

***Ronald Reagan
Elementary School***

**A California Distinguished School
2002, 2010, 2014 & 2025**

Prepared

Accountable

Thoughtful

Safe

**Student/Family Handbook
2025-2026**



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Ronald Reagan Elementary School

10800 Rosslyn Lane
Bakersfield, CA 93311
Established in 1998

Office Hours: 7:00 a.m. – 3:30 p.m.
Colors: Red, White, and Blue
Mascot: The Patriot

Telephone: (661) 665-8099
FAX: (661) 665-8311

Dear Families,

Welcome to Ronald Reagan Elementary School, a California Distinguished School (2002, 2010, and 2014). Ronald Reagan School, along with the entire Panama-Buena Vista Union School District, has a tradition of Excellence in Education. Our purpose statement is To Create, Inspire, and Provide Excellence in our Educational Community. The staff at Reagan School is committed to continuing this tradition in academics, technology, music and sports. Students at Reagan School excel each year in these endeavors. Many of our students receive district and county recognition in both academic and sports activities. Our mission is to prepare our students to be the best they can be; to prepare them to be productive and successful citizens; to promote intellectual, ethical, cultural, emotional, and physical growth; to promote attitudes of fair play, honesty, helpfulness, caring and giving to others; and to continue our commitment to **EXCELLENCE IN EDUCATION**.

The information found in this handbook will help each student attending Reagan School and their parents to become aware of school and district expectations and policies. I sincerely hope your time here will be educational and enjoyable. I hope you will leave with many fond memories about being a Reagan Patriot. Please take the time to read this handbook and share the information with your child. Any changes or updated information will be sent home to you with your child.

Sincerely,

Matt Kennedy
Principal

“Every Child - Every Day - Whatever it Takes”



REAGAN PATRIOT INFORMATION

ATTENDANCE: School Hours

TK/Kindergarten	7:38 - 2:00
First-Third Grades	7:38 - 2:00
Fourth-Sixth Grades	7:38 - 2:10

Arrival at school

Students must not arrive at school before 7:15 a.m. Parents should drop off students in the **BACK** parking lot only. The front parking lot is only for buses and visitor parking. The front parking lot is NOT a drop off zone. It is very important that students arrive at school BEFORE the bell rings to go to class. When a student arrives late, time is taken from other students to repeat information already given. An important concept that we can teach our children is to be on time for school, for a job, for life. **Doctor, dentist and personal appointments should be made after school or during vacation times.** It is important to be in school every day and on time.

After School dismissal

Students are dismissed at their scheduled times and should leave at that time. Due to excessive early exit truancy, we will no longer call students to the office for early dismissal 15 minutes prior to the end of day. TK/Kindergarten -Third graders are **not** permitted to wait for other students who are dismissed at 2:10 p.m. Students should be picked up at dismissal; staff is not on duty to provide supervision once the buses leave. Parents please do not park or leave your car in the drive through area (behind the cafeteria/solar parking lot) – please remain in your car and pull forward as far as possible. Parking lots are one way in, one way out. For the safety of students and families, please do not exit out the entry driveway.

Absences from school

Any absence, excused; i.e. illness, medical, dental, or unexcused, must be cleared within **72 hours of absence**. This can be done either by calling the school office at (661) 665-8099 or sending a note with your child. For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of pupil's religion, attendance at religious retreats, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization, when the pupil's absence is requested in writing by the parent/guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board of the school district. Attendance at religious retreats shall not exceed one school-day per semester. **Unexcused absences (including family trips for pleasure/recreation or business purposes) or failing to provide proper verification for an absence for more than 10 consecutive school days will result in the student being dropped from our enrollment.** Students dropped from classes are not guaranteed placement in the same class upon re-enrollment. Independent Study Packets (ISP) are available for students absent

from school 3 - 14 days and must be requested 5 business days prior to departure. The absences are excused upon return and submission of the completed ISP assignments.

Assistive Devices

Occasionally, students may need to use assistive devices such as crutches, wheelchairs, casts or walking boots to attend school. To reduce risk to a student and others, parents/guardians will provide notification from a physician responsible for managing the student's condition. The notification must:

- Specify equipment prescribed for use at school
- Acknowledge the student received instructions on safe use of the device
- Include parent permission for district staff to communicate with prescribing health professional if clarification is required, and
- Include anticipated amount of time equipment will be needed.

Late to school

Students arriving late to school must report to the office before going to class. It is extremely important that students arrive at school on time (before 7:38 a.m.) each day. Students are given assignments immediately upon entering the room and tardy students miss a portion of the instruction and disrupt instruction for others. Excessive/chronic tardiness will result in a student being declared "truant" from school. California Education Code considers your child to be truant if he/she is tardy for more than 30 minutes without a valid excuse on three occasions in one school year. **School begins each day at 7:38 a.m.**

Fog Delays

If a Fog Delay is called for the Panama-Buena Vista Union School District, only the bus transportation schedule is delayed two hours. Classrooms are open at the regular time (7:38 a.m.) for enrichment type activities. Regular instruction begins at 9:38 a.m. Please do not contact the school when it is foggy. Check with local media for updates. You may also check online at <https://alertline.kern.org/>.

