

**Twin Hills Union School District
Board of Trustees Regular Meeting
August 14, 2025
Agenda**

Location: **Twin Hills Middle School- Library (Room 10)**

(1685 Watertrough Road, Sebastopol, CA 95472)

Start Time: 4:30pm

PUBLIC ACCESSIBILITY & PARTICIPATION NOTICE

ADA Compliance: In accordance with Government Code § 54954.2(a) and the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132), the Twin Hills Union School District will, upon request, make this agenda available in appropriate alternative formats for individuals with disabilities. Anyone requiring disability-related modifications or accommodations to participate in the meeting, or an alternative agenda format, should contact Laurie Brown, Administrative Assistant, at the Twin Hills Union School District Office, 700 Watertrough Road, Sebastopol, CA 95472, or by phone at (707) 823-0871.

Hybrid Meeting Participation: In compliance with the Brown Act and AB 2449, the Twin Hills Union School District Board of Trustees provides opportunities for public participation in meetings either in person or virtually via Zoom. The Zoom link and call-in information are provided within this agenda.

Availability of Agenda Materials: All open session documents distributed to the Board of Trustees in connection with this meeting are available for public review at the Twin Hills Union School District Office during regular business hours. The full agenda and supporting materials are also posted online at www.twinhillsusd.org prior to the meeting, in accordance with the Brown Act.

A. FORMAL OPENING

4:30 pm

1. Call Session To Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of the Agenda

PUBLIC COMMENT ON CLOSED SESSION ITEMS

Before adjourning to Closed Session, the Board President will call for public comment on any items listed on the Closed Session agenda. Members of the public may address the Board at this time. Comments must be limited to matters within the Board's jurisdiction and specific to the Closed Session topics.

B. RECESS TO CLOSED SESSION

Closed Session Agenda:

1. **Conference with Labor Negotiator** [Gov. Code § 54957.6]
Agency Negotiator: Superintendent Dana Pedersen
Employee Organization: Twin Hills Teachers Association
2. **Public Employee Performance Evaluation:** Title: Superintendent [Gov. Code § 54957]

C. RECONVENE TO OPEN SESSION

5:00 pm

1. Report of Action Taken in Closed Session

In accordance with Government Code § 54957.1, the Board President will report any action taken in Closed Session, including the vote or abstention of every member present.

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D. RECOGNITION & REPORTS

1. **Celebrating Successes:** Each month the Board of Trustees highlights exceptional programs, individuals, and achievements that reflect the District’s collaborative spirit and strengthen connections across the Twin Hills school community.

This month, we proudly recognize the **THUSD Maintenance & Custodian Team** for their dedicated work across all four of our campuses this summer. Through their collaborative efforts in cleaning, repairing, and preparing our facilities, they have ensured a welcoming, safe, and well-maintained environment for students, staff, and families as we begin the 2025–2026 school year.

August 2025 Honorees – Maintenance & Custodian Team

- **Brian Higgins** – District Maintenance Director
 - **John Poncey, Ana Rodriguez** – Site Coordinators, Grounds & Maintenance
 - **Daniel Gebremariam, Cecilia Hernandez, Jaime Onofre Abrego, Sandra Razo Alipio, Leoner Razo de Villagomez, Consuelo Rodriguez, Nora Rodriguez** – Custodians
2. **Report:** Board of Trustees
 3. **Report:** THUSD Superintendent | Dana Pedersen

E. PUBLIC COMMENT OPEN SESSION

The Board of Trustees welcomes public input and values community engagement. Members of the public may address the Board on matters within its jurisdiction. Comments must be respectful and focused on district business. Disruptive, hateful, or unrelated remarks will not be permitted. The Board President may set reasonable time limits to ensure broad participation.

1. **Non-Agenda Items:**
Speakers may address the Board on topics not listed on the agenda. Each speaker is limited to three minutes. In accordance with the Brown Act, the Board may not discuss or act on these items but may ask clarifying questions. Written or recorded comments may be submitted by 5:00 p.m. the day prior to the meeting and will be acknowledged during this time.
2. **Agenda Items:**
Public comment will be invited when each item is addressed. The Board President will recognize speakers following Board discussion and prior to any final action.

F. DISCUSSION and/or POSSIBLE ACTION ITEMS

(Attachment)

1. **Information /Discussion—Bond Program Update and Future Opportunities**
Presenter: Isom Advisors, the District’s Municipal Advisor-[Miguel Rodriguez](#)
The Board will receive an update from Isom Advisors regarding the current status of the District’s general obligation bond program, including market conditions, remaining authorization from Measure M, and a preliminary outlook on the potential issuance of Series C. The presentation will also include discussion of projected facilities needs, tax rate considerations, and long-range planning related to possible future bond opportunities.

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Recommendation: Direct Superintendent to explore the feasibility of a new bond program and prepare documents to bring to the board in September for a possible Series C sale.

2. **Action—Approval of July Personnel Report** *(Attachment)*
The Superintendent recommends Board approval of the June Personnel Report, reflecting staff assignments, new hires, resignations, and other personnel actions in accordance with District procedures.
3. **Presentation—Expanded Learning Opportunities Program (ELOP) Update**
Presenter: Superintendent and Staff
The Board will receive a presentation on the district’s Expanded Learning Opportunities Program (ELOP), including a recap of 2024–2025 services and participation, highlights from summer programming, and an overview of planning efforts for the 2025–2026 school year.
4. **Action—Dissolution of Ad Hoc Committees for 2025–2026**
Presenter: Board President
The Board will consider the dissolution of the following standing ad hoc and/or committees that are no longer necessary based on current district priorities and governance needs:
 1. Apple Blossom/Orchard View Adhoc
 2. Human Resources Adhoc
 3. Charter Renewal Adhoc
 4. Negotiations Adhoc
5. **Action—Establishment of Board Committees for 2025–2026**
Presenter: Board President
The Board will consider convening the following standing committees for the 2025–2026 school year:
 1. Board Budget Committee:
A standing committee of the Board that meets periodically with the Superintendent and Business Manager to review district financial reports, monitor budget development, and provide input on fiscal priorities and multiyear planning efforts.
 2. Board Policy Committee
A new standing committee established in order to support the comprehensive review and revision of district policies. The committee will collaborate with the Superintendent and staff to align policies with CSBA’s GAMUT Policy Manual, ensure legal compliance, and participate in ongoing governance workshop development sessions throughout the 2025–2026 school year.
6. **Action—Approval of Variable Term Waiver for Jude Affronti – SDAIE Authorization**

The Board will consider approval of a Variable Term Waiver for Jude Affronti to temporarily fulfill the Specifically Designated Academic Instruction in English (SDAIE) authorization required to serve English Learners. This waiver is in addition to Mr. Affronti’s Preliminary Career Technical Education (CTE) Credential in Hospitality, Recreation, and Tourism, and will enable him to serve as the Culinary Arts Teacher at Twin Hills Charter Middle School for

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the 2025–2026 school year. This approval is required to meet California Department of Education (CDE) credentialing compliance for instruction to English Learners.

Recommendation: Superintendent recommends approval of the Variable Term Waiver for Jude Affronti to fulfill the SDAIE requirement for the 2025–2026 school year.

7. **Information/Discussion—First Reading: Proposed Title Change and Updated Job Description for Anticipated Business Manager Vacancy** (Attachment)

The Board will conduct a first reading of the proposed revision to change the current Business Manager position title to Chief Business Official (CBO) and adopt an updated job description. This review will guide the upcoming posting of the anticipated vacancy using a competitive salary range determined by the results of an upcoming salary study.

Recommendation: Direct the Superintendent to immediately proceed with posting the anticipated CBO vacancy using a competitive salary range informed by a completed salary study, with the finalized job description returning for Board approval in September, followed by future Board consideration of an employment contract for a recommended candidate.

8. **Information/Discussion—Overview of 2024–2025 Youth Truth Survey Results Informing the 2025–2026 LCAP and Launch of Ongoing Board Data Reviews** (Attachment)

Superintendent Dana Pedersen will present an overview of the 2024–2025 Youth Truth survey results, highlighting the student, staff, and family perception data points that directly informed the development of the 2025–2026 LCAP. The survey measures key areas such as engagement, academic rigor, relationships, and school culture. Youth Truth data reviews will be an ongoing focus for the Board throughout the year to monitor progress and guide continuous improvement efforts district wide.

9. **Action—Approval of Proposition 28: Arts and Music in Schools Annual Funding Report for 2024–2025** (Attachment)

The Board will consider approval of the Proposition 28, Arts and Music in Schools Annual Funding Report for the 2024–2025 school year, as required by the Arts and Music in Schools – Funding Guarantee and Accountability Act. The report outlines district plans for staffing, programming, and compliance with state guidelines.

Recommendation: Approve the Proposition 28 – Arts and Music in Schools Annual Funding Report for the 2024–2025 school year, as presented.

10. **Action Item—Ratification of Contract – Flory Systems LLC (Educational Consulting)** (Attachment)

Ratify the contract with Flory Systems LLC for educational consulting services from July 1, 2025 – June 30, 2026 at \$127/hour to support districtwide Expanded Learning Opportunities Program (ELOP) implementation and Continuous Quality Improvement (CQI) processes.

Recommendation: Superintendent recommends ratification of the contract as presented.

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11. Public Disclosure & Information — 2025–2026 45-Day Budget Revision *(Attachment)*

The Board will receive public disclosure and information on the District's 45-Day Budget Revision for the 2025–2026 fiscal year. This revision reflects adjustments to the adopted budget based on changes in state budget projections, updated revenue and expenditure estimates, and other material changes since budget adoption.

12. Action —Ratification of Memorandum of Understanding – Sonoma County Family YMCA (SunRidge Charter School ELOP/Aftercare Program, 2025–2026)
(Attachment)

The Board will consider ratification of a Memorandum of Understanding with the Sonoma County Family YMCA to operate the Expanded Learning Opportunities Program (ELOP) and aftercare services at SunRidge Charter School for the 2025–2026 school year. Under this agreement, the YMCA will provide services such as: before-school care, Kinder Gap Care, after-school programming, and intersession enrichment in alignment with ELOP requirements and the California Quality Standards for Expanded Learning.

Recommendation: Superintendent recommends ratification of the MOU as presented.

13. Action — Resolution #2025-597: Education Protection Account (EPA) 2024–2025
(Attachment)

The Board will consider adoption of Resolution #2025-597 regarding the Education Protection Account (EPA) for the 2024–2025 fiscal year, in accordance with Proposition 30 requirements. The resolution affirms that all EPA funds will be used to support instructional salaries and benefits, and not for administrative costs, as required by law.

14. Action — Resolution #2025-598: Education Protection Account (EPA) 2025–2026 Estimate (Based on Adopted Budget)
(Attachment)

The Board will consider adoption of Resolution #2025-598 regarding the estimated Education Protection Account (EPA) funding for the 2025–2026 fiscal year, based on the adopted budget. The resolution affirms that all EPA funds will be used to support instructional salaries and benefits, and not for administrative costs, in compliance with Proposition 30 requirements.

G. CONSENT CALENDAR

(Attachments)

The consent calendar includes routine items requiring Board approval. Items may be approved with a single motion unless removed by a Board member for separate discussion.

1. Donation Report
2. Payroll and Expenditures- June 2025 and July 2025
3. Purchase Order Report- July 2025
4. Regular Board Meeting Minutes: June 26, 2025
5. Special Board Meeting Minutes: July 16, 2025
6. Williams Quarterly Report – Quarter 4 (April–June 2025): No complaints filed.

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H. CORRESPONDENCE

(Attachment)

The Board will review and acknowledge any official correspondence received by the District since the last regular Board meeting.

1. **2025-2026 District LCAP Approval Letter-** Sonoma County Office of Education

I. RECONVENE TO CLOSED SESSION (Only if necessary)

Closed Session Agenda: See Agenda Item B.

J. RECONVENE TO OPEN SESSION

Report of Action Taken in Closed Session (if applicable)

In accordance with Government Code § 54957.1, the Board President will report any action taken in Closed Session, including the *vote or abstention of each member present*.

K. FORMAL CLOSING

1. Next Regular Board Meeting: Sept 11, 2025 @ 4:30 pm (Twin Hills Middle School-Library)
2. Motion to Adjourn

VIRTUAL ATTENDANCE INSTRUCTIONS

Join Zoom Meeting

<https://twinhillsusd-org.zoom.us/j/85705877668?pwd=1Zo7SQbVfc9cxKS0lnA7Xea7oVMpaK.1>

Meeting ID: 857 0587 7668

Passcode: 345663

One tap mobile

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(Agenda Posted 08/11/25)



Isom Advisors A Division of
URBAN FUTURES | Incorporated

Twin Hills Union Elementary School District

District G.O. Bond Analysis

by

Isom Advisors,
a Division of Urban Futures, Inc.

August 14, 2025



1470 Maria Lane, Ste. 315 - Walnut Creek, CA 84586

About the Firm



Introduction

Meeting your financial challenges and saving you money

- ❖ Isom Advisors is a full-service planning, campaign, and financial advisory firm that serves California school districts
- ❖ The leading financial advisor to school districts since 2011 based on number of new bond programs and financings.
- ❖ We are Independent with no conflicts of interest
- ❖ Our staff has over 50 years experience providing honest advice and the highest level of service
- ❖ Sonoma County experience includes:
 - Bellevue ESD
 - Bennett Valley ESD
 - Cinnabar ESD
 - Cloverdale USD
 - Cotati-Rohnert Park USD
 - Forestville ESD
 - Gravenstein ESD
 - Guerneville ESD
 - Harmony ESD
 - Healdsburg USD
 - Oak Grove ESD
 - Old Adobe ESD
 - Petaluma City Schools
 - Roseland ESD
 - Santa Rosa City Schools
 - Sebastopol ESD
 - Sonoma Valley USD
 - Waugh ESD
 - West Sonoma County HSD
 - Wilmar ESD
 - Windsor USD
 - Wright ESD

Twin Hills Union ESD



2024 Bond Election Success



Isom Advisors – 89 successful bond programs in 2024

Twin Hills Union ESD

Isom's March Successes		
District	County	Amount
Arcata ESD	Humboldt	\$12.5
Benicia USD	Solano	\$122.0
Culver City USD	Los Angeles	\$358.0
Garvey SD	Los Angeles	\$60.0
Harmony Un SD	Sonoma	\$13.5
Hayward USD	Alameda	\$550.0
Hueneme ESD	Ventura	\$53.7
Live Oak ESD	Santa Cruz	\$44.0
Moraga SD	Contra Costa	\$52.0
Pacific ESD	Santa Cruz	\$1.3
Pacific ESD	Santa Cruz	\$0.675
Pacifica SD	San Mateo	\$70.0
South Whittier SD	Los Angeles	\$37.5
Sunnyvale SD	Santa Clara	\$214.0

Isom's November Successes		
District	County	Amount
Albany USD	Alameda	\$63.8
Armona ESD	Kings	\$9.0
Bayshore ESD	San Mateo	\$12.5
Bella Vista ESD	Shasta	\$4.4
Bellevue ESD	Sonoma	\$38.5
Biggs ESD	Butte	\$16.5
Bonny Doon ESD	Santa Cruz	\$7.0
Brawley ESD	Imperial	\$20.0
Briggs ESD	Ventura	\$4.9
Burbank USD	Los Angeles	\$458.2
Burton ESD	Tulare	\$7.1
Buttonwillow ESD	Kern	\$4.0
Campbell HSD	Santa Clara	\$474.0
Cascade ESD	Shasta	\$16.5
Chico USD	Butte	\$239.0
Chualar ESD	Monterey	\$5.6
Corning ESD	Tehama	\$13.7
Cotati-Rohnert Park USD	Sonoma	\$91.5
Cottonwood ESD	Shasta	\$9.6
Cuttan ESD	Humboldt	\$5.0
Delhi USD	Merced	\$17.0
Durham USD	Butte	\$24.5
Encinitas ESD	San Diego	\$158.3
Gateway USD	Shasta	\$65.0
Hanford ESD	Kings	\$23.0
Healdsburg USD SFID #1	Sonoma	\$49.5
Heber ESD	Imperial	\$4.0
Hermosa Beach ESD	Los Angeles	\$28.7
Hope ESD	Santa Barbara	\$40.3
Keyes ESD	Stanislaus	\$8.5
Kingsburg JHSD	Fresno	\$20.0
Konocti USD	Lake	\$50.0
Lake Tahoe USD	El Dorado	\$127.0
Lassen View ESD	Tehama	\$3.5
Laton JUSD	Fresno	\$9.7
Lone Pine USD	Inyo	\$7.5
Los Altos ESD	Santa Clara	\$350.0

Isom's November Successes		
District	County	Amount
Martinez USD	Contra Costa	\$90.0
Maxwell USD	Colusa	\$9.1
McKinleyville ESD	Humboldt	\$18.5
Mission Union ESD	Monterey	\$1.5
Morongo USD	San Bernadino	\$88.3
Kingsburg JHSD	Fresno	\$750.0
New Haven USD	Alameda	\$272.0
Oakdale JUSD	Stanislaus	\$105.5
Owens Valley USD	Inyo	\$7.5
Oxnard HSD	Ventura	\$285.0
Palos Verdes Peninsula USD	Los Angeles	\$297.8
Parlier USD	Fresno	\$14.1
Petaluma ESD	Sonoma	\$70.0
Petaluma HSD	Sonoma	\$159.0
Piner Olivet ESD	Sonoma	\$29.5
Pleasant View ESD	Tulare	\$3.0
Pollock Pines ESD	El Dorado	\$11.5
Pomona USD	Los Angeles	\$385.0
Redondo Beach USD	Los Angeles	\$278.0
Roseland ESD	Sonoma	\$12.0
San Juan USD	Sacramento	\$950.0
San Lorenzo USD	Alameda	\$195.0
SMMUSD SFID #1	Los Angeles	\$495.0
SMMUSD SFID #1	Los Angeles	\$395.0
Scotts Valley USD	Santa Cruz	\$85.0
Sebastopol ESD	Sonoma	\$24.0
Shaffer ESD	Lassen	\$2.0
Shasta HSD	Shasta	\$56.6
Snowline USD	San Bernadino	\$70.6
Soquel ESD	Santa Cruz	\$73.0
Thermalito ESD	Butte	\$6.8
Tracy USD SFID #3	San Joaquin	\$190.0
Tulare HSD	Tulare	\$80.0
Warner USD	San Diego	\$38.0
Whittier City ESD	Los Angeles	\$99.0
Williams USD	Colusa	\$23.0
Wright ESD	Sonoma	\$29.2

