

Delta Charter High School



Student/Parent Handbook 2025 - 2026

DELTA CHARTER High School
31400 S. Koster Rd.
Tracy, CA 95304
(209) 830-6363; (209) 830-9707 fax
www.deltacharter.net
<http://www.njesd.net/>

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Welcome to Delta Charter High School

Dear Delta Charter High School Families and Students,

This handbook is designed to help our students and their families acquaint themselves with Delta Charter High School's basic information and expectations.

Delta Charter High School, which was first established in 2001 and is accredited by the Western Association of Schools and Colleges (WASC), is an innovative, personalized, full-time learning program for grades 9-12 providing students with the resources needed to achieve their educational goals and graduate college and career ready with a high school diploma.

Delta Charter High School focuses on college/career preparation. At DCHS we not only focus on the academic skills that are essential to success but incorporate the ideas of respect, responsibility, and integrity into our learning. DCHS offers rigorous courses that meet the UC/CSU a-g requirements in addition to various elective and career education courses. These programs include ag science, art, early college, forensics, leadership, music, and video production. Additionally, DCHS offers athletics, clubs, and co-curricular programs such as FFA/4-H. Delta Charter has adopted our "Four Senses," which include the sense of Knowledge, Self, Community and Direction.

MISSION STATEMENT

Delta Charter High Schools, recognizing the intrinsic value of each student, is committed to providing a quality, diverse education in a personalized, safe, and supportive learning environment which inspires students to learn and grow to their potential.

We believe:

- o Relationships are our core.
- o Critical thinking is paramount to life-long learning.
- o Higher expectations empower greater achievements.
- o All students try harder when they believe they are cared for.
- o Students are diverse learners and deserve individual attention.
- o Courageous and confident students will see mistakes as a process for success.
- o Students can think globally yet act locally by helping others for the benefit of the community.
- o Intrinsic and extrinsic motivation is nurtured through the parent/student/teacher partnership.

DELTA CHARTER HIGH SCHOOL'S SCHOOLWIDE LEARNER OUTCOMES

The Delta Charter High School's Schoolwide Learner Outcomes were developed when the school was chartered and were reviewed and approved by committees of the staff, parent, and student stakeholders in 2012. During the academic year 2013-2014, faculty, parents, and students participated in conversations which led to a revision of these SLOs to reflect the core belief statements adopted in the same year. We refer to these SLOs as the "Four Senses" of Delta Charter High School.

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Students represent Delta Charter High School as:

Persons of Character who

- Demonstrate integrity in their personal, academic, and community lives.
- Accept responsibility for their words and actions.
- Extend respect to others.

DCHS's FOUR SENSES

A Delta Charter High Schools student possesses "Four Senses":

Sense of Knowledge

- o Contribute time, energy, talents, and resources in community service projects.
- o Demonstrate ability to transfer knowledge and experience to the academic and business world.
- o Demonstrate core subject matter mastery, critical thinking and problem solving skills.
- o Demonstrate proficiency in basic computer programs by using a variety of communication systems.
- o Demonstrate the ability to select and apply technology tools for research, information analysis, problem-solving, communicating and decision-making in learning.
- o Demonstrate through writing, speech, and/or projects an understanding of diverse societies, cultures, and governments.
- o Explore a variety of educational and career options.
- o Express oneself appropriately within different media.
- o Make informed choices among technology systems, resources and services.
- o Set personal and educational goals and develop a plan to achieve those goals.
- o Speak within and to a group on a specific topic using appropriate and effective language.
- o Understand that one's rights as a contributing citizen in an effective government comes with civic responsibility.
- o Use the writing process to create, edit and evaluate.
- o Write a coherent essay with logical structure, evidence, results, and conclusions in a research project or scientific experiment.

Sense of Self

- o Contribute time, energy, talents, and resources in community service projects.
- o Demonstrate ability to transfer knowledge and experience to the academic and business world.
- o Demonstrate core subject matter mastery, critical thinking and problem solving skills.
- o Demonstrate the ability to solve problems in real-life situations.
- o Demonstrate through writing, speech, and/or projects an understanding of diverse societies, cultures, and governments.
- o Develop vocational knowledge and skills.
- o Explore a variety of educational and career options.
- o Express oneself appropriately within different media.

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- o Set personal and educational goals and develop a plan to achieve those goals.
- o Speak within and to a group on a specific topic using appropriate and effective language.
- o Understand that one's rights as a contributing citizen in an effective government comes with civic responsibility.
- o Use the writing process to create, edit and evaluate.
- o Write a coherent essay with logical structure, evidence, results, and conclusions in a research project or scientific experiment.

Sense of Community

- o Contribute time, energy, talents, and resources in community service projects.
- o Demonstrate proficiency in basic computer programs by using a variety of communication systems.
- o Demonstrate the ability to select and apply technology tools for research, information analysis, problem solving, communicating and decision-making in learning.
- o Demonstrate the ability to solve problems in real-life situations.
- o Demonstrate through writing, speech, and/or projects an understanding of diverse societies, cultures, and governments.
- o Develop vocational knowledge and skills.
- o Make informed choices among technology systems, resources and services.
- o Present a dramatic or oral presentation that demonstrates poise, command of language, and clear communication.
- o Set personal and educational goals and develop a plan to achieve those goals.
- o Speak within and to a group on a specific topic using appropriate and effective language.
- o Understand that one's rights as a contributing citizen in an effective government comes with civic responsibility.
- o Use the writing process to create, edit and evaluate.
- o Write a coherent essay with logical structure, evidence, results, and conclusions in a research project or scientific experiment.

Sense of Direction

- o Contribute time, energy, talents, and resources in community service projects.
- o Demonstrate ability to transfer knowledge and experience to the academic and business world.
- o Demonstrate core subject matter mastery, critical thinking and problem solving skills.
- o Demonstrate the ability to solve problems in real-life situations.
- o Demonstrate through writing, speech, and/or projects an understanding of diverse societies, cultures, and governments.
- o Develop vocational knowledge and skills.
- o Explore a variety of educational and career options.
- o Set personal and educational goals and develop a plan to achieve those goals using a variety of communication systems.
- o Understand that one's rights as a contributing citizen in an effective government comes with civic responsibility.

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BELL SCHEDULE

Regular Day (Tuesday's - Friday's):

Period 1: 8:55-9:50 (55 min)

Period 2: 9:55-10:50 (55 min)

Break: 10:50-10:55

Period 3: 11:00 -11:55 (55 min)

Period 4: 11:55-12:50 (55 min)

Lunch: 12:50-1:20 (30 min)

WIN Time: 1:20-1:50 (30 min)

Period 5: 1:55-2:50 (55 min)

Period 6: 2:55-3:50 (55 min)

Early Release Day (Monday's):

Period 1: 8:55-9:40 (45 min)

Period 2: 9:45-10:30 (45 min)

Break: 10:30-10:35

Period 3: 10:40 -11:25 (45 min)

Period 4: 11:30-12:15 (45 min)

Lunch: 12:15-12:45 (30 min)

WIN Time: 12:45-1:05 (20 min)

Period 5: 1:10-1:55 (45 min)

Period 6: 2:00-2:45 (45 min)

Finals Schedule

Finals take place the last week of each semester. Finals week for the Fall Semester will be during the week of December 15th - 19th and for the Spring Semester during the week of May 25th - 29th. Finals days will be shortened and transportation will be provided. Dismissal times will be communicated to the families in the weeks prior to finals. Seniors will be taking their Spring Semester finals during the week of May 18th - 22nd (regular school days). All seniors must be complete with their finals before participating in any Senior activities the last week of school. Independent study days **will not** be allowed during finals week.

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Closed Campus

School is in session from 8:55 a.m. until 3:50 p.m. Tuesday through Friday and Monday from 8:55 a.m. until 2:45 p.m. The school day is considered to be from 8:00 a.m. until 4:30 p.m. Monday through Friday. This encompasses a period of time when classes are in session and when all school business may be conducted. Students may only leave the campus with a parent/guardian signing them out or someone who is listed on their emergency contacts (or prior approval must have been given by an administrator). Students who are over the age of 18 will be able to sign themselves out once an Absence Approval Form has been filled out. Violation of this rule may result in disciplinary actions and/or suspension. Students on Independent Study are excluded from the aforementioned since they are on an appointment-based system.

School staff are not available on campus after 4:30 PM. Students who have not been picked up by that time will need to leave campus and may not be supervised. For safety reasons, students are not permitted to remain on campus after 4:30 PM unless accompanied by a staff member.

EMERGENCY PROCEDURES

Delta Charter High School has procedures for all types of emergencies and we will prepare for these situations by conducting monthly drills with our students and staff. Parents will be notified via phone and email right before a scheduled emergency drill and staff members will alert students of the drill.

A current map of emergency exit routes should be posted beside the door in each building. All employees will familiarize themselves with these routes. Teachers will have an Emergency Classroom Folder with current class lists and drill procedures.

Teachers should explain the procedures and exit routes for fire and other emergency drills during the first day of class with their students and should also debrief with their class after a drill.

Fire Drills

Fire drills are held once a month to ensure that all know how to exit the buildings quickly, quietly, and safely.

Signal: Series of short blasts on the buzzer. All occupants are to evacuate buildings quickly and calmly, not stopping for books and coats. The teacher should attempt to close doors and windows.

All students file out and gather at the main lawn area of the New Jerusalem School campus. Line up according to class in rows. The teacher will ascertain that his/her students are accounted for.

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Teachers will exit the room last. Lights must be turned off; doors and windows must be closed and locked.

Teachers will supervise the class as students leave the room, and make sure all students have exited properly.

Students are to remain in their positions until the “all clear” signal (a single short bell, not a buzzer; return via routes on plant map) is given and are instructed to return to class.

A class roll sheet shall be carried by the teacher to check attendance once students have reached the designated assembly area. Immediately report missing/unaccounted for students to the Principal or firefighters. Ensure the safe whereabouts of any students not in class for the drill.

Teachers should be aware of alternate exit routes through windows in case the door is unavailable as an exit.

If an emergency drill, fire, or earthquake should occur during lunch, students should, if possible, go to their designated fire drill placement area.

The Principal or designee is responsible for turning off the power in the event of an earthquake.

If campus evacuation is determined necessary by firefighters, parents will be notified via phone and email of the procedure and the location to pick up their student/s.

Earthquakes (SHELTER)

One continuous blast on the buzzer.

Everyone is to “duck and cover,” with heads under the nearest table/desk, eyes and faces away from the windows.

The hazard of flying glass and falling book cases should be explained to students prior to practicing the duck and cover drills.

Students should be aware that if they are outside during the exercise they should

Immediately proceed to an area away from trees and buildings and then assume the duck and cover position.

They are to stay in that position until the “fire drill” begins. It might be as long as 3-5

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minutes.

Follow the rules for fire drills from this point on.

Bomb Threats

The site administrator will work with local law enforcement and first responders to determine the steps that should be taken. If the campus must be evacuated:

1. Students and teachers will exit the classroom promptly according to the evacuation map.
2. Each teacher will take their Emergency Classroom Folder and account for each student by taking roll and reporting missing students to the front office.
3. Do not touch these items. Follow fire drill procedures from this point on.

Shelter in Place (SECURE)

When a “Shelter in Place” is necessary it will be announced as... “Students and teachers, we are in shelter in place. Please proceed to the nearest classroom immediately.”

1. Teachers will check to make sure all doors and windows are shut and locked, and that shades are closed. Lights can stay on, but off is recommended. Students should be able to still see their work.
2. Students are to remain silent and stay away from doors and windows. Teaching can still occur if noise level is down.

Lock Down

In the event someone enters the grounds for the purpose of causing problems or doing physical harm, it is considered an emergency situation. The Principal or designee should be notified at once and the following steps will be taken:

When a lockdown is necessary it will be announced as... “Students and teachers, we are in lockdown. Please proceed to the nearest classroom immediately.” A distinct siren will also be heard.

1. Teacher will check to make sure all doors and windows are shut and locked, and that shades are closed. The classroom lights will be turned off.
2. Students and teachers are to remain silent and stay away from doors and windows.

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3. Missing students will be reported from each classroom to the front office.
4. Once the lockdown has been lifted by local authorities, school activities will resume and parents will have the option to come pick up their student/s.
5. Parents will be notified via phone and email of the procedure and the location of student pickup.

Campus Evacuation/Hazardous Materials

When it is necessary for students and staff to evacuate the campus, the site administrator will work with local law enforcement and first responders to determine the steps that should be taken. If the campus must be evacuated:

1. Students and teachers will exit the classroom promptly according to the evacuation map.
2. Each teacher will take their Emergency Classroom Folder and account for each student by taking roll and reporting missing students to the front office.
3. Follow fire drill procedures from this point on.

