

# 2025-2026 Secondary School Parent and Family Engagement Policy

Public Law 114-95 Section 116(a) Local Agency Policy

Public Law 114-95 Section 116(b) School Parental Involvement Policy

Public Law 114-95 Section 116(c) Policy Involvement

## **PART I. GENERAL EXPECTATIONS**

Dublin Secondary School agrees to implement the following statutory requirements:

- Consistent with section 1118, the secondary campus will work with its schools to ensure that the required school-level parental and family engagement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- \* Schools will notify parents of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy will be made available to the local community and updated periodically to meet the changing needs of parents and the school. The District Translation Policy will define “to the extent practicable.”
- In carrying out the Title I, Part A parental and family engagement policy requirements, to the extent practicable, the secondary campus will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- \* If the school-wide program plan for Title I, Part A, developed under section 1114(b) of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the schools submits the plan to the local educational agency (Dublin ISD).
- The school will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.
- \* The school will build its own and the parent’s capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.
- \* The school will provide other reasonable support for parental involvement activities under section 1118 of the ESEA as the parents may request.

- The school will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:
  - *that parents play an integral role in assisting their child's learning;*
  - *that parents are encouraged to be actively involved in their child's education at school;*
  - *that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
  - *the carrying out of other activities, such as those described in section 1118 of the ESEA.*

## **PART II. SECONDARY CAMPUS PARENTAL INVOLVEMENT POLICY COMPONENTS**

1. The Secondary Campus will take the following actions to involve parents in the joint development of its district wide parental involvement plan under section 1118 of the ESEA:

*Notices of meetings, meeting agendas, sign-in noting positions, and minutes reflect parent participation in the development in the parental and family engagement policy. An interpreter is provided if requested by the parent.*

2. The Secondary Campus will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

*Notices of meetings, meeting agendas, sign-in noting positions, and minutes reflect parent participation in the review and approval of improvement plans. An interpreter is provided if requested by the parent.*

3. The Secondary Campus will hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The Secondary Campus will invite all parents of children participating in Title I, Part A programs to this meeting, and will encourage them to attend by:

*The Secondary Campus will contact parents by phone or in person; through campus web page; local newspaper and/or local radio station; School Messenger; an interpreter shall be made available to build positive relationships between campus and parents.*

4. The Secondary Campus will provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the schools curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet by:

*Three-week progress reports; six-week report cards; Title I Annual Parent Meeting; Teacher-Parent meetings by phone, face to face, and/or electronically when curriculum and State assessments are explained at the beginning of the year.*

5. The Secondary Campus will, at the request of the parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The Secondary Campus will respond to any such suggestions as soon as practicably possible by:

*\* keeping correspondence log and surveys results*

6. The Secondary Campus will provide each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading by:

*\* Child State assessment results are mailed as the results are released from TEA to parents.*

7. The Secondary Campus will provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described in this paragraph --

- the State's academic content standards,*
- the State's student academic achievement standards,*
- the State and local academic assessments including alternate assessments,*
- the requirements of Title I, Part A,*
- how to monitor their child's progress, and*
- how to work with educators:*

*\*The Secondary Campus will provide workshops, conferences, classes, including any equipment or other materials that may be necessary to ensure success*

8. The Secondary Campus will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:

- Title IA Annual Parent Meetings*
- Encourage parent participation*

9. The Secondary Campus will, with the assistance of parents, educate its teachers, pupil services personnel, principals and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- The Campus personnel will contact parents as needed;*
- Emphasize the importance of education and encourage participation in school activities;*
- Read and discuss the student handbook prior to signing and returning to school;*

10. The Secondary Campus will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- *Secondary Campus will take steps to ensure information sent to parents is in both English and Spanish*
- *Translators will be made available at meetings*

### **PART III. ADOPTION**

This School Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by agendas and sign-in documents indicating position or role.

This policy was adopted by Dublin Secondary on May 13, 2025 and Dublin ISD on August 7, 2024 and will be in effect for the 2025-2026 school year. The school will distribute this policy to all parents of participating Title I, Part A children on or before the first day of school, place it on the web site, and have the policy available during the Campus Title IA Annual Parent Meetings.

Dr. Norma Villicana-Arreguin  
Dublin Secondary School Principal