G.O. Bond Overview



Assessed Value and Bond History

District's tax base has grown by 183% since 2004

Twin Hills Union ESD

Historical Assessed Value		
Year	Total Value	% Change
2004	\$592,262,020	--
2005	\$638,560,046	7.82%
2006	\$704,140,717	10.27%
2007	\$771,782,046	9.61%
2008	\$831,280,491	7.71%
2009	\$890,500,798	7.12%
2010	\$878,674,012	-1.33%
2011	\$878,854,988	0.02%
2012	\$886,007,134	0.81%
2013	\$909,640,631	2.67%
2014	\$933,520,278	2.63%
2015	\$979,007,984	4.87%
2016	\$1,045,463,315	6.79%
2017	\$1,102,709,900	5.48%
2018	\$1,158,921,457	5.10%
2019	\$1,214,561,962	4.80%
2020	\$1,280,833,531	5.46%
2021	\$1,333,678,374	4.13%
2022	\$1,384,943,647	3.84%
2023	\$1,466,413,135	5.88%
2024	\$1,533,531,789	4.58%
2025	\$1,602,276,815	4.48%
2026	\$1,674,762,787	4.52%
Average:		4.88%

The District has held two successful GO Bond Elections:

- Nov. 1999 Measure "A": \$4.0 million; 77.9% passage
 - Bonds are fully sold and repaid as of 8/1/2025.
- Nov. 2010 Measure "M": \$11.0 million; 64.8% passage
 - \$2.6M sold; \$8.3M remaining
- Total Estimated current tax rate for all bonds: \$33.56*

- ❖ District FYE 2026 assessed value (AV) increased to \$1.67 billion; 22-year average growth rate is 4.88%.
- ❖ District's debt limit, or bond capacity, is \$20.9 million (1.25% of AV) of which it has \$1.3 million in debt outstanding; leaving a net bond capacity of \$19.6 million.

* Estimated tax rates per \$100,000 of assessed value.
 Source: California Municipal Statistics/Sonoma County; EMMA

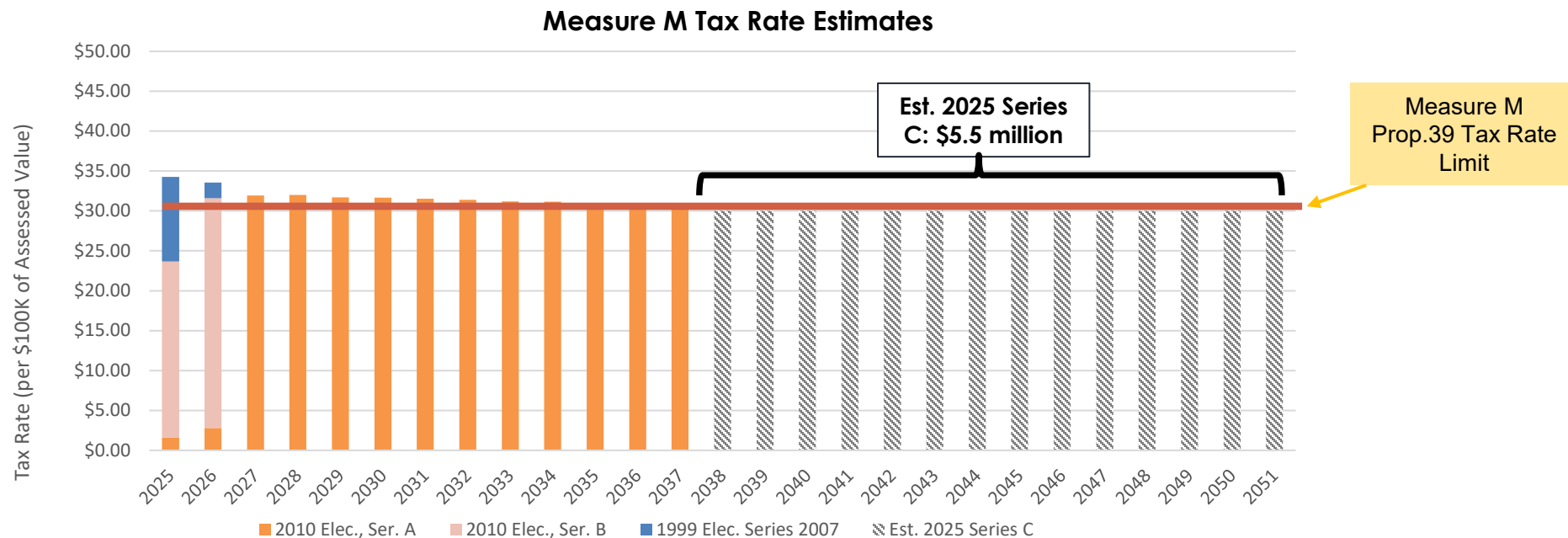


Additional Measure M Funding

Approx. \$5.5 in Measure M funding available

Twin Hills Union ESD

- ❖ The District may issue approximately \$5.5 million in Measure “M”, Series C bonds.
- ❖ Measure “M”, a Proposition 39 election, carries a maximum tax rate of \$30.00 for bond repayment.
- ❖ Measure “M” was designed as a tax rate extension with scheduled repayment of bonds until after the prior 1999 election bonds are repaid.



(1) Series C is based on 4.5% AV growth, structured as Capital Appreciation Bonds to stay within the Prop. 39 tax rate of \$30.00; 25-year term, a maximum payback of 2.8-to-1; subject to change depending on market factors at time of bond sale.



Addressing Future Funding Needs

District can generate up to \$14.0 million in new bonds

Twin Hills Union ESD

Twin Hills ESD Bond Proceeds at Varying Tax Rates Assessed Value Growth Estimated of 4.0%⁽¹⁾

Tax Rate per \$100,000	Series A	Series B	Series C	Total Bond Proceeds
	2026	2028	2030	
\$19.00	\$2,900,000	\$2,700,000	\$2,900,000	\$8,500,000
\$25.00	\$3,900,000	\$3,700,000	\$3,900,000	\$11,500,000
\$30.00	\$4,800,000	\$4,400,000	\$4,800,000	\$14,000,000

(1) For discussion purposes; Subject to change

Source: Isom Advisors

- ❖ A new bond program may generate estimated bond proceeds of \$8.5 million to \$14 million.
- ❖ Depending on tax rate selected and assessed value assumptions, District can generate significant proceeds.

Voter Demographics



Voter Demographics

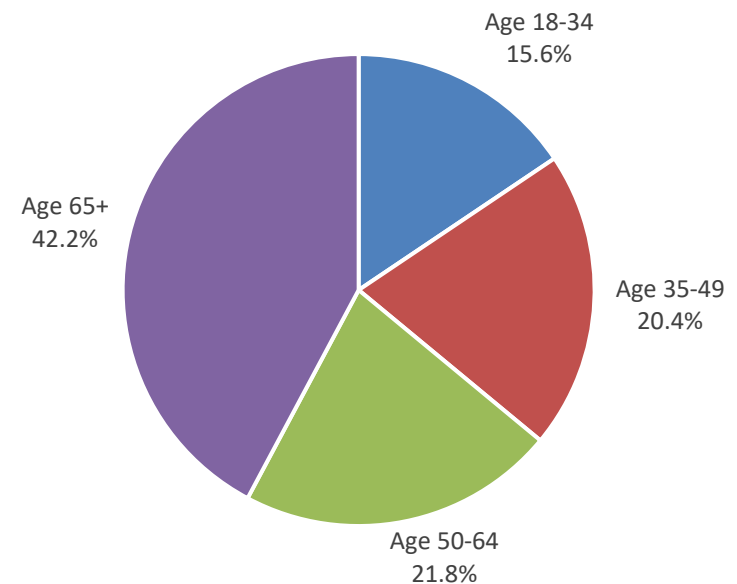
Voter demographics are favorable to bond programs

Twin Hills Union School District

- ❖ District has 4,583 total voters.
- ❖ Majority of voters are Democrats (63%)
- ❖ District has an older voting population with 42% of voters aged 65 and older

District Voter Demographics		
	<u>Total</u>	<u>Percent</u>
Democrats	2,902	63%
Republicans	649	14%
Other	1032	23%
Total	4,583	100%

Voter Age Demographics



Source: Political Data



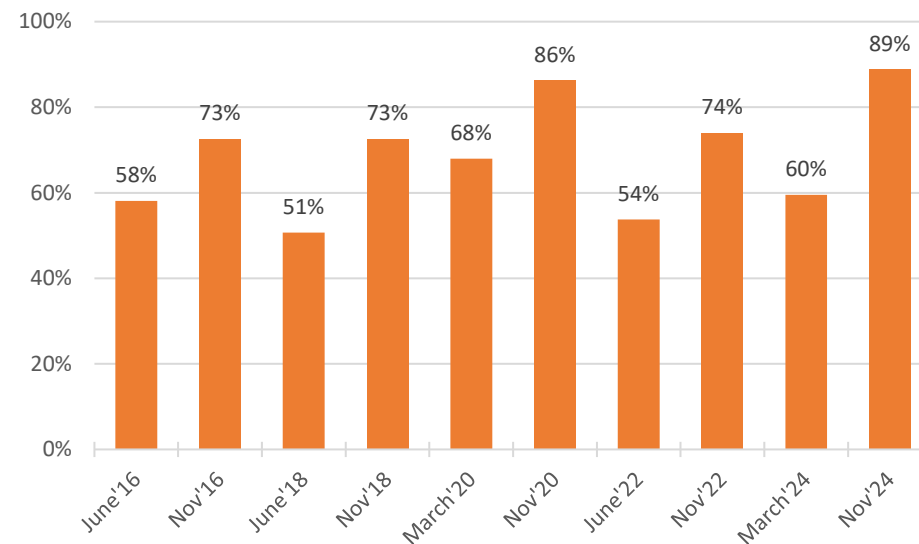
Voter Turnout

Turnout can have a significant bearing on success

Twin Hills Union ESD

- ❖ Historical voter turnout has ranged from a low of 51% in June of 2018 to a high of 89% in November 2024
- ❖ Voter turnout varies considerably by election date and type of election and must be considered as different voters show up for different elections
- ❖ Next possible Proposition 39 election in California is June 2026

Recent District Voter Turnouts



Source: Political Data

Next Steps

Timeline – Next Bond Sale



Bonds may be sold as early as November 2025

Twin Hills Union ESD

Task	Responsible Party	Date
District provides direction to proceed	District / Financial Advisor	Today
Distribute drafts of Preliminary Official Statement (POS), bond resolution and legal documents	Finance Team	September
District Board conducts 1st reading of Bond Resolution	District/Financial Advisor	September
Conference call with Bond Rating Agency	District/Financial Advisor	October
District board adopts Bond Resolution	District/ Financial Advisor	October
Distribute POS to investors; begin bond marketing	Finance Team	October
Price Bonds; solicit investor orders; set interest rates	Finance Team	November
Bonds financing closes – funds deposited in District Building Fund	Finance Team	November



June 2026 Timeline*

These steps are key to the District's election success

Twin Hills Union ESD

Task	Responsible Party	Date
Update needs list/master plan	District	Ongoing
Board Meeting – direction to proceed with bond feasibility	District	August
Prepare and Conduct Survey	Consultant	October
Board Meeting – Survey Results Presentation	Consultant	November
Initiate public information program, speaking with elected officials, stakeholders, teachers/staff, community service groups to discuss proposed tax measure	District	Nov. – Jan.*
Prepare Resolution for Calling Election, including Ballot Language and Project List to reflect community feedback	Consultant/Attorneys	January
Finalize Capitals and Financing Plan based on Community Outreach	Consultant	February
Board Meeting – Adopt Resolution Calling Resolution	District	February
Deadline to Submit Resolution Calling Election	District	March 6, 2026
Prepare and Submit Argument in Favor of Measure	Consultant/District	March
Form campaign committee and conduct campaign kick-off meeting	Campaign Committee	March
Run campaign	Campaign Committee	March- June
Election Day		June 2, 2026

* **Shift to November 2026 election if survey data or other feedback indicate a more favorable result.**

Regulatory Disclosure

Disclosure of Conflicts of Interest and Legal or Disciplinary Events. Pursuant to Municipal Securities Rulemaking Board (“MSRB”) Rule G-42, on Duties of Non-Solicitor Municipal Advisors, Municipal Advisors are required to make certain written disclosures to clients and potential clients which include, amongst other things, Conflicts of Interest and any Legal or Disciplinary events of Isom Advisors, a Division of Urban Futures, Inc. (“Isom”) and its associated persons.

Conflicts of Interest. Compensation. Isom represents that in connection with the issuance of municipal securities, Isom may receive compensation from an Issuer or Obligated Person for services rendered, which compensation is contingent upon the successful closing of a transaction and/or is based on the size of a transaction. Consistent with the requirements of MSRB Rule G-42, Isom hereby discloses that such contingent and/or transactional compensation may present a potential conflict of interest regarding Isom’s ability to provide unbiased advice to enter into such transaction. This conflict of interest will not impair Isom’s ability to render unbiased and competent advice or to fulfill its fiduciary duty to the Issuer.

It should be noted that other forms of compensation (i.e. hourly or fixed fee based) may also present a potential conflict of interest regarding Isom’s ability to provide advice regarding a municipal security transaction. These other potential conflicts of interest will not impair Isom’s ability to render unbiased and competent advice or to fulfill its fiduciary duty to the Issuer.

Other Municipal Advisor Relationships. Isom serves a wide variety of other clients that may from time to time have interests that could have a direct or indirect impact on the interests of another Isom client. These other clients may, from time to time and depending on the specific circumstances, have competing interests. In acting in the interests of its various clients, Isom could potentially face a conflict of interest arising from these competing client interests. Isom fulfills its regulatory duty and mitigates such conflicts through dealing honestly and with the utmost good faith with its clients.

If Isom becomes aware of any additional potential or actual conflict of interest after this disclosure, Isom will disclose the detailed information in writing to the issuer or obligated person in a timely manner.

Legal or Disciplinary Events. Isom does not have any legal events or disciplinary history on Isom’s Form MA and Form MA-I, which includes information about any criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations and civil litigation. The Issuer may electronically access Isom’s most recent Form MA and each most recent Form MA-I filed with the Commission at the following website: www.sec.gov/edgar/searchedgar/companysearch.html.

There have been no material changes to a legal or disciplinary event disclosure on any Form MA or Form MA-I filed with the SEC. If any material legal or regulatory action is brought against Isom, Isom will provide complete disclosure to the Issuer in detail allowing the Issuer to evaluate Isom, its management and personnel.

Twin Hills USD Monthly Personnel Report August 14, 2025

Certificated

Additions:

Changes:

- Davey, Kara – Returning educator -hired as a “Be A Teacher” Intern through the NCSOE program for the 2025-2026 school year

Separations:

- Langland, Christopher – SR Math Teacher 0.60 FTE 2025-2026 - Resigned 8/1/2025

Assignment Consent for 2025-2026 Local Assignment Options:

Ed Code 44258.2

- Rosemark, Tracy – English, Twin Hills Charter Middle School

Ed Code 44258.3

- Schmitz, Andrea - Health & Drug Education, Twin Hills Charter Middle School
- Eberly, Brian - Health & Drug Education, Twin Hills Charter Middle School

Ed Code 44258.7

- Schmitz, Andrea – Spanish, Twin Hills Charter Middle School
- LaLonde, Therese - Yearbook Studio Arts, Twin Hills Charter Middle School

Ed Code 44865

- Bush, Christina – OV Independent Study Supervising Teacher
- Correa, Karen – OV Independent Study Supervising Teacher
- Forslund, Tim – OV Independent Study Supervising Teacher
- Galbraith, Sunshine – OV Independent Study Supervising Teacher
- Hergenrather, Nell – OV Independent Study Supervising Teacher
- Lofchie, Jennifer – OV Independent Study Supervising Teacher
- Loughran, Lisa – OV Independent Study Supervising Teacher
- Malisa, Alison – OV Independent Study Supervising Teacher
- Sheedy, Nate – OV Independent Study Supervising Teacher
- Stevens, Jason – OV Independent Study Supervising Teacher
- Szmids Yaconelli, Ondrejka – OV Independent Study Supervising Teacher
- TimberMoon, Amanda – OV Independent Study Supervising Teacher
- Turner, Elise – OV Independent Study Supervising Teacher

Classified

Additions:

- Lee, Kristen - OV Specialty Instructor 2025-2026 0.26 FTE
- Scarola, Russell – OV Specialty Instructor 2025-2026 0.38 FTE
- Honey-Costa, Coral – OV Specialty Instructor 2025-2026 0.08 FTE

Additions continued:

- Salas, Gabriella – THCMS SPED Full Inclusion IA 2025-2026 0.70 FTE – rehire from 39-month rehire list
- Pierre, Kayla – THCMS Instructional Assistant, Campus Supervisor, SPED Support IA – 2025-2026 0.49 FTE
- McCraghan, Rylin – OV Specialty Instructor 2025-2026 0.15 FTE
- Kilgore, Tayah – THCMS SPED Full Inclusion IA 2025-2026 0.70 FTE

Changes:

- Dyer, Karen – assigned as AB Library Assistant in addition to Kindergarten Instructional & Yard Assistant
- Volonts, Alex – Increased hours as SR Specialty Instructor in Music

Separations:

- Dawe, Tina – SR Office Assistant resigned 7/21/2025, last day worked 6/11/2025
- Allison, Esther – SR Childcare Coordinator resigned 8/1/2025, last day worked 6/9/2025

**Twin Hills Union School District
Board of Trustees – Agenda Item Memo**

Date: August 14, 2025

To: Board of Trustees

From: Dana Pedersen, Superintendent

Subject: **First Reading – Consideration of Updated Job Title and Job Description for Business Manager Position**

Background

The current job description for the **Business Manager** position was last revised in 2008. Since that time, the landscape of school finance and district-level business operations has evolved significantly. Key shifts—including the implementation of the **Local Control Funding Formula (LCFF)**, expanded state accountability reporting, increased regulatory compliance, multi-fund budgeting, and expanded interagency coordination—have reshaped the expectations and responsibilities of this role across California school districts.