The following locations will be utilized in case the school needs to be evacuated:

San Joaquin River Club:
30000 Kasson Road
Tracy, CA, 95304

Jimmy's One Stop:
30836 Airport Way
Tracy CA, 95304

Jefferson Elementary School:
7500 West Linne Road
Tracy, CA, 95304

*If these locations are not feasible for evacuation, parents will be notified via phone and email of the evacuation site.

STANDARD RESPONSE PROTOCOL

Beginning this school year, New Jerusalem Elementary School District will be adopting Standard Response Protocols. Below is a reference sheet that will guide our students and staff in various cases of emergencies:

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STANDARD RESPONSE PROTOCOL

INFORMATION FOR PARENTS AND GUARDIANS

Our school has adopted The "I Love U Guys" Foundation's Standard Response Protocol (SRP). Students and staff will be training, practicing, and drilling the protocol.

COMMON LANGUAGE

The Standard Response Protocol (SRP) is based on an all-hazards approach as opposed to individual scenarios. Like the Incident Command System (ICS), SRP utilizes clear common language while allowing for flexibility in protocol.

The premise is simple - there are five specific actions that can be performed during an incident. When communicating these, the action is labeled with a "Term of Art" and is then followed by a "Directive." Execution of the action is performed by active participants, including students, staff, teachers and first responders. The SRP is based on the following actions: Hold, Secure, Lockdown, Evacuate, and Shelter.

HOLD

"In Your Classroom or Area"

Students are trained to:

- Clear the hallways and remain in their area or room until the "All Clear" is announced
- Do business as usual

Adults and staff are trained to:

- Close and lock the door
- Account for students and adults
- Do business as usual



SECURE

"Get Inside. Lock outside doors"

Students are trained to:

- Return to inside of building
- Do business as usual

Adults and staff are trained to:

- Bring everyone indoors
- Lock the outside doors
- Increase situational awareness
- Account for students and adults
- Do business as usual



LOCKDOWN

"Locks, Lights, Out of Sight"

Students are trained to:

- Move away from sight
- Maintain silence
- Do not open the door

Adults and staff are trained to:

- Recover students from hallway if possible
- Lock the classroom door
- Turn out the lights
- Move away from sight
- Maintain silence
- Do not open the door
- Prepare to evade or defend



EVACUATE

"To a Location"

Students are trained to:

- Leave stuff behind if required to
- If possible, bring their phone
- Follow instructions

Adults and staff are trained to:

- Bring roll sheet and Go Bag (unless instructed not to bring anything with them, dependent on reason for evacuation.)
- Lead students to Evacuation location
- Account for students and adults
- Report injuries or problems using Red Card/Green Card method.



SHELTER

"State Hazard and Safety Strategy"

Hazards might include:

- Tornado
- Hazmat
- Earthquake
- Tsunami

Safety Strategies might include:

- Evacuate to shelter area
- Seal the room
- Drop, cover and hold
- Get to high ground

Students are trained in:

- Appropriate Hazards and Safety Strategies

Adults and staff are trained in:

- Appropriate Hazards and Safety Strategies
- Accounting for students and adults
- Report injuries or problems using Red Card/Green Card method.



STUDENT CODE OF CONDUCT

Basic School Rules

Delta Charter High School has a responsibility to parents and their children from the time that the child leave(s) his/her home until the time he/she returns home again in the afternoon.

Therefore, these rules are enforced during the whole day, from the time the child leave(s) home to the time he/she returns there. Any staff member may issue citations to students who violate school rules. These rules apply to all school activities whether they occur before, during or after school hours.

Students are to be picked up as soon as they are dismissed after school. Parents, please be on time. Do not instruct them to wait for their brothers or sisters after sporting events. The staff cannot accept responsibility for supervising them.

Students are responsible for bringing their charged Chromebooks to school every day. It is the students responsibility to keep their Chromebooks with them at all times and to take proper care of it. Insurance for Chromebooks is available for families for \$40.00. Families who do not buy insurance for their child's Chromebook are responsible for the full replacement cost if anything happens to it:

- *Replacement Chargers: \$40.00
- *Keyboard Replacement: \$40.00
- *Hotspot Replacement: \$40.00
- *Screen Repairs/Replacement: \$100.00
- *Chromebook Replacement: \$350.00

Fighting will not be tolerated at school. In the event of a dispute, any child who strikes another person will be suspended. It makes no difference who "started" the dispute or who was "simply fighting back." The rule is simply stated: If a student hits another person he/she will be suspended. (California State Education Code 48900) Any student participating in a fight will face a Discipline Review Board (DRB) and face up to a minimum of one semester off campus.

Cell Phones

Per California Education Code section 48901.7, students are prohibited from using their phones during school hours. Delta Charter High School understands that there will be occasions when phones are needed and we encourage all students to report to the office to request to use their phone or to contact their parents/guardians.

For Delta Charter High School students, phones, headphones/earbuds and ipads/personal computers are prohibited from use during class time and during passing periods. As of now, Delta Charter High School students will be able to use these during lunchtime. If problems occur due to the use of student cell phones or other electronic devices/accessories during lunchtime, this

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privilege of allowing the students to use their phones and other electronic devices/accessories during lunchtime will be taken away for the remainder of the school year.

DAILY PROCESS

As students **arrive at school**, they will:

- 1) Turn their phone off or in airplane mode.
- 2) Store their phone, earbuds and any other phone accessories including ipads/personal computers (non-issued student Chromebooks) in their backpack for the remainder of the day (except for lunchtime).

VIOLATIONS

Using Phone, Headphones/Earbuds, iPads During School:

Violation #1:

The student will surrender their electronic device/accessory that was being used during a prohibited time during the school day to the office. The student will be allowed to pick up their device/accessory at the end of the school day. It is the student's responsibility to pick it up at the end of the school day. The office is not responsible for calling the student out of class to retrieve their items. Parent/guardian contact will be contacted.

Violation #2:

The student will surrender their electronic device/accessory that was being used during a prohibited time during the school day to the office. The student **will not** be able to retrieve their electronic device/accessory at the end of the school day. A parent/guardian will be contacted and it is the parent's/guardian's responsibility to pick up their student's belongings during school hours. The parent/guardian will be informed of further consequences if this happens again.

Violation #3:

The student will surrender their electronic device/accessory that was being used during a prohibited time to the office. The student **will not** be able to retrieve their device/accessory at the end of the school day. A parent/guardian will be contacted and it is the parent's/guardian's responsibility to pick up their students belongings at any time during school hours.

In addition, the student will receive an in-house suspension for the following day. If the student does not show up to school the following day when they are to serve their in-house suspension,

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they will serve their in-house suspension the next day they arrive at school. If a student is serving an in-house-suspension, they will not be able to participate in any extracurricular activities/sports for that day. Students will not be able to participate in any extracurricular activities/sports until their in-house suspension has been completed. Once completed they will be able to participate in extracurricular activities/sports the following day after they have served their in-house suspension. The parent/guardian will be informed of further consequences if this happens again.

Violation #4+:

The student will surrender their electronic device/ accessory that was being used during a prohibited time to the office. The student **will not** be able to retrieve their device/accessory at the end of the school day. A parent/guardian will be contacted and it is the parent's/guardian's responsibility to pick up their students belongings during school hours.

In addition to another day of in-house suspension (see Violation #3), there will be a meeting held with the parents/guardians and the student will be placed on a behavior contract. Continuous violation of Delta Charter High School's electronic device policy can result in further consequences.

To minimize classroom interruptions, parents and students are expected to plan ahead with students before they leave for school. We realize there are unavoidable circumstances that may necessitate a student receiving a message during the school day; however, we do appreciate your cooperation in keeping these instances to an absolute minimum. Students may use cell phones during lunch.

Cyberbullying

Cyberbullying is bullying that takes place over digital devices like cell phones, computers, and tablets. Cyberbullying can occur through SMS, Text, and apps, or online in social media, forums, or gaming where people can view, participate in, or share content. Cyberbullying includes sending, posting, or sharing negative, harmful, false, or mean content about someone else. It can include sharing personal or private information about someone else causing embarrassment or humiliation. Some cyberbullying crosses the line into unlawful or criminal behavior.

The most common places where cyberbullying occurs are:

- Social Media, such as Facebook, Instagram, Snapchat, and Tik Tok
- Text messaging and messaging apps on mobile or tablet devices
- Instant messaging, direct messaging, and online chatting over the internet
- Online forums, chat rooms, and message boards, such as Reddit
- Email
- Online gaming communities

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Students and parents are encouraged to report any instances of cyberbullying to administration. Students may be disciplined for their behavior. They can reach out to any school administrator or other school staff members to report these issues as well as contacting our Tip-Line at: (209) 830-6090

Disenrollment Actions

Students, whether through their own actions or those of their parents/guardians, may be disciplined, suspended, or disenrolled, from Delta Charter High School for noncompliance with the terms of the parent/student handbook; for causing Delta Charter High School to be in jeopardy of or actual violation of any provision of the law; any material violation of any of the conditions, standards or procedures set forth in the Charter, by-laws or future rules and regulations; or for committing any act or acts that would apply to suspension or expulsion of a pupil(s) from a public school as identified in the California Education Code. A committee may be formed to review disenrollment; however, the Superintendent shall have final authority in all matters relating to suspensions, disenrollment, and consideration of reinstatement of suspended or disenrolled students. All discipline matters will be conducted in compliance with constitutional due process.

Illegal Substance Material-Free Campus

Possession of illegal substances including medications, narcotics, weapons, alcohol, vaping devices, and tobacco products are prohibited on and around campus. Students caught using, possessing, selling, or distributing any of these product(s) will face a Discipline Review Board (DRB) and may be subject to alternate placement within the school district.

Drugs/Alcohol

The possession, use, sales or being under the influence of unlawful drugs or alcohol is forbidden while at school or at any school activity. Students who violate this rule may be taken into custody by the San Joaquin County Sheriff's Department and suspended. Repeat offenses of drug/alcohol violations or a first offense for sales or possession for the purpose of sale will result in a suspension pending a Discipline Review Board meeting and possible recommendation to the Board of Trustees for expulsion. State law also forbids offering a substance for sale as a drug even though, in fact, the substance is not actually an unlawful drug. Violation of this rule will result in referral to the San Joaquin County Sheriff's Department and suspension pending a Discipline Review Board meeting and possible recommendation to the Board of Trustees for expulsion.

Students who are involved in actions related to the procurement of any controlled substance by accepting and retaining money for said procurement but who subsequently fail to deliver the substance, are still in violation of school policy pertaining to illegal drug transactions. Students involved in incidents of this nature may be referred to the San Joaquin County Sheriff's Department and be subject to suspension pending a Discipline Review Board meeting and/or possible recommendation to the Board of Trustees for expulsion.

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Tobacco/Tobacco Products

Students shall not possess, smoke, or use tobacco or any product containing tobacco or nicotine while on campus, while attending school-sponsored activities, or while under the supervision and control of district employees. Prohibited products include, but are not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, betel, and electronic nicotine delivery systems (ENDS), such as, e-cigarettes, e-hookahs, and other vapor-emitting devices. (Education Code 48900, 48901)

Tobacco Free School

In the best interests of students, employees and the general public, the Governing Board prohibits the use of tobacco products at all times on District property and in District vehicles. This prohibition applies to all employees, students, visitors and other persons at any school or school-sponsored activity or athletic event. It applies to any meeting on any property owned, leased or rented by or from the District.

Dress Code Policy

Delta Charter High School believes that appropriate dress and grooming contribute to a positive school environment. The dress code has been established following the basic principle that certain body parts must be covered at all times for a safe and effective learning environment.

