

# Alfred-Almond Secondary School Student Handbook



2025-2026

Jr/Sr High School Principal  
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## ALFRED-ALMOND JUNIOR-SENIOR HIGH SCHOOL

### MISSION STATEMENT

It is the overall mission of the Alfred-Almond Central School district to prepare each individual to live successfully in a world of rapid change, and to grow from dependence to independence. Development of self-discipline and readiness to accept responsibility for one's actions are essential characteristics of that growth.

Our school system will provide an equal opportunity for each Alfred-Almond student to be challenged to the fullest extent of his or her ability and to assure that all students will acquire the knowledge and skills necessary to enable them to become productive members of society.

This mission is best accomplished when school personnel maintain high expectations for all students, create a positive school climate, ensure a safe and orderly school environment, monitor student progress on a frequent basis, and promote effective home-school communication.

The school system shares the responsibility for accomplishing this mission with the family and community.

### **Welcome to Alfred-Almond Junior-Senior High School**

This booklet is your student handbook. Its purpose is to serve as a guide to the regulations, procedures and traditions of the school.

All student behavior at school is based on respect and consideration for the rights of others. Courtesy to teachers, school employees, other students and visitors is a tradition at our school. Each of us should strive to be considerate of others.

Students have a responsibility to know and respect the rules and regulations of the school. Students have the further responsibility to behave in a manner appropriate to good citizenship everywhere.

Specific questions about programs should be directed to the building principal and school counselor.

**\*Alfred Almond has 10 instructional blocks per week available in its Master Schedule. Students will take academic classes 3 times for 1 hour per week for 180 minutes of instructional time per class.**

\*Activity Period is every Tuesday during 7th Mod. This is when clubs, organizations and review sessions can occur. Students meet in their homeroom.

### Modified Block Bell Schedule

<b>M o d</b>	<b>Instructional Time</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>1</b>	<b>8:15am-9:23am</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>2</b>
<b>2</b>	<b>9:26am-10:26am</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>4</b>	<b>3</b>
<b>3</b>	<b>10:29am-11:29am</b>	<b>4</b>	<b>5</b>	<b>4</b>	<b>5</b>	<b>5</b>
<b>4</b>	<b>11:32am-12:02pm</b>					
<b>5</b>	<b>12:05pm-12:35pm</b>	<b>7</b>	<b>6</b>	<b>6/7</b>	<b>7</b>	<b>6</b>
<b>6</b>	<b>12:38pm-1:08pm</b>	<b>7</b>	<b>6</b>	<b>6/7</b>	<b>7</b>	<b>6</b>
<b>7</b>	<b>1:11pm-2:11pm</b>	<b>8</b>	<b>Activity</b>	<b>9</b>	<b>10</b>	<b>8</b>
<b>8</b>	<b>2:14pm-3:14pm</b>	<b>9</b>	<b>10</b>	<b>8</b>	<b>9</b>	<b>10</b>

### Important Dates for 25-26 School Year

September 4th- First day of School  
 November 7th- End of First Quarter  
 November 14th- Report Cards go home  
 January 20th-23rd- January Regents Exams  
 January 23rd- End of Second Quarter  
 January 30th- Report Cards go home  
 April 17th- End of Third Quarter  
 April 22nd & 23rd- ELA 7th & 8th Grade State Testing  
 April 30th- Science 8th Grade Testing  
 May 6th & 7th- Math 7th & 8th Grade Testing  
 April 24th- Report Cards go home  
 June 1st-19th- HS Local Finals Administration Period  
 June 16th- Last Day of Jr/Sr HS Attendance  
 June 9th, 10th, 17th, 18th, 22nd-26th- June Regents Exam Period  
 June 27th- Graduation

**Assistance Directory:**

<b>Absenteeism</b>	<b>High School Office</b>
<b>Athletics</b>	<b>Athletic Director</b>
<b>Enrollment/Changing Schools</b>	<b>Central Registrar</b>
<b>College Catalogs/Information</b>	<b>School Counseling Office</b>
<b>Student Employment</b>	<b>School Counseling Office</b>
<b>Illness</b>	<b>High School Nurse</b>
<b>Locker Problem</b>	<b>School Counseling Office</b>
<b>Parking Pass Information</b>	<b>High School Office</b>
<b>Schedule Changes</b>	<b>School Counseling Office</b>
<b>Scholarships</b>	<b>School Counseling Office</b>
<b>Special Education</b>	<b>CSE Office</b>
<b>Study Problem</b>	<b>School Counseling Office</b>
<b>Tardy/Blue Pass</b>	<b>High School Office</b>
<b>Transcript</b>	<b>School Counseling Office</b>
<b>Transportation/Bussing</b>	<b>Transportation Office</b>
<b>Work Permit</b>	<b>School Counseling Office</b>

**Phone Numbers:**

Jr/Sr High School Office: 607-276-6555  
 School Counselors Office: 607-276-6562  
 Athletic Director: 607-276-4116  
 Central Registrar: 607-276-6536  
 Business Office: 607-276-6513  
 Building and Grounds Office: 607-276-6566  
 School Nurse: 607-276-6536  
 Transportation Director: 607-276-6565  
 District Office: 607-276-6500  
 Superintendent's Office: 607-276-6500  
 CSE Office: 607-276-6517

## Alfred-Almond Calendar 2025-2026



September						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

February						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

October						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10*
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

March						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

April						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

May						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

*Last day of class (7-12 June 16; PK-6 June 26)  
 June 22-25 Elementary Early Dismissal @ 11:50*

2025-2026 Calendar	
9/1/2025	Labor Day
9/2 & 9/3/25	Conference Days
9/4/2025	First Day School for Students
10/13/2025	Columbus Day
11/11/2025	Veteran's Day
11/26-28/2025	Thanksgiving Recess
12/22/25-1/2/26	Holiday Recess
1/19/2026	Martin Luther King Day
1/26/2026	Conference Days
2/16-20/2026	Winter Recess
3/23/2026	Conference Day
4/3-10/2026	Spring Recess
5/25/2026	Memorial Day
6/19/2026	Juneteenth
6/26/2026	Regents Rating Day
6/27/2026	Graduation Day @ 2:00 pm

\*October 10 will be the emergency early release day. Students will be dismissed 15 minutes early.