In practice, the scope of our Business Manager’s work already reflects the broader responsibilities typically associated with a **Chief Business Official (CBO)**. These include direct oversight of all fiscal services, budget development and forecasting, state and federal compliance, facilities and maintenance coordination, vendor and contract management, and serving as a senior advisor on strategic financial planning and interagency representation.

Purpose of First Reading

The purpose of this first reading is to provide the Board an opportunity to review and discuss the proposed updated job description and title change from **Business Manager** to **Chief Business Official (CBO)**. This update is intended to align the position with current industry standards, accurately reflect the scope of work, and enhance clarity for recruitment, succession planning, and interagency collaboration.

No action will be taken at this meeting; the item will return for a second reading and possible approval at a future Board meeting.

Next Steps

- Following Board feedback, the job description and title will be revised as needed before being brought back for adoption.
- No immediate changes to compensation or reporting structure are proposed at this time.
- A salary schedule study is currently underway to ensure Twin Hills remains competitive in recruiting and retaining highly qualified district leaders.
- Pending study results and Board direction, the updated position will be posted in late August or September 2025 for recruitment.

TWIN HILLS UNION SCHOOL DISTRICT

JOB DESCRIPTION

CHIEF BUSINESS OFFICER (CBO)

SUMMARY

Under the direction of the Superintendent, the Chief Business Officer (CBO) provides strategic leadership and oversight of all business and operational services for the District, including fiscal services, budget development, payroll, accounting, facilities, nutrition services, custodial operations, risk management, and bond/developer fee programs. The CBO also provides financial oversight and shared services coordination for dependent and independent charter schools authorized by the District, ensuring full compliance with applicable state and federal regulations. The CBO works in close collaboration with the Superintendent and Board of Trustees to ensure the financial integrity and operational effectiveness of the District.

DUTIES AND RESPONSIBILITIES

The following are typical duties and responsibilities for positions in this classification. Any single position may not perform all of these tasks, and/or may perform similar related tasks not listed below.

- Provide leadership in the development of educational policies and goals within the business services domain;
- Develop and manage the district's annual budget, multiyear projections, and interim financial reports
- Ensure compliance with federal, state, and local financial regulations and reporting standards (GAAP, SACS, Ed Code)
- Oversee payroll, accounts payable/receivable, purchasing, and position control systems
- Lead and support collaborative fiscal planning efforts across multiple LCAPs due to authorized charter schools
- Supervise and evaluate business office staff, custodial, and nutrition services personnel to ensure efficient service delivery
- Monitor charter school budgets, audits, and financial reporting; ensure alignment with MOUs and Ed Code requirements
- Maintain current oversight documentation for all authorized charter schools
- Ensure accurate and timely P1, P2, and Annual Attendance reports in collaboration with site administrators
- Coordinate bond and developer fee program budgeting, compliance, and reporting
- Oversee district leases, facility use agreements, maintenance, and construction-related projects
- Maintain workplace safety protocols in line with OSHA and applicable regulations
- Monitor charter school financial operations, reporting, and shared services agreements
- Serve as a key advisor to the Superintendent and Board on fiscal policy and labor negotiations
- Serve on District negotiating team; responsible for developing District proposals for compensation and benefits
- Represent the District in external partnerships (e.g., County Office, RESIG, auditors, legal counsel, JPAs)
- Prepare and lead the annual audit process(es) and ensure timely corrective actions
- Present financial reports and updates to the Board, staff, and community stakeholders

- Consult and coordinate with architects and/or engineers and contractors regarding the District's building and facilities programs
- Coordinate enrollment and ADA predictions for the District

Key Deliverables:

Timely and accurate submission of:

- Adopted Annual Budget
- 1st and 2nd Interim Reports
- Unaudited Actuals
- Monthly cash flow reports and financial statements
- Compliance documentation for bonds, charter oversight, and audits
- Updated multiyear financial projections for planning and negotiations
- Up-to-date charter school financial oversight documentation and MOUs
- Compliance with all charter audit, reporting, and budget submission timelines
- Clear and timely presentation of charter financial information to the Board and Superintendent

QUALIFICATION REQUIREMENTS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills and/or ability required.

Ability to:

- Demonstrate high integrity, discretion, and commitment to transparency
- Communicate effectively including speaking, listening and writing
- Demonstrate proficient presentation skills
- Collaborate with a positive, student-centered, solution-oriented mindset
- Multitask, prioritize, and work under pressure with frequent interruptions
- Lead with a forward-thinking attitude and a committed to continuous improvement
- Speak and write in Spanish (desireable)
- Serve the community by supporting the mission and vision of Twin Hills USD

Knowledge of:

- California public school finance, LCFF, LCAP, SACS, attendance accounting, and Ed Code
- Charter school fiscal operations, compliance monitoring, Memoranda of Understanding (MOUs), and audit/reporting requirements
- Audit preparation, developer fees, and bond fund compliance
- Financial software systems (e.g., ESCAPE or equivalent)

EXPERIENCE AND EDUCATION

Any combination equivalent to experience and education that could likely provide the required knowledge and abilities would be qualifying. A typical way to obtain the knowledge and abilities could be:

Experience:

- Minimum five (5) years of progressively responsible experience in school business operations, including supervision of multiple departments
- Experience with charter school fiscal operations, audit preparation, and fund accounting

Education:

- Bachelor's degree in accounting, finance, business administration, or a related field; equivalent experience may be considered

Certifications/Licenses:

- CASBO or FCMAT CBO Certification (preferred)

PHYSICAL DEMANDS

- Sitting: Constantly – for extended periods during computer use, meetings, and administrative tasks
- Standing/Walking: Frequently – when moving between workstations, attending site visits, or participating in meetings across campus
- Lifting/Carrying: Occasionally – ability to lift and carry materials such as binders, reports, or office supplies up to 25 pounds
- Reaching/Handling: Frequently – use of hands and arms for computer work, file management, and equipment operation. Overhead reaching may be required occasionally
- Bending/Twisting: Occasionally – when retrieving or organizing files or materials
- Climbing/Balancing: Seldom – use of stairs or navigating uneven surfaces during site visits
- Vision: Constantly – to read documents, operate computers, and perform detailed work. Includes depth perception, hand-eye coordination, and peripheral vision
- Speech/Written Communication: Frequently – to communicate effectively with staff, board members, outside agencies, and the public

MENTAL DEMANDS

- Ability to manage multiple priorities and meet strict deadlines with attention to detail
- Strong problem-solving skills, analytical thinking, and adaptability in a dynamic work environment
- Ability to communicate effectively, both verbally and in writing
- Interpersonal skills to work collaboratively with a wide range of stakeholders
- Professional judgment, confidentiality, and discretion in handling sensitive matters

WORK ENVIRONMENT

- Primary Work Location: Duties are primarily performed in a professional office setting (95%) located at the District Office. Occasional travel to school sites and off-site meetings is required
- Work Environment: Standard indoor office environment with climate control and access to office technology. Minimal outdoor exposure when walking between facilities or attending site visits
- Potential Hazards: While most work occurs in a standard office setting, the position may involve occasional exposure to construction sites, maintenance areas, or active school grounds. Potential hazards include uneven surfaces, trip hazards, slippery conditions, and noise or dust during site walkthroughs or facilities inspections. Proper safety awareness and adherence to site protocols are expected
- Equipment Used: Standard office equipment including computers, telephones, copiers, printers, and 10-key calculators
- Safety Precautions: No specialized safety equipment required. Adherence to workplace safety practices and ergonomic protocols is expected

Board Approved:

Twin Hills LCAP Related Youth Truth Questions Summary															
Group	Question	Your School - Jan 2025	Your School - Jan 2024	Your School - Jan 2023	Your School - Jan 2022	Your School - Apr 2021	Typical Sonoma school	School vs SC (2025)	School Change (2024 to 2025)	Significant Improvement	90%+	↑ for both	↓ for both		
School Safety															
AB	Students	Do you feel safe at school?	52%	62%	62%	68%	N/A	61%	↓ 9%	↓ 10%				Yes	
	Family	My child's learning environment is safe.	83%	84%	90%	84%	N/A	83%	- 0%	↓ 1%					
	Staff	I feel safe from harm while at my school.	78%	86%	81%	71%	N/A	83%	↓ 5%	↓ 8%				Yes	
TH	Students	I feel safe during school.†	75%	70%	65%	77%	86%	57%	↑ 18%	↑ 5%			Yes		
	Family	My child's learning environment is safe.	93%	85%	78%	74%	78%	70%	↑ 23%	↑ 8%	Yes	Yes	Yes		
	Staff	I feel safe from harm while at my school.	84%	90%	86%	100%	100%	77%	↑ 7%	↓ 6%					
SR	Students	I feel safe during school.†	88%	63%	65%	69%	83%	57%	↑ 31%	↑ 25%	Yes		Yes		
	Family	My child's learning environment is safe.	80%	83%	78%	88%	83%	70%	↑ 10%	↓ 3%					
	Staff	I feel safe from harm while at my school.	96%	95%	100%	94%	100%	77%	↑ 19%	↑ 1%		Yes	Yes		
OV	Students (6-8)	I feel safe during school.†	79%	92%	94%	81%	N/A	57%	↑ 22%	↓ 13%					
	Students (9-12)	I feel safe during school.†	85%	91%	91%	88%	N/A	65%	↑ 20%	↓ 6%					
	Family	My child's learning environment is safe.	98%	94%	92%	94%	N/A	74%	↑ 24%	↑ 4%		Yes	Yes		
	Staff	I feel safe from harm while at my school.	100%	100%	100%	89%	N/A	82%	↑ 18%	- 0%		Yes			
School Connectedness															
AB	Students	Do you like going to school?	24%	29%	39%	50%	N/A	33%	↓ 9%	↓ 5%				Yes	
	Family	I feel engaged with my school.	73%	69%	72%	41%	N/A	76%	↓ 3%	↑ 4%					
	Staff	Staff and students care about each other.	85%	92%	83%	76%	N/A	94%	↓ 9%	↓ 7%				Yes	
TH	Students	I enjoy school most of the time.	41%	39%	45%	45%	64%	39%	↑ 2%	↓ 2%			Yes		
	Family	I feel engaged with my school.	71%	69%	56%	44%	49%	60%	↑ 11%	↑ 2%			Yes		
	Staff	Staff and students care about each other.	84%	95%	86%	100%	100%	85%	↓ 1%	↓ 11%				Yes	
SR	Students	I enjoy school most of the time.	62%	35%	50%	52%	52%	39%	↑ 23%	↑ 27%	Yes		Yes		
	Family	I feel engaged with my school.	82%	79%	71%	57%	59%	60%	↑ 22%	↑ 3%			Yes		
	Staff	Staff and students care about each other.	100%	95%	100%	88%	100%	85%	↑ 15%	↑ 5%		Yes	Yes		
OV	Students (6-8)	I enjoy school most of the time.	63%	73%	77%	53%	N/A	39%	↑ 24%	↓ 10%					
	Students (9-12)	I enjoy school most of the time.	54%	66%	62%	62%	N/A	45%	↑ 9%	↓ 12%					
	Family	I feel engaged with my school.	65%	69%	72%	50%	N/A	60%	↑ 5%	↓ 4%					
	Staff	Staff and students care about each other.	100%	100%	100%	100%	N/A	88%	↑ 12%	- 0%		Yes			
Family Engagement-Local Indicator															
Building Relationships between School Staff and Families															
AB	Family	My school creates a friendly environment.	89%	90%	91%	92%	N/A	87%	↑ 2%	↓ 1%					
TH	Family		95%	93%	86%	81%	86%	76%	↑ 19%	↑ 2%		Yes	Yes		
SR	Family		87%	93%	83%	86%	83%	76%	↑ 11%	↓ 6%					
OV	Family		100%	94%	95%	88%	N/A	78%	↑ 22%	↑ 6%	Yes	Yes	Yes		
Developing Partnerships for Student Outcomes															
AB	Family	I receive regular feedback about my child's progress.	77%	71%	78%	61%	N/A	77%	- 0%	↑ 6%	Yes				
TH	Family		56%	52%	36%	35%	55%	68%	↓ 12%	↑ 4%					
SR	Family		68%	66%	67%	71%	67%	68%	- 0%	↑ 2%					
OV	Family		72%	85%	79%	83%	N/A	67%	↑ 5%	↓ 13%					
Seeking Input for Decision Making															
AB	Family	I feel represented by parent/family groups (for example, Parent-Teacher Association, School Site Council, etc.)	59%	49%	58%	34%	N/A	69%	↓ 10%	↑ 10%	Yes				
TH	Family		66%	53%	51%	35%	38%	59%	↑ 7%	↑ 13%	Yes		Yes		

Twin Hills LCAP Related Youth Truth Questions Summary

	Group	Question	Your School - Jan 2025	Your School - Jan 2024	Your School - Jan 2023	Your School - Jan 2022	Your School - Apr 2021	Typical Sonoma school	School vs SC (2025)		School Change (2024 to 2025)	Significant Improvement	90%+	↑ for both	↓ for both
SR	Family	example, Parent-Teacher Association, School Site Councils, Advisory Councils, etc.) at my school.	66%	50%	56%	50%	52%	59%	↑	7%	↑	16%	Yes		
OV	Family		76%	62%	69%	34%	N/A	57%	↑	19%	↑	14%	Yes	Yes	
Social-Emotional Health															
AB	Students	When you are upset, is there an adult from school you can talk to?†	51%	48%	50%	46%	N/A	53%	↓	2%	↑	3%			
TH	Students	When I'm feeling upset, stressed, or having problems, there is an adult from school who I can talk to about it.†	53%	44%	45%	46%	40%	42%	↑	11%	↑	9%	Yes	Yes	
SR	Students		70%	37%	24%	19%	28%	42%	↑	28%	↑	33%	Yes	Yes	
OV	Students (6-8)		33%	43%	34%	23%	N/A	42%	↓	9%	↓	10%			Yes
	Students (9-12)		43%	43%	43%	41%	N/A	48%	↓	5%	-	0%			
Academic Support															
AB	Students	Does your teacher give you extra help if you need it?	37%	49%	44%	48%	N/A	48%	↓	11%	↓	12%			Yes
TH	Students	How many of your teachers are willing to give extra help on school work if you need it?	49%	47%	52%	64%	69%	50%	↓	1%	↑	2%			
SR	Students		54%	43%	55%	45%	66%	50%	↑	4%	↑	11%	Yes	Yes	
OV	Students (6-8)		63%	82%	68%	78%	N/A	50%	↑	13%	↓	19%			
	Students (9-12)		82%	82%	83%	89%	N/A	61%	↑	21%	-	0%			
Professional Development															
AB	Staff	My professional development over the last year has provided me with teaching strategies to better meet my students' needs.†	54%	48%	21%	11%	N/A	54%	-	0%	↑	6%	Yes		
TH	Staff		25%	33%	40%	22%	62%	41%	↓	16%	↓	8%			Yes
SR	Staff		69%	57%	87%	53%	69%	41%	↑	28%	↑	12%	Yes	Yes	
OV	Staff		39%	50%	44%	33%	N/A	46%	↓	7%	↓	11%			Yes

TWIN HILLS UNION SCHOOL DISTRICT

Board of Trustees – Agenda Memo

Date: August 14, 2025

To: Board of Trustees

From: Dana Pedersen, Superintendent

Subject: **Approval of Proposition 28 – Arts and Music in Schools Annual Funding Report for 2024–2025**

Recommendation:

It is recommended that the Board of Trustees approve the 2024–2025 Proposition 28 – Arts and Music in Schools Funding Report as submitted. This approval will allow staff to proceed with implementation and reporting in compliance with state law.

Background:

In November 2022, California voters approved Proposition 28 – the Arts and Music in Schools – Funding Guarantee and Accountability Act. This measure provides ongoing, dedicated state funding to increase access to arts and music education in public schools, especially for underserved students.

Beginning in 2023–24, Proposition 28 requires that districts receiving funds must:

- Use the funding to supplement (not supplant) existing arts and music programs.
- Allocate 80% or more of funds for staffing related to arts education if each individual school enrollment is over 500, this does not apply to this district.
- Annually report on how the funds are being used.