Students MUST Wear:

- *A shirt (with fabric in the front, back, and on the sides under the arms)
- *Bottom coverings (pants, sweatpants, shorts, skirts, dresses, leggings)
- *Shoes (activity-specific shoe requirements are permitted, such as wearing athletic shoes during P.E)

Students MAY Wear:

- *Hats, including religious headwear (non-religious headwear must be removed in the classroom)
- *Sweatshirts or hoodies (hoods must be removed in the classroom)
- *Fitted pants, including leggings, yoga pants, and skinny jeans
- *Ripped jeans (as long as the student's undergarments or bottom is not exposed)
- *Tank tops (no undershirts or muscle shirts - shirts with cut off sleeves with extended armpit holes)
- *Athletic Attire

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Students MAY NOT Wear:

- *Clothing, headwear, jewelry, or other accessories that show violent language and/or images, including images of any kind of weapon
- *Accessories that can be considered dangerous or could be used as a weapon
- *Images or language that create a hostile or intimidating environment
- *No bare abdomens or clothing that reveals undergarments
- *Swimsuits (except as required in class or athletic practice)
- *Any item that obscures the face and/or ears (except as a religious observance or for medical reasons)
- *Pajamas, slippers and/or house shoes

Dress Code Violation:

If a student is found in violation of the dress code, they will be given an opportunity to change into something they have on them, wear school provided clothing or call home for their parent/guardian to bring them something to change into. The student must correct the clothing violation at that time. Refusals to change clothes will constitute insubordination and the student will be sent to the support room for the remainder of the day. Below is our dress code policy:

Dress Code Policy:

- *1st Violation: Warning
- *2nd Violation: Parent Contact
- *3rd Violation: Suspension accompanied with parent/guardian conference

Student Conduct Consequences

The following general guidelines apply to all students:

1. Appropriate disciplinary action will be taken if a student's behavior is disruptive to the instructional process or causes a danger to persons or property, even though the offense is not specifically defined in the Student/Parent Handbook - Student Conduct Code
2. Students and parents have a right to appeal disciplinary action taken against a student. A meeting must be requested with the principal/designee prior to any further appeal.
3. Students accumulating twenty (20) days of in-school and/or home suspension are subject to recommendation for expulsion.

Please note the following administrative latitude under California State Law:

*When suspension is indicated, the principal/designee will determine whether the consequence should include at-home suspension or in-school suspension.

*Students may be suspended on the first offense depending on the severity of the misbehavior and/or if it is determined that the pupil's presence causes a danger to persons or property, or threatens to disrupt the instructional process.

*Depending on the seriousness of the act, students may be suspended for five (5) days and recommended for expulsion on the first succeeding offense.

*Law enforcement agencies may be notified at the discretion of the principal/designee.

*Students and teachers have a right to a safe campus in which mutual respect exists and learning is the primary objective. Delta Charter High School is committed to sustaining this climate through a system of positive recognition, student assistance interventions, and a variety of disciplinary consequences.

*Please see Disenrollment Actions on Page 7 for more information.

ELIGIBILITY FOR EXTRA AND CO-CURRICULAR ACTIVITIES

In order for a student to engage in any extracurricular activities, the student shall maintain a grade point average of 2.0 on a scale of 4.0, or its equivalent during the previous grading period with not more than one grade of "F". If at the end of a grading period, a student has not maintained a grade point average of 2.0 on a scale of 4.0, or has received more than one grade of "F" during that grading period, the student shall be ineligible to engage in any extracurricular activity during the succeeding grading period until the GPA is restored to a minimum 2.0.

Eligibility to engage in extracurricular activities shall be evaluated at the end of each grading period, allowing students the chance to reestablish their eligibility for the succeeding grading period.

The grade point average used to determine eligibility shall be based on grades of the last previous grading period during which the student attended classes at least a majority of the time. (Education Code 351605)

Students who have been suspended may also lose out on the opportunity for eligibility for extra and co-curricular activities. Suspensions will be reviewed by administration and eligibility will be determined.

Senior Suspensions

Any senior student who is suspended and removed from school for a "major" rules violation that results in a 3-5 day suspension during the final quarter of the school year will lose senior privileges such as the senior graduation trip and commencement exercise. The teacher of any

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class from which a student is suspended may require the suspended student to complete any assignments and tests missed during the suspension. (Educational Code 48913)

DELTA COLLEGE ARTICULATED COURSES

This list includes courses that are to be articulated (see list below) with Delta College. You cannot take the equivalent class both at Delta and at the high school. This is called “double dipping” and does not help you on your college applications. Both classes **will not** be put onto your high school transcript.

You will need to report all your classes (both Delta and high school) on your college applications. If you do not, it could be considered false representation and it could result in rescinding your college application.

List of Articulated Courses:

DCHS course	Delta College Equivalent	Included on High School Transcript
English 11	Written Communications (ENG 1A) <i>Prerequisite: Eng 79</i>	Yes
English 12	Written Communications II: A Critical Introduction (ENG 1B) <i>Prerequisite: Eng 1A “C” or better</i>	Yes
U.S. History	History of the United States (HIST 17A or 17B)	Yes
World History	World History since 1600 (HIST 2B)	Yes

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Government	American Government and Institutions (POLSC1) <i>Prerequisite: Eng 1A "C" or better</i>	Yes
Economics	Econ 05	Yes
Pre-Calc	Math 39 <i>Prerequisite: Math 92s or Math 82</i>	Yes
AP Calculus AB	Calculus (Math 1) <i>Prerequisite: Math 39</i>	Yes
AP Calculus BC	Calculus (Math 1 AND Math 2)--AP Calculus BC	Yes
Statistics	Math 12--AP Statistics <i>Prerequisites: MATH-092S with a grade of "C" or better</i>	Yes
AP Chemistry	General Chemistry (CHEM 1A)--AP Chemistry <i>Prerequisite: Chem 3A and Math 92S</i>	Yes
AP Biology	Core Biology 1 (BIOL 001)--AP Biology	Yes

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	<i>Prerequisite: Math 92S/Math 82 and Chem 3A "C" or better</i>	
Spanish	Any World Language (This includes Sign Language)	If meets minimum graduation/A-G requirement

INDEPENDENT STUDY STUDENTS

A small percentage of students at Delta Charter High School will utilize Independent Study as the learning methodology.

Parent/teacher conferences will be conducted according to the annual schedule of Personalized Learning Plan schedules. Student and parent/guardian (if student is under 18) must conference with his/her assigned Teacher Advisor to review the student's progress. It is the responsibility of the student and/or parent to ensure a conference is scheduled and attended with the Teacher Advisor. Parents/guardians will receive progress reports indicating their student's educational progress. Parents/guardians will be notified of deficiencies in their student's educational program. Teachers are expected to maintain comprehensive documentation of teacher engagement with students/parents.

SHORT-TERM INDEPENDENT STUDY

Students can also ask for short-term independent study. A student is allowed a maximum of 10 days of short-term independent study throughout the course of the school year. After these 10 days, students will be marked absent (either excused or unexcused - Please see Page 11 under Attendance for more information on excused/unexcused absences). The last day to request short-term independent study is Friday, May 8th, 2026. If you feel it necessary to extend your independent study past those 10 days, we can sign your child up for long-term independent study at your request. Please contact the office for more information on this (if needed). Students who are moved to long-term independent study will not be allowed to transfer back until the end of the semester in which they have made the move.

HYBRID PROGRAM

At Delta Charter High School, students have the option of enrolling in our Hybrid program. This program consists of students coming to campus for part of the day and then working online for the remainder of their day off campus. The Hybrid program will be available to DCHS students per individual student need and will be granted on an individual basis upon meeting with the principal. Once a student is placed on the Hybrid program, they will remain on hybrid for the entirety of the 2025-26 school year. A DCHS counselor will assist the student with determining the best courses for in-person and online learning

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FLEX SCHEDULING

FLEX scheduling is available to Seniors who are in good academic standing and have completed 180 credits (including having passed all core subjects) at the completion of their Junior year. Flex scheduling allows Seniors who have a surplus of credits to either start their day later or end early. FLEX scheduling is offered the 1st two periods of the school day or the last two periods of the school day. FLEX must be approved by an administrator or by our academic counselor.

ELECTRONIC SURVEILLANCE

In an on-going effort to improve the supervision of students and to provide a safe and secure campus, DCHS uses video cameras to monitor specific open and public areas of the school campus and therefore students and others have no reasonable expectation of privacy in those areas. Signs posted on campus serve as reminders that electronic surveillance is used to augment campus supervision.

LUNCH

Students may bring lunch from home or eat a school lunch that is provided for every student at no cost to each family. School lunches are prepared on site and at no cost to the students. Refrigeration and/or microwave accessibility is not provided to students.

Breakfast is also provided in the morning at no cost to the students.

***Food Delivery Services:**

Students are prohibited from ordering through food delivery services. If a student orders through a food delivery service, their items will be held in the office and be available for pick up after school.

GRADUATION REQUIREMENTS

Credit

Delta Charter High School students will receive 5 credits for each onsite or online semester course passed. Students will receive 10 credits for a grade of “C” or better earned at a local partner community college. It is the students responsibility to turn in their community college transcripts in order to receive the extra credits earned. Please see the course catalog for specific credits. Students must complete a minimum of 230 credits for graduation.

Required Courses for Delta Charter High School

The following courses and credits are required to graduate from Delta Charter High School. There are additional course requirements for a student to be eligible for college acceptance. Please contact the academic counselor for additional information.

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Required Courses | Credits

English	40
Mathematics	30
Physical Ed.	20
Consumer Math	5
Careers	5
Integrated Science	30
US History	10
VPA/World Lang	10
World History	10
American Govt.	5
Economics	5
Health/Safety	5
Electives	55
Total	230

GRADING

Each instructor has a syllabus and grading rationale for each of the classes that they teach. DCHS operates on a semester basis and students will receive letter grades A through F.

Parents will be able to meet teachers at our Back to School Night event on Tuesday, August 15th @ 6:00pm. There will also be Parent/Teacher Conferences held the week of Monday, October 13th. Meetings with teachers can be requested at any time by the student/parent. Please allow time between request and the actual conference/meeting as teachers have limited time throughout the day to hold meetings.

Grades are available online. Follow the “Aeries Portal” link at www.deltacharter.net to get information regarding your child’s attendance, schedule, class assignments, and grades. Parents can contact the school front office if they are unable to login/access the Aeries parent portal for assistance.

Procedure for Valedictorian and Salutatorian Selection

The graduate with the highest overall GPA will earn the title of Valedictorian. The graduate with the second highest overall GPA will earn the title of Salutatorian. If two students have the highest GPA, both students will be awarded the title of Valedictorian and the student with the next highest GPA will be Salutatorian. Each Valedictorian and Salutatorian will have the opportunity to speak at graduation. Speech drafts will be due to the principal three weeks prior to the first graduation practice.

Valedictorian and Salutatorian will be announced at the beginning of the 4th quarter based on 3rd quarter progress grades, with a final GPA verification once spring semester grades are

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submitted/posted. No new transcripts will be accepted after 3rd quarter progress grades are posted.

For GPA calculation purposes, the following classes will be weighted on a 5.0 scale:

*AP and IB Courses

*College courses completed prior to the 3rd quarter of the student's senior year.

*Only approved courses taken at local community colleges will be accepted for college credit.

Please refer to the Course Catalog for a list of approved college courses. Note: Not all college courses will earn Delta Charter High School credit. Any course on the transcript for which the student earns a Pass (P) will not be considered in the calculation of the Valedictorian process.

ATTENDANCE

Maintaining high levels of student attendance is a top-level priority at DCHS. Research shows that the number-one predictor of academic success is regular school attendance. By sixth grade chronic absence becomes the leading indicator that a student will drop out of high school. Students cannot learn the material being taught if they are not in class.

Excused Absences

Parents can excuse up to three absences per school year with a note or a phone call. After three excused absences parents are required to provide written verification from a physician to excuse absences for illness.

Absences for the following reason are considered Excused Absences:

Illness
Quarantine
Medical Appointment
Funeral of Family Member
Obtain Immunizations (not more than 3 days)

The following are considered Unexcused:

Vacation
Personal Days
Family Days
Suspension
Disenrollment

As previously mentioned parents are able to excuse no more than three absences per school year with a note or phone call. After that a doctor's note or another form of verification is required for an absence to be considered excused. A fourth absence, excused or not, triggers a mandatory attendance meeting with the principal. After a fifth absence parents and students will be referred to the School Attendance Review Board (SARB) at which time students may be disenrolled with their district of residence being notified of the pending SARB action.

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If attendance does not improve, the district of residence may take parents to Municipal Court. Fines (\$250-500) and/or probation can be levied by the judge. The judge can also require that the parents personally transport their child to school and also attend classes.

Release of Students During the School Day

Students who leave school during the day must be checked out in the office by a parent or authorized adult on the emergency contacts list. We urge parents to try to make appointments after school hours but realize this is not always possible. For your child's protection, it is our policy not to release a student to anyone other than the parents or guardians, or someone named on the emergency card, without your written permission.

Short Term Independent Study (STIS)

On those rare occasions when absences cannot be avoided students may complete Short Term Independent Study for up to 10 days per year per school year. STIS work **must be requested prior to the beginning of school** on the day of the absence and must be **completed and turned in within two days of the last absence** for the students to receive academic and attendance credit for days missed. Absences with completed STIS do not count toward SARB. Please remember that Independent Study does not replace the rich and meaningful lessons presented by our teachers and accordingly should be used as a last resort. The last day to request STIS is on Friday, May 8th, 2026

Medical and Dental Appointments

If a student must leave for a medical or dental appointment after arriving at school, please send them with a note stating the time and reason for leaving. Parents are encouraged to make appointments during non-school hours whenever possible.