AWARDS

Honor Roll and Principal's List

Students in grade 4-6 are eligible for the Honor Roll. Honor Roll includes those students who have earned a "B" average or better in academic subjects for that quarter. A grade below "C" (D's or F's) in any subject will prevent a student from being on the Honor Roll. Receiving two "N's" (Needs Improvement) disqualifies a student from the Honor Roll also.

Students who receive all "A" or "A-" grades for a grading period are placed on the Principal's List. The disqualifying conditions that apply to Honor Roll also apply to the Principal's List. Students who make the Honor Roll and/or the Principal's List at least three out of four quarters

will be eligible to attend the end of the year grade level Honor Roll Parties hosted by the Reagan Parent Club.

School Letter

Students in grades 4-6 have the opportunity to earn a school letter (Script "R") and stars by participating in various school activities. Points are cumulative from the fourth grade and are given for scholastic achievement and for participation in such activities as student government, athletics, music, oral language, etc. Students receive special recognition in 6th grade when they earn over 1000 points during their school career.

OTHER IMPORTANT INFORMATION

Back to School Night

Each fall "Back to School Night" is scheduled for parents to meet their child's teacher. This night gives the teachers an opportunity to explain the curriculum and expectations and for parents to ask questions. (It is not an appropriate time for a conference. Inform your child's teacher if you would like a conference to discuss your child.)

Behavior Standards

Reagan students are expected to be courteous and respectful to their peers and to all adults who work on our campus. Behavior that is deemed dangerous, disruptive to the learning process, disrespectful or vulgar will not be tolerated. Parents will be notified when a student exhibits unacceptable behavior so that a cooperative effort can be made to address the problem.

1. Behavior in the classroom that interferes with learning will not be tolerated.
2. During recesses and lunchtime, students are to remain on the playground. Use restrooms and drinking fountains as necessary and then return quickly to the playground.
3. Hands and feet must be kept to yourself at all times, no roughhouse games (wrestling, tackle football, etc.).
4. Playground equipment should be used in the manner for which it was designed following all rules of the games.
5. Hats must be worn only in the proper manner (facing forward).
6. **Toys, balls, electronic items/games,etc. from home are discouraged.**
Children and parents/guardians should be aware that the school is not responsible for loss or damage to any student items brought to school. Radios, video games, Ipods, and other inappropriate items are also prohibited. Students *may* have cell phones at school, but phones must be turned off and put away at school. Any phone/technology violations will be reported to parents/guardians.
7. Inappropriate use of electronic on-line services/internet access is not allowed.
8. The following actions are covered by State Law and can result in suspension

and/or expulsion: Fight/assault, vandalism, tobacco possession or use, drugs-possession or use, alcohol possession or use, theft, weapons, profanity or vulgarity, sexual harassment, hate violence, disruption of school activities and harassment, threats or intimidation. In addition, possession of a knife (any length), weapon or firearm, or imitation weapon is subject to immediate suspension and possible recommendation for expulsion.

Bicycle Safety

To ride a bicycle to school you must be in at least the third grade. All students who intend to ride their bicycle to school must follow all safety laws. All riders under the age of 18 are required by law to wear a helmet.



Riders must park and lock their bicycles in the bike rack immediately upon arriving at school. Each rider must have their own lock. Bicycles may not be ridden on the school grounds or the sidewalk in front of the office at any time, including before and after school hours. RIDING IN THE PARKING LOT OR RIDING UNSAFELY IN ANY MANNER WILL RESULT IN SUSPENSION OR LOSS OF RIDING PRIVILEGES. Reagan School is not responsible for any damage or loss of bicycles ridden to school.

Birthdays

Teachers may acknowledge students' birthdays in the classroom, although parties are not held. **Always check with your child's teacher if you would like to send a non-food item** to acknowledge your child's birthday at school. Donating a book to the class in your child's name is an excellent way to celebrate. **We do not allow flowers or balloon bouquets** to be delivered to the classroom, as they can be easily ruined and generally become a distraction, which keeps all students from learning.

Breakfast

The cafeteria is designated only for students to eat breakfast. Reagan School, along with all of the other schools in the PBVUSD, will be serving a nutritious student breakfast (breakfast is optional) each morning in the Cafeteria. Service will begin each day at 7:15 A.M. and end at 7:35 A.M.

Lunch

All students are assigned a cafeteria number to be used for lunch rather than a paper ticket. Students who eat either a sack lunch or a hot lunch will eat in the cafeteria or designated location. The lunch period is supervised by our Noon Aides and they will excuse students to the playground at the appropriate times.