Days School is in Session		
Sept	19 +2	Feb 15
Oct	22	Mar 21 + 1
Nov	16	Apr 16
Dec	15	May 20
Jan	18 + 1	June 19
	90 +3	Total: 91 + 1
<b>Total Number of Days: 181 + 4 = 185</b>		

Legend	
First Day of School for Students	○
Conference Day	□
Elem P-T Conf - dismissal @ 11:50	□
No School	□
NYS Regents	<b>bold date underlined</b>

## **Secondary School Attendance Policy:**

Regular school attendance is essential for academic success, personal development, and long-term achievement. When students attend school consistently, they gain the full benefit of instruction, build strong relationships with peers and teachers, and develop the discipline and responsibility necessary for future success. Frequent absences can lead to learning gaps, lower grades, and decreased confidence, making it harder for students to keep up with their peers.

Beyond academics, consistent attendance fosters important life skills such as time management, perseverance, and accountability. It also ensures students have access to vital school services, including meals, counseling, and extracurricular opportunities that contribute to their overall well-being.

### **Excused Absences:**

An absence will be deemed as excused if the student gives a legal notice (written note or email) within 5 school days of their absence. A legal excuse consists of the following:

1. Personal illness
2. Illness or death in the family
3. Religious observance
4. Quarantine (With legal documentation)
5. Required court appearance
6. Attendance at health clinics (A doctor's note may be required)
7. Approved college visits (Students must provide signed documentation by the college admissions office.)
8. Approved cooperative work programs
9. Military obligations (Documented by appropriate military staff)
10. Disciplinary detention of an incarcerated youth
11. Approved school business
12. Absences approved in advance by the school Principal
13. Any other reason approved by the Commissioner of Education
14. Drivers Education Exam
15. Weather related issue (impassable roads)

Excuses may be emailed to the attendance officer Ashley Carl at: [Acarl@aacssapps.com](mailto:Acarl@aacssapps.com).

### **School Attendance Committee:**

The Secondary School Attendance Committee meets monthly to oversee the overall attendance of our students. If a student is deemed chronically absent (missing over 10% of school days, regardless of excused or unexcused absences), the committee will determine if appropriate interventions need to take place for the student.

The interventions are as follows:

- Send letter and notice home
- Calls home
- Counseling
- Check-ins with the student
- Assign student for extra help during study halls for make-up work
- Home Visits
- PIN Referrals

The goal of the Secondary School Attendance Committee is to improve overall attendance, decrease instances of chronic absenteeism and to intervene on attendance issues at the individual level.

### **Tardy to School:**

Any student arriving at school after the first bell at 8:15am is considered tardy. A tardy is considered unexcused when there is no documented legal excuse. Legal excuses consist of the same as stated above for an absence.

Only a parent or legal guardian may write a written excuse for the tardy. Excuses must be submitted within 2 school days of the instance.

### **Tardy Policy:**

Any student who has 3 unexcused tardies to school in a marking period will be given a 30 minute detention. The student will be given the opportunity to have their parent/guardian send a written excuse to the attendance office to excuse them from the detention (within the 24 hour period). After the detention is served, the tardy to school number will be reset. An additional 3 tardies to school in the same marking period can result up to an 1 hour detention.

## **Code of Conduct**

The rules of conduct listed below are intended to do that and focus on safety and respect for the rights and property of others. Students who will not accept responsibility for their own behavior and who violate these school rules will be required to accept the penalties for their conduct.

Students may be subject to disciplinary action, up to and including suspension from school, when they:

A. Engage in conduct that is **disorderly**. Examples of disorderly conduct include:

1. Running in hallways

2. Making unreasonable noise
3. Using language or gestures that are profane, lewd, vulgar, or abusive.
4. Obstructing vehicular or pedestrian traffic.
5. Engaging in any willful act which disrupts the normal operation of the school community.
6. Trespassing. Students are not permitted in any school building other than the one they regularly attend without permission from the administrator in charge of the building.
7. Computer/electronic communications misuse, including any unauthorized use of computers, software, or internet/intranet account, accessing inappropriate websites, or any other violation of the district's acceptable use policy.

B. Engage in conduct that is **insubordinate**. Examples of insubordinate conduct include:

1. Failing to comply with the reasonable directions of teachers, school administrators, or other school employees in charge of students or otherwise demonstrating disrespect.
2. Lateness for missing or leaving school without permission.
3. Skipping detention

C. Engage in conduct that is **disruptive**. Examples of disruptive conduct include:

1. Failing to comply with the reasonable directions of teachers, school administrators, or other school personnel in charge of students.

D. Engage in conduct that is **violent**. Examples of violent conduct include:

1. Committing an act of violence (such as hitting, kicking, punching, and scratching) upon a teacher, administrator, or other school employee or attempting to do so.
2. Committing an act of violence (such as hitting, kicking, punching, and scratching) upon another student or any other person lawfully on school property or attempting to do so.
3. Possessing a weapon. Authorized law enforcement officials are the only persons permitted to have a weapon in their possession while on school property or at a school function.
4. Displays what appears to be a weapon.
5. Threatening to use any weapon.
6. Intentionally damaging or destroying the personal property of a student, teacher, administrator, other district employee, or any person lawfully on school property, including graffiti or arson.
7. Intentionally damaging or destroying school district property.

E. Engage in any conduct that **endangers the safety, morals, health, or welfare of others**.

Examples of such conduct include:

1. Lying to school personnel
2. Stealing the property of other students, school personnel, or any other person lawfully on school property or attending a school function.

3. Defamation, which includes making false or unprivileged statements or representations about an individual or identifiable group of individuals that harm the reputation of the person or the identifiable group by demeaning them.
4. Discrimination, which includes the use of actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender, or sex.
5. Harassment, bullying, and Cyberbullying, as defined by this code which includes a sufficiently severe action or a persistent, pervasive pattern of actions or statements directed at an identifiable individual or group that are intended to be or which a reasonable person would perceive as ridiculing or demeaning.
6. Intimidation, which includes engaging in actions or statements that put an individual in fear of bodily harm.
7. Hazing, which includes any intentional or reckless act directed against another for the purpose of initiation into, affiliating with, or maintaining membership in any school-sponsored activity, organization, club, or team.
8. Selling, using or possessing obscene material.
9. Using vulgar or abusive language, cursing or swearing.
10. Smoking or possession of a cigarette, electronic cigarette, cigar, pipe, or using chewing or smokeless tobacco.
11. Possessing, consuming, selling, distributing, or exchanging alcoholic beverages or illegal substances or being under the influence of either. "Illegal substances" include, but are not limited to, inhalants, marijuana, cocaine, LSD, PCP, amphetamines, heroin, steroids, look-alike drugs, and any substances commonly referred to as "designer drugs."
12. Inappropriately using or sharing prescription and over-the-counter drugs.
13. Gambling
14. Indecent exposure, that is, exposure to sight of the private parts of the body in a lewd or indecent manner.
15. Initiating a report warning of fire or other catastrophe without valid cause, misuse of 911, or discharging a fire extinguisher.