Hospital Instruction

Home-hospital instruction may be arranged through the school when a child is unable to attend class due to a serious medical condition.

Tardiness

Students and families are encouraged to establish a habit of punctuality. Students are at a disadvantage when they enter late, as they frequently miss valuable instructional time. Late arrivals are also a disruption to the other students in the class. Students arriving tardy are to report to the office to obtain a tardy slip to give to his/her teacher. Generally, a parent note or phone call is needed to "excuse" a tardy. Tardies in excess of 30 minutes are counted toward truancy. In addition to the first period, each student can be marked tardy to each of their classes that they arrive late to throughout the school day. Punctuality is a basic expectation at Delta Charter High School. Below is our

Tardy Policy:

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Step 1 3rd Tardy	Verbal Warning/ Restorative Conversation with Administration
Step 2 6th Tardy	Lunch Detention (Parent Contact Made)
Step 3 9th Tardy	Support Room (Parent Contact)
Step 4 12th Tardy	Support Room (Student/Parent Conference)
Step 5 15th Tardy	Support Room/Behavior Contract/Suspension Pending Parent Conference
Step 6 18th Tardy	Support Room/Behavior Contract/Suspension Pending Parent Conference
Step 7 21st Tardy	Support Room/Behavior Contract/Suspension Pending Parent Conference
Step 8 24th Tardy	Support Room/Behavior Contract/Suspension Pending Parent Conference

School Attendance Review Board (SARB)

The District School Attendance Review board addresses students who are classified as truants, have excessive absences or tardies, or serious behavior problems. In situations where attempts have failed to improve a student's attendance or disruptive behavior patterns, the matter will be turned over to SARB. Parents and the student will be involved in this process and will be required to appear before SARB. Parents will be sent letters as appropriate when their child is unexcused from school. After an appropriate number of unexcused letters are sent home and parent conferences are held, the record will be sent to the District SARB Committee. If attendance does not improve, the parents can be taken to Municipal Court in Tracy. Fines (\$250-500) and/or probation can be levied by the judge. The judge can also require that the parents personally transport their child to school and also attend classes.

Office Telephone

The office telephone is a business telephone and is available for students' use **only** in case of an emergency or to notify you if they are to remain after school by teacher request. We have found it necessary to restrict calls regarding forgotten books, homework, after school sports, permission to visit a friend's home after school, etc. Students and parents are asked to remember and to plan ahead.

FACILITIES USE/FIELD TRIPS

Facility Use

By law the School Board must approve any and all uses of district facilities. Any group that uses the facilities for an activity must obtain a certificate of insurance naming the New Jerusalem School District, its agents and officers, harmless in the event of any injury or accident of any kind and naming the New Jerusalem School District as additional insured. Coverage amounts are determined by the nature of the event. All participants in such events must sign waivers releasing the New Jerusalem School District of any kind of legal or financial responsibility whatsoever. Organizations must comply with the posted occupancy restrictions.

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Field Trips

Students attending field trips must have a parent/guardian-signed permission slip on file with the teacher, designated faculty advisor, or chaperone. Though siblings are allowed to attend in certain situations, for insurance reasons they are not allowed to ride the bus. Also, parents who bring siblings, or other younger children, will not be allowed to be chaperones, as they will be distracted by the additional children. Please note that students are not allowed to attend field trips with classes or groups that they are not a part of. Field trips may be canceled without notice if there are not sufficient chaperones to maintain student safety. Chaperones must be a minimum of 21 years old. Students who attend the field trip must ride to and from the trip on the bus. Students will not be allowed to be “signed out” to a parent without prior arrangement.

ATHLETICS

Students in grades 9-12 compete in the California Interscholastic Federation in a variety of sports. Certain eligibility requirements apply to each sport. See the school’s Athletic Director for more information. All athletes representing Delta Charter High School must agree to and abide by the Athletic Code of Conduct. Failure to adhere to the expectations outlined in the Code of Conduct may result in disciplinary action including removal from the team. Additional information regarding the rules and regulations of CIF sports and Delta Charter High School athletics can be found in the Delta Charter High School Athletic Handbook. Uniforms must be returned at the end of the season. Failure to do so will result in a monetary fine for the parents and student as well as ineligibility for future participation in school sports until the issue is resolved.

Athletic Agreement

All athletes must have a signed Athletic Agreement (by parents/guardian and student) on file prior to participating in his/her first inter-scholastic event or practice of the school year. This agreement is updated annually. Forging of documents within the athletic packet will result in removal from the athletic program and/or penal code/education code, resulting in violations/consequences. In addition to CIF regulations, athletic programs maintain additional criteria. Parents and students sign an acknowledgment of these regulations before participating in a sport. Violation of the regulations may result in suspension from a team for inappropriate behaviors/conduct. Students and parents are advised to review the regulations closely when signing.

Transportation by Private Car for Sporting Events

When transporting students to and from Delta Charter High Schools by private car on any authorized trip, the following rules and regulations must always be obeyed:

1. The driver must observe all traffic regulations of the California Vehicle Code.
2. The number of occupants in any vehicle must conform to the number of seat belts.
3. Board policy requires proof of insurance and a driver’s license for any private automobile/driver, which will be part of a field trip. If you are going to drive students on a trip, the office must have on file: 1) a signed form acknowledging private transportation regulations, 2) a copy of your driver’s license, and 3) an insurance policy for an individual or group of

\$500,000.00 general liability insurance coverage. The insurance policy must name the insurance carrier, the covered party or insured individual, and all policies must be dated.

4. Transportation of students in dune buggies, motorcycles, go-carts, tractors, lawn mowers or riding in the back of pick-ups is not permitted.

5. Any vehicle employed for student transportation must be in good working condition. Special attention shall be given to the safety of the students.

6. The Superintendent and principal must authorize any and all trips.

Permission Form

Parents must give written permission for their children to be transported to any school sponsored event off the school grounds.

PARKING AND TRAFFIC REGULATIONS

The California Vehicle Code is enforced on and around the Delta Charter High School Campus. The maximum speed limit is 10 miles per hour. Student parking is allowed in the parking lot on the corner of Durham Ferry Road and Koster Road surrounded by fencing. Illegally parked vehicles will be cited by the San Joaquin County Sheriff's Department and/or towed. Students who endanger the lives or property of themselves or others by speeding or driving recklessly will be cited by the San Joaquin County Sheriff's Department and referred to the administration for disciplinary action. Students may not park in other parking areas around the campus. Students may not go to their vehicle without prior permission from an administrator or campus supervisor. This rule applies while school is in session. Vehicles are not to be used as lockers.

Students parking in the student parking lot must have their cars registered with the front office where they can fill out the Delta Charter High School Parking Permit Application. Once filled out, students will receive a parking permit that must be displayed and seen. Failure to display the Delta Charter High School parking permit can lead to the student having their parking permit revoked. Loitering in or about vehicles parked in the DCHS student lot without permission from staff during school hours will result in an initial warning. A second offense will result in an assigned detention.

MEDICATION

Medication from home

If your child has been prescribed medication by a physician either on a continuing or episodic basis, or needs to take "over the counter" medications while in school, he/she may be assisted by school personnel if a medication administration form is filled out and signed both by the physician and the parent, and brought to the school office, with the medication, at the beginning of the school day.

*No student may have any form of medication on his/her person or in his/her personal belongings at any time during the school day without specific permission from the office. Any such medication found in a student's possession will be confiscated and the situation will be dealt with by the school administration. Medication administration forms are available in the school office.

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*Please note that parents may not send bottles of aspirin, Tylenol, decongestants, etc. to the office with a note for the student to use them on an "as needed" basis - medication may only be administered in accordance with the appropriately completed and signed form discussed above.

*The medication shall be in a properly labeled pharmacy bottle containing the name and telephone number of the pharmacy, the student's identification, name of the physician, and dosage of the medication to be given. The designated employee shall be responsible for the medication at school and shall administer it in accordance with the physician's indicated dosage schedule. Student self-administration of medication is only allowed if the child has specific written permission from the office. Medication for DCHS students will be administered by a designated staff member in the DCHS office.

VISITORS

Parent Visitors

Parents are welcome to visit classrooms throughout the year upon administrative approval with a 48 hour notice. We request that you make an appointment with the teacher before visiting a classroom. District policy and state law require that all visitors check in at the school office prior to each visit.

Come with an open-minded, cooperative attitude, seeking to understand how you and the teacher can work together to help your child. Enter and leave the classroom quietly. Do not interrupt the teacher to answer questions. Please make arrangements for the care of younger children so they will not distract the class. If you would like to talk with the teacher, make an appointment for a time when you can both speak more freely, and when the teacher's attention is not distracted from his/her classroom responsibilities.

In order to eliminate unnecessary interruptions, we request that parents and other visitors leave messages, forgotten lunches, books, etc. in the office for their child. The teacher and/or your student is given the article or message at his/her break time, rather than interrupting students' precious learning time. Your cooperation in this matter is greatly appreciated.

Parents coming on to campus without checking in to the office prior to their visit can result in administrative action which can result (but not limited to) loss of campus/student event privileges for the parent.

Student Visitors

Student visitors are discouraged. If the classroom teacher and the principal give approval, a visitor may come for generally no more than a half day. Requests for visitors should be submitted at least one day in advance.

UNPAID BILLS AND FINES

California State Education Code Section 48904 provides authorization for "Any school district...whose real or personal property has been willfully cut, defaced, or otherwise injured or whose property is loaned to a student and willfully not returned upon demand of an employee of
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the district ... authorized to make the demand, may, after affording the student his or her due process rights, withhold (such items as) the grades, diploma and transcripts of the student responsible for the damage until the student or the student's parent or guardian has paid for the damages there to ... not exceed seven thousand five hundred dollars (\$7,500)." All bills and fines should be promptly paid. Students may inquire at any time about the existence or amount of such bills.

EMERGENCY POLICIES AND PROCEDURES

Power Outage

If the school has no electrical power before school begins in the morning and if there is a likelihood that power will not be restored, the buses will not run and school will not open that day. If the same happens during the school day, students will be bused/sent home.

Earthquake, Fire, Explosion, Lockdown and/or Chemical Accident

Students will take the best available cover within the school building and remain under cover until Civil Defense authorities advise other action. Every precaution will be taken to minimize the possibility of injury from falling/flying objects. If specific instructions are received from Civil Defense officials, students may be sent home without prior notice.

Floods/Winds

Children will be taken to a safe area or sent home depending on the circumstances, upon orders from Civil Defense officials.

If an emergency or disaster should occur that affects our school, please do not attempt to come to the school and pick up your child unless you are instructed to do so by a school administrator or Civil Defense official. This plan has been designed for one primary purpose which is to provide the greatest possible safety for students during an emergency. Parents rushing to the school during an emergency will defeat this objective and impose serious obstacles to the entire Defense Plan Team.

GUEST PASS POLICY

Students are allowed to bring guests to only Winter Formal and/or Prom dances. Student guest passes can be obtained in the office prior to each event. Incomplete student guest passes or any forms of forgery will result in loss of being able to bring a guest to either event. Guest passes are due no later than one week prior to the event in which the guest pass will be used.

LOST AND FOUND

Lost or unclaimed clothing and other articles are placed in the Lost and Found container in the office. Lost and Found is generally emptied of unclaimed items during December and June, shortly after school is out. Children should have their belongings labeled and accept responsibility for their care. The school is not responsible for a student's personal property left or lost at school. Articles of personal value or which are valuable should not be brought to school. Items found should be turned in to the school office to be placed in the Lost and Found. Students

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should inform their teachers and the school office of personal items lost, misplaced, or stolen. The school will not take responsibility for recovering lost personal items. Students must realize that valuable items are brought to school at the child's own risk.

MAKE-UP WORK

When a student has been absent on the day prior to a test, and misses a review period, he/she may be given an additional day to study for the test. If the student has been absent only on the day of the test, he/she shall be expected to take the test immediately upon returning to class at the discretion of the teacher.

RESTITUTION FOR DEFACED, DESTROYED, DAMAGED OR LOST SCHOOL PROPERTY

Any student who defaces, destroys, damages, or loses equipment or instructional materials entrusted to him/her is responsible for those items. This includes, but is not limited to, books, science equipment, physical education equipment, computers and computer software. Legal procedures may be taken for restitution.

SMARTPASS

SmartPass is a virtual hall pass monitoring system that we use within our school. Students are to utilize this system when leaving the classroom for any reason. Failure to use the SmartPass system or abusing the SmartPass system will result in school discipline.