Twin Hills Union School District has again qualified for Prop 28 funding for the 2024–2025 school year. In alignment with the law, the district has prepared its annual Arts and Music in Schools Funding Report to outline how funds will support staff, programming, and student enrichment opportunities in the visual and performing arts.

Summary of the 2024–25 Report:

- Details the planned use of funds at each eligible site.
- Describes how the district will maintain compliance with Proposition 28 guidelines.
- Supports the district’s broader goal of ensuring equitable access to high-quality arts education.

Proposition 28: Arts and Music in Schools Funding Annual Report Fiscal Year 2024–25

Name:

County-District-School (CDS) Code:

Allocation Year: 2023–24, 2024–25

1. Narrative description of the Proposition 28 arts education programs funded (2500 character limit).

Music and Art have been the focus for this year. Music instruction for grades TK-3 increased and instruments were purchased, including a keyboard lab. The art program now has an instructional assistant.

2. Number of full-time equivalent teachers (certificated) providing arts education programs with Arts and Music in Schools (AMS) funds

3. Number of full-time equivalent personnel (classified) providing arts education programs with AMS funds

4. Number of full-time equivalent teaching aides providing arts education programs with AMS funds

5. Number of students served with AMS funds

6. Number of school sites providing arts education programs with AMS funds

Date of Approval by Governing Board/Body

Annual Report Data URL (direct PDF link to document on local educational agency website)

Proposition 28: Arts and Music in Schools Funding Annual Report Fiscal Year 2024–25

Name:

County-District-School (CDS) Code:

Allocation Year: 2023–24, 2024–25

1. Narrative description of the Proposition 28 arts education programs funded (2500 character limit).

This year Instruments and supplies are being purchased for music and all type of art programs.

- | | |
|--|----------------------------------|
| 2. Number of full-time equivalent teachers (certificated) providing arts education programs with Arts and Music in Schools (AMS) funds | <input type="text" value="0"/> |
| 3. Number of full-time equivalent personnel (classified) providing arts education programs with AMS funds | <input type="text" value="0"/> |
| 4. Number of full-time equivalent teaching aides providing arts education programs with AMS funds | <input type="text" value="0"/> |
| 5. Number of students served with AMS funds | <input type="text" value="207"/> |
| 6. Number of school sites providing arts education programs with AMS funds | <input type="text" value="1"/> |

Date of Approval by Governing Board/Body

Annual Report Data URL (direct PDF link to document on local educational agency website)

Proposition 28: Arts and Music in Schools Funding Annual Report Fiscal Year 2024–25

Name:

County-District-School (CDS) Code:

Allocation Year: 2023–24, 2024–25

1. Narrative description of the Proposition 28 arts education programs funded (2500 character limit).

This year an art specialty instructor provided several types of art to students. Please note for item 5 this number is all students as they all have the opportunity, the final reported number will be the actual number of students that attended these classes.

- | | |
|--|----------------------------------|
| 2. Number of full-time equivalent teachers (certificated) providing arts education programs with Arts and Music in Schools (AMS) funds | <input type="text" value="0"/> |
| 3. Number of full-time equivalent personnel (classified) providing arts education programs with AMS funds | <input type="text" value=".20"/> |
| 4. Number of full-time equivalent teaching aides providing arts education programs with AMS funds | <input type="text" value="0"/> |
| 5. Number of students served with AMS funds | <input type="text" value="224"/> |
| 6. Number of school sites providing arts education programs with AMS funds | <input type="text" value="1"/> |

Date of Approval by Governing Board/Body

Annual Report Data URL (direct PDF link to document on local educational agency website)

Proposition 28: Arts and Music in Schools Funding Annual Report Fiscal Year 2024–25

Name:

County-District-School (CDS) Code:

Allocation Year: 2023–24, 2024–25

1. Narrative description of the Proposition 28 arts education programs funded (2500 character limit).

SunRidge School has several enrichment programs and this school increased their music instructor time for grades 5 through 8 by a few hours each week (box 5 is for the number of students in these grades only). Musical instruments were also purchased.

- | | |
|--|----------------------------------|
| 2. Number of full-time equivalent teachers (certificated) providing arts education programs with Arts and Music in Schools (AMS) funds | <input type="text" value="0"/> |
| 3. Number of full-time equivalent personnel (classified) providing arts education programs with AMS funds | <input type="text" value=".10"/> |
| 4. Number of full-time equivalent teaching aides providing arts education programs with AMS funds | <input type="text" value="0"/> |
| 5. Number of students served with AMS funds | <input type="text" value="100"/> |
| 6. Number of school sites providing arts education programs with AMS funds | <input type="text" value="1"/> |

Date of Approval by Governing Board/Body

Annual Report Data URL (direct PDF link to document on local educational agency website)

**TWIN HILLS UNION SCHOOL DISTRICT
Board of Trustees**

To: Board of Trustees

From: Dana Pedersen, Superintendent

Date: 08/14/2025

Subject: Ratification of Contract – Flory Systems LLC (Educational Consulting)

Background:

The District has entered into an agreement with Flory Systems LLC (Jennifer Flory) to provide specialist consulting services for the 2025–2026 school year. The agreement is effective July 1, 2025 through June 30, 2026 at a rate of \$127 per hour.

Scope of Services:

Under the agreement, Flory Systems will provide targeted support in:

- Data Analysis & Strategic Communication – Analysis of district-level data, preparation of summaries and presentations for stakeholders and board.
- Report & Plan Development – LCAP preparation, state/federal reporting, YouthTruth survey integration, and compliance review.
- Expanded Learning Opportunities Program (ELOP) Support – Staffing coordination, documentation, fiscal compliance, and alignment to California Quality Standards.
- Systems Design & Implementation – Creation of planning tools, templates, and tracking systems to improve operational efficiency.
- Continuous Quality Improvement (CQI) – Guidance for CQI processes in ELOP, LCAP, MTSS, family engagement, and other district priorities.

Fiscal Impact:

Services will be billed at \$127 per hour, charged to designated program mainly ELOP funds and/or the general fund, as applicable.

Recommendation:

It is recommended that the Board of Trustees ratify the contract with Flory Systems LLC for educational consulting services as outlined in the executed agreement. July 1, 2025 through June 30, 2026, NTE \$15,000.

Agreement for Specialist Services

2025-2026

This agreement is made and entered between **Twin Hills Union School District** and **Flory Systems LLC (Jennifer Flory)**, Specialist/Consultant in: Educational Consulting

For services according to the following conditions:

1. The Specialist/Consultant (s) agrees to furnish services for the period between/on the following date (s): **July 1, 2025-June 30, 2026**
2. For such services rendered, the **Twin Hills Union School District** agrees to pay: **127.00 per hour**
3. Further provisions of this agreement shall include:
 - A. Bills/Invoices for services must be itemized in accordance with conditions agreed upon on item 2, before payment can be processed.
 - B. Services rendered or charges incurred beyond the intent of this agreement must be provided for either by the Specialist/Consultant (s) or by an amendment of this agreement countersigned by the authorized representative of both parties before any payment is made;
 - C. It is further understood that the Specialist/Consultant (s) shall perform the services indicated as in independent contractor and not as an employee, officer or agent of the District.
 - D. Confidentiality. The Specialist/Consultant agrees that she will not disclose any information related to any documents/information that she comes into contact with or throughout the time he/she is providing service, nor anytime after the expiration of this agreement.
 - E. Services provided under this agreement shall consist of the following areas (see included addendum for full description).

1. **Data Analysis and Presentations**
2. **Report and Plan Support (Including LCAP, Federal Reports, YouthTruth Surveys, and ELOP Program Management and Compliance)**
3. **Systems Template Development**
4. **Direct support for Expanded Learning Opportunities Program (ELOP) implementation, tracking, staffing coordination, and CDE reporting**

For Specialist/Consultant: *I have attached a completed W-9 form.*

Signature

953 N 85th Place, Scottsdale, AZ 85257

Address

707-292-1130

Phone

Date

6/23/2025

86-2314267

SS No./Federal Tax ID No.

For Twin Hills Union School District Unified School District

Superintendent /Administrator

Date

07/01/2025

ADDENDUM

(Full Description of Provided Services)

SECTION E

1. Data Analysis & Strategic Communication

- Analyze district-level data to support decision-making and improvement planning
- Create user-friendly data summaries and presentations for stakeholders, staff, and board meetings
- Interpret trends from surveys, assessments, and internal tracking tools

2. Report & Plan Development

- Assist with the development, alignment, and submission of state and federal reports, including:
 - Local Control and Accountability Plan (LCAP)
 - CDE & Federal Reports
 - YouthTruth Survey integration and reporting
- Support metric tracking, and compliance review

3. Systems Design & Implementation

- Develop customized templates and planning tools to streamline internal processes
- Create calendars, checklists, and planning systems that improve operational efficiency
- Support tracking systems for staffing, attendance, and program performance

4. Expanded Learning Opportunities Program (ELOP)

- Provide direct support for in-house ELOP implementation, including:
 - Staffing coordination
 - Program documentation
 - Tracking tools
 - CDE reporting and fiscal compliance
- Align ELOP delivery with the California Quality Standards for Expanded Learning, including stakeholder engagement and evidence-based practices

5. Continuous Quality Improvement (CQI)

- Guide the District's CQI efforts across key initiatives, including ELOP, LCAP, MTSS, and family engagement
- Develop planning/reflection tools, synthesize stakeholder feedback, and align CQI practices with state expectations
- Support cyclical reflection, planning updates, and documentation for transparency and accountability

TWIN HILLS UNION SCHOOL DISTRICT

Board of Trustees – Agenda Memo

Date: August 14, 2025

To: Board of Trustees

Subject: 2025–2026 45-Day Budget Revision – Public Disclosure

Background:

In accordance with Education Code Section 42127(h), school districts are required to make public any revisions in revenue and expenditures within 45 days of the Governor signing the annual State Budget Act. The purpose of this requirement is to ensure that Local Educational Agencies (LEAs) accurately reflect updated state budget assumptions in their own financial projections. The 45-Day Budget Revision is a public disclosure requirement; it does not require formal approval or adoption by the Board of Trustees.

Summary:

The 2025–2026 45-Day Budget Revision reflects updates to the District's adopted budget based on final State budget figures signed into law on June 27, 2025. Key revisions include:

- A 2.3% COLA applied to LCFF revenue.
- Revised lottery revenue assumptions.
- Adjusted Universal TK funding ratios and rates.
- Updated ELOP minimum funding thresholds.
- Adjustments to block grants such as the Student Support and Professional Development Discretionary Block Grant.
- Reduction in Learning Recovery Emergency Block Grant funds due to multi-year disbursement changes.

These changes are detailed in the attached update prepared by the Business Services Department, in conjunction with guidance provided by SCOE and School Services of California.

Recommendation:

This item is presented for informational purposes only, in compliance with Education Code Section 42127(h). No action is required by the Board of Trustees at this time.

The net fiscal impact of the 45-Day Budget Revision includes both increases and decreases across multiple funds. Major changes include a net increase of \$292,558 due to new one-time block grant funding (Student Support and Professional Development), a decrease of approximately \$50,200 to the Learning Recovery Emergency Block Grant due to changes in disbursement timing, and minor adjustments to lottery revenues. These revisions will be incorporated into the District's working budget and multiyear projections.

THUSD 2025-26 45-Day Budget Revision Recap

Refer to attached SCOE BIZ Bulletin No. 26-01 for details on the State Adopted budget and guidance from SCOE.

Additional information provided in the attached BASC recap:

The Common Message, 2025-26 Adopted Budget, 45-Day Revision

Of Note:

COLA: This District's Adopted Budget includes the 2.3% COLA for revenue.

Cash: Deferrals do not change revenue, only moves when cash will be received.

Universal TK: This district's adopted budget included the 10:1 child-to staff ratio funding of \$5,545 per ADA (an increase of \$2,468 per ADA from 24-25).

Expanded Learning Opportunities Programs (ELOP): The district's adopted budget already reflects the new minimum of \$100,000.

State Lottery revenue per ADA for unrestricted funding decreased by \$1 per enrolled student, the total decrease from the budgeted amount is approximately \$1,040.

Unrestricted Lottery Res 1100 originally budgeted at \$191, decreased to \$190

Restricted Lottery Res 6300 originally budgeted at \$82, remains same.

Lottery budget updates will be made after the closing for 2024-25 is completed.

Learning Recovery Emergency Block Grant funding amount will decrease as it appears that, even though the state is restoring the reduced balance from 2022-23, it will be split over 3 years, not all received in 25-26 as was indicated in the budget.

Res 7435	Total Budgeted 2025-26	\$75,340
All Funds	Estimated Revenue July 25	\$25,140
Net Decrease to budget:		\$50,200

New one-time funding titled Student Support and Professional Development Discretionary Block Grant estimated at \$314.57 (SSC) per 24-25 P-2 ADA.

01	SSPDDBG	Revenue	\$90,229	State Revenue
03	SSPDDBG	Revenue	\$60,663	State Revenue
09	SSPDDBG	Revenue	\$66,968	State Revenue
D21 SR	SSPDDBG	Revenue	\$74,698	State Revenue
Net Increase to budget:			\$292,558	

Date: August 14, 2025

To: Board of Trustees

From: Dana Pedersen, Superintendent

Subject: Ratification of Memorandum of Understanding – Sonoma County Family YMCA (SunRidge Charter School ELOP/Aftercare Program)

Background

The Twin Hills Union School District (THUSD) desires to partner with community-based organizations to deliver Expanded Learning Opportunities Program (ELOP) services that meet California Education Code §46120 requirements and the California Quality Standards for Expanded Learning.

The proposed **Memorandum of Understanding (MOU)** establishes a partnership with the **Sonoma County Family YMCA** to operate the SunRidge Charter School ELOP/Aftercare program for the 2025–2026 school year. The YMCA will assume responsibility for all aftercare programming, including future before-school, Kinder Gap Care, after-school, and intersession offerings.

Scope of Services

Under this agreement, the YMCA will:

- Operate **175 school days** at nine (9) hours per day, plus no fewer than **30 intersession days**.
- Serve **all TK–6 students**, prioritizing unduplicated pupil populations (students eligible for free/reduced-price meals, foster youth, English learners, and homeless youth).
- Fully manage program staffing, registration, curriculum, family communication, and compliance.
- Maintain all required staff training, background checks, and health/safety protocols.
- Provide services in dedicated classroom space, with access to playgrounds and restrooms.

Justification

This MOU supports district-wide ELOP programming without the need to add a district-level aftercare administrator. By leveraging the YMCA’s staffing infrastructure, program design expertise, and compliance systems, THUSD can ensure consistent, high-quality enrichment opportunities for SunRidge students while meeting ELOP compliance standards.

This approach:

- Expands access to whole child programming that supports academic, social-emotional, and physical development.
- Streamlines operations by having the YMCA manage daily logistics and family billing for non-ELOP students.
- Aligns with the District's strategic goal of building strong community partnerships to enhance student opportunities.

Fiscal Impact

Services will be funded through THUSD's ELOP allocation. Family fees for non-ELOP-eligible students will follow the published SunRidge After Care rates. No negative impact to the unrestricted general fund is anticipated.

Recommendation

It is recommended that the Board of Trustees **ratify the Memorandum of Understanding** between Twin Hills Union School District and Sonoma County Family YMCA for the 2025–2026 operation of the SunRidge Charter School ELOP/Aftercare Program as presented.

**MEMORANDUM OF UNDERSTANDING BETWEEN
TWIN HILLS UNION SCHOOL DISTRICT AND
SONOMA COUNTY FAMILY YMCA
July 1, 2025 to June 30, 2026**

The purpose of this document is to provide a durable understanding between TWIN HILLS UNION SCHOOL DISTRICT (hereinafter called “District”) and the Sonoma County Family YMCA (hereinafter called “YMCA”) concerning the YMCA operation of the Expanded Learning Opportunity Program/Aftercare (hereinafter called “ELOP”) on the District campus of SunRidge Charter School.

This Agreement shall remain in effect from August 11, 2025 until June 30, 2026, unless terminated by one of the parties early as hereinafter provided or extended by the parties through a mutually agreeable written extension.

Scope of Services

1. Program Structure

YMCA shall operate the District’s ELOP year-round program utilizing trained, qualified personnel as provided in this agreement, including:

- **School-Year Programming** – 175 school days, operating nine (9) hours per day to include before-school, Kinder Gap Care, and after-school programming.
- **Intersession Programming** – No fewer than 30 days at nine (9) hours per day during school breaks or summer.
- Opportunity to offer morning and expanded evening programs upon mutual agreement.

2. Service to All Families

- YMCA will serve all TK–6 grade students, including ELOP-eligible and non-eligible families, by fully assuming all responsibilities and services of the Aftercare Program at SunRidge.
This includes program development, staffing, registration, parent communication, curriculum, billing, and compliance with both ELOP requirements and YMCA operational standards, ensuring a seamless, high-quality program for all families.
- Student Enrollment – No student shall be denied participation except in cases of program overcapacity or insufficient YMCA staffing. If enrollment expansion becomes necessary, both parties will collaborate with site administrators to identify

additional classroom space for the program whenever feasible.

ELOP Priority – Per EC 46120, enrollment priority will be given to unduplicated pupil populations:

- Students eligible for free/reduced-price meals
- Foster Youth
- English Learners
- Homeless youth

3. Program Registration and Required Forms

- All students participating in the program must be registered as YMCA program participants.
- Parents or guardians are required to complete all applicable YMCA forms, which include, but are not limited to: Sonoma County Family YMCA ASES Conduct Guidelines, Emergency Authorization, Parent Agreement, Permission and Release, Hold Harmless Agreement, Safety Guidelines and Rules, and the YMCA ASES After-School Policies. These policies include provisions on student discipline, behavior consequences, and attendance requirements.

