Business Services

Estuardo A. Santillan
Assistant Superintendent, Business Services
esantillan@nlmusd.org Ext. 102013

Jennifer G. Sun
Administrative Assistant II (Confidential)
jsun@nlmusd.org Ext. 102010
- All Contracts
- Form 700

Edith C. Florence
Director, Facilities Planning & Construction
eflorence@nlmusd.org Ext. 614410
- Bonds
- Site Modifications
- Developer Fees

Bomee Yoon
Facilities Coordinator
byoon@nlmusd.org Ext. 614416

Jerome Cygan Jr.
Facilities Coordinator
jcygan@nlmusd.org Ext. 614417

Classified Employees
3

Alva C. Diaz
Director, Fiscal Services
adiaz@nlmusd.org Ext. 102028
- Interim Reports
- Categorical Funding

Theresa Rubio
Sr. Budget Advisor/Analyst
trubio@nlmusd.org Ext. 102031

Lucia Lopez
Financial Analyst
llopez@nlmusd.org Ext. 102033

Linda Hernandez
Payroll Supervisor
lihernandez@nlmusd.org
Ext. 102021

Classified Employees
11

Buzz Mitchell
Director, Maintenance & Operations
gmitchell@nlmusd.org Ext. 102294
- Work Orders
- Use of Facilities
- Roofing & A/C

Jose Gutierrez
Asst. Director
jogutierrez @nlmusd.org
Ext. 102030

Daniel Gutierrez
Maintenance Supervisor
dgutierrez@nlmusd.org
Ext. 102182

Enrique Ramirez
Custodial Supervisor
eramirez@nlmusd.org
Ext. 102183

Vacant
Grounds Supervisor
@nlmusd.org Ext. 10614430

Classified Employees
89

Alexis Wahl
Director, Nutrition Services
awahl@nlmusd.org Ext. 102147
- School Nutrition
- Menus
- Fundraising
- DO Cafeteria

Jessica Fey
NS Coordinator
jfey@nlmusd.org Ext. 456304

Steffany Zieglowsky
NS Supervisor
szieglowsky@nlmusd.org
Ext. 102149

Maria Barragan
NS Supervisor
mabarragan@nlmusd.org
Ext. 102148

Classified Employees
129

Steve Fericean
Director, Purchasing & Warehouse
sfericean@nlmusd.org Ext. 102047
- Open POs
- Bids
- Graduation Stages

Otto Fernandez
Warehouse Manager
ofernandez@nlmusd.org
Ext. 102057

Classified Employees
5

Lawrence Luna Jr.
Director, Risk Management
laluna@nlmusd.org Ext. 102113
- Workers' Comp
- Liability
- Health Benefits

Classified Employees
4

Andrew Rutz
Chief Technology Officer
arutz@nlmusd.org Ext. 102139
- Equipment
- Software
- One-Form
- Tech Support

Blake Van Room
Asst. Director
bvanroom@nlmusd.org
Ext. 102156

Karen Kobayashi
Software Application Manager
kkobayashi@nlmusd.org
Ext. 102158

Gerardo Ramirez
Tech Support Supervisor
gramirez@nlmusd.org
Ext. 102120

Michael Gehrke
SIS Coordinator
mgehrke@nlmusd.org
Ext. 102160

Classified Employees
34

Ryan Nguyen
Director, Transportation
rnguyen@nlmusd.org Ext. 102213
- Student Transportation
- Field Trips
- Sports Trips
- Special Ed Transportation

Carlos Melendez
Transportation Supervisor
cmelendez@nlmusd.org
Ext. 102070

Todd Melchior
Garage Manager
tmelchior@nlmusd.org
Ext. 102066

Classified Employees
74