F. Engage in **misconduct while on the school bus**. It is crucial for students to behave appropriately while riding on district buses to ensure their safety and that of other passengers and to avoid distracting the bus driver. Students are required to conduct themselves on the bus in a manner consistent with established standards for classroom behavior. Excessive noise, pushing, shoving, and fighting will not be tolerated.

G. Engage in any form of **academic misconduct**. Examples of academic misconduct include:

1. Plagiarism
2. Cheating
3. Copying
4. Altering records
5. Assisting another student in any of the above actions.

Disciplinary action, when necessary, will be firm, fair, and consistent so as to be the most effective in changing student behavior. In determining the appropriate disciplinary action, school personnel authorized to impose disciplinary penalties will consider the following:

1. The student's age.
2. The nature of the offense and the circumstances which led to the offense.
3. The student's prior disciplinary record.
4. The effectiveness of other forms of discipline.
5. Information from parents, teachers, and/or others as appropriate
6. Other extenuating circumstances. As a general rule, discipline will be progressive.

### **A. Disciplinary Outcomes**

Students who have violated the District's Code of Conduct may be subject to the following penalties, either alone or in combination. The school personnel identified after each penalty are authorized to impose that penalty, consistent with the student's right to due process. The Principal and Superintendent may designate a person(s) to act on their behalf.

1. Any member of the District staff may issue an oral warning, a written warning or written notification to the parent/guardian.
2. Detention – Teachers, Administrators
3. In-school suspension – Administrators
4. Suspension from transportation – Administrators
5. Suspension from athletic participation – Coaches, Athletic Director, Administrators
- 6.. Suspension from social or extracurricular activities – Advisor/Activity Director, Administrators
7. Suspension of other privileges –Administrators
8. Removal from classroom by teacher – Teachers, Administrators
9. Short-term (five days or less) suspension from school – Administrators
10. Long-term (more than five days) suspension from school - Superintendent
11. Diversion programs/services for substance abuse- Administrators
12. School-based interventions- Administrators
13. Restorative meetings- Administrators

### **Student Dress Code:**

Students should dress in a manner that is safe and appropriate and does not interfere with the educational process.

A student's dress, grooming, and appearance shall:

1. Ensure that underwear is completely covered with outer clothing.
2. Include footwear at all times. Footwear that is a safety hazard will not be allowed.
3. Not include items that are vulgar, obscene, and libelous or denigrate others on account of race, color, religion, creed, national origin, gender, sexual orientation, or disability.
4. Not promote or encourage other illegal or violent activities.

## **Students Rights and Responsibilities:**

Students in the District are guaranteed rights provided by constitutional and statutory law, including the right to a free and appropriate public education.

Students have the right to:

- Be afforded a rigorous, authentic, high-quality education from Kindergarten through Grade 12 in a safe, supportive, collaborative, culturally and linguistically responsive environment.
- Have access to support services to promote student social, emotional, and academic success.
- Be heard and respected as an individual and be treated fairly with dignity by other students, school staff, parents/guardians/guardians, and visitors.
- Express one's opinions, verbally or in writing or with assistance in a respectful manner.
- Dress in such a way as to express one's personality as long as it does not distract or disrupt the learning environment.
- Take part in school activities on an equal basis regardless of a person's actual or perceived race, color, weight, national origin, ethnic group, religious affiliation or practices, disability, sex, sexual orientation, gender, gender identity, or expression.
- Have access to relevant and objective information concerning drug and alcohol use and prevention and access to individuals/agencies/services providing direct assistance to students.
- Be protected from discrimination and/or bullying and harassment based on a person's actual or perceived race, color, weight, national origin, ethnic group, religious affiliation or practices, disability, sex, sexual orientation, gender, gender identity, or expression.
- Be protected by the Dignity for All Students Act (DASA), which prohibits acts of harassment and bullying, including cyberbullying and/or discrimination by students, employees, or others on school property at a school function, or conduct off school property that significantly interferes with the educational process.
- Be protected from sexual abuse and sexual harassment, physically, verbally, and electronically.
- Be afforded due process by being provided with developmentally appropriate information such as:
  - The Code of Conduct
  - The rules of the district
  - School rules, policies, and procedures
  - Federal, state, and local laws guaranteeing or affecting students' rights to participation
  - Appropriate behavior and behaviors that may result in disciplinary action
- Be afforded the opportunity to be heard in disciplinary actions for alleged infractions of the Code of Conduct in accordance with 3410 R.
- Be informed of the due procedures for disciplinary processes.
- Be provided opportunities, when appropriate, to reduce disciplinary action.
- Be accompanied by a parent/guardian and/or representative at disciplinary hearings unless otherwise determined by law or legal authorities.
- To engage in opportunities that enable students to:

- ° be active learners by participating in academic discourse which takes into account multiple and diverse points of view
- ° serve on student councils, advisory bodies, and/or school teams and committees that make decisions about school life, with support as needed to participate
- ° Voice opinions about school decisions and policies using established procedures
- ° participate in peer leadership opportunities
- ° apply to form groups that represent individual, group, and/or cultural interests or needs, following established district procedures
- ° recognize and respond to instances of harassment, bullying, and cyberbullying and have access to support to deal with challenging situations

### **Technology Policy:**

All students will be issued a chromebook device. It is the student's responsibility to maintain the device in good working order. Repetitive damage to a student chromebook device may result in loss of device for a specified period of time.

#### **I. Standards of Behavior**

- Use of the district computer resources for non-academic reasons will only be allowed with authorization from proper school personnel.
- Any hardware is the property of Alfred-Almond Central School and should not be wasted, treated improperly, or removed from their designated areas.
- Software and hardware are the property of Alfred-Almond Central School and should not be treated improperly or removed from their designated areas.

There should be no privacy and personal safety violations. Do not give out personal information, such as age, phone number, address, etc., over the AACS computer network. Violations of the privacy of others will be considered a severe offense.

#### **II. Lawful Use of Copyright Materials**

- Unlawful duplication of computer-related material or violations of copyright laws are prohibited.
- No person can install personal software on district computers without proper authorization.
- No person is allowed to install district software without proper authorization.
- Only public domain files (files available for public use) and files in which the author has given expressed written consent may be uploaded to the system. Individuals may download copyrighted material only for their own use, following the provisions outlined in the US Copyright law.

#### **III. Illegal and Commercial Uses of the Internet**

- Using AACS computer networks for political, illegal, commercial, obscene, or other inappropriate purposes is unacceptable under the severe clause listed below.
- Do not abuse computer or network hardware.
- Do not fraudulently use another person's name to send or receive messages. Violation will be considered a severe offense.

