/CSU GPA
- Rigor of classes taken
- Rank in class

# *Miscellaneous School Policies*

### *Bicycles*

Bicycles must be parked in the bicycle racks provided for that purpose and not attached to the bike cage itself. The bike cage located in the back of the school will be locked at the beginning of 1st period and will remain locked until the end of 6th period. The bike cage will remain locked during lunch. Students may not park bikes in the front of the school. Rosemont High School is NOT responsible for the loss or damage of any bicycle, helmet, or accessory on campus. The bike cage is a convenience. Students should use a good quality lock at all times. Bicycles are not to be ridden on campus or brought into a building.

### *Closed Campus Policy*

SCUSD and Rosemont High School maintain a **closed-campus** policy. Students are required to remain on campus from the beginning of 1$^{st}$ period through the end of 6$^{th}$ period daily. Only students who have an early dismissal or unscheduled 5$^{th}$/6$^{th}$ period(s) will be allowed to leave campus. Students with unscheduled 1$^{st}$ period, who arrive at school before 2$^{nd}$ period, must report to the library.

### *Deliveries*

- ➔ No deliveries (i.e. balloons, food items, floral bouquets, etc.) will be made to classes. Items for pickup must be left at the front desk.
- ➔ **No food delivery services to campus (e.g., DoorDash, Grubhub, Postmates, Uber Eats, etc.)**
    - ◆ Delivered food will be confiscated and held in the office until the end of the school day.
    - ◆ Students will not be allowed to leave class to pick up delivery items.
- ➔ Students will be sent back to class if they attempt to pick up delivery items.
- ➔ Any food or beverage delivered before lunch will remain in the front office until lunch starts.
- ➔ Any food or beverage delivered after lunch will remain in the front office until after school.
- ➔ Any food or beverage delivered must be consumed during lunch and may not be taken into any class period.
- ➔ At the end of each school day, we will dispose of all food and beverages left in the office.
- ➔ Rosemont High School staff are not responsible for dropped off items.
- ➔ We discourage delivery of lunch items, unless related to health conditions verified by a physician.

### *Hallway Procedures*

Instructional time is valuable. Students are not to be in the hallways during class periods without a pass. Hall sweeps will be performed regularly. Students in the hallways without a valid pass during hall sweeps will be assigned consequences. Parents will be notified and a parent conference may be held.

### *Locker Room Rules*

Students are responsible for all personal and school materials in their locker. Students will be issued their own small locker to store P.E. clothes during the school year. Each student will have access to a large locker during their P.E. class each day to store personal items (backpack, school clothes, etc.). Students must bring their own lock to use to secure items.

- ✔ Rosemont High School cannot guarantee the security or recovery of lost or stolen items and assumes no liability.
- ✔ Rosemont High School reserves the right to open any locker and to search.
- ✔ Students must keep their lockers clean. If a locker is broken or becomes unusable, students need to report it to a P.E. teacher immediately.
- ✔ Students will enter and exit through the back locker room doors during their scheduled PE period (unless raining)
- ✔ Students will use the walkway between the pool and small gymnasium to access the locker room
- ✔ At the end of a student's PE period, students should return the way they came and exit the back locker room doors and wait between the pool and the gym at the corner until a campus monitor or the bell releases them.

### *Lost and Found*

The lost and found is maintained in the front office. Any lost and found articles should be returned to the front office and any books should be returned to the Library.

***Mealtime Rules***

All Rosemont students eat breakfast and lunch for free regardless of status.

- **White Lines**
  Students may eat lunch in the cafeteria or in the quad area outside the cafeteria. Students may not pass the white lines during lunch. These lines are painted on the cement between building C and building E, between building C and building B, and between the gym and the administration building. Students who wish to go to a classroom to make up a test, serve a teacher detention, or eat lunch in a teacher's classroom must have a RHS recognized written pass daily in order to cross the white lines.
- **Campus Cleanliness**
  All students are required to pick up after themselves at all times and in all places on campus. Students should not leave their food and waste on tables in the cafeteria, on tables outside or on walls in the quad or on the ground. It is **not** the primary responsibility of Rosemont custodial staff to pick up after you. Any student who refuses to pick up after themselves or who throws food or garbage will be subject to school discipline.

### *Campus Restrictions*

Skateboarding, riding bicycles or scooters, or any other non-sanctioned wheeled transportation on campus is prohibited and the items must be stored in a classroom during school hours. Any of the above mentioned items if used in violation of the above are subject to confiscation and the users are subject to RHS progressive discipline. **RHS is not responsible for lost, stolen, or damaged bikes, skateboards, scooters, etc.**

Students must leave the RHS grounds 15 minutes after the close of the school day unless they are in a supervised academic or athletic environment (tutoring, athletic practice, library, etc.) ***Loitering on campus is not permitted.*** Students with an unscheduled period must leave immediately after their last

class. The RHS campus is closed during weekends and school holidays. The athletic fields are closed from one half hour before sunset to one half hour after sunrise every day.

