



**COEUR D'ALENE CHARTER ACADEMY, INC.
BOARD OF DIRECTORS MEETING MINUTES
JUNE 9, 2025**

LOCATION	Coeur d'Alene Charter Academy 4904 N. Duncan Drive Coeur d'Alene, ID 83815						
CALL TO ORDER	Chairman MacPhee called the meeting of the Board of Directors to order at 5:00 PM. Board members: <table><tr><td><input checked="" type="checkbox"/> Adam Johnson</td><td><input type="checkbox"/> Dan Redline</td></tr><tr><td><input checked="" type="checkbox"/> Christine Mabile</td><td><input checked="" type="checkbox"/> Cheri Rose-Kociela</td></tr><tr><td><input checked="" type="checkbox"/> Scott MacPhee</td><td><input checked="" type="checkbox"/> Britni Turkenburg</td></tr></table> Director Rose-Kociela confirmed a quorum was present. Other attendees: Dan Nicklay, Angela Durick, Stacey Peppin, Virginia Hammond, Laura Beyer, Dr. Bill Proser PLEDGE TO THE FLAG Chairman MacPhee led the pledge of allegiance to the flag.	<input checked="" type="checkbox"/> Adam Johnson	<input type="checkbox"/> Dan Redline	<input checked="" type="checkbox"/> Christine Mabile	<input checked="" type="checkbox"/> Cheri Rose-Kociela	<input checked="" type="checkbox"/> Scott MacPhee	<input checked="" type="checkbox"/> Britni Turkenburg
<input checked="" type="checkbox"/> Adam Johnson	<input type="checkbox"/> Dan Redline						
<input checked="" type="checkbox"/> Christine Mabile	<input checked="" type="checkbox"/> Cheri Rose-Kociela						
<input checked="" type="checkbox"/> Scott MacPhee	<input checked="" type="checkbox"/> Britni Turkenburg						
ACTION ITEMS	<u>Approval of Agenda</u> Chairman MacPhee called for a motion to approve the agenda. <i>Motion: Director Turkenburg moved to approve the agenda for June 9, 2025. Seconded by Director Rose-Kociela, the motion carried.</i> <u>Approval of Meeting Minutes</u> Chairman MacPhee called for a motion to approve the May board meeting minutes. <i>Motion: Director Mabile moved to approve the minutes from May 12, 2025. Seconded by Director Johnson, the motion carried.</i> PUBLIC COMMENT None. ASB REPORT None. CPO REPORT The CPO hosted a successful staff appreciation week in early May, and also donated \$2500 in volunteer points (equivalent to dollars) to various programs at the school. They provided lunch to seniors during their finals, and also gave away four \$500 scholarships and provided \$500 scholarship matches for 6 scholarships during College Spirit Week. PRINCIPAL'S REPORT <u>Enrollment Report</u> Mr. Nicklay reported that enrollment for the 2024-2025 school year ended at 566. <u>Alumni Update</u> Jayden LaVecchia ('23) stopped by just prior to the board meeting and updated Principal Nicklay on some of the interesting things he is doing as part of his time at military college. <u>Formation of Sport Shooting Club</u> Mr. Nicklay is looking to form a shooting sports club (skeet & trap) for grades 6-12 in the 2025-2026 school year. An initial interest meeting was held and the next step is to provide						

parents with more information. Shooting sports are considered the safest school sport. Because the club will be fundraising, the board needs to approve its formation.

Motion: Director Mabile moved to approve the formation of a Shooting Sports Club. Seconded by Director Turkenburg, the motion carried.

Activities & Discipline Report

Mrs. Hammond reviewed the Activities & Discipline Report.

BUSINESS MANAGER'S REPORT - A. DURICK

Approval of 2024-25 Amended Budget

Mrs. Durick provided the 2024-25 amended budget and requested approval from the board.

Motion: Director Johnson moved to approve the 2024-25 amended budget as presented. Seconded by Director Mabile, the motion carried.

Approval of 2025-26 Proposed Budget

Mrs. Durick provided the 2025-26 proposed budget as part of the 2025-26 budget hearing, and asked for approval from the board.