While waiting in line to be served or when sitting at the lunch tables you are expected to use respectful manners. Limit your conversation to just those students nearest you at the table. You and your table mates will be asked to clean up all papers and food scraps around your table before being excused to the playground. Throwing or otherwise wasting food is absolutely

unacceptable behavior and will not be tolerated. Trading or sharing food is not permitted. Those students who go home for lunch must be signed out by an authorized adult. Upon returning from lunch, the student must be signed back into school

SNACKS/EXTRA FOOD AT SCHOOL

Food or snacks must be consumed under the shade structure only. No food or snacks may be shared, given, or sold to other students.

Food/Drinks brought to school in the morning may not be taken to the classroom (i.e. Starbucks, energy drinks, etc.)

No “third party” food may be delivered to the school (i.e. Door Dash, Uber, etc.)

Cell Phones/Smart Watches

Students are NOT permitted to use cell phones OR smart watches before, during, or after school. Students should not call parents from their watches or cell phones. Students should go to the office and request to use the office phone to call home. Cell phones are to remain turned off and put away all day. Improper use or possession of a cell phone will result in the cell phone being confiscated and returned at the end of the day. Contact parents to inform them of the disruption.

Classroom Assignments

The teachers and the administration carefully develop classes each year. In structuring classes, consideration is given to teacher input, boy/girl balance, academic balance, and a balance of children with social/emotional needs, strengths of teachers, and student interest. **Parent requests for specific class placement are not accepted. Classroom assignments will not be altered after the school year has begun.** Unfortunately there are times when we are forced to overflow or change classes after the beginning of school due to enrollment numbers. You will be notified if your child is affected.

Classroom Expectations

Reagan students will enter the classroom in an orderly manner. They will be seated, quiet, and ready for work. Rules of courtesy to teachers and fellow classmates will be followed at all times. Students shall meet each teacher’s standards concerning class procedures such as: washing hands upon entry, sharpening pencils, getting needed materials, staying in seats, etc. Students should be responsible for keeping the classroom neat and to see that things are picked up off the floor. Classes will be dismissed by the teacher, not the bell. Students will leave the room in an orderly manner. Each student should behave in a manner that does not disrupt the rights of other students to learn.

Classroom Instructional Minutes

Classroom instructional minutes are very important. Please have your student prepared for the school day with their lunches, instruments, homework, library books etc. to help eliminate classroom interruptions. Feel free to utilize Parentsquare when necessary. We appreciate your understanding and cooperation in making every student successful.

CLOSED CAMPUS

In order to keep students in a supervised, safe and orderly environment, the Board of Trustees established a closed campus at all District schools. To better align with this established policy, changes in safety procedures will be implemented at Reagan Elementary School for the 2024-2025 school year.

This includes the following:

1. The Reagan Elementary School campus will be closed to all adults during school hours, including hallways, the cafeteria, and playground areas except during designated events such as awards assemblies, concerts, etc.
2. Walkers and students being dropped off at the beginning of the school day must enter the campus through the front gate or the gate adjacent to the east parking lot.
3. All parents/guardians must wait outside the gates before and after school. Only students will be allowed through.
4. Parents/guardians with office business may enter directly into the office. They will not, however, be permitted to enter the campus during the school day except by prior arrangement (CDPH guidelines may alter or limit classroom/campus visitations).
5. The Raptor Visitor Management System will be implemented and will screen all visitors who sign in at school.

Parents/guardians who have scheduled a class visit in accordance with the District's Parent Visitation Policy will sign in at the office and obtain a visitor's pass before entering the campus (CDPH guidelines may alter or limit classroom/campus visitations).

Student safety is a high priority and these steps are being taken to better ensure the welfare and security of our students. We appreciate your understanding and cooperation regarding these changes.

Color/Spirit Day

Every Friday is designated as Reagan School Spirit Day or Color Day. Reagan staff and students are encouraged to wear the school colors of Red, White, and Navy Blue or class shirts.

Every Wednesday is designated as college/university attire day.

Common Core State Standards

The Reagan School staff teaches the Common Core State Standards (CCSS) to every student in school. Common Core State Standards includes books and accompanying materials offered by the Panama-Buena Vista Union School District that have been approved by the State of California/Department of Education. Student assessment is done by teacher observation, written and published tests aligned with grade level Common Core State Standards. This

information is shared with parents/guardians by report cards, parent conferences, and weekly and/or monthly progress sheets sent home by the teachers. The progress sheets are usually signed and returned to the teacher.

Communication with Students

Please make every attempt to communicate with your children about appointments, after-school care, and other situations before the school day begins. Getting messages to students in the classroom is difficult and interrupts the teaching and learning of all students. Please send a note with your student to explain any change in the regular routine. Prior planning eliminates the need for 'all call' intercom interruptions and student phone calls. Your cooperation will help us to focus on instruction and is greatly appreciated.