#### **IV. Accessing Information Inappropriate for Students**

- Speech and inappropriate actions in an educational setting that violate current school policy are prohibited. These include:
  - Inappropriate Language or Graphics - obscene, offensive, disrespectful, harassing, threatening, prejudicial, false, defamatory, or disruptive to the educational process/environment.
  - Dangerous Information - Information that, if acted upon, could cause damage or danger.

#### **V. Use for Work or Activity That is Consistent with Educational Purpose**

- Material accessed from Alfred-Almond Central School computer networks will be used to promote educational excellence.
- The educational objectives of Alfred-Almond Central School will guide Internet usage.

#### **VI. Use of Unauthorized Software**

- Do not copy or modify server or network system files
- Do not copy any software or files that are the property of AACS
- No attempt should be made to infiltrate a computing system or damage or alter the software components or network.

#### **VII. Unauthorized Access to Files**

- All files stored on the district technology systems are the property of Alfred-Almond Central School and may be viewed by the network administrator and/or school administrators at any time.
- Keep passwords confidential.
- Do not try to learn the passwords of others.
- Do not read, modify, or delete files of other individuals.

#### **VIII. Disclaimer of Responsibility**

Alfred-Almond Central School will take caution and make reasonable efforts to monitor proper technology use; however, the student and the parent/guardian must also accept responsibility. There are areas of the Internet that may contain questionable material and inaccurate information. As a result, Alfred-Almond Central School disclaims any responsibility for any inappropriate or objectionable materials that a student may obtain through school Internet use. Any information furnished by an individual to another user via the Internet is at the user's own risk. Alfred-Almond Central School specifically

denies any responsibility for the accuracy or quality of Information obtained through its Internet services. In addition, Alfred-Almond Central School is not responsible for data loss caused by the negligence of the user's errors or omissions.

#### **IX. Internet Violations**

Inappropriate use of the Alfred-Almond Central School computer information networks will result in the following school disciplinary action. In addition to the conditions set forth below, users may face other consequences if applicable. These may include equipment repair or replacement, debugging charges, suspension, or legal action.

1st violation - Loss of access for 2 school weeks

2nd violation - Loss of access for 4 school weeks

3rd violation - Loss of access for 10 school weeks

**Severe Clause** - If the violation is serious enough that the individual will harm others or breach the intent of the Acceptable Use Policy, the individual will immediately have all access terminated until a proper assessment of the situation. These include, but are not limited to, illegal acts, violating the privacy of others, and modifying server software.

#### **DASA:**

Under The Dignity for All Students Act, all students have the right to be protected from intimidation, harassment, or discrimination based on actual or perceived race, color, weight, national origin, ethnic group, religion, or religious practice, sex, gender/gender identity, sexual orientation, or disability, by employees or students on school property or at a school sponsored event, function or activity.

For more information about The Dignity for All Students Act, please contact the following district personnel:

Matt McAneney - School Counselor - 607.276.6562

Geoffrey Hurley - High School Principal - 607.276.6555

#### **Day-to-Day Information:**

##### **Activity Mod:**

- Every Tuesday, during 7th mod, students will report to their homeroom teacher for activity mod. From homeroom, students may sign out to go to a selected activity or club.
- Homeroom teachers and administrators reserve the right to hold a student in their homeroom if they are currently on the blue list. They also reserve the right to assign a blue list student to a special assigned class during activity mod to work on their classwork.

- Students who consistently are not in their signed-out location may be assigned to stay in their homeroom as a consequence.

### **Blue List:**

- Every Thursday at the end of the school day, a list will be published of which students are currently failing courses. Teachers, counselors and administrators have access to this list. If a student appears on the front of the blue list, this indicates that the student has been failing 2 of the same subjects for 2 consecutive weeks. If a student appears on the front of the blue list, they will be unable to access senior privilege (if a senior), they will be unable to leave their homeroom from activity mod and they will be unable to participate in any athletic contests (if on a sports team).
- Students on the blue list may be referred to target based tutoring as part of an academic intervention effort.

### **Cell Phone Policy:**

- As consistent with NYS Law and Alfred-Almond Board Policy 7316, students will not be allowed to have cell phones or internet-enabled devices (tablets, smartwatches, etc) during the school day (8:15 am-3:14 pm). Students who bring them to school will need to store them in their lockers for the duration of the school day. At no time during the school day will the student be allowed to access their device unless authorized by the school principal.
- Parents can communicate with their child through calling the school's main office line (607-276-6555) to deliver a message. The student will not be called out of class unless it is deemed to be an emergency.
- Students who are caught by school personnel in possession of a cell phone/internet device will be asked to put it in their locker. Repetitive incidents of cell phone/internet device possession will result in school discipline.

### **Clubs and Organizations:**

#### STUDENT ACTIVITIES AND CLUBS AT ALFRED-ALMOND

National Honor Society	Mr. McAneney
Academic All Stars	Mr. Donlon
Alcen Staff (Yearbook)	Mrs. Valentine
Computer Club	Miss Postilli
Fire Wardens	Mr. Levey
Robotics	Mr. Levey
Ski Club	Mr. Rech
eSports	Mr. Parry/Mr. Booth
World Language Club	Mrs. Burr
Student Government	Miss Carretto
Math Club	Mrs. Bensley
Stage Crew	Miss Acker

Drama Club  
 Jazz Choir  
 Outdoor Adventure Club  
 Athletic Council  
 Dances/Prom  
 Dead Poets Society  
 Art Club  
 Game Club  
 Writing Shepherds

Miss Karr  
 Mrs. Kelleher  
 Mr. Goho  
 Mr. Cook  
 Class Advisor  
 Mrs. Snyder  
 Mrs. Powers  
 Mrs. Pichardo  
 Mrs. Snyder

#### CLASS ADVISORS

7th Grade- Ms. Postili  
 8th Grade- Mrs. Gaias  
 9th Grade- Mr. Levey  
 10th Grade- Mrs. Snyder  
 11th Grade- Mrs. Dineen  
 12th Grade- Mrs. Carretto

#### SPORTS

G/B Soccer  
 G/B Tennis  
 G/B Swimming  
 Wrestling  
 G/B Skiing  
 G/B Basketball  
 Softball  
 Baseball  
 G/B Track  
 G/B Cross Country (Arkport)  
 G/B Indoor Track (Arkport)

#### ALFRED-ALMOND CHAPTER NATIONAL HONOR SOCIETY

Membership in the National Honor Society is recognition of a student's academic standing, leadership, character and community service.

Each year those students who are in the sophomore, junior and senior class whose academic average is 85% or better are considered by the school faculty for National Honor Society. Students who meet the 85% minimum academic average are informed and told what paperwork needs to be completed. Those students who have a record of leadership, character and service both in school and the community are selected. A formal induction ceremony is held and the new members are announced.