***Students must be picked up within 30 minutes of the end of a school sponsored event (game, dance, etc).***

Any student not picked up or departing from RHS grounds within 30 minutes of the end of a school sponsored event may not be allowed to attend the next event. Any student that violates the above multiple times in a school year may not be allowed to attend any school sponsored event for the rest of the school year. Special circumstances and hardships may be accommodated at discretion of school administration and must be made in writing

## *Visitors*

All visitors must sign in at the front desk and wait for administration approval prior to entering campus. Only ADULT parents/guardians or prospective ADULT parents/guardians may be approved as visitors. Alumni cannot visit classrooms or teachers without prior approval from the administration and an appointment with the teacher. **School administration reserves the right to remove any adult from campus and from any school-related activity.**

## *Work Permits*

A student may apply for a work permit by submitting an application to the Office Manager.

- ✔ The limit for students 14-15 years of age is 3 hours per school day outside of school hours while school is in session; 8 hours on non-school days and no more than 18 hours per week while school is in session.
- ✔ The limit for students 16-17 years of age is 4 hours per school day outside of school hours while school is in session; 8 hours on non-school days and no more than 20 hours per week while school is in session.

***Students must have and maintain a 95% attendance rate and a 2.0 GPA or the work permit may be revoked by school administration. Work permits expire at the end of each school year and must be reissued.***

***See the RHS Office Manager, Career Information Technician, or an administrator for more details.**

## *Student Parking Policy*

Student parking is by **permit only**. Student permits may be purchased for $10 at the front desk.
Students must park in the east parking lot between the auditorium and the football field.

*Students are to observe the following rules:*

- The speed limit ON CAMPUS (exit or entry) is 5 MPH.
- Buses, pedestrians and bicycles have the right of way.
- Cruising is prohibited.
- Students may not park in the staff parking lots and may be towed at the owner's expense.
- Students who drive their motor vehicles to school are not permitted to return to their vehicles during the school day for any reason unless to lawfully leave school.
- Students who drive their motor vehicles to school are not permitted to leave the parking lot during school hours unless given express permission by office staff and parent/guardian.
- Student cars. Motorcycles and bikes are subject to search.

***Permits can be revoked for violations of school policy**

# *Electronic Device Policy*

Rosemont is an **OFF & AWAY ALL DAY** campus. It is strongly recommended that non-essential personal property ***not*** be brought on campus at any time because Rosemont High School cannot guarantee the security of these items and because they are often a distraction to the learning environment and/or they are a potential source of conflict and theft.

If electronic devices are brought on RHS's campus, they are ***to be turned off and out of sight during the school day.***

- ✔ **Mobile/cell phones must be turned off and stored prior to entering the campus. All ringtones and vibrate mode must be disabled.**
- ✔ **In order for a device to be sufficiently "put away" it should not be able to be seen or heard by a staff member or other students and should be in a backpack and is not to be in a pocket.**
- ✔ **All headphones and listening devices of any kind must be removed and out of sight prior to entering school campus.**
- ✔ **Electronic devices may not be used during school hours. This includes calls in and calls out, games, text messaging, social media messaging, and/or camera, video or audio features.**
- ✔ **Requesting a pass to go outside or to the restroom to use a mobile/cell phone is NOT permitted.**
- ✔ **Students may not charge their personal electronic devices at school.**
- ✔ **Cell phones must be put away while on campus.**
- ✔ **The use of electronic devices in the library, office, locker rooms, bathrooms or any other on-campus location during class time is prohibited.**

**Note: Discipline policies regarding electronic devices are detailed under the "Cell Phone / Electronic Devices" section in the Behavior section of this handbook.*

The following are considered non-essential items: **cell / mobile phones, earbuds, smart watches,** MP3 players, iPods, tablets, personal computers, laptops, CD players, television sets, pagers, video cameras, walkie-talkies, handheld games, or any other electronic device. If an electronic device is used during class, rally, or an assembly, it may be confiscated.

Lost or stolen electronic devices that are brought on campus will NOT be the financial responsibility of Rosemont High School. Rosemont High School cannot guarantee the security or the recovery of lost or stolen electronic devices therefore, if students bring personal devices to school, they do so at their own risk.

Parents/Guardians - Please be aware that calling your student during the school day puts him or her at risk of disciplinary action. If you need to reach your child in an emergency during the school day, please call (916) 395-5130 and dial extension "0".

**Rosemont High School assumes no responsibility to recover any electronic devices brought to school or to school-sponsored activities. The school will not investigate cases of lost or stolen phones or like devices. Any unclaimed electronic devices will be disposed of one week after the last day of school.**

# *Technology and Acceptable Use Policies*

***Student Use of Technology***
The Governing board recognizes that technology provides ways to access the most current and extensive sources of information. Technology also enables students to practice skills and to develop reasoning and problem-solving abilities. Every effort shall be made to provide equal access to technology throughout the district's schools and classes.