4. Facilities Use

The District shall provide:

- Appropriate classroom space for daily operations to the extent possible.
- Access to playground and restroom facilities.
- Occasional use of the multi-use room for special events, rainy days, etc., subject to pre-arranged availability and subject to a Facilities Use application when outside program hours or aftercare scope.
YMCA is responsible for any damage beyond normal wear and tear.
- Playground equipment maintained in good repair, and will promptly notify the YMCA if any equipment is removed from service or restricted from use due to maintenance needs or safety concerns.

5. Financial Terms

- **Sliding Scale** – Instead of a fixed percentage of ELOP funds, YMCA will invoice the District in twelve (12) monthly installments, with amounts fluctuating based on actual enrollment. Invoices will use the 2025–26 ELOP Sliding Scale Fee Schedule (Exhibit A), which includes janitorial services, year-round occupancy costs, 175

school days at nine (9) hours per day, and 30 intersession days at nine (9) hours per day.

- **Family Rates** – Family fees for non-ELOP eligible students will use the published 2025 SunRidge After Care rates (Exhibit B), in compliance with EC 8482.6.
- **District Employee Discount** – YMCA will provide a 20% discount on before, aftercare, and summer rates for children of District employees.

6. Billing & Payment

District will follow the State Principal Apportionment Payment Schedule for ELOP funds. YMCA will handle all family billing for non-ELOP participants directly.

7. Mutual Termination

- Either party may initiate termination of this Agreement by providing thirty (30) days' written notice to the other.
- Prior to termination, both parties agree to engage in good-faith discussions to resolve concerns and minimize disruption to students and families.

8. Student Health & Safety Reporting

- The District requires the YMCA to request from parents/guardians any relevant pupil health information—such as allergies or asthma—prior to enrollment, in accordance with EC 8483.4(d).
- YMCA shall notify the District by the next working day of any health- or safety-related incident and shall submit a written report within seven (7) days.
This includes, but is not limited to: criminal background clearance issues for employees, building safety concerns, and any incident specified in subdivision (c) of EC §8483.4(b).

9. Facilities & Operating Hours

- The District shall provide YMCA with a dedicated classroom space for the ELOP program, as well as access to playground and restroom facilities.
- The YMCA shall operate the ELOP program from school dismissal until 5:30 PM (minimum) on all regular school days, beginning at 3:00 PM for grades 1–8 and 12:30 PM for TK/K and early dismissal days.
- YMCA shall provide program equipment and supplies to the facility utilized by the ELOP program.

10. Insurance Requirements

- YMCA shall maintain public liability insurance or a self-insurance program naming the District as an additional insured, with primary coverage of at least \$2,000,000 combined single limit for personal injury and property damage.
- The policy shall include cross-liability endorsements and may require higher limits for activities deemed by the District to involve extraordinary risk.
- YMCA shall provide the District with a certificate of insurance or self-insurance prior to use of the site, with thirty (30) days' prior written notice of cancellation, termination, or material policy change.
- YMCA shall maintain all insurance required under the State of California Workers' Compensation laws.

11. Program Use & Maintenance

- The District site shall not be used during the term of this Agreement for purposes other than the ELOP program or in violation of school rules, regulations, or applicable laws.
- YMCA is responsible for repairing damages beyond normal wear and tear.
- YMCA shall provide adequate adult supervision at all times.

12. Hold Harmless & Indemnification

In consideration of the District permitting the use of school premises, YMCA waives any claim against the District for injury or loss incurred by YMCA personnel as a result of such use.

Each party agrees to indemnify and hold harmless the other Party, its officers, agents, and employees from and against any claims, damages, costs, or expenses in law or equity, including costs of suits and expenses for legal services, that may at any time arise or be claimed because of alleged damage to property, or death or injury to persons by reason of the operations of YMCA on school-owned/leased property, or because of any negligent act or omission on the part of its officers, agents, or employees. However, neither party shall be indemnified hereunder for any loss, liability, damage, or expense resulting from its sole negligence or willful misconduct.

13. Fee Structure & Student Access

- Family fee schedules will be offered on a sliding scale that considers household income and ability to pay, in compliance with EC 8482.6.
- Non-ELOP student rates will follow the published 2025 SunRidge After Care rates. If enrollment expansion is needed, the District will collaborate with site administrators to identify additional space.

14. Staff Training & Compliance

- YMCA shall ensure all program staff are trained and educated as required by EC §46120 and any subsequent regulation changes.
- YMCA shall ensure audit compliance with EC 46120 and related requirements; any penalties for non-compliance will be the responsibility of YMCA.
- Staff Clearance and Training – All YMCA employees assigned to the ELOP program will undergo fingerprint clearance through the DOJ and FBI, and will be screened against the California Sex Offender Registry prior to employment.
- YMCA employees will also complete all required trainings, including but not limited to child abuse prevention, safety awareness, and mandated reporting, in accordance with applicable laws and regulations.
- Supervision of Activities – YMCA shall provide adequate adult supervision over the conduct of all activities at the site, ensuring staff remain fully engaged with students at all times. Personal cell phone use by staff during program hours shall be limited to emergencies or essential work-related communication only.

15. Audit

YMCA shall maintain full audit compliance with all elements of EC 46120 and any other audit documentation as requested. Any penalties or fees resulting from YMCA non-compliance shall be the sole responsibility of the YMCA.

16. Entire Agreement

This Agreement constitutes the entire understanding between the parties and may only be modified, altered, revised, extended, or renewed by mutual written consent of both parties, documented through a written amendment signed and dated by authorized representatives of the District and YMCA.

Agreed:

Dana Pedersen

08/11/25

Dana Pedersen | Superintendent
Twin Hills Union School District

Date

Michelle Head | COO
Sonoma County Family YMCA

Date

Anticipated Board Ratification Date: 08/14/25

EXHIBIT A

\$100,000 ELOP Site Apportionment @ ~60 UPP= \$1,666 per student (SunRidge)

ELOP SLIDING SCALE RATE 2025-2026

TK-6th Grade

ELOP ENROLLMENT PER MONTH	1-10	11-20	21-30	31-40	41-50	51-55	56-60
Eligible Site ELOP Students Served	2-17%	18-33%	35-50%	52-67%	68-83%	85-92%	93-100%
Annual Cost	\$30,000	\$40,000	\$50,000	\$60,000	\$70,000	\$80,000	\$90,000
Monthly Billable Rate* @ 12 months	\$2,500	\$3,333	\$4,167	\$5,000	\$5,833	\$6,667	\$7,500

INCLUDES:

Janitorial Services

Year- Round Occupancy Cost

175 School Days (Combined 9 hours)

30 Days of Intersession (@ 9 hours)

EXHIBIT B

SunRidge After Care Rates for 25/26

TK/K Gap Care (12:45-3pm)	Per Month	TK/K After Care (4:30 Pick Up)	Per Month	TK/K After Care (5:30 Pick up)	Per Month
(not available on Thursdays or Early Release Days)		2 days	206	2 days	262
2 days	122	3 days	304	3 days	367
3 days	178	4 days	384	4 days	468
4 days	244	5 days	475	5 days	545
		Grades 1-5 (4:30 Pick Up)	Per Month	Grades 1-5 (5:30 Pick up)	Per Month
		2 days	94	2 days	150
		3 days	136	3 days	220
		4 days	188	4 days	272
		5 days	230	5 days	300

**RESOLUTION #2025-597
2024-25: FINAL**

**BEFORE THE BOARD OF TRUSTEES OF THE
TWIN HILLS UNION SCHOOL DISTRICT
RESOLUTION REGARDING THE EDUCATION PROTECTION ACCOUNT**

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of Twin Hills Union School District;

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Twin Hills Union School District has determined to spend the monies received from the Education Protection Act for the 2024-25 fiscal year as attached.

The foregoing **RESOLUTION** was passed and adopted at a meeting of the Board of Trustees of the **TWIN HILLS UNION SCHOOL DISTRICT** on the 14th day of August, 2025, on a motion by trustee _____, seconded by trustee _____ by the following vote:

AYES: _____	<u>Board Members</u>	<u>Vote</u>
	Terry Beck	_____
NOES: _____	Jeff Harding	_____
	Rebecca Houghton	_____
ABSENT/ ABSTAIN: _____	John Moise	_____
	Michael Ost	_____

I hereby certify the foregoing to be a full, true, and correct resolution duly adopted by the Board of Trustees of the Twin Hills Union School District.

Dated this 14th day of August, 2025

Clerk/President, Board of Trustees

**Twin Hills Union School District
2024-25 Estimated Actuals
Education Protection Account
Program by Resource Report
Expenditures by Function-Detail**

Funding and Expenditures through: June 30, 2025

For Fund 01, District & Apple Blossom Elementary: Resource 1400 Education Protection Account

Description		Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
	Object Codes	
Adjusted Beginning Fund Balance	9791-9795	0.00
Revenue Limit Sources: EPA=Object 8012-current year	8010-8099	497,051.00
Revenue Limit Sources: EPA=Object 8019-prior year	8010-8099	1,068.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
TOTAL AVAILABLE		498,119.00
EXPENDITURES AND OTHER FINANCING USES		
	Function Codes	
(Objects 1000-7999)		
Instruction (certificated teacher salaries/costs)	1000-1999	498,119.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		498,119.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00

This is the actual amount for 2024-25 after apportionment calculated by CDE on 06/19/25.

A separate line shows an amount for the final 2023-24 adjustment (+\$1,068).

100% of EPA funds are used for certificated teacher salaries and employer costs.

Expenditures do not represent actual total costs for certificated teachers, just an amount to equal available revenue.

**Twin Hills Union School District
2024-25 Estimated Actuals
Education Protection Account
Program by Resource Report
Expenditures by Function-Detail**

Funding and Expenditures through: June 30, 2025

For Fund 03, Twin Hills Charter Middle School: Resource 1400 Education Protection Account

Description		Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
	Object Codes	
Adjusted Beginning Fund Balance	9791-9795	0.00
Revenue Limit Sources: EPA=Object 8012-current year	8010-8099	401,257.00
Revenue Limit Sources: EPA=Object 8012-prior year	8010-8099	684.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
TOTAL AVAILABLE		401,941.00
EXPENDITURES AND OTHER FINANCING USES		
	Function Codes	
(Objects 1000-7999)		
Instruction (certificated teacher salaries/costs)	1000-1999	401,941.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		401,941.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00

This is the actual amount for 2024-25 after apportionment calculated by CDE on 06/19/25.

A separate line shows an amount for the final 2023-24 adjustment (+\$684).

100% of EPA funds are used for certificated teacher salaries and employer costs.

Expenditures do not represent actual total costs for certificated teachers, just an amount to equal available revenue.

**Twin Hills Union School District
2024-25 Estimated Actuals
Education Protection Account
Program by Resource Report
Expenditures by Function-Detail**

Funding and Expenditures through: June 30, 2025

For Fund 09, Orchard View Charter School: Resource 1400 Education Protection Account

Description		Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
	Object Codes	
Adjusted Beginning Fund Balance	9791-9795	0.00
Revenue Limit Sources: EPA=Object 8012-current year	8010-8099	540,892.00
Revenue Limit Sources: EPA=Object 8019-prior year	8010-8099	819.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
TOTAL AVAILABLE		541,711.00
EXPENDITURES AND OTHER FINANCING USES		
	Function Codes	
(Objects 1000-7999)		
Instruction (certificated teacher salaries/costs)	1000-1999	541,711.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		541,711.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00

This is the actual amount for 2024-25 after apportionment calculated by CDE on 06/19/25.

A separate line shows an amount for the final 2023-24 adjustment (+\$819).

100% of EPA funds are used for certificated teacher salaries and employer costs.

Expenditures do not represent actual total costs for certificated teachers, just an amount to equal available revenue.

**Twin Hills Union School District
2024-25 Estimated Actuals
Education Protection Account
Program by Resource Report
Expenditures by Function-Detail**

Funding and Expenditures through: June 30, 2025

For D21 Fund 09, SunRidge Charter School: Resource 1400 Education Protection Account

Description		Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
	Object Codes	
Adjusted Beginning Fund Balance	9791-9795	0.00
Revenue Limit Sources: EPA=Object 8012-current year	8010-8099	455,827.00
Revenue Limit Sources: EPA=Object 8019-prior year	8010-8099	747.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
TOTAL AVAILABLE		456,574.00
EXPENDITURES AND OTHER FINANCING USES		
	Function Codes	
(Objects 1000-7999)		
Instruction (certificated teacher salaries/costs)	1000-1999	456,574.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		456,574.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00

This is the actual amount for 2024-25 after apportionment calculated by CDE on 06/19/25.

A separate line shows a small amount for the final 2023-24 adjustment (+\$747).

100% of EPA funds are used for certificated teacher salaries and employer costs.

Expenditures do not represent actual total costs for certificated teachers, just an amount to equal available revenue.

**RESOLUTION #2025-598
2025-26: ESTIMATE/BASED ON ADOPTED BUDGET**

**BEFORE THE BOARD OF TRUSTEES OF THE
TWIN HILLS UNION SCHOOL DISTRICT
RESOLUTION REGARDING THE EDUCATION PROTECTION ACCOUNT**

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of Twin Hills Union School District;

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Twin Hills Union School District has determined to spend the monies received from the Education Protection Act for the 2025-26 fiscal year as attached.

The foregoing **RESOLUTION** was passed and adopted at a meeting of the Board of Trustees of the **TWIN HILLS UNION SCHOOL DISTRICT** on the 14th day of August, 2025, on a motion by trustee _____, seconded by trustee _____ by the following vote:

AYES: _____	<u>Board Members</u>	<u>Vote</u>
	Terry Beck	_____
NOES: _____	Jeff Harding	_____
	Rebecca Houghton	_____
ABSENT/ ABSTAIN: _____	John Moise	_____
	Michael Ost	_____

I hereby certify the foregoing to be a full, true, and correct resolution duly adopted by the Board of Trustees of the Twin Hills Union School District.

Dated this 14th day of August, 2025

Clerk/President, Board of Trustees

**Twin Hills Union School District
2025-26 Estimate @ Adopted Budget
Education Protection Account
Program by Resource Report
Expenditures by Function-Detail**

Funding and Expenditures through: June 30, 2026

For Fund 01, District & Apple Blossom Elementary: Resource 1400 Education Protection Account

Description		Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
	Object Codes	
Adjusted Beginning Fund Balance	9791-9795	0.00
Revenue Limit Sources (EPA=Object 8012)	8010-8099	572,258.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
TOTAL AVAILABLE		572,258.00
EXPENDITURES AND OTHER FINANCING USES		
	Function Codes	
(Objects 1000-7999)		
Instruction (certificated teacher salaries/costs)	1000-1999	572,258.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		572,258.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00

This is an estimate: Revenue based on current budget year estimated EPA provided by LCFF Calculator.

100% of EPA funds are used for certificated teacher salaries and employer costs.

Expenditures do not represent actual total costs for certificated teachers, just an amount to equal available revenue.

**Twin Hills Union School District
2025-26 Estimate @ Adopted Budget
Education Protection Account
Program by Resource Report
Expenditures by Function-Detail**

Funding and Expenditures through: June 30, 2026

For Fund 03, Twin Hills Charter Middle School: Resource 1400 Education Protection Account

Description		Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
	Object Codes	
Adjusted Beginning Fund Balance	9791-9795	0.00
Revenue Limit Sources (EPA=Object 8012)	8010-8099	494,881.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
TOTAL AVAILABLE		494,881.00
EXPENDITURES AND OTHER FINANCING USES		
	Function Codes	
(Objects 1000-7999)		
Instruction (certificated teacher salaries/costs)	1000-1999	494,881.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		494,881.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00

This is an estimate: Revenue based on current budget year estimated EPA per LCFF Calculator.

100% of EPA funds are used for certificated teacher salaries and employer costs.

Expenditures do not represent actual total costs for certificated teachers, just an amount to equal available revenue.

**Twin Hills Union School District
2025-26 Estimate @ Adopted Budget
Education Protection Account
Program by Resource Report
Expenditures by Function-Detail**

Funding and Expenditures through: June 30, 2026

For Fund 09, Orchard View Charter School: 1400 Education Protection Account

Description		Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
	Object Codes	
Adjusted Beginning Fund Balance	9791-9795	0.00
Revenue Limit Sources (EPA=Object 8012)	8010-8099	474,026.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
TOTAL AVAILABLE		474,026.00
EXPENDITURES AND OTHER FINANCING USES		
	Function Codes	
(Objects 1000-7999)		
Instruction (certificated teacher salaries/costs)	1000-1999	474,026.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		474,026.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00

This is an estimate: Revenue based on current budget year estimated EPA provided by LCFF Calculator.

100% of EPA funds are used for certificated teacher salaries and employer costs.

Expenditures do not represent actual total costs for certificated teachers, just an amount to equal available revenue.

**Twin Hills Union School District
2025-26 Estimate @ Adopted Budget
Education Protection Account
Program by Resource Report
Expenditures by Function-Detail**

Funding and Expenditures through: June 30, 2026

For D21 Fund 09, SunRidge Charter School: Resource 1400 Education Protection Account

Description		Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
	Object Codes	
Adjusted Beginning Fund Balance	9791-9795	0.00
Revenue Limit Sources (EPA=Object 8012)	8010-8099	507,922.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
TOTAL AVAILABLE		507,922.00
EXPENDITURES AND OTHER FINANCING USES		
	Function Codes	
(Objects 1000-7999)		
Instruction (certificated teacher salaries/costs)	1000-1999	507,922.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		507,922.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00

This is an estimate: Revenue based on current budget year estimated EPA provided by LCFF Calculator.