Membership in the National Honor Society becomes part of the individual's academic record and is nationally recognized. Additionally, there are area state and national scholarships for which only members may be considered.

**Library Rules:**

- To use the Library, students may sign-up to use the library prior to 1st mod in the morning. Teachers who have reserved the library for the duration of the class hour may prevent student use for that hour. Two books may be signed out for a period of two weeks. Students are responsible for returning books on time and they may be renewed.

**Lockers:**

- All students will be issued a locker and a lock on the first day of school. It is the students responsibility to store valuables in their locker. Do not share your combination with any one. The school is not responsible for lost or stolen items. The student will give their combination lock back to their homeroom teacher on locker clean-out day.

**Lunchroom Rules:**

- It is expected that all students keep the lunchroom a clean and orderly place. Students should return their trays before leaving, abide by lunch monitor requests, and clean up after themselves. Failure to adhere to the following expectations may result in school disciplinary action such as lunch detention.

**Pass System:**

- Hall wandering is not permitted. Students may obtain passes from their teachers. All teachers have the authority to ask for a pass of any student in the halls. The elementary is off limits for secondary students.

**Parking Pass:**

- Students who obtain a driving license may apply to drive to school. Applications can be found in the main office. Driving to school is considered a privilege and can be revoked by the school principal if the student repeatedly violates the student code of conduct.

**School Nurse:**

- Students feeling unwell may visit the school nurse. Students must obtain a pass from their teacher before heading to the nurse.
- The school nurse reserves the right to determine whether the student should be excused from school.

**Senior Privilege:**

- All students who are deemed seniors based on credits earned are eligible for some senior privileges.
- All seniors may eat lunch in the senior lounge (outside of gymnasium).

- All seniors may spend their free periods in the senior lounge if they are in good academic standing (not failing a class), and sign out of their assigned study hall first.
- Seniors with first honors or second honors are eligible for late arrival and early dismissal if it fits in their schedule.
- Seniors with first honors or second honors are eligible to get food from any food truck that comes during the school year during their lunch period.
- Any senior who does not sign out of their study hall may result in a loss of privileges.
- Any senior who repetitively violates the code of conduct may result in a loss of privileges.

### **Student Advisory Group:**

- Its purpose is to give the student body an official forum to express comments, concerns, and ideas to building administration in the interest of making improvements to the school as a whole.
- Any student may be a part of this group.
- Meetings will be held in the DL Room during Activity Mod on 10/28/25, 1/27/26, 3/31/26, and 5/26/26.

### **Athletics:**

#### **Expected Behaviors for a Student-Athlete**

##### **Academic Eligibility**

A failure list will be maintained and published by the high school office. This list will be distributed to all teachers and coaches by the end of school each week. This list will serve as a warning to those students listed. Students listed must improve their academic standing or be subject to ineligibility. **A student is ineligible if that particular student has failed two or more subjects for two or more consecutive weeks.**

A separate ineligibility list (Blue List) will also be posted directly, indicating those students who are subject to this ineligibility. Students will remain on the ineligibility list until they are failing no more than one subject. **Students who have been determined to be ineligible may participate in athletic practices and attend contests with their team but may not participate in games, meets, scrimmages, or other competitions for the first five weeks while ineligible. Students who are not off of the Blue list after five consecutive weeks will not be allowed to attend practices or games.**

Ineligible students will begin their ineligibility on the day of the publication of the ineligibility list. These two lists will only be published at these stated times, and no changes will be made between publication times.

It is the responsibility of the teacher to inform the student of his/her failure each week and to report this to the high school office no later than noon on the day preceding the last day of the school week.

It is the responsibility of the coach to read these lists each week and to follow the eligibility guidelines.

It is the responsibility of the student to check the warning list and ineligibility list each week to be sure of his/her status. If a student is listed here, it is also the student's responsibility to see his/her teachers ascertain what school work must be done in order to return to good academic standing.

### **School Day Attendance for Student-Athletes**

Athletic participation is a privilege that should not be taken for granted. Student-athletes willingly join a team and regular attendance is an important indicator of their commitment to his/her sport and the overall success of their team and our athletic program. **In order for students to be eligible for athletic participation daily (practices/games) they are required to attend a full day of school. In order to meet the full-day requirement, a student must arrive at school by 8:15 a.m. on the day of a game and the day after a contest and be in attendance for the full day of school. A student who arrives on time for school may leave no earlier than 2:15 p.m. to fulfill the full-day requirement.** Absences will be determined by the Secondary Principal and Health and Wellness Coordinator and communicated to the Athletic Director. The Athletic Director will then inform the necessary parties of their ineligibility, including the Coach, parent/guardian, and student-athlete.

### **Absences**

If a student has an unexcused absence, is truant, suspended in or out of school, or excused from any part of the school day due to illness, s/he may not participate in any extracurricular activity that day. If a suspension spans a weekend, the student may not participate in any extracurricular events that weekend.

### **Absence Following Extracurricular Events**

Each student must make every effort to attend school the day following an extracurricular activity. If a pattern of absences develops following an extracurricular activity, the Principal, Athletic Director, or other appropriate director/activity advisor will take appropriate disciplinary action. If absences occurring after an extracurricular event are an ongoing problem as deemed by the Principal, Athletic Director, or other appropriate director/activity advisor, participation in the next scheduled extracurricular or athletic activity may be suspended.

### **Practice/Competition Attendance Requirements**

Student-athletes are required to attend all practices/competitions and stay through completion (unless otherwise specified by the coaching staff). Student-athletes are also required to travel to away contests with the team (unless an approved alternate transportation form is executed prior to the event). Daily attendance for practices/contests shall be taken by the coach in charge of the team. Student absences and tardiness may affect playing time and team status.

\*\*\*While student-athletes may not participate in contests due to certain tardy/absence violations, they are expected to participate in practices and attend contests (as a non-participant). Non-participants should assist teammates and the coaching staff to aid the team in success.

### **Tardy**

Any student arriving at school after the start of the day is considered tardy. Unexcused tardies occurring during the first period will be allowed to accumulate to three tardies in a school year. Subsequent unexcused tardies within a school year (four or more) will result in the student's inability to participate in any event, practice, athletic contest, extracurricular activity, etc., on the day of the subsequent tardies. Students may not participate in any event, practice, athletic contest, extracurricular activity, etc., with an unexcused arrival to school after the first period.

### **School Suspensions**

Suspensions (both in and out of school) are NOT excused absences and consequences will generally align with those outlined above as unexcused absences but will be reviewed by school administration prior to student-athlete reinstatement.