DISMISSAL FROM SCHOOL

- All students, once dismissed from class at the end of the day, must depart immediately for home. Those who have been asked by a teacher to remain are accepted. **Younger students may NOT wait for an older sibling or friend to be dismissed. NO EXCEPTIONS.**
- Students who are parent pick up, must be picked up at Gate 7 by the solar panel parking lot. Students who come to the office for pick up out of convenience, will be sent to Gate 7 to be picked up by the parent.
- Bus riders must walk quickly from the classroom to the bus loading area. The buses will not wait.
- Walkers are expected to walk from the classroom to a campus exit using the corridors. Walk on the sidewalk, not in the street, and take the shortest, safest route home.
- Prior parent permission is required if you plan to alter your usual routine for going home, such as going home with a friend or getting off at a different bus stop. Plan ahead. **No phone calls will be allowed to obtain permission from parents.**
- Students may not leave campus early for any reason without first having been cleared through the office. If your parents plan to take you out of school before the regular dismissal time, they must come to the office and sign you out.

Dress Code

Conditions of student dress and appearance are:

1. Excessively large pants, trousers or overalls may not be worn. Pants must be worn at the waist. Belt ends may not hang down.
2. Excessively oversized shirts, including t-shirts, worn outside the pants are not allowed. Shirt length cannot extend beyond the tips of the fingers when arms are hanging loosely at the sides.
3. All clothing, including hats, must be neat in appearance. Writing on backpacks, clothing, or body is not permitted.
4. Excessively revealing clothing is not permitted. This includes
 - a. Extremely tight fitting clothing.

- b. Backless clothing, tube tops, or tank tops or muscle shirts cut low at armpits or neckline
 - c. Clothing that shows bare midriffs (stomach or back)
 - d. Short shorts. Shorts must be no shorter than mid-thigh.
 - e. Clothing that is transparent
 - f. Underwear or pajamas worn as an outer garment
5. Clothing or objects (buttons, arm bands, insignias, etc.) which are libelous, obscene, or depict inappropriate or illegal activities are not permitted. Bandanas and headbands of any type or color are not permitted.
 6. Clothing that indicates the student's membership on community teams not affiliated with the school may not be worn.
 7. Appropriate footwear must be worn at all times. Bare or stocking feet are never allowed. Flip-flops are not acceptable. Sandals without a back-strap are not acceptable.
 8. Makeup/cosmetics to the face and hair that distract from the educational process (extreme makeup to the face, paint or glitter to hair or face, etc.)
 9. **Final determination of unacceptable clothing will be made by the school administration.**

Violation of the dress code at Reagan School will result in parents being contacted for a change of clothing. Continued violations of the dress code will be treated as a discipline issue.

Emergencies and Emergency Contacts

In case of accidents or injury at school, children are given first aid and parents are contacted for instruction. **As such, it is very important that changes in telephone numbers and addresses be reported to the school promptly and updated regularly.** In the event the parent cannot be reached, we will call the person named on the emergency card to act on your behalf.

Field Trips

Teachers may arrange field trips that are intended to enhance the curriculum. You will be advised in advance of field trips, as your written permission will be required before your child will be allowed to participate. You must return permission slips promptly because we do not accept verbal consent. Please be sure to include a current contact telephone number on the permission form.

Handbook:

The PBVUSD Parent Handbook is available at the district's web site or via this link:
[PARENT HANDBOOKS](#)

Homework and Study Habits:

Homework offers a valuable opportunity for the teacher to meet the individual needs of your child. Assignments vary from grade to grade and from class to class according to interests, skills, and levels of maturity. Homework may be assigned up to four nights a week with the frequency increasing as the child moves through the upper grades. Time necessary to complete the

homework will vary with the age and ability of the student. Study habits are formed during your child's elementary school years. Students who do develop good study habits will have a distinct advantage as they move into junior high, high school, and college. As a parent you can help your child in this regard by:

1. Providing a regular study time on those days that homework is given.
2. Providing a quiet place for study, one that will be free from interruptions or the distraction of television.
3. Giving direction, encouragement, and clarification without actually doing the assignment for the child.

If you feel your child has an inappropriate amount of homework (several hours each night or little to no homework at all), please contact the teacher.

Leaving Campus

Once on campus students may not leave without being checked out by a parent or guardian through the office. This includes:

- a. Leaving when ill or for an appointment the parent/guardian **must** sign them out through the office. **Please be prepared to show proper identification.**
- b. Going home for lunch with written parent permission on file. One note will last all year. Students are only permitted to go directly to their own homes. Students must sign out and in, through the office. **Students may not go to a friend's house, park, to a nearby store or restaurant without being accompanied by their own parent or guardian.**

Lost and Found

A "Lost and Found" box is located on the playground, next to the A-wing bathrooms. TK/Kindergarten students have a "Lost and Found" box on their designated playground. Items found during the day are taken to these areas. Students are encouraged to check this area often. Students may go to the box and search for lost items before and after school and during recesses. **The Lost and Found area is cleaned out every 10 weeks.** This is the same schedule as report cards. Unclaimed items from the Lost and Found are donated to an appropriate agency every 10 weeks. **Please make sure all property is labeled with your child's name.** Lost and found items will be donated to charity quarterly.

