Department Plans 2025-2026

Overview

Department: Child Welfare and Attendance

Objective:
Create clear and actionable plans for each department that set specific goals, outline the steps needed to achieve them, and ensure spending is aligned with these goals. This will help improve performance, stay within budget, and support the overall success of the organization.

Roles and Services

Department Organizational Chart (Please list names and Titles)

Manager (s)	Brian Stanley	Principal Liaison
Office Staff	Lloyd Dabasol	Attendance Specialists
Teacher (s)	PaulMichael Dalton	TOSA II

Services provided by the Child Welfare and Attendance Department:

1. The CWA team of professionals aim to provide all students fair access and opportunity to comprehensive services that meet their academic, social-emotional, and behavioral needs so that they can experience success. Services include:
    a. Facilitation of Response to Intervention, including ongoing professional development, purchasing and distribution of social-emotional curriculums (Second Step, Upstream), conducting annual fidelity assessments, and providing consultation to schools as needed.
    b. Coordination of attendance services, including professional development of best practices and strategies, purchasing and training of attendance intervention platform, facilitation of Student Attendance and Review Board, monthly

monitoring of attendance data and collaborating with school sites as needed to ensure improved attendance.

c. Coordination of Section 504, including professional development and consultation as needed.
d. Monitor suspension and discipline practices, provide guidance in best practice for behavior intervention, and consult with schools on discipline issues as needed.

Prior Year Reflection

Accomplishments in 2024-2025 include:

1. New clerical staff were successfully onboarded and trained at several schools, with no attendance audit finding.
2. The CWA attendance team supported schools with attendance recovery after the Eaton Fire, resulting in only a slight decrease in the district-wide attendance percentage.
3. Nearly all schools have demonstrated a substantial fidelity of practice of Response to Intervention based on the end-of-year Tiered Fidelity Inventories. .
4. Schools have shown a significant decrease of suspensions. The district-wide suspension rate is currently 34% lower than last year.
5. The district attendance intervention platform Everyday labs was successfully adapted to the needs and PUSD and launched for schools usage.
6. All schools created an attendance improvement plan and were on track for improvements of attendance and chronic absenteeism prior to the Eaton Fire.

Next Steps/ Continued Actions for 2025-2026:

1. Professional development is needed at the beginning of 2025-2026 in the following areas:
    - Multitiered response for attendance improvement
    - Expectations for school attendance teams
    - Monthly reporting of SART conferences
2. Coordinate with district departments to ensure that school MTSS teams continue to support social-emotional and behavioral needs of students
3. Support usage of Panorama to monitor Tier 2 and Tier 3 supports
4. Continued monitoring of student data for families impacted by the Eaton Fire to ensure student needs are being met.

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Department Priorities & Goals

Actions/Strategies/Projects/Priorities for 25-26

Item #1	Budget Allocation	Timeline for Outcome/ Implementation
Professional Development and quarterly meetings with school attendance teams to review attendance data and set clear expectations for schools to provide multi-tiered support for attendance improvements.	Staff	2025-2026

Data Used to Determine (Prior Year Data)	Alignment to Strategic Plan	LCAP Alignment	
• Number of SART Conferences held at schools- TBD • Number of SARB referrals: 20 • Percentage of chronically absent students (21.19%)	1. Learner Focused Instruction	Goal # 3	Action # 2

Success Indicators	Data Used to Determine Success	Key Performance Indicators (KPIs)	
• Increased number of SART conferences held at school sites • Decreased chronic absenteeism rate.	Attendance intervention groups tracked in Everyday Labs. Monthly attendance reports	Current	Goal
		X	

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Actions/Strategies/Projects/Priorities for 25-26

Item #1	Budget Allocation	Timeline for Outcome/ Implementation
Everyday Labs Attendance Platform to provide families with attendance nudges, truancy notifications, and track Intervention groups for School Attendance Review Team (SART) conferences.	$177,000	Ongoing beginning August 13th

Data Used to Determine (Prior Year Data)	Alignment to Strategic Plan	LCAP Alignment	
District-Wide Chronic Absenteeism Rate	1. Learner Focused Instruction	Goal # 3	Action # 2

Success Indicators	Data Used to Determine Success	Key Performance Indicators (KPIs)	
		Current	Goal

Actions/Strategies/Projects/Priorities for 25-26

Item #1	Budget Allocation	Timeline for Outcome/ Implementation
Continued monitoring of student attendance and truancy data for families impacted by the Eaton Fire. Provide additional layers of support for those schools with the greatest impact.	Staff	2025-2026

Data Used to Determine (Prior Year Data)	Alignment to Strategic Plan	LCAP Alignment	
Chronic Absenteeism rate for families impacted by the Eaton Fire- 22.10%	1. Learner Focused Instruction	Goal # 3	Action #2

Success Indicators	Data Used to Determine Success	Key Performance Indicators (KPIs)	
		Current	Goal

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	X	

Actions/Strategies/Projects/Priorities for 25-26

Item #1	Budget Allocation	Timeline for Outcome/ Implementation
Provide ongoing Response to Intervention training to schools and MTSS coaches to support social emotional	Staff	August 2025-June 2026

Data Used to Determine (Prior Year Data)	Alignment to Strategic Plan	LCAP Alignment	
2024-2025 Suspension Rate. Panorama Survey Data	1. Learner Focused Instruction	Goal # 3	Action # 1

Success Indicators	Data Used to Determine Success	Key Performance Indicators (KPIs)	
Panorama School Climate and Culture Survey section "Student Perception of School Safety and Connectedness		Current	Goal
		X	

Spending Priorities

Spending Plan for 25-26 (lists year over year changes, **if any**) with 2 prior years spending.