### **School/Holiday Breaks**

Holiday and other breaks from school often occur during an athletic season and may conflict with athletic practices and competitions. Student-athletes are expected to attend practices/contests during holidays and other breaks. It is recognized by the athletic department that student-athletes may not have the ability to remain home while their parent/guardian is out of town. Parents/guardians should do everything in their power to avoid scheduling trips that require their child to miss athletics.

\*\*\*The athlete's coach shall be notified, in writing, as far in advance as possible of the potential conflict. This will allow the coach adequate preparation time for team success.

### **Sportsmanship**

It is the responsibility of the student-athlete to:

- Demonstrate self-control and respect for others at all times
- Remember that participation in athletics is a privilege that is not to be abused by unsportsmanlike conduct
- Deal with opponents with respect. Shake hands after the competition and congratulate them on their performance
- Respect the integrity and judgment of the officials
- Remember that improper behavior while in uniform reflects poorly upon yourself, your family, your school, and your community
- Accept victory with grace and defeat with dignity

### **Failure to Complete A Season**

Any student who fails to complete a season, who is dismissed, or quits a team will forfeit any athletic awards they may otherwise have earned. The athlete who fails to complete a season may receive a suspension from interscholastic contests/competitions of the next sports season that he/she competes in, up to 10% of regular-season contests. In order to fully serve this penalty, the athlete must finish the season in good standing. All athletes who decide not to finish a season must meet with the Coach and the Athletic Director. **There may be certain cases where it is in the best interest of a student-athlete not to continue participation. This will**

**be assessed on a case-by-case basis. A conference with the coach, athletic director and parent/guardian of the athlete will take place, and a determination will be made in a timely manner.**

**Once a student is dismissed from a team or chooses not to finish the season with a team, s/he will not be allowed to compete on any other team during that same sports season.**

### **Equipment/Uniforms**

It is expected that equipment, uniforms, and other supplies will be properly cared for. Monetary compensation will be expected for the destruction or loss of any of the above-mentioned.

- School-supplied uniforms and equipment must be used only at school-scheduled events. The student is responsible for all equipment issued to him/her and must return all of it at the coach's request.
- Steps for equipment/uniform collection
  - Collection time will be determined by the coach
  - Individual contact with the student
  - Parent contact by the coach
  - Awards withheld at banquets
  - Bill for unreturned equipment/uniform will be sent by certified mail to the student's mailing address. This will be done by either the Athletic Director or the Secondary Principal.
  - The student will not be allowed to participate in the event, the next sports season, and/or year-long activities until the equipment/uniform is returned or paid for.

### **Hazing**

Alfred-Almond students will not participate in any activity that might be considered hazing. Hazing activities intend to bring physical emotional embarrassment or attention to a student due to the student's participation on a sports team. Hazing activities discriminate between students based on age, gender, years of participation experience, and school class. Hazing includes (but is not limited to) initiations, 'rites of passage,' and entry rituals. Any action or behavior of this type will not be tolerated. Consequences are outlined in the Athletic Misconduct portion of this document.

### **Athletic Misconduct**

#### **Consequences for Violating the Alfred-Almond High School Code of Conduct**

Athletic participation is a privilege that could be forfeited for violations of the code of conduct. On occasion, a student-athlete's behavior might warrant the loss of privileges. Missed practices or games might also result in the loss of privileges.

The Coach, Athletic Director, or other District Administrator will be responsible for determining the nature of any offense and assigning disciplinary action for a student-athlete who exhibits conduct unbecoming of an A-A student-athlete.

Student-athletes who lost privileges will not be denied access to awards in multiple seasons for the same violation.

The student and his/her parents have the right to appeal to the Appeals Committee for any determination made. The student will not be allowed to continue participation in athletic activities until a final decision has been made.

### **Social Media**

Students participating in athletics serve as role models. This responsibility also extends to social media. It is unacceptable for any student to post or communicate anything through social media that disrupts the educational, extracurricular, or athletic environment. Inappropriate posts or communication shall result in disciplinary action as determined by the District Administration.

### **Drugs, Alcohol, Tobacco, Vaping, E-Cigarettes, and Other Drug Violations**

It is the purpose of the Alfred-Almond athletic program to provide a safe, drug-free environment in which our student-athletes can strive to reach their full potential. The Board of Education has adopted a strong, educationally-minded policy in an effort to help prevent our athletes from making poor and harmful choices. The student-athlete is aware of the negative and detrimental effects that the use of drugs, alcohol, and tobacco has on one's performance in both the athletic and academic arenas. THEREFORE, THE USE OR POSSESSION OF ANY NON-PRESCRIBED CONTROLLED DRUG, ALCOHOL, TOBACCO PRODUCT ELECTRONIC CIGARETTE, OR VAPING AS PER THE STUDENT CODE OF CONDUCT ON OR OFF SCHOOL GROUNDS BY STUDENT-ATHLETES IS STRICTLY PROHIBITED AT ALL TIMES.

Furthermore, attendance at any function or event in which such substances are present is strictly prohibited as well. Any student-athlete who attends the function or event at which such substances are present under circumstances in which it can reasonably be inferred that the athlete was or should have been aware of such substances will be deemed to be in possession of the same in violation of this policy.

Once competent and substantial information is received by the Athletic Director, s/he will commence an investigation to determine the validity of the charge. If there is competent and substantial evidence that the student-athlete did, in fact, use or possess non-prescribed controlled drugs, alcohol, tobacco products, electronic cigarettes, or vaping as per the student code of conduct on or off school grounds, the student and his or her parent will be notified and given the opportunity to refute the charge.

If, based on the evidence provided, the Athletic Director determines that the charge is valid, he will impose the following penalties:

**First Offense:** The school disciplinary process will be followed. The student-athlete will complete a cessation program and be suspended from competition and practice for a period of two weeks. The health and wellness coordinator will work with the student-athlete to complete a tobacco, alcohol, and drug cessation program within the two week period of time. If the student-athlete does not attend the cessation program sessions, they will be suspended from competition for the remainder of that Sports season. Upon completion of counseling and a positive recommendation by the school Health and Wellness Coordinator, School Counselor, or school Social Worker, the athlete may return to full competition.

**Second Offense:** The student-athlete will be suspended from interscholastic athletics for a period of four weeks (which may carry over to the next season) and must submit to counseling and the cessation program.<sup>1</sup> The student will not be permitted to practice with the team during

this suspension. Upon completion of the counseling and a positive recommendation by the school counselor, the athlete may return to full competition. If the student refuses to submit to or complete the counseling process with the school district or with an outside agency or professional, such refusal will constitute a third offense.