100% of EPA funds are used for certificated teacher salaries and employer costs.

Expenditures do not represent actual total costs for certificated teachers, just an amount to equal available revenue.

TWIN HILLS UNION SCHOOL DISTRICT

Consent Calendar: Acceptance of Donations

JUNE 21 THROUGH JULY 31, 2025

Date Received	Donor	Amount	Purpose
District 53, Fund 01: Apple Blossom Elementary School /General District			
<u>Total</u>		<u>\$0.00</u>	
District 53, Fund 03: Twin Hills Charter Middle School			
<u>Total</u>		<u>\$0.00</u>	
District 53, Fund 09: Orchard View Charter School			
<u>Total</u>		<u>\$0.00</u>	
District 53, Fund 12: Apple Blossom After School Program			
<u>Total</u>		<u>\$0.00</u>	
District 21, Fund 09: SunRidge Charter School			
06/21-30/25	Various families	\$700.00	Pledges/specialty pgm 2024-25
<u>Total</u>		<u>\$700.00</u>	

Thank you to all our donors, your support is greatly appreciated.

Note: Generally, donations are recorded here when funds are deposited to SCOE account.

Donations marked * have not yet been deposited to SCOE.

{Date Received may actually be date deposited to bank or SCOE}

For the August 14, 2025 board meeting.

Checks Dated 06/01/2025 through 06/30/2025 **Board Meeting Date August 14, 2025**

Check Number	Check Date	Pay to the Order of	Check Amount
2100223	06/04/2025	Amador, Sarah	208.96
2100224	06/04/2025	Shura, Samantha	6,382.50
2100225	06/04/2025	Mountain Fresh Spring Water	43.75
2100226	06/04/2025	Benchmark Home Elevator Inc.	31.14
2100227	06/04/2025	T-Mobile	87.96
2100228	06/04/2025	Burke, Williams & Sorensen LLP	1,705.00
2100229	06/04/2025	Lofchie, Jennifer	60.32
2100230	06/04/2025	ODP Business Solutions, LLC	411.31
2100231	06/04/2025	Persinger Architects Inc.	3,850.00
2100232	06/04/2025	Sebastopol Hardware Center	163.01
2100233	06/04/2025	CTR for Effective Philanthropy	831.57
2101267	06/06/2025	Kyocera Document Solutions-CA	286.59
2101268	06/06/2025	Recology Sonoma Marin	1,032.39
2101269	06/06/2025	Recology Sonoma Marin	518.57
2101270	06/06/2025	Pacific Gas & Electric	1,289.50
2102838	06/13/2025	ATT	372.48
2102839	06/13/2025	ATT	31.53
2102840	06/13/2025	ATT	128.19
2102841	06/13/2025	ATT	174.42
2102842	06/13/2025	ATT	31.58
2102843	06/13/2025	ATT	31.58
2102844	06/13/2025	Bailey, Morgan	4,536.28
2102845	06/13/2025	Revolution Foods PBC	32,093.32
2102846	06/13/2025	Kyocera Document Solutions Northern CA , Inc.	262.21
2102847	06/13/2025	Primo Brands	398.87
2102848	06/13/2025	Primo Brands	80.45
2102849	06/13/2025	Major Alarm, Inc.	531.00
2102850	06/13/2025	Flyers Energy LLC	31.80
2102851	06/13/2025	Greene, Janet	2,025.00
2102852	06/13/2025	Gudino, Margaret	35.00
2102853	06/13/2025	T-Mobile	160.00
2102854	06/13/2025	Jack Schreder & Assoc., Inc.	10,683.75
2102855	06/13/2025	Mobile Modular Mgmt Corp.	1,929.00
2102856	06/13/2025	Myhers, Catherine	5,550.00
2102857	06/13/2025	National Academy of Athletics	8,726.50
2102858	06/13/2025	Oak Hall Cap & Gown	82.84
2102859	06/13/2025	Terminix Processing Center	83.00
2102860	06/13/2025	Rising Phoenix Psych Ed Svcs	18,480.00
2102861	06/13/2025	ROOTS Solutions, LLC	3,300.00
2102862	06/13/2025	Sylvan Learning Center	3,315.00
2102863	06/13/2025	Weeks Drilling & Pump Co.	3,557.94
2102864	06/13/2025	West County Transport. Agency	6,346.82
2102865	06/13/2025	West So. Cty. Union Hs Dist.	295.00
2103784	06/18/2025	Affronti, Jude	247.95
2103785	06/18/2025	BMO Bank N.A.	623.79
2103786	06/18/2025	Bolt, Dennis	124.00
2103787	06/18/2025	Brown, Laurie	108.36
2103788	06/18/2025	Kyocera Document Solutions Northern CA	89.95
2103789	06/18/2025	Correa, Karen	63.32

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.



Checks Dated 06/01/2025 through 06/30/2025

Board Meeting Date August 14, 2025

Check Number	Check Date	Pay to the Order of	Check Amount
2103790	06/18/2025	PresenceLearning, Inc.	21,019.72
2103791	06/18/2025	Department Of Justice	162.00
2103792	06/18/2025	Sonoma County Office Of Educ.	9,991.04
2103793	06/18/2025	Shura, Samantha	7,427.08
2103794	06/18/2025	Alpha Analytical Laboratories	229.00
2103795	06/18/2025	Primo Brands	64.52
2103796	06/18/2025	DuVall, Maura	398.06
2103797	06/18/2025	Brady Industries, LLC	1,174.28
2103798	06/18/2025	Friedman's Home Improvement	852.52
2103799	06/18/2025	Inspire	12,679.00
2103800	06/18/2025	Isom Advisors	1,575.00
2103801	06/18/2025	Kyo Autism Therapy, LLC	1,079.50
2103802	06/18/2025	Luna Vargas, Juan	35.00
2103803	06/18/2025	Anova Education & Behavior Consultation, Inc.	5,622.66
2103804	06/18/2025	Terminix Processing Center	89.00
2103805	06/18/2025	Dienamics	164.24
2103806	06/18/2025	Rising Phoenix Psych Ed Svcs	5,320.00
2103807	06/18/2025	S & S Worldwide, Inc.	15.92
2103808	06/18/2025	Sill, Kathy	189.00
2103809	06/18/2025	Stanroy Music Center	388.63
2103810	06/18/2025	Smith, Marian	2,195.50
2103811	06/18/2025	Lumos Learning	2,150.11
2103812	06/18/2025	Collin, Mark	892.50
2103813	06/18/2025	Twin Hills Usd Afterschool Pgm	2,906.35
2103814	06/18/2025	Weeks Drilling & Pump Co.	5,933.20
2103815	06/18/2025	Williams, Sara	1,250.00
2103816	06/18/2025	Wills, Cheryl	43.40
Total Number of Checks			76
			205,280.73

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	42	135,854.21
03	Charter School: Twin Hills	21	7,591.74
09	Charter School Fund: Orchrdr Vw	13	7,575.72
12	Child Development Fund	11	6,056.99
13	Cafeteria Fund	1	32,093.32
14	Deferred Maintenance Fund	2	14,533.75
21	Bond Fund	1	1,575.00
Total Number of Checks		76	205,280.73
Less Unpaid Tax Liability			.00
Net (Check Amount)			205,280.73

Total Expenditures June 2025	
Total Vendor Warrants, June 30, 2025	\$ 205,280.73
Payroll: June 10, 2025 Supplemental	70,404.90
Payroll: June 30, 2025 Regular	840,621.07
Total PR & Expenditures	\$ 1,116,306.70

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 06/01/2025 through 06/30/2025

Board Meeting Date August 14, 2025

Check Number	Check Date	Pay to the Order of	Check Amount
2099822	06/04/2025	CTR for Effective Philanthropy	101.43
2099823	06/04/2025	Wells Fargo Vendor Fin Serv	396.90
2101106	06/06/2025	Recology Sonoma Marin	1,365.22
2101107	06/06/2025	Terminix Processing Center	141.00
2102519	06/13/2025	Andy's Produce Market	129.49
2102520	06/13/2025	ATT	279.78
2102521	06/13/2025	ESP & Alarms, Inc dba Edison Security Protection	103.29
2102522	06/13/2025	Revolution Foods PBC	12,725.86
2102523	06/13/2025	Major Alarm, Inc.	828.00
2102524	06/13/2025	Galusha, Amy Jaques	300.00
2102525	06/13/2025	Sebastopol City of	3,763.51
2102526	06/13/2025	Sebastopol City of	460.67
2102527	06/13/2025	Kyocera Document Solutions NC	206.17
2103468	06/18/2025	Anova Center for Education	5,504.97
2103469	06/18/2025	BMO Bank N.A.	19.95
2103470	06/18/2025	Department Of Justice	126.00
2103471	06/18/2025	EmpowerED Educational Psych Svcs	8,000.00
2103472	06/18/2025	Fircrest Market	76.90
2103473	06/18/2025	Haedo, Karina	224.01
2103474	06/18/2025	Langland, Chris	30.00
2103475	06/18/2025	Plumfield Inc. DBA Plumfield Academy	5,488.77
2103476	06/18/2025	Sebastopol Hardware Center	693.52
2103477	06/18/2025	Sonoma County Office Of Educ.	3,898.99
2103478	06/18/2025	Thomasson, Theresa	301.42
2103479	06/18/2025	Thurber, Dale	291.99
2103480	06/18/2025	Tombe Realty, Inc.	19,144.20
Total Number of Checks			26
			64,602.04

Fund Recap

Fund	Description	Check Count	Expensed Amount
09	General Fund (charter Schools)	26	64,602.04
Total Number of Checks		26	64,602.04
Less Unpaid Tax Liability			.00
Net (Check Amount)			64,602.04

<i>Total Expenditures June 2025</i>	
Total Vendor Warrants, June 30, 2025	\$ 64,602.04
Payroll: June 10, 2025 Supplemental	18,729.10
Payroll: June 30, 2025 Regular	225,063.20
Total PR & Expenditures	\$ 308,394.34

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.



Checks Dated 07/01/2025 through 07/31/2025

Board Meeting Date August 14, 2025

Check Number	Check Date	Pay to the Order of	Check Amount
2105081	07/03/2025	Kyocera Document Solutions Northern CA	2,472.16
2105082	07/03/2025	Shura, Samantha	3,287.08
2105083	07/03/2025	Primo Brands	87.94
2105084	07/03/2025	Smith's Golf Cars Inc.	545.55
2105085	07/03/2025	Gonzalez Macias, Martha	30.00
2105086	07/03/2025	T-Mobile	160.00
2105087	07/03/2025	T-Mobile	89.49
2105088	07/03/2025	Inspire	16,738.00
2105089	07/03/2025	Ives Pool	936.00
2105090	07/03/2025	Jack Schreder & Assoc., Inc.	1,202.50
2105091	07/03/2025	Luna, Emily	35.00
2105092	07/03/2025	Myhers, Catherine	2,160.00
2105093	07/03/2025	Anova Education & Behavior Consultation, Inc.	937.11
2105094	07/03/2025	Pacific Gas & Electric	302.62
2105095	07/03/2025	Santa Rosa City Schools	63,600.00
2105096	07/03/2025	ROOTS Solutions, LLC	400.00
2106863	07/11/2025	Revolution Foods PBC	8,280.02
2106864	07/11/2025	Kyocera Document Solutions-CA	286.59
2106865	07/11/2025	Recology Sonoma Marin	1,032.39
2106866	07/11/2025	Recology Sonoma Marin	518.57
2106867	07/11/2025	Primo Brands	13.99
2106868	07/11/2025	Flory Systems LLC	2,391.83
2106869	07/11/2025	Hergenrather, Nell	32.51
2106870	07/11/2025	Higgins, Brian	754.76
2106871	07/11/2025	Humphrey, Ann	32.56
2106872	07/11/2025	Lev, Elena F.	277.05
2106873	07/11/2025	Terminix Processing Center	83.00
2106874	07/11/2025	Rosewurtz, Jennie	35.00
2106875	07/11/2025	Twin Hills Usd Afterschool Pgm	2,444.85
2106876	07/11/2025	ATT	372.79
2106877	07/11/2025	ATT	31.55
2106878	07/11/2025	ATT	126.38
2106879	07/11/2025	ATT	186.30
2106880	07/11/2025	ATT	31.58
2106881	07/11/2025	ATT	31.58
2106882	07/11/2025	Kyocera Document Solutions Northern CA , Inc.	441.47
2106883	07/11/2025	Kyocera Document Solutions Northern CA , Inc.	635.84
2106884	07/11/2025	Kyocera Document Solutions Northern CA , Inc.	262.21
2106885	07/11/2025	Kyocera Document Solutions Northern CA , Inc.	441.47
2106886	07/11/2025	Primo Brands	21.82
2106887	07/11/2025	Lee, Kristin	35.00
2106888	07/11/2025	Mobile Modular Mgmt Corp.	1,929.00
2106889	07/11/2025	Securitas Technology Corp	817.95
2106890	07/11/2025	Securitas Technology Corp	210.66
2106891	07/11/2025	Securitas Technology Corp	885.84
2106892	07/11/2025	Sill, Kathy	22.68
2107457	07/16/2025	Department Of Justice	49.00
2107458	07/16/2025	Employment Development Dept.	981.36
2107459	07/16/2025	Anova Education & Behavior Consultation, Inc.	3,436.07

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.



Checks Dated 07/01/2025 through 07/31/2025

Board Meeting Date August 14, 2025

Check Number	Check Date	Pay to the Order of	Check Amount
2107460	07/16/2025	CA Dept of Tax and Fee Admn	187.00
2107461	07/16/2025	Weeks Drilling & Pump Co.	1,700.00
2107462	07/16/2025	West County Transport. Agency	928.22
2108111	07/18/2025	EMS LINQ INC.	1,986.33
2108112	07/18/2025	Kyocera Document Solutions Northern CA , Inc.	635.84
2108113	07/18/2025	Ives Pool	981.00
2108114	07/18/2025	ESGI, LLC	1,036.00
2108115	07/18/2025	Frontline Technologies Group LLC	2,082.91
2108116	07/18/2025	PresenceLearning, Inc.	4,659.00
2108117	07/18/2025	Sonoma County Office Of Educ.	25.00
2108118	07/18/2025	Weeks Drilling & Pump Co.	1,100.00
2109200	07/25/2025	BMO Bank N.A.	1,715.97
2109201	07/25/2025	Clever Inc.	1,180.50
2109202	07/25/2025	Primo Brands	6.54
2109203	07/25/2025	DuVall, Maura	1,239.80
2109204	07/25/2025	San Joaquin Cty Office of Educ	800.00
2109205	07/25/2025	Honey-Losta, Coral	30.00
2109206	07/25/2025	Terminix Processing Center	89.00
2109207	07/25/2025	Associated Plumbing Tech	1,509.32
2109208	07/25/2025	Active Internet Technologies	4,840.00
2109633	07/30/2025	Aivao, Debina	289.40
2109634	07/30/2025	Alarcon, Sandra & Jose	227.70
2109635	07/30/2025	Bernal, Shayla	2,329.80
2109636	07/30/2025	Carroll, Dena	1,259.40
2109637	07/30/2025	Kyocera Document Solutions Northern CA	145.58
2109638	07/30/2025	Desmond, Sean	1,616.04
2109639	07/30/2025	Douglas, Liat	3,349.85
2109640	07/30/2025	Fikes, Rosanna	1,201.00
2109641	07/30/2025	Finneral , Oonah	170.00
2109642	07/30/2025	Gatlin, Dale	30.20
2109643	07/30/2025	Gatlin, Esabela	33.50
2109644	07/30/2025	Gless, James	37.50
2109645	07/30/2025	Hall, Patrick	662.00
2109646	07/30/2025	Jack Schreder & Assoc., Inc.	693.75
2109647	07/30/2025	Jespersen Chavez, Jennifer	1,399.00
2109648	07/30/2025	Lopez, Mariela	1,068.80
2109649	07/30/2025	Malone, Patrick	1,877.30
2109650	07/30/2025	Maloney, Erika	934.55
2109651	07/30/2025	Manley, Danielle	3,733.90
2109652	07/30/2025	Manley, Nick	2,430.32
2109653	07/30/2025	Mcintire, Lana	3,487.65
2109654	07/30/2025	Merget, Jessica	1,526.25
2109655	07/30/2025	Pearson, Gina	1,962.75
2109656	07/30/2025	Pennington, Kelly	37.50
2109657	07/30/2025	Rico, Christabel	930.39
2109658	07/30/2025	Rivas, Erica	1,598.25
2109659	07/30/2025	Sage, Amanda	2,123.29
2109660	07/30/2025	Sandoval, Amanda	2,068.22
2109661	07/30/2025	Santa Rosa City Schools	57,836.24

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 07/01/2025 through 07/31/2025

Board Meeting Date August 14, 2025

Check Number	Check Date	Pay to the Order of	Check Amount
2109662	07/30/2025	Sebastopol Union	19,436.47
2109663	07/30/2025	Styles, Jeremy	3,431.33
2109664	07/30/2025	Taber, Maureen	712.00
2109665	07/30/2025	Tarrani, Jennifer	1,749.00
2109666	07/30/2025	West So. Cty. Union Hs Dist.	252,135.70
2109667	07/30/2025	Sonoma County Family YMCA	3,296.00
Total Number of Checks			104
			522,670.18

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	47	452,654.96
03	Charter School: Twin Hills	17	8,178.25
09	Charter School Fund: Orchrdr Vw	11	4,468.08
12	Child Development Fund	41	49,953.89
13	Cafeteria Fund	2	5,518.75
14	Deferred Maintenance Fund	2	1,896.25
Total Number of Checks		104	522,670.18
Less Unpaid Tax Liability			.00
Net (Check Amount)			522,670.18