SPORTS

Students in grades 9-12 compete in the California Interscholastic Federation in a variety of sports. Certain eligibility requirements apply to each sport. See the school's Athletic Director for more information.

STUDENT COUNSELING SERVICES

Delta Charter Schools partners with several agencies and behavioral health counselors to offer behavioral health screening and counseling services. Screening services used to identify student needs are available upon student, parent or teacher request. Students may self-refer, or teachers or parents may recommend them for referral.

STUDENT GOVERNMENT

The student government and leadership program provides students the opportunity to learn and practice principles of self-advocacy, participatory democracy, community building, and effective leadership. Students who join Associated Student Body (ASB) either as officers or members cooperate in planning, preparing, and producing the events and activities which are central to student life at Delta Charter Schools. These activities not only help to create a sense of family, but also promote school spirit and community awareness. Students who are enrolled in ASB/Leadership are enrolled in an onsite Leadership course, and receive academic credit.

STUDENT IDENTIFICATION CARDS

Delta Charter Schools will issue Student Body Identification Cards (ID card) and a lanyard. Students will have the ability to wear their own lanyards as long as it is school appropriate at administrators discretion. Students must have their ID cards on them at all times and must be worn. Students are required to show it to any staff member when requested to do so. Students who fail to show their ID Cards will be subject to disciplinary action. Students may obtain a replacement ID Card/Lanyard from the Main Office for free on their first time losing their ID card. After their first free ID Card, there will be a replacement charge of \$5.00.

TRANSFERRING TO ANOTHER SCHOOL

Outside District

Please advise the school office as early as possible when moving or transferring to another school. Cumulative records are sent by mail as soon as the appropriate request is received from the receiving school.

Within District

Students who transfer to another school within our district may choose to do so, but understand that this may not happen due to capacity limits within each school. If you plan on transferring within the district, please contact the district office. If a student transfers to another school within our district, they will not be allowed to walk at DCHS graduation. They must walk with the school from which they are receiving their diploma.

WORK PERMITS

Delta Charter Schools will grant work permits to students who have a job and are earning at least a 2.0 grade point average. A work permit form must be filled out completely by the student, parent/legal guardian and employer and turned into the administrative assistant. If approved, it will take 48 hours to return the signed work permit. Students who have been granted a work permit must continue to make adequate progress toward completion of their assigned courses. Work permits can be revoked due to drop in GPA, poor attendance and/or behavior issues.

BUS RIDER RULES AND REGULATIONS

New Jerusalem Elementary School District (NJESD) will be offering a complimentary bus service for New Jerusalem/ Delta Charter and High School programs. There will be one pickup and drop off location in Manteca (**High School only**). One location in Patterson (Walmart) Ward Rd side by Outdoor area, and two (2) locations in Tracy. Services will begin Wednesday, August 4, 2025

Each Parent/Guardian of a student(s) expressing interest in participating in this service will be assigned a particular bus/stop. All efforts will be made to accommodate requests, however, if the selected bus/stop is at capacity, students will be asked to utilize one of the other bus/stops for their location. **Students are only allowed to ride the bus they are assigned.** Once the bus shuts the door and pulls away the bus is **not allowed to stop.**

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Any student interested in using district transportation **MUST FILL OUT** the Transportation Form online: <https://forms.gle/4ty4EBc66oU5XNTY9>.

Please review the bus stops and the NJES & Delta Charter School Bus Regulations. Due to varying traffic conditions, please allow for a 10-20 min. fluctuation in arrival times. Students will need to arrive 10 minutes prior to the pick-up time at the designated locations.

All new riders will be assigned a bus color/stop. If you miss your child's bus, please call the school office and inform them.

Missing the appointed bus/stop time does not constitute a valid excuse for missing school or classes.

When dropping off or picking up student's **IT IS AGAINST THE LAW TO PULL IN FRONT OF OR BEHIND A SCHOOL BUS IN A TRANSIT BUS STOP.** If this happens, we will not pick up your student.

HIGH SCHOOL TIMES: TRACY BLVD PATTERSON RIVER CLUB MANTECA LIBRARY RV

Morning Pickup: **8:20am 8:15am 8:25am 8:03am 8:20am 7:50am (RED)**

Afternoon Drop: **4:20pm 4:30pm 4:00pm 4:30pm 4:20pm 4:00pm**

Minimum Day Drop:: **3:20pm 3:30pm 3:00pm 3:30pm 3:20pm 3:00pm**

If you have any questions or concerns, please contact Signe McIntire (Transportation Coordinator) @ 209-830-6363 (EXT: 1120)

BUS TRANSPORTATION REGULATIONS

Riding the bus is a privilege, which may be enjoyed as long as students follow the expected behavior of being courteous and respectful at all times to both the driver and students. Please note that schools are not required to provide student transportation and students can be denied transportation for good reason. In addition to the expectation of adherence to all school rules of behavior, the following additional behaviors or actions may result in the loss of bus privileges:

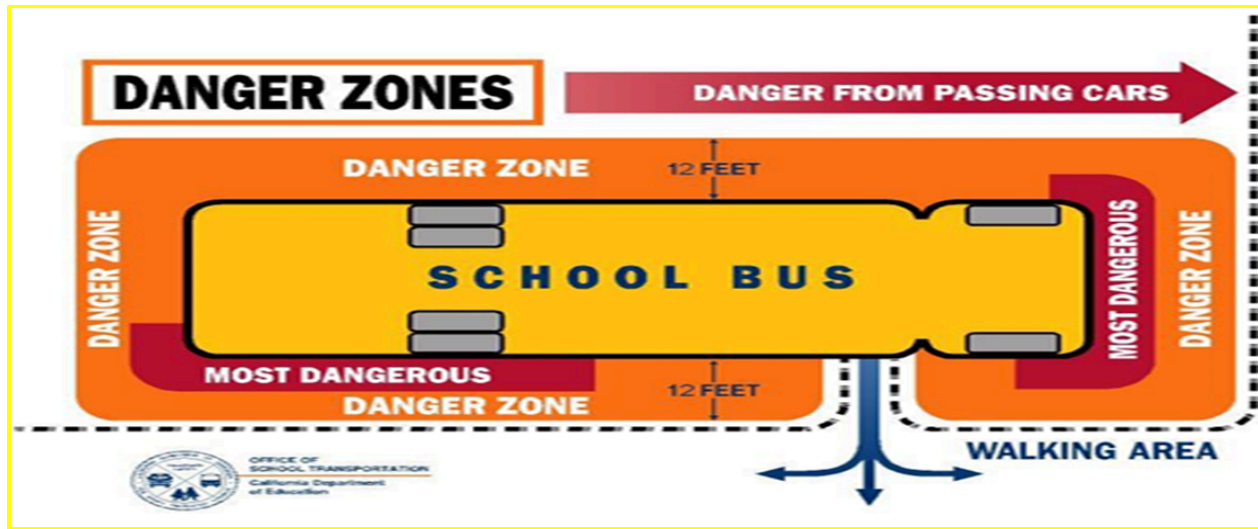
1. Defiant demeanor and/or behavior
2. Failure to obey or adhere to the driver's direction

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3. Seat belts must be worn while in district vehicles at all times
4. No hoods worn on the buses
5. Abusive body contact (fighting, slapping, hitting, shoving, pulling hair, etc.) at any time
6. Using profane language or obscene gestures
7. Unauthorized opening, closing or tampering of any kind with bus doors or windows.
8. Using unauthorized exits
9. Putting any body part out of the bus window at any time
10. Any movement out of seats while the bus is in motion
11. Legs, feet, and objects obstructing aisle; or facing to the rear in the seat
12. Creating excessive noise, yelling or screaming
13. Any improper bus stop procedures (not lining up, rock throwing, playing in streets, property damage at bus stops, etc.)
14. Any type of damage to or defacing of the bus or the bus stop area
15. Littering of any kind, inside or outside of bus
16. Transporting live animals, reptiles, insects, glass, or balloons on a school bus
17. Eating, drinking or gum on the bus.
18. Tampering with bus controls
19. Failure to remain silent at all railroad crossings
20. Chasing anything under or around the bus
21. No perfume or cologne or spraying of anything while on the bus
22. No boomboxes or sound machines
23. No Smoking, Vaping, Tobacco or Alcohol use while on the bus or at the BUS STOP

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Bus Danger Zones:



***PLEASE NOTE:** In the event of a severe disruption or violation of the rules, the driver and the administrator may omit normal consequence “steps” and take whatever action is necessary to insure that the bus is operated in a safe manner. This immediate action may include:

1. Stopping the bus until the disruption ends.
2. Calling a dispatcher or law enforcement official to remove disruptive students.
3. Returning to the school and placing the offending student in detention until a parent picks him/her up.
4. Returning to school for administrative assistance.
5. Suspension from school.
6. Permanent denial of bus riding privileges.

The distraction of the bus driver endangers all student riders and the driver. Since safe transportation is a commitment to be shared equally by the home and school, parents are urged to continually assist the school by reviewing good bus behavior with their child(ren).

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PARENT NOTICE OF RIGHTS AND RESPONSIBILITIES

State law requires that parents be notified of their rights and responsibilities in certain matters pertaining to their children's education.

1. Absence for Religious Exercises and Instruction: Pupils may be excused, with written permission from a parent or guardian, in order to participate in religious exercises or receive moral and religious instruction away from school property. Every pupil so excused must attend at least the minimum school day. (Ed. Code, ~ 46014)
2. Comprehensive Sexual Health Education and HIV/AIDS Prevention Education: Parents may request in writing that their child not receive comprehensive sexual health education or HIV/AIDS prevention education. Parents may inspect the written and audio visual educational materials used in comprehensive sexual health education and HIV/AIDS prevention education. Parents have a right to request that the District provide them with a copy of the Education Code section 51938. Every child's parent will be notified prior to the commencement of any comprehensive sexual health education and HIV/AIDS prevention education instruction as to the date of such instruction and whether the instruction will be taught by District personnel or by outside consultants. If outside consultants are used, the name of the organization of each guest speaker will be identified. Parents have a right to request that the District provide them with a copy of Education Code sections 51933 and 51934.
3. Excuse From Instruction in Health: Upon written request of a parent, a pupil may be excused from any part of instruction in health which conflicts with the parent(s)'s religious training or beliefs (including personal moral convictions). (Ed. Code, ~ 51240)
4. Administration of Medication: Medication prescribed by a physician for a child may be administered during the school day by a registered nurse or other designated school personnel, or self-administered by the child if the medication is prescription auto-injectable epinephrine or prescription inhaled asthma medication, but only if the parent consents in writing and provides detailed written instructions from a physician. Forms for administering medication may be obtained from the school secretary. (Ed. Code, ~ 49423, 4423.1, 49423.5, 49480)
5. Students on Medication: Parents are to notify the principal if their child is on a continuing medication regime. This notification shall include the name of the medication being taken, the dosage, and the name of the supervising physician. With parental consent, the principal or school nurse may confer with the physician regarding possible effects of the drug, including symptoms of adverse side effects, omission or overdose and counsel with school personnel as deemed appropriate. (Ed.Code, ~ 49480)
6. Immunizations: The District shall exclude from school any pupil who has not been immunized properly. Pursuant to Health & Safety Code section 120325, a parent or guardian may consent in writing for a physician, surgeon, or health care practitioner acting under the direction of a supervising physician and surgeon, to administer an immunizing agent to a pupil at school. (Ed.Code, ~ 48216, 48853.5(d)(7)(B), 48980(a), 49403, Health & Safety Code, ~120325, 120335, 120341)

7. Physical Exams and Testing: The District is required to conduct certain physical examinations and vision, hearing and scoliosis testing of students unless the parent has a current written objection on file. However, the child may be sent home if he or she is believed to be suffering from a recognized contagious or infectious disease. (Ed.Code, ~ 49451, 49452, 49452.5 and 49455, Health & Safety Code, ~ 124085)

8. Confidential Medical Services: For students in grades 7 through 12, the District may release a student for the purpose of obtaining confidential medical services without obtaining the consent of the student's parent or guardian. (Ed. Code, ~ 46010.1)

9. Medical Coverage for Injuries: Medical and hospital services for pupils injured at school or school-sponsored events, or while being transported, may be insured at parent's expense. No pupil shall be compelled to accept such services without his or her consent or, if the pupil is a minor, without the consent of a parent or guardian. The District provides and pays for secondary insurance coverage only. (Ed. Code, ~ 49472)

10. Medical and Hospital Services Not Provided: The District does not provide medical and hospital services for students injured while participating in athletic activities. However, all members of school athletic teams must have accidental injury insurance that covers medical and hospital expenses. (Ed Code ~ 32221.5, 49471)

11. Services for Students with Exceptional Needs or a Disability: State and federal law requires that a free and appropriate public education (FAPE) in the least restrictive environment be offered to qualified pupils with disabilities ages 3 through 21 years. Students classified as individuals with exceptional needs for whom a special education placement is unavailable or inappropriate may receive services in a private nonsectarian school. Please contact the local director of special education for specific information. (Ed. Code, ~ 56040, et seq.) In addition, services are available for students who have a disability that interferes with their equal access to educational opportunities. (Section 504 of the Rehabilitation Act of 1973, 34 C.F.R. ~104.32) The District official listed below is responsible for handling requests for services under Section 504 and may be reached at the following address and telephone: Steve Payne, Assistant Superintendent, Student Services New Jerusalem School District, 31400 S. Koster Rd., Tracy, CA 95304 (209) 830-6363

12. No Academic Penalty for Excused Absence: No pupil may have his or her grade reduced or lose academic credit for any absence or absences which are excused for the reasons specified below when missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time. (Ed Code, ~ 48205, 48980(j)) A pupil shall be excused from school when the absence is:

- (1) Due to his or her illness.
- (2) Due to quarantine under the direction of a county or city health officer.
- (3) For the purpose of having medical, dental, optometric, or chiropractic services rendered.