**Third Offense:** The student-athlete will be suspended from interscholastic athletics and must submit to counseling. Upon completion of counseling and a positive recommendation by the school counselor, the student may return to full competition only after the suspension period for the remainder of that sports season and the next two subsequent sports seasons.

**Carryover of Penalty:** If it is determined that a student-athlete used or possessed non-prescribed controlled drugs, alcohol, or tobacco products during a time period when he or she is not competing in athletic activity, the appropriate penalty will be imposed at the time the student-athlete resumes competition. For example, if a member of the baseball team violates this policy by using or possessing non-prescribed controlled drugs, alcohol, or tobacco products in the fall, the appropriate penalty will be imposed during the following spring when competition resumes.

<sup>1</sup> After each offense, the student-athlete will be referred to the Health and Wellness Coordinator and school counselor or school social worker for an assessment. The school counselor will then confer with the student's parents and the Athletic Director to determine whether to recommend more intensive counseling by an outside agency or professional.

### **Appeal Process**

The parent or legal guardian may appeal a suspension by written request to the Superintendent within five (5) business days. The Appeals Committee, consisting of the Athletic Director, Secondary Principal, and Superintendent, will meet within five (5) business days after receipt of the written request.

The committee may meet with the student-athlete, his/her parents, and the coach to gather information. The committee will determine:

1. If procedures were followed by AACSD and the athlete.
2. If the allegations are conclusive.

If AACSD followed correct procedures and the allegation(s) are **conclusive**, the suspension will be upheld.

If AACSD did not follow correct procedures but the allegation(s) are found to be **conclusive**, the procedures will be corrected, and the suspension will be upheld.

If AACSD follows correct procedures and the allegation(s) are inconclusive, the athlete will immediately be reinstated to full team privileges.

At least two of the three members of the Appeals Committee must attend the appeal meeting. In order for the committee to reinstate participation, at least two (2) members must agree that the change is warranted.

### **Staff Directory:**

**Art:** Mrs. Amy Powers ([apowers@aacssapps.com](mailto:apowers@aacssapps.com))  
**Band:** Mr. Tyler Avnet ([tavnet@aacssapps.com](mailto:tavnet@aacssapps.com))  
**Business:** Mrs. Kelly Valentine ([kvalentine@aacssapps.com](mailto:kvalentine@aacssapps.com))  
**Chorus:** Mrs. Natalie Kelleher ([nkelleher@aacssapps.com](mailto:nkelleher@aacssapps.com))  
**Computer/Visual Arts:** Ms. Lisa Postilli ([lpostilli@aacssapps.com](mailto:lpostilli@aacssapps.com))  
**ELA:** Mr. David Brady ([dbrady@aacssapps.com](mailto:dbrady@aacssapps.com)), Mrs. Cheryl Kress ([ckress@aacssapps.com](mailto:ckress@aacssapps.com)),  
Mrs. Jami Snyder ([jsnyder@aacssapps.com](mailto:jsnyder@aacssapps.com)), Mrs. Miranda Pichardo  
([mpichardo@aacssapps.com](mailto:mpichardo@aacssapps.com))  
**Health/FACS:** Mrs. Chris Ball ([cball@aacssapps.com](mailto:cball@aacssapps.com)), Mr. John Gemmell  
([jgemmell@aacssapps.com](mailto:jgemmell@aacssapps.com))  
**Math:** Mr. Kert Decker ([kdecker@aacssapps.com](mailto:kdecker@aacssapps.com)), Mrs. Angela Trautman  
([atrautman@aacssapps.com](mailto:atrautman@aacssapps.com)), Mrs. Julie Bensley ([jbensley@aacssapps.com](mailto:jbensley@aacssapps.com)), Mr. Erik Werner  
([ewerner@aacssapps.com](mailto:ewerner@aacssapps.com))  
**Physical Education:** Mr. Greg Cook (Athletic Director)([gcook@aacssapps.com](mailto:gcook@aacssapps.com)), Ms. Lindsey  
Allen ([lallen@aacssapps.com](mailto:lallen@aacssapps.com)), Mr. John Gemmell ([jgemmell@aacssapps.com](mailto:jgemmell@aacssapps.com))  
**School Counselors:** Amy Boone ([aboone@aacssapps.com](mailto:aboone@aacssapps.com)), Matt McAneney  
([mmcaneney@aacssapps.com](mailto:mmcaneney@aacssapps.com))  
**Science:** Mr. Stephen Rech ([srech@aacssapps.com](mailto:srech@aacssapps.com)), Mrs. Kate Carretto  
([kcarretto@aacssapps.com](mailto:kcarretto@aacssapps.com)), Mrs. Julianne Gaias ([jgaias@aacssapps.com](mailto:jgaias@aacssapps.com)), Mrs. Rebecca  
Dineen ([rdineen@aacssapps.com](mailto:rdineen@aacssapps.com))  
**Social Studies:** Mr. Steve Donlon ([sdonlon@aacssapps.com](mailto:sdonlon@aacssapps.com)), Mr. Burt Turner  
([btturner@aacssapps.com](mailto:btturner@aacssapps.com)), Mr. James Dineen ([jdineen@aacssapps.com](mailto:jdineen@aacssapps.com))  
**Spanish:** Mrs. Claudia Burr ([cburr@aacssapps.com](mailto:cburr@aacssapps.com))  
**Special Education:** Mrs. Katy Mormino (7th Grade)([kmormino@aacssapps.com](mailto:kmormino@aacssapps.com)), TBD (8th  
Grade), Ms. Beth Acker (9th-10th Grade)([backer@aacssapps.com](mailto:backer@aacssapps.com)), Mr. Todd Goho (11th-12th  
Grade)([tgoho@aacssapps.com](mailto:tgoho@aacssapps.com))  
**Teaching Assistants:** Mrs. Shannon Burch (Library)([sburch@aacssapps.com](mailto:sburch@aacssapps.com)), Mrs. Holly Harris  
([hharris@aacssapps.com](mailto:hharris@aacssapps.com)), Ms. Sarah Johnson ([sjohnson@aacssapps.com](mailto:sjohnson@aacssapps.com))  
**Technology:** Mr. Mike Levey ([mlevey@aacssapps.com](mailto:mlevey@aacssapps.com))

**Main Office Secretary/Attendance Officer:** Mrs. Ashley Carl ([acarl@aacssapps.com](mailto:acarl@aacssapps.com))

**School Safety Officer:** Mr. Chris Smith ([csmith@aacssapps.com](mailto:csmith@aacssapps.com))

**School Nurse:** Mrs. Karleigh Winters ([kwinters@aacssapps.com](mailto:kwinters@aacssapps.com))

**ALFRED-ALMOND CENTRAL SCHOOL  
SCHOOL COUNSELING PROGRAM**

Mr. Matthew McAneney  
School Counselor  
Mrs. Amy Boone  
School Counselor  
Mrs. Alinda Mulligan  
Secretary

The counseling program at Alfred-Almond Central School is available to help students, parents, teachers and administrators develop positive learning experiences. As student advocates, our overall goal is to facilitate the educational, vocational, social and emotional well-being of students. To this end our program consists of a variety of services and activities including: crisis counseling, individual counseling, group counseling, academic planning, parent and teacher consultation, information services, referral assistance and student testing.