<i>Total Expenditures July 2025</i>	
Total Vendor Warrants, July 31, 2025	\$ 522,670.18
Payroll: July 10, 2025 Supplemental	44,155.20
Payroll: July 31, 2025 Regular	151,880.71
Total PR & Expenditures	\$ 718,706.09

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 07/01/2025 through 07/31/2025

Board Meeting Date August 14, 2025

Check Number	Check Date	Pay to the Order of	Check Amount
2104668	07/03/2025	Anova Center for Education	937.11
2104669	07/03/2025	Kyocera Document Solutions Northern CA	21.68
2104670	07/03/2025	Haedo, Karina	240.39
2104671	07/03/2025	Plumfield Inc. DBA Plumfield Academy	1,063.61
2104672	07/03/2025	PG&E	926.34
2106695	07/11/2025	Revolution Foods PBC	2,139.60
2106696	07/11/2025	ATT	280.58
2106697	07/11/2025	Kyocera Document Solutions Northern CA	654.90
2106698	07/11/2025	Kyocera Document Solutions NC	206.17
2106699	07/11/2025	Wells Fargo Vendor Fin Serv	396.90
2107344	07/16/2025	Employment Development Dept.	268.96
2107345	07/16/2025	Sebastopol City of	1,923.83
2107346	07/16/2025	Sebastopol City of	488.26
2107347	07/16/2025	CA Dept of Tax and Fee Admn	78.00
2107871	07/18/2025	EMS LINQ INC	860.83
2107872	07/18/2025	DMG Landscaping Inc.	13,167.50
2107873	07/18/2025	Hallengren, Jon	1,260.00
2107874	07/18/2025	Cyber Civics LLC	499.00
2107875	07/18/2025	Tombe Realty, Inc.	19,144.20
2109068	07/25/2025	Plumfield Inc. DBA Plumfield Academy	1,310.48
2109069	07/25/2025	BMO Bank N.A.	19.95
2109070	07/25/2025	County Of Sonoma	1,025.00
2109071	07/25/2025	Clever Inc.	406.50
2109072	07/25/2025	PG&E	532.92
2109073	07/25/2025	Terminix Processing Center	141.00
2109074	07/25/2025	Active Internet Technologies	1,210.00
Total Number of Checks			26
			49,203.71

Fund Recap

Fund	Description	Check Count	Expensed Amount
09	General Fund (charter Schools)	26	49,203.71
Total Number of Checks		26	49,203.71
Less Unpaid Tax Liability			.00
Net (Check Amount)			49,203.71

<i>Total Expenditures July 2025</i>	
Total Vendor Warrants, July 31, 2025	\$ 49,203.71
Payroll: July 10, 2025 Supplemental	-
Payroll: July 31, 2025 Regular	18,079.87
Total PR & Expenditures	\$ 67,283.58

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Description

Includes Purchase Orders dated 07/01/2025 - 07/31/2025			Board Meeting Date August 14, 2025			
PO Number	Vendor Name	Requisition Information	Ord Loc	Req Fund	Resource Description	Req Fund Order Amt
P26-00001	ACSA	PO #8445 - ACSA DUES D PEDERSEN	9DSO	01	Unrestricted/no	1,980.00
P26-00002	ESGI, LLC	PO #8471 - AB K ESGI LICENSES	1ABS	01	Unrestricted/no	1,036.00
P26-00003	EMS LINQ INC.	PO #8441 - POS SOFTWARE LUNCH/BREAKFAST PRGM	7DSW	13	Child Nutrition	1,986.33
P26-00004	Frontline Technolog	PO #8326 - AESOP SUB SRVC	7DSW	01	Unrestricted/no	2,082.91
P26-00005	Kyocera Document So	PO #8533 - TH B1777 COPIER LEASE	2THS	03	State Lottery	3,146.52
P26-00006	Kyocera Document So	PO #8493 - OV COPIERS LEASE	3OVS	09	State Lottery	5,297.64
P26-00007	Kyocera Document So	PO #8532 - AB/TH KYOCERA COPIER LEASE	7DSW	01	State Lottery	7,630.08
P26-00008	Primo Brands	PO #8499 - AB DRINKING WATER	1ABS	01	Unrestricted/no	1,650.00
P26-00009	Active Internet Tec	PO #8440 - WEBSITE SERVICE PROVIDER	7DSW	09	Unrestricted/no	4,840.00
P26-00010	Alpha Analytical La	PO #8570 - AB WATER TESTING	1ABS	01	Unrestricted/no	3,000.00
P26-00011	Alpha Analytical La	PO #8571 - TH WATER TESTING	2THS	03	Unrestricted/no	3,000.00
P26-00012	Kyocera Document So	PO #8535 - AB/TH RISO LEASE	7DSW	01	State Lottery	3,439.08
P26-00013	Mobile Modular Mgmt	PO #8573 - AB/TH RENT PORTABLES	7DSW	03	Unrestricted/no	25,694.28
P26-00014	Securitas Technolog	PO #8574 - AB/TH SECURITY MONITORING	7DSW	01	Unrestricted/no	3,500.00
P26-00015	Securitas Technolog	PO #8575 - OV SECURITY MONITORING	3OVS	09	Unrestricted/no	450.00
P26-00016	ROOTS Solutions, LL	PO #8480 - ABASP IC GARDENING CLASSES	5DYA	12	Unrestricted/no	500.00
P26-00017	Amplify Education,	PO #8475 - TH MATH LICENSES	2THS	03	Unrestricted/no	4,145.00
P26-00018	Amsterdam Printing	PO #8423 - OV ACADEMIC PLANNERS	3OVS	09	State Lottery	242.63
P26-00019	Benchmark Home Elev	PO #8572 - WHEELCHAIR LIFT SRVC	7DSW	01	Restricted Main	1,120.00
P26-00020	BMO Bank N.A.	PO #8567 - TH LED TV	2THS	03	State Lottery	541.30
P26-00021	BMO Bank N.A.	PO #8529 - AMAZON DIST SUPLS & EQUIP	7DSW	01	Lottery-instruc	5,600.00
P26-00022	BMO Bank N.A.	PO #8530 - AMAZON DO SUPLS & EQUIP	9DSO	01	Unrestricted/no	1,900.00
P26-00023	BMO Bank N.A.	PO #8576 - ABASP SUMMER CAMP SUPLS	5DYA	12	Unrestricted/no	166.16
P26-00024	Brady Industries, L	PO #8581 - AB/TH CUSTODIAL SUPLS	7DSW	01	Unrestricted/no	26,000.00
P26-00025	CTR for Mathematics	PO #8473 - TH MATH LICENSES	2THS	03	Arts Music Inst	450.00
P26-00026	Clever Inc.	PO #8566 - CLEVER IDM	7DSW	01	Unrestricted/no	1,180.50
P26-00027	Shura, Samantha	PO #8386 - OT SERVICES	2THS	01	Special Educati	60,000.00
P26-00028	Flyers Energy LLC	PO #8582 - AB/TH FUEL	7DSW	01	Restricted Main	1,400.00
P26-00029	Friedman's Home Imp	PO #8583 - MAINT & OPER SUPLS	7DSW	01	Restricted Main	6,000.00
P26-00030	Follett Software, L	PO #8496 - AB/TH LIBRARY SOFTWARE	7DSW	01	State Lottery	1,547.60
P26-00031	Frog Power Equipmen	PO #8584 - ABTH MOWER SUPLS	7DSW	01	Restricted Main	1,000.00
P26-00032	Harmony Farm Supply	PO #8585 - AB/TH IRRIG SUPLS	7DSW	01	Restricted Main	600.00
P26-00033	Howard Ind., Inc.	PO #8528 - GOOGLE WORKSPACE EDUC PLUS	7DSW	01	Unrestricted/no	5,750.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.



Description

Includes Purchase Orders dated 07/01/2025 - 07/31/2025				Board Meeting Date August 14, 2025		
PO Number	Vendor Name	Requisition Information	Ord Loc	Req Fund	Resource Description	Req Fund Order Amt
P26-00034	BMO Bank N.A.	PO #8474 - TH MAGNETIC WHITEBOARDS	2THS	03	Arts Music Inst	409.47
P26-00035	BMO Bank N.A.	PO #8602 - ABASP SUMMER CAMP SUPLS	5DYA	12	Unrestricted/no	62.28
P26-00036	San Joaquin Cty Off	PO #8538 - EDJOIN	7DSW	01	Unrestricted/no	800.00
P26-00037	Imagine Learning LL	PO #8426 - OV DIGITAL LICENSING	3OVS	09	Arts Music Inst	12,830.00
P26-00038	International Fire	PO #8597 - AB/TH FIRE EXTING	7DSW	01	Unrestricted/no	2,549.01
P26-00039	K-log Inc.	PO #8539 - TH LIBR BD MEETING FURN	2THS	01	Unrestricted/no	5,419.49
P26-00040	Kyocera Document So	PO #8394 - AB COPIER INK & STAPLES	1ABS	01	State Lottery	505.84
P26-00041	Lakeshore Learning	PO #8405 - OV SCI	3OVS	09	Lottery-instruc	556.62
P26-00042	Associated Plumbing	PO #8598 - ABASP SEWER/CLEAR	5DYA	12	Unrestricted/no	1,509.32
P26-00043	Mystery Science Inc	PO #8392 - AB SCIENCE	1ABS	01	Lottery-instruc	3,364.90
P26-00044	Mystery Science Inc	PO #8393 - AB SCHOOL MEMBERSHIP	1ABS	01	Unrestricted/no	1,695.00
P26-00045	Rising Phoenix Psyc	PO #8385 - PSYCHOLOGY SRVCS	7DSW	01	Special Educati	127,680.00
P26-00046	Myhers, Catherine	PO #8568 - SPECIAL EDUC ADMN SRVCS	7DSW	01	Special Educati	20,000.00
P26-00047	ODP Business Soluti	PO #8406 - OV MISC SUPLS	3OVS	09	Lottery-instruc	1,556.17
P26-00048	ODP Business Soluti	PO #8391 - AB COMP BOOKS	1ABS	01	Lottery-instruc	276.99
P26-00049	ODP Business Soluti	PO #8467 - AB OFFICE SUPLS	1ABS	01	State Lottery	477.72
P26-00050	ODP Business Soluti	PO #8469 - AB SUPPLY CLOSET	1ABS	01	Lottery-instruc	776.24
P26-00051	ODP Business Soluti	PO #8424 - OV STAMPS	3OVS	09	Unrestricted/no	215.71
P26-00052	ODP Business Soluti	PO #8537 - DO CHAIR MAT & TONER	9DSO	01	Unrestricted/no	214.70
P26-00053	ODP Business Soluti	PO #8541 - AB (BEHLER)	1ABS	01	Lottery-instruc	264.42
P26-00054	ODP Business Soluti	PO #8542 - AB (CASTLEBERRY)	1ABS	01	Lottery-instruc	162.25
P26-00055	ODP Business Soluti	PO #8543 - AB (DIEDRICH)	1ABS	01	Lottery-instruc	399.17
P26-00056	ODP Business Soluti	PO #8544 - AB (DOUGLAS)	1ABS	01	Lottery-instruc	295.39
P26-00057	ODP Business Soluti	PO #8545 - AB (GURULE)	1ABS	01	Sp Ed-idea Bas	79.47
P26-00058	ODP Business Soluti	PO #8547 - AB (JENSEN)	1ABS	01	Lottery-instruc	358.95
P26-00059	ODP Business Soluti	PO #8548 - AB (KIM)	1ABS	01	Lottery-instruc	198.35
P26-00060	ODP Business Soluti	PO #8549 - AB (KLEINSCHMIDT)	1ABS	01	Lottery-instruc	400.06
P26-00061	ODP Business Soluti	PO #8550 - AB (KNAPP)	1ABS	01	Lottery-instruc	307.76
P26-00062	ODP Business Soluti	PO #8551 - AB (MCDOWELL)	1ABS	01	Lottery-instruc	386.85
P26-00063	ODP Business Soluti	PO #8552 - AB (REDDING)	1ABS	01	Lottery-instruc	277.51
P26-00064	ODP Business Soluti	PO #8553 - AB (RUSSELL LARRAIN)	1ABS	01	Lottery-instruc	258.91
P26-00065	ODP Business Soluti	PO #8554 - AB (WALSH)	1ABS	01	Lottery-instruc	366.03
P26-00066	ODP Business Soluti	PO #8555 - AB (WEISS)	1ABS	01	Lottery-instruc	397.68
P26-00067	Primo Brands	PO #8616 - DO DRINKING WATER	9DSO	01	Unrestricted/no	75.00
P26-00068	Terminix Processing	PO #8617 - AB PEST CONTROL	1ABS	01	Unrestricted/no	1,400.00
P26-00069	BMO Bank N.A.	PO #8608 - DO FLAG SET	9DSO	01	Unrestricted/no	33.64
P26-00070	BMO Bank N.A.	PO #8630 - TH SUPLS (ELLWOOD)	2THS	01	Sp Ed-idea Bas	48.15

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Description

Includes Purchase Orders dated 07/01/2025 - 07/31/2025				Board Meeting Date August 14, 2025		
PO Number	Vendor Name	Requisition Information	Ordr Loc	Req Fund	Resource Description	Req Fund Order Amt
P26-00071	BSN Sports, LLC	PO #8627 - TH PE SUPLS (ROYER)	2THS	03	Lottery-instruc	484.68
P26-00072	BMO Bank N.A.	PO #8625 - TH NEW FLAGS	2THS	03	Unrestricted/no	203.18
P26-00073	Christy White, Inc.	PO #8615 - 2024-25 AUDIT	9DSO	01	Unrestricted/no	18,000.00
P26-00074	BMO Bank N.A.	PO #8381 - TH DIGITAL SCALES	2THS	03	Arts Music Inst	469.23
P26-00075	BMO Bank N.A.	PO #8603 - WATER COOLER DISPENSERS	7DSW	01	State Lottery	491.58
P26-00076	BMO Bank N.A.	PO #8609 - DO DESK ORGANIZER & FLAG	9DSO	01	Unrestricted/no	110.47
P26-00077	County Of Sonoma	PO #8607 - FOOD PERMIT/NSP	7DSW	13	Child Nutrition	2,050.00
P26-00078	Flores Martinez, Li	PO #8604 - AB SEPTIC PUMP SRVC	1ABS	01	Restricted Main	2,550.00
P26-00079	Flory Systems LLC	PO #8540 - EDUCATION CONSULTING SRVCS	7DSW	01	ELO Program	14,160.00
P26-00080	Howard Ind., Inc.	PO #8579 - SECURLY (YEAR 1 OF 3)	7DSW	01	Unrestricted/no	6,870.00
P26-00081	Major Alarm, Inc.	PO #8599 - AB/TH FIRE MONITORING	7DSW	01	Unrestricted/no	1,974.00
P26-00082	NoRedInk Corp.	PO #8580 - AB/TH NRI PREM LICENSES	7DSW	03	Unrestricted/no	7,204.38
P26-00083	ODP Business Soluti	PO #8626 - AB PAPER ORDER	1ABS	01	State Lottery	1,797.82
P26-00084	ODP Business Soluti	PO #8628 - AB (CASTLEBERRY)	1ABS	01	Lottery-instruc	122.63
P26-00085	ODP Business Soluti	PO #8629 - AB (BEHLER)	1ABS	01	Lottery-instruc	139.84
P26-00086	ODP Business Soluti	PO #8556 - TH (BARBOZA)	2THS	03	Lottery-instruc	353.27
P26-00087	ODP Business Soluti	PO #8557 - TH (CAPRIOLA)	2THS	03	Lottery-instruc	223.16
P26-00088	ODP Business Soluti	PO #8558 - TH (EBERLY)	2THS	03	Lottery-instruc	380.38
P26-00089	ODP Business Soluti	PO #8559 - TH (ELLWOOD)	2THS	01	Sp Ed-idea Bas	319.68
P26-00090	ODP Business Soluti	PO #8560 - TH (GREENWALD)	2THS	03	Lottery-instruc	222.88
P26-00091	ODP Business Soluti	PO #8561 - TH (KONVALINKA)	2THS	03	Lottery-instruc	186.57
P26-00092	ODP Business Soluti	PO #8562 - AB ART SUPLS (LALONDE)	1ABS	01	Arts & Music	406.87
P26-00093	ODP Business Soluti	PO #8563 - TH (RIEBLI)	2THS	03	Lottery-instruc	399.95
P26-00094	ODP Business Soluti	PO #8564 - TH (ROSEMARK)	2THS	03	Lottery-instruc	398.00
P26-00095	ODP Business Soluti	PO #8565 - TH (ZAGO)	2THS	03	Lottery-instruc	313.80
P26-00096	OTC Brands Inc.	PO #8536 - ABASP CANIVAL SUPLS	5DYA	12	Unrestricted/no	648.56
P26-00097	Pace Supply Corp.	PO #8586 - LAVATORY SUPLS	7DSW	01	Restricted Main	1,200.00
P26-00098	Persinger Architect	PO #8569 - MASTER PLAN 2025	7DSW	21	Unrestricted/no	11,450.00
P26-00099	Pacific Gas & Elect	PO #8588 - AB/TH GAS & ELEC	7DSW	01	Unrestricted/no	77,000.00
P26-00100	PresenceLearning, I	PO #8611 - OV PSYCH ED ASSESSMENT SRVCS	3OVS	01	Special Educati	8,000.00
P26-00101	Primo Brands	PO #8546 - THCMS DRINKING WATER	2THS	03	Unrestricted/no	1,400.00
P26-00102	ProSolarClean, LLC	PO #8605 - SOLAR PANEL CLEANING	7DSW	01	Restricted Main	2,102.00
P26-00103	Recology Sonoma Mar	PO #8600 - AB DISPOSAL	1ABS	01	Unrestricted/no	14,000.00
P26-00104	Recology Sonoma Mar	PO #8601 - TH DISPOSAL	2THS	03	Unrestricted/no	6,600.00
P26-00105	Redwood Lock, Inc.	PO #8587 - AB/TH KEYS & LOCKS	7DSW	01	Unrestricted/no	1,000.00
P26-00106	Rental Place LLC, T	PO #8589 - AB/TH RENTALS	7DSW	01	Restricted Main	400.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Description