(4) For the purpose of attending the funeral services of a member of his or her immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California.

(5) For the purpose of jury duty in the manner provided for by law.

(6) Due to the illness or medical appointment during the school hours of a child of whom the pupil is the custodial parent.

(7) For justifiable personal reasons, including but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his or her religion, attendance at religious retreats, or attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization, when the pupil's absence has been requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.

(8) For the purpose of serving as a member of a precinct board or an election consultant to section 12302 of the Elections Code.

(9) For the purpose of spending time with a member of the pupil's immediate family, who is an active duty member of the uniformed services, as defined in Section 497-1, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.

A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefore. The teacher of the class from which a pupil is absent shall determine which tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence. For purposes of this section, attendance at religious retreats shall not exceed four hours per semester. "Immediate family," as used in this section refers to mother, father, grandmother, grandfather, or a grandchild of the pupil or of the spouse of the pupil, and the spouse, son, son-in-law, daughter, daughter-in-law, brother, or sister of the pupil, or any relative living in the immediate household of the pupil. (Ed. Code, ~ 48205)

13. Equal Opportunity: Equal opportunities for both sexes in all educational programs and activities run by the District is a commitment made by the District to all students. (Title IX of the Education Amendments of 1972.) Inquiries on all matters, including complaints, regarding the implementation of Title IX in the District may be referred to the District official listed below at the following address and telephone: Kellyann Reis, Superintendent New Jerusalem School District, 31400 S. Koster Rd., Tracy, CA 95304 (209) 830-6363

14. Complaints (Special Education): Parents may file a complaint concerning violations of federal or state law or regulations governing special education related services. To file a complaint, write a description of the manner in which the parent believes special education programs for handicapped do not comply with state or federal law or regulations and file with the
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District official listed below at the following address and telephone: Steve Payne, Deputy Superintendent, Student Services New Jerusalem School District, 31400 S. Koster Rd., Tracy, CA 95304 (209) 830-6363 (Cal. Code Regs., tit. 5, ~ 4630)

15. Release of Student Information: The District does not release information or records concerning a child to noneducational organizations or individuals without parent consent except by court order, receipt of a lawfully issued subpoena, or when otherwise allowed by law. The following categories of directory information may be made available to various persons, agencies or institutions unless the parent or guardian notifies the District in writing not to release such information: Name, address, telephone, date of birth, e-mail address, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, diplomas and awards received, and most recent previous educational institution attended. (Ed. Code, ~ 49060 et seq., 49073, 20 U.S.C. ~ 1232g, 34 C.F.R. ~ 99.7) In accordance with state and federal law, the District may also make available photographs, videos and class rosters.

16. Inspection of Student Records: State law requires that the District notify parents of the following rights, which pertain to student records. (Ed. Code, ~ 49063, 49069, 34 C.F.R. ~ 99.7)

b. A parent or guardian has the right to inspect and review student records relating directly to his or her child during school hours or obtain a copy of such records within five (5) business days of his/her request.

c. Any parent who wishes to review the types of student records and information contained therein may do so by contacting the principal at his/her child's school. The principal of each school is ultimately responsible for maintenance of student records.

d. A parent with legal custody has a right to challenge information contained in his/her child's records. Any determination to expunge a student's record is made after a review of said record(s) by site administrators and certificated staff. Following an inspection and review of student records, the parent may challenge the content of the student's record. The right to challenge becomes the sole right of the student when the student becomes eighteen (18) years of age. The parent may file a written request with the Superintendent of the District to remove any information recorded in the written records concerning the child, which is alleged to be:

(1) Inaccurate.

(2) An unsubstantiated personal conclusion or inference.

(3) A conclusion or inference outside of the observer's area of competence.

(4) Not based on the personal observation of a named person with the time and place of the observation.

(5) Misleading.

(6) In violation of the privacy or other rights of the pupil.

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Within thirty (30) days, the Superintendent shall meet with the parent/guardian and the certificated employee, who recorded the information, if any, and if the person is still employed with the District, and sustain or deny the allegations. If the allegations are sustained, the Superintendent shall order the correction, removal or destruction of the information. If the Superintendent denies the allegations, the parent may appeal the decision to the Governing Board within thirty (30) days. The Board shall determine whether or not to sustain or deny the allegations. If the Board sustains the allegations, it shall order the Superintendent to immediately correct, remove or destroy the information from the written records of the student. (Ed. Code, ~ 49070) If the final decision of the Board is unfavorable to the parents, or if the parent accepts an unfavorable decision by the District Superintendent, the parent shall have the right to submit a written statement of objections to the information. This statement shall become a part of the student's school record until such time as the information objected is removed. Both the Superintendent and the Board have the option of appointing a hearing panel in accordance with Education Code sections 49070-49071 to assist in the decision making. The decision as to whether a hearing panel is to be used shall be made at the discretion of the Superintendent or the Board and not of the challenging party.

e. A Student Records Log is maintained for each student. The Student Records Log lists persons, agencies or organizations requesting and/or receiving information from the records to the extent required by law. Student Record Logs are located at each school and are open to inspection by parents or guardians. (Ed. Code, ~ 49064)

f. School officials and employees having a legitimate educational interest, as well as persons identified in Education Code section 49076 and in the Family Educational Rights and Privacy Act, may access student records without first obtaining parental consent. "School officials and employees" are persons employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and District-employed law enforcement personnel), a Board member, a person or company with whom the District has contracted to perform a special service (such as an attorney, auditor, medical consultant, or therapist), or a parent or student whose access to student records is legally authorized. A "legitimate educational interest" is one held by a school official or employee whose duties and responsibilities create a reasonable need for access. (Ed. Code, ~ 49063(d), 49076, 20 U.S.C.~1232g)

g. Parents and guardians have the right to authorize the release of student records to themselves. Only parents and guardians with legal custody can authorize the release of student records to others.

h. Parents and guardians will be charged 10¢ per page for the reproduction of student records.

i. Parents have a right to file a complaint with the U.S. Department of Education for alleged violations of parent rights related to student records. (20 U.S.C. ~ 1232g(g))

j. Parents may obtain a copy of the District's complete student records policy by contacting the Superintendent.

17. Family Educational Rights and Privacy Act: In addition, parents have certain rights regarding student information and records, which are guaranteed under federal law. This information is included in the Parent Handbook.

18. Student Discipline: District and School Rules pertaining to student discipline are available to parents or guardians of district students in the school office. (Ed. Code, ~ 35291) Students may be subject to discipline for off-campus misconduct if the misconduct is related to school activity or attendance and causes or is reasonably likely to cause a substantial disruption to school activity. For example, a student using technology such as a home computer, cellular phone, or other electronic communication device may be disciplined for engaging in unlawful harassment or making threats against students, staff, or district property even if such misconduct occurred off-campus and during nonschool hours.

19. Dissection of Animals: If a student has a moral objection to dissecting (or otherwise harming or destroying) animals, or any part of an animal, the pupil must notify the teacher regarding such objection, and the objection must be substantiated with a note from the pupil's parent or guardian. If the pupil chooses to refrain from participating in such a project or test, and if the teacher believes that an adequate alternative education project or test is possible, then the teacher may work with the pupil to develop and agree upon an alternate education project or test for the purpose of providing the pupil an alternate avenue for obtaining the knowledge, information or experience required by the course of study. (Ed. Code, ~ 32255-32255.6)

20. Temporary Disability: A temporary disability, which makes it impossible or inadvisable for a student to attend class, may entitle the student to receive individualized instruction. It is the responsibility of the pupil's parent or guardian to notify the school district in which the pupil is deemed to reside of the pupil's need for individualized instruction. A student with a temporary disability who is in a hospital or other residential health facility, other than a state hospital, which is located outside the student's school district of residence shall be deemed to comply with the residency requirements of the school district in which the hospital is located. (Ed. Code, ~ 48206.3, 48207, 48208, 48980(b))

21. Student Residency: A student may be enrolled in the District if (1) the student's parent, legal guardian or other person having control and charge of the student resides in the District (Ed. Code ~ 48200); (2) the District has approved interdistrict attendance (Ed. Code, ~46600; (3) the student is placed in a regularly established children's institution, licensed foster home, or family home; (4) the student is emancipated and lives within the District, (5) the student lives in the home of an adult who has submitted a caregiver affidavit, or (6) the student resides in a state hospital within the District. (Ed. Code, ~ 48204) The law allows, but does not require, a district to accept a student for enrollment where at least one parent or legal guardian of the student is physically employed within the district's boundaries for a minimum of 10 hours during the school week. (Ed. Code, ~48204).

22. Attendance Options: All districts must inform parents at the beginning of the school year how to enroll in a school within the district that is different from the one assigned. Students who attend schools other than those assigned by the district are referred to as "transfer students" throughout this notification. There are three separate processes for selecting schools in other

districts (interdistrict transfer). (Ed. Code, ~48980(h)) There is also a process under the Open Enrollment Act for students enrolled in “low-achieving schools” as identified annually by the State Superintendent of Public Instruction. (Ed. Code, ~48350 et seq.)

Parents interested in interdistrict transfers should contact: Steve Payne, Deputy Superintendent, Student Services, New Jerusalem School District, 31400 S. Koster Rd., Tracy, CA 95304 (209) 830-6363

The general requirements and limitations of each process are described as follows:

a. Choosing a School Outside District in Which Parent Lives: Parents have three different options for choosing a school outside the district in which they live. The three options are:

i. Districts of Choice (Ed. Code, ~48300 - 48315): The law allows, but does not require, each school district to become a “district of choice”—that is, a district that accepts transfer students from outside the district under the terms of the referenced Education Code sections. The school board of a district that decides to become a “district of choice” must determine the number of students it is willing to accept in this category each year and make sure that the students are selected through a “random, unbiased process,” which prohibits student enrollment and district communications about enrollment from being based upon actual or perceived academic or athletic performance, or any other personal characteristic. If the number of transfer applications exceeds the number of students the school board is willing to accept, transfer approval must be determined by a random public drawing held at a regular board meeting. If the district chooses not to become a “district of choice,” a parent may not request a transfer under these provisions. Other provisions of the “district of choice” option include: Either the district to or from which a student would transfer may deny a transfer if it will negatively affect the racial and ethnic balance of the district, or a court-ordered or voluntary desegregation plan. The district a student would be leaving may also limit the total number of students transferring out of the district each year to a specified percentage of its total enrollment, depending on the size of the district. No student who currently attends a school or lives within the attendance area of a school can be forced out of that school to make room for a student transferring under these provisions. Siblings of students already attending school in the “district of choice” must be given transfer priority. A parent may request transportation assistance within the boundaries of the “district of choice.” The district is required to provide transportation only to the extent it already does so.

ii. Other Interdistrict Transfers (Ed. Code, 46601.5 - 46611): The law allows two or more districts to enter into an agreement for the transfer of one or more students for a period of up to five years. New agreements may be entered into for additional periods of up to five years each. The agreement must specify the terms and conditions under which transfers are permitted. The law on interdistrict transfers also provides for the following: Once a pupil is enrolled in a school pursuant to an interdistrict transfer agreement, the pupil must be allowed to continue to attend the school in which he or she is enrolled without reapplying, unless revocation of the interdistrict transfer is a term and condition of the agreement between the districts; however, a district must not rescind existing transfer permits for pupils entering grade 11 or 12 in the subsequent school year. Upon request, a pupil determined to be the victim of an act of bullying by a pupil of the district of residence must be given priority of interdistrict attendance under any existing

