

Professional Communications Virtual

Local Course #: 0

State Course ID: 13009900

Course Description:

Professional Communications blends written, oral, and graphic communication in a career-based environment. Careers in the global economy require individuals to be creative and have a strong background in computer and technology applications, a strong and solid academic foundation, and a proficiency in professional oral and written communication. Within this text, students will be expected to develop and expand the ability to write, read, edit, speak, listen, apply software applications, manipulate computer graphics and conduct Internet research. This course is only available as an online course through the Keller ISD Virtual Learning program. Students who successfully complete this course receive high school credit for the graduation requirement of the 21st century skill.

Link to TEKS:

[https://texas-sos.appianportalsgov.com/rules-and-meetings?\\$locale=en_US&interface=VIEW_TAC_SUMMARY&queryAsDate=08%2F06%2F2025&recordId=225484](https://texas-sos.appianportalsgov.com/rules-and-meetings?$locale=en_US&interface=VIEW_TAC_SUMMARY&queryAsDate=08%2F06%2F2025&recordId=225484)

First 9 Weeks Major Topics:

1 Communication; 2 Ethics and Copyright; 3 Internet Safety; 4 Interpreting, Using, and Delivering Information; 5 Group Dynamics

Second 9 Weeks Major Topics:

6 Propaganda, Written Communication, and Logical Fallacies; 7 Informative or Persuasive Speech; 8 Interviewing; 9 Career Pathways

Third 9 Weeks Major Topics:

Semester class

Fourth 9 Weeks Major Topics:

Semester class