Medication at School

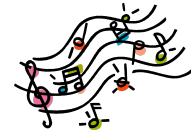
There are state laws and district policies that govern the taking of medication by students while at school. Any time medication is to be given by school personnel, it must be in a container with the pharmacist's label attached describing the kind of medication, dosage, how often the medication is to be taken and the prescribing doctor's name. **Before we can administer any medication, prescription and/or over the counter, we must have on file a completed form, "Pupil Medication to be Administered at**



School", that will give us specific instructions regarding your child's medication. **The parents and the child's physician must sign the form.** Students may not have medication on campus of any kind. All medication must be turned into the office.

Music

Music, vocal and instrumental, is an important part of our intermediate curriculum. Students in grades five and six who are interested may participate in weekly choral activities. Our instrumental program consists of both band and orchestra. Students will receive information about instrumental and vocal music after the school year begins. Our vocal and instrumental music students display their talents at the end of each year at our Spring and Winter Concerts. Students are expected to practice regularly and bring his/her instrument and materials to class. Students are expected to follow all the rules of behavior in these classes. Students in chorus and/or instrumental music may be dismissed from these programs if they do not keep their grades up in core subject areas. Fourth quarter grades from the previous year will determine eligibility for the fall sign-ups. A "C" grade or higher in language arts and mathematics is required for eligibility.



Open House

Each year, schools celebrate an Open House. This is a time that students, parents, siblings, relatives, and community members come into the classrooms to see the hard work completed by students and teachers throughout the year. It is not an appropriate time for conferences. It is a joyous time to let the students be the center of attention. Everyone is encouraged to attend.



Parent Club

Reagan School's parent organization is very active in the activities of the school. The Parent Club sponsors fundraisers and activities during the school year. Funds that are generated remain here at Reagan Elementary and directly benefit the school and our students. *We encourage you to become actively involved in the Parent Club.* Please call the school for additional information. The Parent Club meets regularly at the school site during school hours.

Parent Helpers in the Classroom

(CDPH guidelines may alter or limit classroom/campus visitations). Teachers will create parent helper schedules to expedite entry/exit to campus. If you are able to volunteer your time please contact your child's teacher to establish an agreed upon day, time, or activity. You'll need to check in through the office with your ID to enter campus. **Younger siblings are not permitted in the classroom at any time.**

Reagan Parent Involvement and [District Link for Parents](#)

The staff of Reagan School works to provide a supportive learning environment and challenging curriculum for all students. We believe that a successful educational experience results from parents, students, and staff working together for the benefit of each child.

The [Raptor](#) Visitor Management System will be implemented and screen all visitors entering campus using your driver's license. All visitors must wear the assigned pass while on campus, and visitors on campus are expected to model appropriate dress, language, and behavior to our students.

Notes, telephone calls, parent/teacher conferences, email, and Parent Square form the basis of communication between the school and parents. Parents are encouraged to present suggestions at meetings, on an individual basis, or by written communication. All suggestions are taken seriously and are responded to in a timely fashion. Reagan School invites parents to volunteer where possible, attend assemblies, watch programs, and to participate on field trips.

Parent/Teacher Conferences

Parent/teacher conferences are an essential part of each child's education. Grades TK through 6th has scheduled parent conferences after the first report card period. Please contact your child's teacher if you want a conference at any time throughout the school year.

Safety

We urge all children to use crosswalks and sidewalks, where available, coming to and from school. Please help your child choose the safest route possible. For safety reasons, we do not allow children to bring skateboards, 'heelines' scooters, rollerblades, and spiked shoes to school.

Special Education

Students are served according to their needs identified through the IEP process.

Sports Programs

Information regarding after school sports will be distributed to students in grades five and six after the school year begins.

Student Government

Reagan School has a well-defined student government program in which participants learn the elements of democratic procedure by discussing and attempting to resolve issues that come before the Student Council. The elected officers are President, Vice-President, Secretary, Treasurer, Director of Athletics, Director of Safety, and Superintendent of Grounds.

STUDENTS IN THE OFFICE

Students are not to come to the office/R1/BIA Lab without written permission from the teacher or an adult supervisor. Written permission should include the reason that the student needs to come to the office. Our school telephones, including the one in your classroom, are for school business only. Students are not allowed to use the telephone in the office or in the classroom to call home for forgotten homework, books, or musical instruments. Nor will they be allowed to call home to seek parent permission for field trips or to alter their normal route

home. Both of these situations require prior written parent approval. Students should not attempt to use personal cell phones for this purpose either.

Student Success Team (SST)

The Reagan Staff has been trained in the Student Success Team process that attempts to find strategies for students who are having serious difficulties academically, socially, and/or behaviorally. Typically, the student, parent/guardian, classroom teacher, two other teachers, Resource Specialist Teacher, and the school administrator meet to discuss actions to assist in the success of the student. The classroom teacher usually calls for the meeting; however, any interested party directly involved with the student is welcome to ask for an SST meeting.

Visitor Parking

Visitors coming on campus may park in the 'office' parking lot at the front of the school. If there are not any spaces available visitors are welcome to park in the parking lot east of the office. Please **do not double park** in the parking lot/bus loop or street to drop off/pick up your student. We do not want children going between cars because it is very dangerous. If your student has to cross a street, please have them use the crosswalk every time.