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interdistrict attendance agreement or additional consideration for the creation of an interdistrict attendance agreement. (Ed.Code, ~46600(b), 48900(r)) If either district denies a transfer request, a parent may appeal that decision to the county board of education. There are specified timelines in the law for filing an appeal and for the county board of education to make a decision.

iii. “Allen Bill” Transfers (Ed. Code, 48204(b)): The law allows, but does not require, each school district to adopt a policy whereby the student may be considered a resident of the school district in which his/her parents (or legal guardian(s)) physically work for a minimum of 10 hours during the school week if that is different from the school district in which the student resides. This code section does not require that a school district accept a student requesting a transfer on this basis, but a student may not be rejected on the basis of race/ethnicity, sex, parental income, academic achievement, or any other “arbitrary” consideration. Other provisions of Education Code section 48204(b) include: Either the district in which the parent (or legal guardian) lives or the district in which the parent (or legal guardian) physically works may prohibit the student’s transfer if it is determined that there would be a negative impact on the district’s desegregation plan. The district in which the parent (or legal guardian) physically works may reject a transfer if it is determined that the cost of educating the student would be more than the amount of state funds the district would receive for educating the student. There are set limits (based on total enrollment) on the net numbers of students that may transfer out of a district under this law, unless the district approves a greater number of transfers. There is no required appeal process for a transfer that is denied. However, the district that declines to admit a student must provide in writing to the parent the specific reasons for denying the transfer.

b. Applying to Attend a School under the Open Enrollment Act: The Open Enrollment Act allows the parent of a pupil enrolled in a “low-achieving school” to submit an application for the pupil to transfer to another public school served by the school district of residence or another school district. (Ed. Code, ~48350 et seq.) The parent must submit an application requesting a transfer to the school district in which the parent does not reside, but in which the parent intends to enroll the pupil. With some exceptions, the application must be submitted prior to January 1 of the school year before the school year for which the pupil is requesting a transfer. Both of the school districts from which and to which the parent has applied to transfer may prohibit or limit pupil transfers in accordance with the Open Enrollment Act. Additionally, the school district in which the parent does not reside, but in which the parent intends to enroll the pupil may adopt specific, written standards for acceptance and rejection of applications pursuant to the Open Enrollment Act. (Ed. Code, ~48356)

23. Sexual Harassment Policy: Each student will receive a written copy of the district policy on sexual harassment. The purpose of this policy is to provide notification of the prohibition against sexual harassment as a form of sexual discrimination and to provide notification of available remedies. A copy of the District’s policy on sexual harassment is attached. (Ed. Code, ~ 231.5, 48980(g))

24. Notice of Alternative Schools: California state law authorizes all school districts to provide for alternative schools. Section 58500 of the Education Code defines alternative school as a school or separate class group within a school which is operated in a manner designed to:

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- a. Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, coverage, creativity, responsibility, and joy.
- b. Recognize that the best learning takes place when the student learns because of the student's desire to learn.
- c. Maintain a learning situation maximizing student self-motivation and encouraging the student in his or her own time to follow his or her own interests. These interests may be conceived by the student totally and independently or may result in whole or in part from a presentation by the student's teachers of choices of learning projects.
- d. Maximize the opportunity for teachers, parents and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous permanent process.
- e. Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located. In the event any parent, pupil, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of this district and the principal's office in each attendance unit have copies of the law available for parent information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district. (Ed. Code, ~58501)

25. Nutrition Program: The State Department of Education has established a statewide program to provide nutritious meals and milk at school for pupils, and to provide free meals to the neediest children. In some instances, nominal cash payments may be required. (Ed. Code, ~49510 et seq.)

26. U.S. Department of Education Programs: The following applies only to programs directly funded by the U.S. Department of Education: All instructional materials, including teacher's manuals, films, tapes, or other supplementary material which will be used in connection with any survey, analysis, or evaluation shall be available for inspection by the parents or guardians of the children. No student shall be required, as part of any applicable U.S. Department of Education funded program, to submit to a survey, analysis, or evaluation that reveals information concerning:

- a. political affiliations;
- b. mental and psychological problems potentially embarrassing to the student or his family;
- c. sex behavior and attitudes;
- d. illegal, anti-social, self-incriminating and demeaning behavior;
- e. critical appraisals of other individuals with whom respondents have close family relationships;
- f. legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
- g. religious practices, affiliations, or beliefs of the student or student's parent; or

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h. income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program), without the prior consent of the student (if the student is an adult or emancipated minor), or in the case of an unemancipated minor, without the prior written consent of the parent. (20 U.S.C. ~ 1232h)

27. Uniform Complaint Procedures: Complaints Alleging Discrimination, Harassment, Intimidation, and Bullying:

State and federal law prohibit discrimination in education programs and activities. Under State law, all pupils have the right to attend classes on school campuses that are safe, secure, and peaceful. (Ed.Code, ~32261) Additionally, all acts related to school activity or attendance must be free of discrimination, harassment, intimidation, and bullying based on actual or perceived characteristics, such as disability (mental and physical), gender (includes gender identity, gender expression, and gender-related appearance and behavior whether or not stereotypically associated with the person's assigned sex at birth), nationality (includes citizenship, country of origin and national origin), race or ethnicity (includes ancestry, color, ethnic group identification and ethnic background), religion (includes all aspects of religious belief, observance and practice, including agnosticism and atheism), sexual orientation (heterosexuality, homosexuality or bisexuality), or association with a person or group with one or more of these actual or perceived characteristics. (Ed. Code, ~210-214, 220 et seq., 234 et seq., 66260-66269, Cal. Code Regs., tit. 5, ~4900 et seq., 20 U.S.C., ~1681 et seq., 29 U.S.C., ~794, 42 U.S.C., ~2000d et seq., 42 U.S.C., ~12101 et seq., 34 C.F.R., ~106.9) In addition to being the subject of a complaint, a pupil engaging in an act of bullying as defined by Education Code section 48900(r) may be suspended from school or recommended for expulsion.

The District has a written complaint procedure, which may be used in cases where individuals or a group have suffered discrimination, harassment, intimidation or bullying. (Cal. Code Regs., tit. 5, ~ 4610, 4630, 4650, Ed. Code, ~234 et seq., 48900(r).)

a. Any individual, public agency or organization has the right to file a written complaint alleging that he/she has personally suffered unlawful discrimination or that an individual or specific class of individuals has been subjected to unlawful discrimination. (Cal. Code Regs., tit. 5, ~ 4630(b)(1))

b. Complaints must usually be filed with the district superintendent. In the following cases, however, complaints may be filed directly with the State Superintendent of Public Instruction: (Cal. Code Regs., tit. 5, ~ 4630(a), 4650)

(1) Complaints alleging that the District failed to comply with the complaint procedures described herein.

(2) Complaints alleging facts, which indicate that the complainant will suffer an immediate loss of some benefit such as employment or education.

(3) Complaints requesting anonymity, but only where the complainant also provides clear and convincing evidence that the complainant would be in danger of retaliation if filing a complaint at the District level.

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(4) Complaints alleging that the District failed or refused to implement a final decision regarding a complaint originally filed with the District.

(5) Complaints alleging that the District took no action within sixty (60) days regarding a complaint originally filed with the District.

(6) The District refuses to respond to the State Superintendent's request for information regarding a complaint originally filed with the District.

c. Discrimination complaints must be filed within six (6) months of the date the alleged discrimination occurred, or within six (6) months of the date the complainant first obtained knowledge of the facts of the alleged discrimination. Within that six (6) month period, the complainant may file a written request with the State Superintendent of Public Instruction for an extension of up to ninety (90) days. Extensions will not be automatically granted, but may be granted for good cause. (Cal. Code Regs., tit. 5, ~ 4630(b))

Complaints Other Than Discrimination, Harassment, Intimidation, and Bullying:

The District has a written complaint procedure, which may be used in cases where any individual, public agency or organization alleges violations of state or federal law, other than those relating to discrimination, harassment, intimidation, and bullying.

a. Written complaints may be made in the following areas:

(1) Adult Basic Education

(2) Consolidated Categorical Aid Programs

(3) Migrant Education

(4) Vocational Education

(5) Child Care and Development

(6) Child Nutrition

(7) Special Education (Cal. Code Regs., tit. 5, ~ 4610(b), 4630)

b. Complaints must usually be filed with the district superintendent. However, complaints may be filed directly with the State Superintendent of Public Instruction in the following cases:

(1) Complaints alleging that the District failed to comply with the complaint procedures described herein.

(2) Complaints regarding Child Development and Child Nutrition programs not administered by the District.

(3) Complaints requesting anonymity, but only where the complainant also provides clear and convincing evidence that the complainant would be in danger of retaliation if filing a complaint at District level.

(4) Complaints alleging that the District failed or refused to implement a final decision regarding a complaint originally filed with the District.

(5) Complaints alleging that the District took no action within sixty (60) days regarding a complaint originally filed with the District.

(6) Complaints relating to Special Education, but only if:

(a) District unlawfully refuses to provide a free appropriate public education to handicapped students; or

(b) District refuses to comply with due process procedures or fails to implement due process hearing order; or

(c) Children may be in immediate physical danger, or their health, safety or welfare is threatened; or

(d) A handicapped pupil is not receiving the services specified in his/her Individual Educational Program (IEP); or

(e) The complaint involves a violation of federal law.

(7) The District refuses to respond to the State Superintendent's request for information regarding a complaint originally filed with the District. (Cal. Code Regs., tit. 5, ~ 4630, 4650)

c. Williams Complaints: Complaints, including anonymous complaints, may be made and addressed on a shortened timeline for the following areas: (Ed. Code, ~ 35186)

(1) Insufficient textbooks and instructional materials;

(2) Emergency or urgent school facilities conditions that pose a threat to the health and safety of pupils;

(3) Teacher vacancy or misassignment; or

(4) The provision of intensive instruction and services for pupils who have not passed the high school exit exam by the end of grade 12. A complainant not satisfied with the resolution of a Williams Complaint has further rights under Education Code Section 35186.

Responsible Official: The District official responsible for processing complaints is listed below at the following address: Kellyann Reis, Superintendent New Jerusalem School District Office, 31400 S. Koster Rd., Tracy, CA 95304

Appeals:

a. Except for Williams Complaints, if a complaint is denied, in full or in part, by the District, the complainant may appeal to the California Department of Education. (Ed. Code, ~262.3(a), Cal. Code Regs., tit. 5, ~ 4632)

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(1) Appeals must be filed within fifteen (15) days of receiving the District decision. Complainant may, within that fifteen (15) day period, file a written request for an extension. Extensions will not be automatically granted, but may be granted for good cause.

(2) Appeals must be in writing.

(3) Appeals must specify the reason(s) for appealing the District decision.

(4) Appeals must include a copy of the original complaint and a copy of the District decision.

b. If a complaint is denied, in full or in part, by the Department of Education, the complainant may request reconsideration by the State Superintendent of Public Instruction. (5 C.C.R.~4665)

(1) Reconsideration must be requested within thirty-five (35) days of receiving the Department of Education report.

(2) The original decision denying the complaint will remain in effect and enforceable unless and until the State Superintendent of Public Instruction modifies that decision.

