

# Business Management Syllabus

## **Course Description/Goals:**

In Business Management students explore the concepts related to business management as well as the functions of management including, planning, organizing, staffing, leading, and controlling. Students also demonstrate communication and interpersonal skills to accomplish management objectives

## **Course TEKS/Objectives:**

The Business Management TEKS (Texas Essential Knowledge and Skills), students gain knowledge and skills in functions of management including, planning, organizing, staffing, leading, and controlling.

[Chapter 127.247 Business Management TEKS](#)

## **Course Outline:**

Semester 1	Semester 2
<ul style="list-style-type: none"><li>- Leadership, What's a Leader?</li><li>- Management Responsibilities and Duties</li><li>- History of Management</li><li>- Planning and Managing with Information</li><li>- Organizing and Staffing (Human Resources)</li><li>- Importance of Leading and Leadership</li></ul>	<ul style="list-style-type: none"><li>- One Minute Manager</li><li>- Communication Basics &amp; Organizational Communication</li><li>- Operations &amp; Quality</li><li>- Manager vs. Entrepreneur</li><li>- Entrepreneurship Small Business (ESB) Certification Training and Testing</li></ul>