We encourage you to make arrangements to drop off and pick up your child at a safe spot. If you need to come to the office or on campus, please park in a designated parking space. Handicap spaces are reserved for vehicles with the appropriate license plates or markers. Parking in a red zone or in the roadway blocks traffic and creates a dangerous situation. Our goal is to provide the safest possible environment for your child's learning. Help us do that by showing patience, obeying signs and these traffic guidelines. **Please remember that your "one" car really does make a difference.**

Wednesday Early Dismissal

All Reagan School students (TK – 6) are dismissed 90 minutes early **EVERY** Wednesday. The purpose of the early dismissal time is to provide time for teacher collaboration and staff development.

Reagan School - Disaster Preparedness Information

If an earthquake or disaster occurs, children and staff members know what to do at Reagan School. Be assured that we will keep your child as safe and calm as possible in the event of an earthquake or disaster situation. In the event of an earthquake or disaster, all will drop, cover, and hold cover as appropriate. When safe, all classes will go to the lineup area (on the basketball courts by the seatrain) to be counted and wait for further instructions. All gates will remain locked until we have accounted for all students and staff and checked the grounds. Things you can do to help in the event of an earthquake or disaster:

- **Remain calm.** We will keep your child calm, comfortable, supervised, and secure until they are picked up by you or another designated adult (noted on Emergency Information card).

- **Enter the grounds at the northeast gate by the car pickup parking lot only to sign out your child. A team member will assist in bringing your child to the gate. All other gates will remain locked.**
- Please be patient. Do not remove your child without the teacher's knowledge!
- **Make sure your child understands what you expect and with whom he/she may leave campus.** Every possible emergency "pick-up" person should be entered on your emergency contact (*Emergency Information card*). We can only release children to people on that list.
- **Take your child from campus immediately.** Do not stay unless requested to stay.
- **Do not interfere with staff or disaster relief workers. Please **do not** come to the first aid/triage area unless directed to by your child's teacher.**

Please contact the school office at 665-8099 if you have questions or concerns.

The Reagan School Safety Plan is reviewed and updated annually. Any necessary changes or updates are made. Procedures and staffing are in place to deal with all emergency situations including fire, earthquake, and lock down.

Panama-Buena Vista Union School District - Reagan School

CLASSROOM VISITATION PROCEDURES

(Observation of Instructional Program by Parents)

From Adopted District Administrative Procedures

Who May Visit: The right to observe a child's instructional program during classroom time resides solely with a child's parent, legal guardian, or foster parent and does not extend to grandparents, other interested close relatives, or caregivers as defined in Family Code Sections 6550-6552. A grandparent, close relative, or caregiver may schedule a classroom visit if a parent has provided written permission and the classroom teacher consents. Visits by grandparents, close relatives, or caregivers must be scheduled through the Principal rather than the classroom teacher.

Scheduling: Visits shall be scheduled by the classroom teacher for a time and date convenient to both the parent and the teacher. The parental observation date shall be within a reasonable time frame following the initial request. A request for a specific date must be made no less than 48 hours in advance.

Frequency and Duration: To minimize interruptions and distractions during valuable classroom time, parental classroom observations are limited to two visits per month per related student with a maximum duration of one hour per visit. If there is a need for more parental observation, additional visits may be scheduled through the Principal.

Parental Conduct During Classroom Visitation: Parents may enter and exit the classroom only once during each visit. Parents shall remain in the back of the classroom and may not interact with students or the teacher unless the interaction is initiated by the classroom teacher.

Unnecessary noise and/or movement must be kept to a minimum. Cell phones must be silenced to avoid disruptions.

The classroom teacher may direct a parent to leave the room if the parent's presence or conduct unduly interferes with the instructional program, and the parent must leave the classroom if directed to do so. Any concerns or complaints may be addressed directly to the classroom teacher after regular school hours or to the Principal.

Violation of Classroom Visitation Rules: A violation of the classroom visitation rules may be resolved by the classroom teacher through counseling of the offending parent privately. If this form of correction is not effective, the Principal may, as necessary, temporarily preclude a parent from visiting his/her child's classroom during regular school hours for a period of time not to exceed 14 continuous days.

When a parent has been precluded by the Principal from visiting his/her child's classroom, the parent may appeal the decision to the District's Assistant Superintendent in charge of Educational Services who will investigate and consider the matter in a timely fashion.

Notification of Classroom Visitation Procedures: Parents shall receive notification of classroom visitation procedures. The notification used should be substantially as follows:

Parents are encouraged to visit their child's classroom and observe the instructional program. Visits must be scheduled directly with the classroom teacher and, generally, at least 48 hours in advance.

Distractions and interruptions seriously impair the educational process. To minimize distractions during valuable classroom time, parental visits are limited to twice per month for a maximum of one hour per visit. Additional visits may be scheduled through the Principal if more observation time is needed.