CIVIL LAW REMEDIES

In addition to the above-described complaint procedure, or upon completion of that procedure, complainants may have civil law remedies. These civil law remedies can include, but are not limited to, injunctions and restraining orders. These civil law remedies are granted by a court of law and may be used, in part, to prevent the District from acting in an unlawful manner. Delay in pursuing civil law remedies before a court of law may result in loss of rights to those remedies. Any questions regarding civil law remedies should be directed to an attorney. (Ed. Code, ~ 262.3(b), Cal. Code Regs., tit. 5, ~ 4622)

28. Pupil-Free Staff Development Day and Minimum Day Schedule: A copy of the District's pupil-free staff development days and minimum day schedules is attached for reference. A pupil's parent or guardian will be notified during the school year of any additional minimum days and pupil-free staff development days no later than one month before the actual date. (Ed. Code, ~ 48980(c))

29. Review of Curriculum: A prospectus of curriculum, including titles, descriptions, and instructional aims of every course offered by each public school, is available at the school site for parent review upon request. Copies are available upon request for a reasonable fee not to exceed the actual copying cost. (Ed. Code, ~ 49063, 49091.14)

30. Child Find System; Policies and Procedures: Any parent suspecting that a child has exceptional needs may request an assessment for eligibility for special education services through the school principal. Policy and procedures shall include written notification to all parents of their rights pursuant to Education Code section 56300 et seq. (Ed. Code, ~ 56301; 34 C.F.R. ~ 104.32 (b))

31. School Accountability Report: Parents/guardians may request a hard copy of the School Accountability Report Card which is issued annually for each school of the District. (Ed. Code, ~ 35256)

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32. Asbestos Management Plan: An updated management plan for asbestos-containing material in school buildings is available at the District Office. (40 C.F.R.~ 763.93)

33. Availability of State Funds to Cover Costs of Advanced Placement Examination Fees: School districts may apply to the State Department of Education for grant funding to assist economically disadvantaged pupils pay for advanced placement examination fees. School districts that apply for these grants must designate specific school district staff to whom pupils may submit applications for grants and must institute a plan to notify pupils of the availability of financial assistance. A copy of the District's notification of these grant monies, if applicable, is attached. (Ed. Code, ~48980(k) and 52244)

34.No Child Left Behind Act of 2001: Under the NCLB Act, parents have the following rights:

(1) Information Regarding Professional Qualifications of Teachers, Paraprofessionals, and Aides: Upon request, parents have a right to information regarding the professional qualifications of their student's classroom teachers, paraprofessionals and aides. This includes whether the teacher meets the state qualifications and licensing criteria for the grades and subjects s/he teaches, whether the teacher is teaching under an emergency permit or other provisional status because of special circumstances, the teacher's college major, whether s/he has any advanced degrees and the subject(s) of those degrees, and whether any instructional aides or paraprofessionals provide services to the parents' child and, if so, their qualifications. The District shall also notify parents if their child has been assigned to or has been taught for four or more consecutive weeks by a teacher who is not highly qualified. (20 U.S.C. ~6311(h)(6))

(2) Information Regarding Individual Student Reports on Statewide Assessments: Upon request, parents have a right to information on the level of achievement of their student on every State academic assessment administered to the student. (20 U.S.C. ~6311(h)(6))

(3) Limited English Proficient Students: The Act requires notice be given to parents of limited English proficient students regarding limited English proficiency programs, including: the reasons for the identification of the student as limited English proficient; the need for placement in a language instruction educational program; the student's level of English proficiency, and how such level was assessed; the status of the student's academic achievement; the methods of instruction used in the available programs; how the recommended program will meet the student's needs; the exit requirements for the program; how the program meets the objectives of the student's IEP, if applicable, and; parent options for removing a student from a program and/or declining initial enrollment. (20 U.S.C. ~6312(g)(1)(A))

(4) Program Improvement Schools: Parent shall be notified when their child's school is identified as a "program improvement" school. Parents must be notified as to what the identification means, how the school compares to other District schools, the reasons for the identification, how the low achievement is being addressed by the school, District, or State, and how the parents can be involved. The parents must also be notified about the opportunities for school choice and supplemental instruction. (20 U.S.C. ~6316(b)(6))

The information provided above is available upon request from each child's school or the district office. Additional notices that may be required under the No Child Left Behind Act shall be sent separately. (20 U.S.C. ~ 6301 et seq.)

35. Children in Homeless Situations: Each local district shall appoint a liaison for homeless children who shall ensure the dissemination of public notice of the educational rights of students in homeless situations. (42 U.S.C. ~ 11432(g)(1)(J)(ii), (g)(6))

36. Sex Equity in Career Planning: Parents shall be notified in advance of career counseling and course selection commencing with course selection in Grade 7, to promote sex equity and allow parents to participate in counseling sessions and decisions. (Ed. Code, ~ 221.5(d))

37. Pesticide Products: All schools are required to provide parents or guardians with annual written notice of expected pesticide use at schools. The attached list provides the name of each pesticide product, the active ingredient(s) and the Internet address for further information. Parents or guardians may request prior notice of individual pesticide applications at the school. If a parent wishes to be notified every time a pesticide is going to be applied, he or she must complete the attached form and return it to his or her child's school. (Ed. Code, ~ 48980.c, 17612) Notification of Rights Under FERPA for Elementary and Secondary Institutions The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

(1) The right to inspect and review the student's education records within 45 days of the day the District receives a request for access. Parents or eligible students should submit to the School principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

(2) The right to request amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA. Parents or eligible students may ask the School to amend a record that they believe is inaccurate or misleading. They should write to the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise the parent or eligible student of the right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

(3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted to perform a special task (such as an

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attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the School discloses education records, without prior consent, to officials of another school district in which a student seeks or intends to enroll.

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are: Family Policy Compliance Office U.S. Department of Education 400 Maryland Avenue, SW Washington, DC 20202-5920

NOTIFICATION OF RIGHTS UNDER THE PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)

PPRA affords parents certain rights regarding our conduct on surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

1. Consent before students are required to submit a survey that concerns one or more of the following protected areas (“protected information survey”) if the survey is funded in whole or in part by a problem of the U.S. Department of Education (ED):
 - a. Political affiliations or beliefs of the student or student’s parent;
 - b. Mental or psychological problems of the student or student’s family;
 - c. Sex behavior or attitudes;
 - d. Illegal, anti-social, self-incriminating, or demeaning behavior;
 - e. Critical appraisals of others with whom respondents have close family relationships;
 - f. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
 - g. Religious practices, affiliations, or beliefs of the student or parents; or
 - h. Income, other than as required by law to determine program eligibility.
2. Receive notice and an opportunity to opt a student out of:
 - a. Any other protected information survey, regardless of funding;
 - b. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screening, or any physical exam or screening permitted or required under State law; and
 - c. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.
3. Inspect, upon request and before administration or use:

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- a. Protected information surveys on students;
- b. Instruments used to collect personal information from students for any of the above marketing sales, or other distribution purposes; and
- c. Instructional material used as part of the education curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law.

New Jerusalem Elementary School District will adopt policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected surveys and the collection, disclosure, or use of the personal information for marketing, sales, or other distribution purposes. NJESD will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. NJESD will also directly notify, such as through the U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation in the specific activity or survey. NJESD will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Following is a list of the specific activities and surveys covered under this requirement:

1. Collection, disclosure, or use of personal information for marketing, sales, or other distribution.
 2. Administration of any unprotected information survey not funded in whole or in part by the Department of Education.
 3. Any non-emergency, invasive physical examination or screening as described above.
- Parents/eligible student who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office, U.S. Dept. of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5920

MEGAN'S LAW

The District wishes to inform you that, under the laws of California, certain sex offenders are required to register with the city or county law enforcement agency in which they reside. When law enforcement officials receive information about registered sex offenders, they may advise school districts about such individuals residing within district boundaries. Any such information that New Jerusalem School District receives from law enforcement agencies will be maintained at the District Office and will be available and open to public review at any time. The District invites members of the community to review such records at the District Office or at the local law enforcement agency. As always, we recommend that parents and guardians remind their

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children of the dangers of talking to strangers, going alone instead of in a group, and accepting rides. For further information regarding any registered sex offenders and ways of protecting children, parents and guardians should contact the San Joaquin County Sheriff's Department at 468-4400.

HEALTHY SCHOOLS ACT OF 2000

Notice to all students, parents/guardians and employees of the Delta Charter Schools (New Jerusalem School District): Assembly Bill 2260 went into effect on January 1, 2001. This legislation enacted Education Code sections 17608 et seq. which require, among other things, that school districts notify parents and staff about the use of pesticides at school. The purpose of this legislation is to reduce exposure to toxic pesticides through information and application of an integrated pest management system at schools. Towards this end, and pursuant to the requirements of this legislation, please be advised of the following: The New Jerusalem School District expects to use pesticides containing the following active ingredients at its campuses during the upcoming year: Tetramethrin [(1-cyclohexene-1, 2-dicarboximide) Methyl 2, 2-dimethyl-3-(2-methylpropyl) cyclopropanecarboxylate] 0.25% 3-Phenoxybenzyl – (1RS, 3RS; 1RS, 3SR) - 2, 2-dimethyl-3-(2-methylprop-1-enyl) Cyclopropanecarboxylate 0.143% Petroleum distillate 9.250% D-trans Allethrin Piperonyl butoxide, Technical 0.60% +N-octyl bicycloheptene dicarboximide 1.00% 2-(1-Methylethoxy) phenyl methylcarbamate 0.49% Permethrin Cyfluthrin Deltamethrin 4.75% Bifenthrin 0.2% Fipronil 9.1% Pyridine Hydroprene

Parents/guardians of the New Jerusalem School District can register with the District Office to receive notification of individual pesticide applications by calling (209) 830-6363. Persons who register for this notification shall be notified at least seventy-two (72) hours prior to the application, except in emergencies, and will be provided the name and active ingredient(s) of the pesticide as well as the date of application.

If you wish to access information on pesticides and pesticide use reduction developed by the Department of Pesticide Regulation pursuant to California Food and Agricultural Code section 13184, you can do so by accessing the Department's Web-site at www.cdpr.ca.gov.

TITLE IX POLICY STATEMENT

New Jerusalem Elementary School District (NJESD) adheres to all federal, state, and local civil rights laws that prohibit sex discrimination and sex-based harassment in employment and education. NJESD does not discriminate in its admissions, employment, educational programs, or educational activities on the basis of sex.

Title IX of the Education Amendments of 1972 is one of several federal and state anti-discrimination laws that ensures equality in education. Title IX prohibits discrimination, harassment, exclusion, denial, limitation, or separation based on sex or gender. Title IX applies to male and female students and employees in any educational institution receiving federal funding. No district student or employee shall be excluded from participating in, denied the benefits of, or

be subject to harassment or other discrimination in any academic or extracurricular program or activity based on sex.

California state law includes additional protected characteristics: sexual orientation, gender, gender identity, and gender expression. California Education Code Sections 200-282 and NJESD Board Policy 0410 prohibit discrimination based on sex, sexual orientation, gender, and gender identity or gender expression.

NJESD also prohibits retaliation against any person opposing sex discrimination or sex-based harassment or participating in any internal or external investigation or complaint process related to allegations of sex discrimination.

Any NJESD employee or student who acts to deny, deprive, or limit the educational, employment, or social access, opportunities, and/or benefits of any member of the NJESD community on the basis of sex is in violation of the California state and/or federal law.

Questions regarding Title IX, including its application and/or concerns about noncompliance, should be directed to the Title IX Coordinator. For a complete copy of the Policy or more information, please visit NJESD.net or contact the Title IX Coordinator.

Title IX Coordinator:
Damon Auchard
Director of Compliance
31400 S. Koster Rd
Tracy, CA 95304
209-830-6363
dauchard@njes.org

**Title IX Deputy
Coordinator:**
Amanda Santini
Principal
31400 S. Koster Rd
209-830-6363 ext. 2241
asantini@njes.org

BASED ON THE ATIXA 2024 MODEL POLICY AND PROCEDURE FOR K-12 EDUCATION (K-12 AMPP).

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ATIXA's 2024 K-12 AMPP Version 1.0

Association of Title IX Administrators

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ACKNOWLEDGEMENT

The policies, rules, regulations, directives, guidelines, and expectations of Delta Charter Schools are contained in, but not limited to, this handbook; this handbook is intended to serve as a general reference for parents and students to assist them in participating in the school community. Delta Charter Schools reserves the right to make revisions to this handbook; observance of any such change is expected by all as soon as the change is made known to the school community via appropriate means of communication. The registration of a student at Delta Charter Schools is deemed to be an agreement on his/her part, and on the part of his/her parents or guardians, to comply fully with all policies, rules, regulations, directives, guidelines and expectations of the school. Violations of the spirit, intent or letter of the philosophy and rules will be considered just cause for administrative action. The use of the term “parents” throughout this document is meant to include a single parent and/or legal guardian(s). All students are expected to participate in the educational experiences and activities of the school as directed by the administration and staff. Failure to participate in an appropriate fashion or to conform to the directions of the proper school authority is a breach of the condition of enrollment. Students are required to respect the principles explicitly and implicitly conveyed by the duly appointed authorities of the school. Under no circumstances may a parent excuse a student from observance of the policies, rules, regulations, directives, guidelines, and expectations of Delta Charter Schools if the parent expects the student to remain in good standing with the school. The policies, rules, regulations, directives, guidelines, and expectations in this handbook apply when going to or coming from school, while on school grounds, during the lunch period, whether on or off the campus, during, or while going to or coming from a school-sponsored activity, or while at other schools. It is the responsibility of all students to observe any other applicable policies, rules, regulations, directives, guidelines, and expectations communicated to them by the school staff and administration that are not explicitly referred to in this handbook yet are required for participation in school activities and functions extending beyond those matters addressed in this document.

Student Signature

Parent Signature

Date

*I acknowledge that I am responsible for knowing and understanding the contents of this document and agree to abide by the policies, rules, regulations, directives, guidelines, and expectations of Delta Charter Schools.

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