**On-Line Services/Internet Access**
The Board intends that the Internet and other on-line resources provided by the district be used to support the instructional program and further student learning.

The Internet contains an unregulated collection of resources. The district maintains a filter for objectionable content, but the district cannot guarantee the accuracy of the information or the appropriateness of any material that a student may encounter. Internet content changes dynamically and is not under district control. Parents/guardians who do not wish their children to access the Internet must submit a request in writing to the principal of any school their child attends. Acceptable Use regulations shall specify user obligations and responsibilities and shall indemnify the district for any damages.

The Superintendent or designee shall establish regulations governing student access to technology that are age appropriate. These regulations shall prohibit access to harmful matter on the Internet that may be obscene or pornographic and preclude other misuses of the system. In addition, these regulations shall establish the fact that users have no expectation of privacy and that district staff may monitor or examine all system activities to ensure proper use of the system. Students who fail to abide by district rules shall be subject to disciplinary action, revocation of the user account and/or legal action as appropriate.

Staff shall supervise students while using on-line services and may ask teacher aides and student aides to assist in this supervision.

## Acceptable Use Policy

**As a user of the SCUSD technology services, network and internet connections, I agree to:**

1. Follow the directions of teachers and school staff
2. Abide by the rules of the school and school district
3. Obey the rules of any computer network you access
4. be considerate and respectful of other users
5. Use school computers for school-related education and research only
6. Not to use school computers and networks for personal or commercial activities
7. Not change any software or documents (except documents you create)

**Use of school computers and access to the Internet is a privilege**

1. If you do not follow the rules you may be disciplined and lose your computer privileges
2. **Do not produce, distribute, access, use, or store information, which is:**
    - Unlawful
    - Private or confidential
    - Copyright protected

- Harmful, threatening, abusive, or denigrates others
- Obscene, pornographic, or contains inappropriate language
- Interferes with or disrupts the work of others
- Causes congestion or damage to systems

**Protect your password.** Do not allow anyone else to use your password and do not use anyone else's password.

**E-mail etiquette**

1. Give only your email address for communication
2. Never give out personal information such as your home address or telephone number
3. Protect the privacy of others. Never give out personal information about yourself or anyone else
4. Check your email frequently, and delete unwanted messages
5. End e-mail messages with:
    - your name
    - school name
    - Sacramento City Unified School District
    - your Internet address (no more than 4 lines allowed)
6. Follow basic guidelines for good writing:
    - be concise and brief by using descriptive titles
    - summarize your responses and use normal punctuation
    - check your spelling
    - do not use all capital letters

# *Rosemont High School Acceptable Use Policy*

In addition to the SCUSD Acceptable Use Policy sent home and signed at the beginning of the year, RHS has its own policies regarding the following actions on classroom and all laptop computers:

- **THINK before you post:**
    - **T** = is it True?
    - **H** = is it Helpful?
    - **I** = is it Inspiring?
    - **N** = is it Necessary?
    - **K** = is it Kind?
- **We Trust you <u>not</u> to:**
    - **Access software or sites, such as proxy servers, that have the potential to harm our network.** (If you are not sure, ask!)
    - **Change individual computer configurations (CPU and Monitor).** (Please leave them as set.)
    - **Download or stream large non-school related files.** (They slow down the network).
    - **Install/Load software not approved by School Administration**.
    - **Log into or use someone else's account.** (We would not want this to happen to you, help us make sure others are protected.)
    - **Move software from a local machine to a server.** (If you have a desire to be an IT professional, let us know so we can help.)
    - **Plagiarize the work of others.** (This is a form of stealing that can easily be avoided by correctly citing sources.)

- **Play games during class time.** (Unless they are educational and approved by your teacher).
- **Purchase items over the Internet.** (Remember, any information you provide over the school network can be monitored and is not to be considered private.)
- **Share personal information with strangers over the Internet.**
- **Send an email to all-students or large groups.** (It slows down the system.)
- **Use personal email without staff approval.** (Any account you access while on the network can be monitored and should not be considered private.)
- **Viewing websites of questionable academic value or websites unrelated to schoolwork**

# *Acknowledgement of Handbook 2025-2026*

**This page must be returned back to your student's 4th period teacher.**

**We have read and understand the 2025 – 2026 Rosemont High School Handbook.**

| | |
|---|---|
| _____ | _____ |
| Student's Name | Student's ID Number |
| _____ | _____ |
| Student Signature | Date |
| _____ | _____ |
| Printed Parent/Guardian Name | Date |
| _____ | _____ |
| Parent/Guardian Signature | Date |