While visiting, parents are generally required to remain quiet and in the back of the room in order to minimize the classroom interruption which a visitor's presence typically causes. Copies of the school's classroom observation procedures are available upon request.

Reagan Positive Behavior Intervention and Support (PBIS)

The implementation of PBIS calls for a multi-tiered system of intervention focused on redefining discipline through a positive approach. The fundamental idea is based on the belief that discipline is not synonymous with punishment. With PBIS, the word "discipline" is to be seen as training or a teaching process in which we prepare our students to perform desired behavior. Discipline is a process of inclusion. In order to be trained, you have to be present. Punishment, otherwise known as the Punitive Model, is a process of exclusion. Using these definitions, we can conclude that there is no "discipline" in sending a student out of class, suspending a student, or expelling a student without teaching the student what to do differently in the future. The purpose of discipline is always to bring about a change in behavior, not just punish. Negative consequences are a part of discipline, but they must be accompanied by an

intervention or teaching experience that supports the student understanding what to do differently to correct the behavior.

2025-2026: Reagan Volunteer Guidelines

Welcome to the Reagan Elementary Community! We appreciate our volunteers as vital in helping us all create and maintain a safe, supportive, and enriching environment for our students. These guidelines are designed to facilitate a positive experience for all.

1. Professionalism

- Treat all students, staff, and other volunteers with respect and kindness.
- Use respectful, inclusive, and professional language and behavior at all times.
- Respect cultural, religious, and individual differences.
- Dress in a manner consistent with the professional environment of the school.
- Do not take photos or videos of students without permission from the school administration.

2. Confidentiality

- Maintain the confidentiality of all student information you encounter.
- Avoid discussing staff, families, or student performance, behavior, or personal matters while on campus and outside the school setting.

3. Safety

- Follow all school policies and procedures, including check-in and check-out processes.
- Report any suspicious activity or safety concerns immediately to school staff.

4. Role

- Support and follow the instructions of teachers and staff members.
- Please support students by waiting for direction from school personnel before addressing discipline, academic decisions, or student conflicts.

5. Commitment

- Be punctual and prepared for your volunteer role.
- Inform the school/teacher in advance if you are unable to attend.

6. Positivity

- **Encourage and Support:** Your mindset can significantly impact students. Encourage them and maintain a positive and approachable demeanor.

- **Be Patient:** Understand that students may need time to absorb information, especially in a classroom setting where multiple students are at different levels of understanding.

Reagan Student and Family PBIS Handbook

STUDENT ACHIEVEMENT AWARDS

The Panama-Buena Vista Union School District recognizes student achievement and strives to promote participation in all school activities. Each school awards students who are active and successful in pursuing excellence by awarding Block letters and stars.

- BLOCK LETTER.....250 POINTS
- STAR.....500 POINTS
- EACH ADDITIONAL STAR.....250 POINTS

Fifth grade students transferring from another District will automatically receive 50 points to be placed in the Fifth Grade Cumulative Total Box. Sixth grade students transferring from another District will automatically receive 100 points to be placed in the Sixth Grade Cumulative Total Box. All points are cumulative beginning in the fourth grade.

SCHOLARSHIP

HONOR ROLL * (PER QUARTER)	30 POINTS
ALL 4 QUARTERS (EXTRA)	30 POINTS
PRINCIPAL'S LIST* (PER QUARTER)	40 POINTS
ALL 4 QUARTERS (EXTRA)	40 POINTS

*NOTE – STUDENTS MAY QUALIFY FOR ONE OR THE OTHER – NOT BOTH

CITIZENSHIP (PER QUARTER)

15 POINTS (GRADE OF A OR A-)

STUDENT GOVERNMENT

STUDENT BODY PRESIDENT	100 POINTS
STUDENT BODY OFFICER	75 POINTS
CANDIDATE FOR STUDENT BODY OFFICER	25 POINTS
CAMPAIGN MANAGER	10 POINTS
CONVENTION CHAIRMAN	25 POINTS
CLASSROOM REPRESENTATIVE	25 POINTS
ELECTION BOARD MEMBER	10 POINTS

STUDENT SERVICE

(OFFICE, LIBRARY, OR OTHER SERVICES TO BE DETERMINED BY INDIVIDUAL SCHOOLS)
 MAXIMUM PER QUARTER 25 POINTS

ATHLETICS

INTRAMURAL TEAM PARTICIPANT	15 POINTS
AFTER SCHOOL SPORTS TEAM PARTICIPANT	25 POINTS
1 ST PLACE AFTER SCHOOL SPORTS TEAM OR PARTICIPANT IN DISTRICT TRACK MEET	40 POINTS
PARTICIPANT IN THE SCHOOL TRACK MEET ONLY	10 POINTS
1 ST PLACE BUT NOT QUALIFYING FOR DISTRICT	15 POINTS

MUSIC

CHORUS	25 PER QUARTER MAXIMUM
BAND	25 PER QUARTER MAXIMUM
ORCHESTRA	25 PER QUARTER MAXIMUM

ACADEMIC COMPETITION – (Spelling Bee, Oral Language, Science Fair, etc.)