The school counselors are responsible for developing, scheduling and evaluating services of the program. Primary services of the school counselors involve direct assistance to students during the school day. Parent and teacher consultations are usually scheduled early in the morning before school or after school.

The counselors are certified professionals with training in counseling, confidentiality, psychology, human development, consulting, tests and measurements, career development, referral assistance, and other areas appropriate to the practice of counseling in a school. The counselors have a master's degree of counseling in education and are certified by the New York State Education Department.

The School Counselor's Office is located on the second floor of the school, at the top of the stairs next to the high school cafeteria. Regular hours for the office are 8:00 a.m. to 3:30 p.m. Monday through Friday. Arrangements may be made to meet earlier or later in the day by calling 276-6562 or by emailing us: [aboone@acsapps.com](mailto:aboone@acsapps.com), [mmcaneney@acsapps.com](mailto:mmcaneney@acsapps.com), or [amulligan@acsapps.com](mailto:amulligan@acsapps.com)

**MINIMUM GRADUATION REQUIREMENTS**

<u>REQUIRED SUBJECTS</u>	<u>REGENTS</u>	<u>ADV. REGENTS</u>
ENGLISH	4 Units	4 Units
SOCIAL STUDIES	4 Units	4 Units
MATHEMATICS	3 Units	3 Units

SCIENCE	3 Units	3 Units
SECOND LANGUAGE	1 Unit	3 Units*
HEALTH	½ Unit	½ Unit
ART and/or MUSIC	1 Unit	1 Unit
COMPUTER **	1 Unit	1 Unit
ONE UNIT OF OCCUPATIONAL ED.***	1 Unit	1 Unit

(OCCUPATIONAL ED. INCLUDES TECHNOLOGY, BUSINESS, AND BOCES COURSES.)

PHYSICAL EDUCATION	2 Units	2 Units
(½ CREDIT FOR EACH YEAR OF PHYSICAL EDUCATION)		
ELECTIVES	4 ½ Units	2 ½ Units

The minimum credit requirement for Regents/Advanced Regents is 25 credits.

\* The 3 unit second language requirement may be replaced by a 5 unit sequence in occupational education, art or music, however 1 credit of second language must be obtained.

\*\* The computer requirement may be met by taking two ½ units from Digital Media/Coding, Digital Media/Drawing & Design, Digital Media/ Game Design, Digital Media/Animation, Digital Media/Photoshop, Digital Media/Graphic Design, Computer Aided Design, or Advanced Computer Aided Design, Photography I, and Photography II

\*\*\* ½ of the Occupational Ed. credit requirement must be met by taking Financial Literacy

#### REGENTS EXAM/ADVANCED REGENTS DIPLOMA REQUIREMENTS

REGENTS DIPLOMA *	ADVANCED REGENTS DIPLOMA *
Algebra Regents Exam	Algebra Regents Exam
Science Regents Exam	Science Regents Exam
Global History Regents Exam	Global History Regents Exam
U.S. History Regents Exam	U.S. History Regents Exam
English 11 Regents Exam	English 11 Regents Exam

	Geometry Regents Exam
	Algebra 2 Regents Exam
	2nd Science Regents Exam

\*A student can appeal 1 Regents exam score within 5 points of passing and still receive a Regents Diploma

### DIPLOMA ENDORSEMENTS

Students may earn diploma endorsements recognizing the successful completion of additional courses and exams. There are other diploma options which can be found on the New York State Education website.

CTE Endorsement	Honors Designation	Mastery in Math	Mastery in Science
Students in approved CTE programs must meet alternative credit and assessment requirements. The total number of credits varies by sequence and may exceed 44.	Students must earn an average of 90 or higher on the required Regents exams for the diploma they are earning. (Minimum of 3 scored regents exams.)	Students must score 85 or higher on each of the three math Regents exams and complete the requirements for the Advanced Regents diploma.	Students must score 85 or higher on each of the three science Regents exams and complete the requirements for the Advanced Regents diploma.

\*Assessment Requirements: Multiple (+1) Pathways (See next Page)

### DETERMINATION OF CUMULATIVE GRADE POINT AVERAGE

Cumulative grade point averages will be determined using final grades for all classes. Students will have the option of including physical education in their cumulative average. The final averages of classes are added and then divided by the number of credits attempted.

Example:	MP 1	MP 2	MP 3	MP 4	FE	RE	FA	CR
Eng. 9	80	80	80	80	90		82	1
Science	80	80	80	80		90	82	1
HS Health	80	80			90		82	.5

$$82 + 82 + 41 \div 2.5 = 82 \text{ GPA for courses listed above}$$

MP = Marking period  
 FE = Final exam  
 RE = Regents exam  
 FA = Final average  
 CR = Credit

### HONOR ROLL

#### 1<sup>st</sup> Honors

1. A composite average of 90 or above
2. No mark below 80\*
3. No incomplete marks

#### 2<sup>nd</sup> Honors

1. A composite average of 85 or above
2. No mark below 75\*
3. No incomplete marks.

\*This includes PE whether you are counting it in average or not

BOCES courses are to be counted as 3 credits in the Junior year and 4 credits in the Senior year.

### RANK

All students are ranked in order of their average, which is carried to three decimal places.

- For the purpose of consideration for the honor of class valedictorian or salutatorian, a student must have been in attendance at Alfred-Almond Central School for a minimum of three full school years during grades 9, 10, 11, or 12. They must also be considered a member of the Senior class by the first day of classes for the year they wish to be considered.
- When determining valedictorian and salutatorian and two or more student's averages have no more than a .3 difference, the students involved will be declared co-honorees as either valedictorian or salutatorian. To be eligible for Valedictorian/Salutatorian, students graduating in three (3) years must declare their intent to graduate by June 30th of their sophomore year.

### DRIVER EDUCATION

Driver Education is a ½ credit course offered during the summer. Students will be given a grade that will be averaged into their cumulative grade point average. The student must be 16 years of age and have a permit by July 1<sup>st</sup> prior to enrollment in the course. Seats in the class are limited, older students are given priority. Sign-Ups are usually in March/April.