Includes Purchase Orders dated 07/01/2025 - 07/31/2025 Board Meeting Date August 14, 2025

PO Number	Vendor Name	Requisition Information	Ordr Loc	Req Fund	Resource Description	Req Fund Order Amt
P26-00107	Rental Place LLC, T	PO #8624 - AB WHEEL SKIDSTREET RENTAL	1ABS	01	Unrestricted/no	1,546.00
P26-00108	Revolution Foods PB	PO #8590 - CAFET FOOD	7DSW	13	Child Nutrition	220,400.00
P26-00109	Roberts Mechanical	PO #8591 - AB/TH HVAC REPAIRS	7DSW	01	Restricted Main	6,000.00
P26-00110	Savvas Learning Com	PO #8470 - AB GR K -1 & 3 - 5	1ABS	01	Lottery-instruc	10,344.70
P26-00111	Scholastic Inc.	PO #8468 - AB SCHOLASTIC SUBSCRIP	1ABS	01	Lottery-instruc	2,226.00
P26-00112	School & College Le	PO #8592 - LEGAL SERVICES	7DSW	01	Unrestricted/no	10,000.00
P26-00113	Sebastopol Auto Par	PO #8593 - AB/TH MAINT SUPLS	7DSW	01	Unrestricted/no	1,000.00
P26-00114	Sebastopol Bearing	PO #8594 - ABTH MAINT SUPLS	7DSW	01	Unrestricted/no	250.00
P26-00115	Sebastopol Hardware	PO #8595 - MAINT & OPER SUPLS	7DSW	01	Restricted Main	2,000.00
P26-00116	Sequoia Landscape M	PO #8613 - AB BARK & TH MULCH	7DSW	01	Restricted Main	10,912.33
P26-00117	Sign A Rama	PO #8636 - AB NEW SIGN	1ABS	01	Unrestricted/no	1,187.86
P26-00118	Sonoma County Famil	PO #8495 - YMCA SUMMER CAMP	7DSW	01	ELO Program	14,400.00
P26-00119	Stripe 'N' Seal, In	PO #8614 - AB & TH STRIPING	7DSW	14	Unrestricted/no	12,700.00
P26-00120	Stanroy Music Cente	PO #8390 - AB KEYBOARD & STAND	1ABS	01	Other Local	607.81
P26-00121	Collin, Mark	PO #8462 - AB GR K - 3	1ABS	01	Primary Interve	324.83
P26-00122	Warren Construction	PO #8610 - TH ROOF REPAIR	2THS	14	Unrestricted/no	21,708.00
P26-00123	Warren Construction	PO #8612 - TH ROOF REPAIR	2THS	14	Unrestricted/no	15,784.00
P26-00124	West County Transpo	PO #8596 - SPEC ED TRANSPORTATION	7DSW	01	Unrestricted/no	27,730.00
Total						916,239.54

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Description

Includes Purchase Orders dated 07/01/2025 - 07/31/2025				Board Meeting Date August 14, 2025			
PO Number	Vendor Name	Requisition Information	Ord Loc	Req Fund	Resource Description	Req Fund Order Amt	
P26-00001	Kyocera Document So	PO #8453 - SR B1254 COPIER MAINT	4HAY	09	State Lottery	2,619.60	
P26-00002	Wells Fargo Vendor	PO #8485 - SR A21188 COPIER LEASE	4HAY	09	State Lottery	2,778.30	
P26-00003	Kyocera Document So	PO #8452 - SR A21188 COPIER MAINT	4HAY	09	State Lottery	960.00	
P26-00004	Kyocera Document So	PO #8454 - SR B1254 COPIER LEASE	4HAY	09	State Lottery	2,474.04	
P26-00005	EMS LINQ INC	PO #8441 - POS SOFTWARE BREAKFAST/LUNCH PRGM	4HAY	09	Cafeteria	860.83	
P26-00006	Cyber Civics LLC	PO #8487 - SR CYBER CIVICS RENEWAL	4HAY	09	Unrestricted/no	499.00	
P26-00007	DMG Landscaping Inc	PO #8410 - SR SOIL RETENTION & DRAINAGE	4HAY	09	Child Dev UPK	13,167.50	
P26-00008	Hallengren, Jon	PO #8411 - SR CONST CONSULTING PHASE 2	4HAY	09	Child Dev UPK	1,260.00	
P26-00009	Tombe Realty, Inc.	PO #8484 - SR LEASE PYMT	4HAY	09	Unrestricted/no	210,586.20	
P26-00010	Active Internet Tec	PO #8440 - SR WEBSITE SERVICE PROVIDER	4HAY	09	Unrestricted/no	1,210.00	
P26-00011	Brady Industries, L	PO #8412 - SR CUSTODIAL SUPPLIES	4HAY	09	Unrestricted/no	6,000.00	
P26-00012	Clever Inc.	PO #8566 - CLEVER IDM	4HAY	09	State Lottery	406.50	
P26-00013	County Of Sonoma	PO #8606 - SR FOOD PERMIT/NSP	4HAY	09	Cafeteria	1,025.00	
P26-00014	ESP & Alarms, Inc d	PO #8413 - SR SECURITY MONITORING	4HAY	09	Unrestricted/no	450.00	
P26-00015	Follett School Solu	PO #8496 - SR LIBRARY SOFTWARE	4HAY	09	State Lottery	773.80	
P26-00016	Friedman's Home Imp	PO #8414 - SR MAINT & OPER SUPLS	4HAY	09	Unrestricted/no	3,550.00	
P26-00017	Grainger Inc.	PO #8415 - SR MAINT & REPAIR SUPLS	4HAY	09	Unrestricted/no	300.00	
P26-00018	HD Supply Facilitie	PO #8417 - SR MAINT SUPLS	4HAY	09	Unrestricted/no	400.00	
P26-00019	Harmony Farm Supply	PO #8416 - SR MATLS & SUPLS	4HAY	09	Unrestricted/no	500.00	
P26-00020	Howard Ind., Inc.	PO #8579 - SR SECURLY	4HAY	09	Unrestricted/no	2,550.00	
P26-00021	International Fire	PO #8418 - SR FIRE EXTING	4HAY	09	Unrestricted/no	1,576.01	
P26-00022	Major Alarm, Inc.	PO #8455 - SR FIRE ALARM MONITORING	4HAY	09	Unrestricted/no	1,272.00	
P26-00023	Pace Supply Corpora	PO #8456 - SR LAVATORY MAINT SUPLS	4HAY	09	Unrestricted/no	1,000.00	
P26-00024	PG&E	PO #8457 - SR ELECTRIC & NATUAL GAS	4HAY	09	Unrestricted/no	42,150.00	
P26-00025	Redwood Lock, Inc.	PO #8459 - SR KEYS & LOCK REPAIR	4HAY	09	Unrestricted/no	565.00	
P26-00026	Recology Sonoma Mar	PO #8458 - SR DISPOSAL SRVC	4HAY	09	Unrestricted/no	8,200.00	
P26-00027	Sebastopol City of	PO #8460 - SR WATER & SEWER	4HAY	09	Unrestricted/no	30,000.00	
P26-00028	Sebastopol City of	PO #8461 - SR IRRIGATION	4HAY	09	Unrestricted/no	8,500.00	
P26-00029	Sebastopol Hardware	PO #8482 - SR MAINT SUPLS	4HAY	09	Unrestricted/no	5,000.00	
P26-00030	Terminix Processing	PO #8483 - SR PEST CONTROL	4HAY	09	Unrestricted/no	906.30	
Total						351,540.08	

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**TWIN HILLS UNION SCHOOL DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
June 26, 2025
MINUTES**

- A. Formal opening:
 - 1. The Board Meeting was called to order at 4:30 pm by President Harding.
 - 2. Roll call: All present
 - 3. Pledge of allegiance
 - 4. Motion to approve agenda by Trustee Beck and second by Trustee Ost. Approved 5-0.
- B. Public comment on open session: No comments.
- C. Recognition & Reports:
 - 1. Celebrating Success - Orchard View Charter School: presentation by Glenn Brassington, Class of 2025, and Alumni video reflecting on their experience
 - 2. Report by Dana Pedersen, Interim Superintendent
 - 3. Reports by Board of Trustees
- D. Motion to approve Consent Calendar by Trustee Houghton and Second by Trustee Beck. Approved 5-0.
- E.
 - 1. Motion to approve Personnel Report by Trustee Moise and Second by Trustee Beck. Approved 5-0.
 - 2. Motion to approve three SunRidge overnight field trips for 2025-26 by Trustee Ost and Second by Trustee Moise. Approved 5-0.
 - 3. Motion to approve 2025-26 Local Control Accountability Plans (LCAP)
 - A. Twin Hills Union School District/Apple Blossom Elementary motion by Trustee Beck and Second by Trustee Moise. Approved 5-0.
 - B. Twin Hills Charter Middle School motion by Trustee Ost and Second by Trustee Houghton. Approved 5-0.
 - C. Orchard View School motion by Trustee Moise and Second by Trustee Houghton. Approved 5-0.
 - D. SunRidge School motion by Trustee Houghton and Second by Trustee Beck. Approved 5-0.
 - 4. Motion to approve 2025 Local Performance Indicators: Self-Reflection Reports:
 - A. Twin Hills Union School District/Apple Blossom Elementary motion by Trustee Ost and Second by Trustee Moise. Approved 5-0.
 - B. Twin Hills Charter Middle School motion by Trustee Houghton and Second by Trustee Moise. Approved 5-0.
 - C. Orchard View School motion by Trustee Beck and Second by Trustee Moise. Approved 5-0.
 - D. SunRidge School motion by Trustee Houghton and Second by Trustee Ost. Approved 5-0.
 - 5. Motion to approve the 2025-26 Annual Budget by Trustee Moise and Second by Trustee Houghton. Approved 5-0.
 - 6. Motion to approve adoption of K-5 ELA Curriculum from Amplify CKLA by Trustee Beck and Second by Trustee Houghton. Approved 5-0.
 - 7. Motion to approve 2025-26 Instructional Continuity Plan (ICP) by Trustee Beck and Second by Trustee Moise. Approved 5-0.
 - 8. Motion to approve K-2 Reading Screening Instrument by Amplify Education by Trustee Houghton and Second by Trustee Beck. Approved 5-0.
 - 9. First reading of board policy and administrative regulations for #5131.8 Student Use of Personal Devices.

10. Motion to approve 2025-26 contract with Myhers Consulting by Trustee Ost and Second by Trustee Beck. Approved 5-0.
 11. Motion to approve CSBA GAMUT Policy Services proposal by Trustee Ost and Second by Trustee Houghton. Approved 5.0
- Trustee Moise left the meeting @ 6:50pm.
12. Motion to approve 2025 District Facilities Master Plan proposal by Trustee Houghton and Second by Trustee Beck. Approved 4-0.
 13. Motion to approve 2025-26 North Bay Security Group Services agreement by Trustee Ost and Second by Trustee Houghton. Approved 4-0.
 14. Motion to approve 2025-26 Deferred Maintenance Funding Transfer by Trustee Beck and Second by Trustee Houghton. Approved 4-0.
 15. Motion to approve 2025-26 Lease Addendum with Tree House Hollow by Trustee Houghton and Second by Trustee Beck. Approved 4-0.
 16. Motion to approve 2025-26 Consolidated Application submission by Trustee Ost and Second by Trustee Beck. Approved 4-0.

F. Formal closing

1. Next Meeting: August 14, 2025, 4:30pm
2. Special Board Meeting: Board Retreat/Study Session July 16, 2025, 1:00pm to 5:00pm.
3. Motion to adjourn at 7:07pm by Trustee Houghton and second by Trustee Beck. Approved 4-0.

Respectfully submitted,

Dana Pedersen, Superintendent
Recording Secretary to the Board of Trustees

Approved:

John Moise, Board Clerk

Jeff Harding, Board President

**Twin Hills Union School District
Board of Trustees Special Meeting
July 16, 2025
Minutes**

Agenda Item #G-5

Location: Twin Hills Middle School: 1685 Watertrough Road, Sebastopol (Room 11)

A. FORMAL OPENING

1. The Board Meeting was called to order at *1:00 pm* by *President Harding*.
2. Roll call: *All present*
3. Pledge of allegiance
4. Motion to approve agenda by Trustee Beck and second by Trustee Houghton. *Approved 5-0.*
5. Public Comment on Open Session Items: *No Comments*

B. OPEN SESSION – BOARD RETREAT:

Following the formal opening of the meeting, the Board transitioned into retreat discussions. The following items were discussed; no formal action was taken.

1. Effective School Board Governance: Norms & Compliance Refresher (1:03 pm - 2:35pm)

The Board reviewed the Governance Handbook and discussed current norms and compliance practices. Clarifications were made as needed to ensure shared understanding and alignment.

2. Board Communication & Collaboration Practices: (2:36pm-3:05pm)

The Board engaged in a discussion focused on strengthening internal communication and collaboration practices to support effective governance and transparency.

3. District Vision, Priorities, and Strategic Goals: (3:06pm -4:08pm)

The Board reviewed and discussed the district’s goals and priorities for the 2025–2026 school year and beyond. A working draft of a three-year strategic plan was shared and shaped with input from the Superintendent. The plan will be revisited annually, with a mid-year progress update to be provided to the Board.

C. RECESS TO CLOSED SESSION

A motion to adjourn to Closed Session was made by Trustee Houghton and seconded by Trustee Moise. The motion was approved unanimously (5–0), and the Board recessed to Closed Session. 4:10 pm

1. Public Employee Performance Evaluation (4:09pm -5:04 pm)

Pursuant to Government Code § 54957

Title: Superintendent

D. RECONVENE TO OPEN SESSION

The Board reconvened to Open Session @ 5:05 pm

1. Report of Action Taken in Closed Session: No action was taken.

F. FORMAL CLOSING

1. Next Regular Board Meeting: August 14, 2025 @ 4:30 pm (Twin Hills Middle School)
2. Motion to Adjourn : *Motion to adjourn at 5:08pm by Trustee Ost and second by Trustee Beck. Approved 5-0.*

Quarterly Report – Williams Uniform Complaints [Education Code § 35186]

District: _____

Name & Title of Preparer: _____

Quarter Reported: (check one) 1st Quarter: July 2024 through September 2024 – Due October 2024
 2nd Quarter: October 2024 through December 2024 – Due January 2025
 3rd Quarter: January 2025 through March 2025 – Due April 2025
 4th Quarter: April 2025 through June 2025 – Due July 2025

Date for information to be reported publicly at governing board meeting: _____

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints. **Copies of the complaint and the district’s written response will be submitted along with this report.**

General Subject Area	Number of Complaints Received	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials and Textbooks			
Facility Conditions			
Teacher Vacancy or Misassignment			
TOTAL			

Dana Pedersen, Signature of Superintendent

Date:

Sign and date the report **after** it is presented at your board meeting.
 Please submit the executed report to SCOE EES via email at williams@scoe.org



5340 Skylane Boulevard
Santa Rosa, CA 95403-8246
707-524-2600 | scoe.org

July 28, 2025

Dana Pedersen, Superintendent
Twin Hills Union School District
700 Watertrough Road
Sebastopol, CA 95472

RE: 2025-2026 Local Control Accountability Plan (LCAP)

Dear Superintendent Pedersen:

We appreciate and acknowledge the significant effort of your community, staff, and school board in developing your district's LCAP this year. The Local Control Funding Formula (LCFF) is a substantial reform of California school funding, drawing a focus on student achievement, particularly for our most at-risk students. The Local Control Accountability Plan (LCAP) is a comprehensive planning tool in which our communities address the instructional needs of all students and additional services for children in poverty, English learners, and foster youth.

The fiscal oversight responsibilities of the county office are combined with COE review and approval of the district's goals, actions, and services within the Board approved LCAP (Education Code 52070). Per state requirements, the district's LCAP is reviewed on these criteria for the 2025-2026 school year:

1. Adherence to the State Board of Education Template
2. Sufficient Expenditures in Budget to Implement the LCAP
3. Adherence to State Board of Education Expenditure Regulations
4. Calculation and Implementation of Carryover

After a comprehensive review, it was determined that your district's 2025-26 LCAP **meets all of the above criteria** outlined in Education Code Section 52070. You will be notified by September 15, 2025, regarding the approval status of your district's budget.

The Sonoma County Superintendent of Schools strives to be a partner and a resource to you and your staff as you exercise this expanded local control over your educational programs and the resources provided to finance them.

Please feel free to contact us if you have questions.

Sincerely,

A handwritten signature in black ink that reads "Sarah Lampenfeld".

Sarah Lampenfeld
Assistant Superintendent,
Business Services
(707) 524-2635 | slampenfeld@scoe.org

A handwritten signature in black ink that reads "Jennifer Larson".

Jennifer Larson, Ed.D.
Assistant Superintendent,
Student Support Services & Accountability
(707) 524-2973 | jl Larson@scoe.org