1 ST PLACE	50 POINTS
2 ND PLACE	35 POINTS
3 RD PLACE	20 POINTS
CONTESTANT/PARTICIPANT	15 POINTS
Grand Prize going to County Science Fair	100 POINTS
1 ST Place Oral Language competing at the county	100 POINTS

BATTLE OF THE BOOKS

READ AND PASS ALL 30 TITLES	100 POINTS
TEAM MEMBER	100 POINTS

MATH FIELD DAY

TEAM MEMBER	100 POINTS
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MATH COUNTS

100 POINTS

SEXUAL HARASSMENT/DISCRIMINATION and TITLE IX COMPLAINT PROCEDURES (E.C. sections 212.5, 220, 231.3 and 48980; 20 USC 1681-1688; and 34 CFR 106.1-106.82)

The district's policy prohibiting sexual harassment of and by students (as well as others) in a school setting and related complaint procedures required by Title IX are set out by district board policy BP/AR 5145.7 and 5145.71 regarding students. Also, BP/AR 4119.11, 4219.11, 4329.11, 4119.12, 4219.12, and 4319.12 regarding employees.

The district prohibits sexual discrimination and has procedures for the prompt and equitable resolution of sexual harassment/discrimination complaints.

Students, their parents or anyone else, who feel they are being or have been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student, an employee or a third party, or who have experienced off-campus sexual harassment that has a continuing effect on campus, are strongly encouraged to immediately contact a teacher, the principal, the district's Title IX Coordinator, or any other available school employee.

Similarly, anyone who has witnessed or otherwise learned of school-related sexually harassing behavior is strongly encouraged to report the conduct.

A report may be made at any time, including during non-business hours, and either in person, by mail, phone, or email.

Sexual harassment means any unwelcome sexual advance, request for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone in the educational setting. Examples include:

1. Unwelcome leering, sexual flirtations, or propositions;
2. Unwelcome sexual slurs, epithets, threats, verbal abuse, derogatory comments, or sexually degrading descriptions;
3. Graphic verbal comments about an individual's body or overly personal conversation;
4. Sexual jokes, derogatory posters, notes, stories, cartoons, drawings, pictures, obscene gestures, or computer-generated images of a sexual nature;
5. Spreading sexual rumors;
6. Teasing or sexual remarks about students enrolled in a predominantly single-sex class;
7. Massaging, grabbing, fondling, stroking, or brushing the body;
8. Unsolicited touching of an individual's body or clothes in a sexual way;
9. Impeding or blocking movements or any physical interference with school activities when directed at an individual on the basis of sex;
10. Displaying sexually suggestive objects;
11. Sexual assault, sexual battery, or sexual coercion; and
12. Electronic communications containing sexual comments, words, or images.

The district has designated and authorized the following employee as the district's Title IX Coordinator to address concerns or inquiries regarding discrimination on the basis of sex, including sexual harassment, sexual assault, dating violence, domestic violence, and stalking:

Lynn Paslay
Assistant Superintendent Education Services
4200 Ashe Road, Bakersfield, Ca. 93313
(661) 831-8331

The Title IX Coordinator will review the allegations and see that they are investigated and resolved per district policy AR 5145.71 and as required by Title IX of the Education Amendments Act of 1972. If sexual harassment is found, the Title IX Coordinator will see that prompt action is taken in order to stop the sexual harassment, prevent recurrence, implement remedies, and address any continuing effects.

Please continue to the signature page, which is returned to the school site.

**Panama-Buena Vista Union School District
Ronald Reagan Elementary School
Parent/Student Handbook August 2024**

Please sign where indicated and return this form to your child's teacher.

Please send hard copies of both Parent Handbooks home with my child.

I have read the **Reagan School Parent/Student Handbook** and the **PBVUSD Parent Handbook**. Please call the office with any questions. **Your signature is required.**

Student's Name

Teacher's Name

Parent/Guardian's Signature

Date

Electronic On-Line/ Internet Services Parent and Student User Agreement

I have read and will abide by the following: Electronic On-line/Internet Services-Student Obligations and Responsibilities (This policy is located at the end of this Handbook).

Student's Signature is required.

Student's Signature

Date

I understand that student access may be withheld if the provisions of this agreement are violated. In addition, I request that my child be allowed to check-out books/materials from the school library. I promise to pay for any damage or loss of library materials and any fines charged to my child. Please note, if you wish your child not have permission to borrow materials from the library, you must contact the School Librarian.

Parent Signature is required.

Parent/Guardian's Signature

Date

Authorized for Student Cell Phone/Electronic Signaling Device Use

By signing below, you acknowledge that you have read and have a clear understanding of the policy and procedure relating to cellular phones and other electronic signaling devices stated in the Reagan Parent/Student Handbook (The policy is near the end). Your signature further authorizes your child to possess a cell phone or other electronic signaling device while at school. Parent Signature is **not required**.

Parent's/Guardian's Signature

Date