Motion: Director Rose-Kociela moved to approve the 2025-26 proposed budget as presented. Seconded by Director Turkenburg, the motion carried

May 2025 Financials

Mrs. Durick reviewed the May 2025 financial statements.

Motion: Director Turkenburg moved to approve the May 2025 financial statements as presented. Seconded by Director Rose-Kociela, the motion carried.

Purchase of Office Furniture

Mrs. Durick requested approval for the purchase of new desks and consoles for both front offices, at a total of \$8,000.

MS Exterior Patio Resurfacing

Mrs. Durick requested approval of a bid for renovations to the south building exterior patio.

North Building Bathroom Flooring

Mrs. Durick requested approval for updates to the flooring in staff and student bathrooms in the north building.

Motion: Director Johnson moved to approve the purchase of new office furniture from U-Line, the renovations to the middle school patio, and the north building bathroom flooring. Seconded by Director Rose-Kociela, the motion carried.

REGULAR COMMITTEE REPORTS

Finance & Long-Range Planning Committee

The committee met and reviewed the budget in advance of tonight's budget hearing.

Scholarship Committee

Scholarship recipients were selected and notified. A list of recipients was included in this month's board packet.

Fundraising Committee

No report this month.

EXECUTIVE SESSION

Chairman MacPhee called for a motion to hold an executive session as authorized by Idaho Code 74-206 sub section A & B.

***Motion:** Director Rose-Kociela moved to enter into executive session as authorized by Idaho Code 74-206 sub sections A & B.*

Director Rose-Kociela led a roll call vote:

Chairman MacPhee – yes, Director Redline – absent, Director Rose-Kociela – yes, Director Turkenburg – yes, Director Johnson – yes, Director Mabile – yes, the motion carried.

Entered executive session at 5:16 PM.

***Motion:** Director Turkenburg to return to open session, seconded by Director Rose-Kociela, the motion carried.*

Returned to open session at 5:40 PM.

ACTION ITEMS FROM EXECUTIVE SESSION

***Motion:** Director Mabile moved to accept the personnel changes discussed in executive session. Seconded by Director Turkenburg, the motion carried.*

***Motion:** Director Mabile moved to approve the probation of Employee A in accordance with the terms and conditions set forth in the plan of assistance as discussed in executive session. Seconded by Director Turkenburg, the motion carried.*

UNFINISHED BUSINESS

None.

NEW BUSINESS

Board Terms

Director Rose-Kociela submitted a letter, resigning from the board of directors. Chairman MacPhee thanked her for her seven years of service to the board and many more years of involvement as a parent.

***Motion:** Director Turkenburg moved to accept Cheri Rose-Kociela's resignation from the Coeur d'Alene Charter Academy Board of Directors after seven years of service. Seconded by Director Johnson, the motion carried.*

With Director Rose-Kociela's resignation, the positions of Vice Chair, Secretary, and Fundraising Chair need to be filled.

***Motion:** Director Turkenburg move to appoint Director Adam Johnson as Vice Chair of the Coeur d'Alene Charter Academy Board of Directors. Seconded by Director Mabile, the motion carried.*

***Motion:** Director Johnson moved to appoint Director Britni Turkenburg as Secretary of the Coeur d'Alene Charter Academy Board of Directors. Seconded by Director Mabile, the motion carried.*

***Motion:** Director Johnson moved to appoint Director Christine Mabile as chair of the Fundraising Committee. Seconded by Director Turkenburg, the motion carried.*

2025-26 Board Meeting Dates

A list of proposed board meeting dates for the 2025-2026 school year was presented to the board. Meetings will remain on the second Monday of each month. The board also decided to cancel the July board meeting due to a lack of business to discuss.

ADJOURNMENT

Motion: Director Mabile moved to approve the 2025-26 board meeting dates as presented, and cancel the July 2025 board meeting. Seconded by Director Turkenburg, the motion carried.

Chairman MacPhee called for a motion to adjourn at 5:46 PM.

Motion: So moved by Director Turkenburg and seconded by Director Mabile, the motion carried.

Britni Turkenburg, Secretary