



Bud Carson Middle School

Hawthorne School District

Principal, John Paterson

Assistant Principal, Jongwoo Roh

Title I, Part A School-Level Parent and Family Engagement Policy

This policy describes the means for carrying out designated Title I, Part A parent and family engagement requirements pursuant to ESSA Section 1116(c).

Each school served under this part shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of subsections (c) through (f). How are parents notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand? How is the policy made available to the local community? How and when is the policy updated periodically to meet the changing needs of parents and the school (ESSA Section 1116[b][1])?

- **In the spring, we share and discuss the Parent Involvement Policy with ELAC and SSC. Parents are given the opportunity to have input to make changes in the policy at that time. This process occurs annually each spring.**
- **The data from the fall Parent and Family Engagement Survey is used to inform the decisions pertaining to the Parent Involvement Policy.**
- **School and parent and family engagement policy is posted on our website for parents to access.**

To involve parents in the Title I, Part A programs, the following practices have been established:

- Annual Title I Parent Meeting
- SSC
- ELAC
- Parent Meetings
- Fall Parent and Family Engagement Survey

The school convenes an annual meeting to inform parents about Title I, Part A requirements and about the right of parents to be involved in the Title I, Part A program (ESSA Section 1116[c][1]). Add details about the annual meetings in the box below:

- Parents are notified with a digital marquee, flyers, website and phone calls.
- Emails/Texts
- Topics Covered:

- o Requirements of a Title I
- o Funding for Title I Parenting
- o LEA Parent Involvement Plan
- o SSC
- o ELAC
- o SPSA
- o Home-School Compact
- o CAASPP Data

The school offers a flexible number of meetings for Title I, Part A parents, such as meetings in the morning or evening (ESSA Section 1116[c][2]). Add details about the meetings in the box below:

- The meeting was held on September 12, 2024 at 4:30 PM. The principal presented the information with a PowerPoint Presentation to parents with Spanish translation.
- The PowerPoint presentation was posted to the school website for parents to access.

The school involves parents of Title I, Part A students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I, Part A programs and the Title I, Part A parent involvement policy (ESSA Section 1116[c][3]). How does the school involve parents?

- The principal updates the SSC of the Title I programs at each meeting including budget expenses.
- In the spring, we share and discuss the Parent Involvement Policy with ELAC and SSC. Parents are given the opportunity to give input to make changes in the policy at that time. This process occurs annually each spring.
- The data from the spring Parent and Family Engagement Survey is used to inform the decisions pertaining to the Parent Involvement Policy.
- School and parent and family engagement policy is posted on our website for parents to access.

The school provides parents of Title I, Part A students with timely information about Title I, Part A programs (ESSA Section 1116[c)(4)[A]). How does the school provide the information?

- The principal updates the SSC of the Title I programs at each meeting including budget expenses.
- The evaluation results are shared and discussed at SSC and ELAC.

The school provides parents of Title I, Part A students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet (ESSA Section 1116[c][4][B]). How does the school provide the information?

- The principal and coaches present the CAASPP and benchmark data at SSC.

- The coaches give an overview of the academic programs offered at the school.
- The coaches are trained by the district level coaches to analyze data. They routinely analyze all data and target collaboration meeting focus areas based on the data.

If requested by parents of Title I, Part A students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children (ESSA Section 1116[c][4][C]). How does the school provide the opportunities?

- The principal held informational meetings to address parents' questions and concerns.
- SSC is open to all parents to attend and have input. However, all decisions are made by the SSC members after considering the input of all stakeholders.

The school engages Title I, Part A parents in meaningful interactions with the school. The Compact supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices:

The school provides Title I, Part A parents with assistance in understanding the state's academic content standards, assessments, and how to monitor and improve the achievement of their children (ESSA Section 1116[e][1]).

- In the spring, the Home School Compact is reviewed by both ELAC and SSC. The document is updated if the membership agrees to changes.
- A parent meeting, Preparing for CAASPP, is offered in the winter for two sessions. Parents learn how to support their child in preparation for the CAASPP assessments.
- Flyers, digital marquee, website, weekly parent newsletter, email, texts and all-calls are sent out to inform parents of these meetings.
- CAASPP and ELPAC parent portal meetings are offered in the fall for two sessions.

The school provides Title I, Part A parents with materials and training to help them work with their children to improve their children's achievement (ESSA Section 1116[e][2]).

- During the course meetings and conferences parents are given the following:
 - Access to the online curriculum
 - Links to CAASPP resources
 - Resources to support ELA and Math from STEM and Literacy Night
 - Khan Academy and Typing Tutorial Websites
 - PowerSchool access for students and parents

With the assistance of Title I, Part A parents, the school educates staff members in the value of parent contributions, and in how to work with parents as equal partners (ESSA Section 1116[e][3]).

- Staff members are trained on all district adopted curriculum through professional development and collaboration meetings. These trainings offer support for teachers to inform parents of students' progress. Teachers are encouraged to reach out to parents when students demonstrate academic assistance.

The school coordinates and integrates the Title I, Part A parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children (ESSA Section 1116[e][4])

- Family STEM and Literacy Night
- AVID Family Night
- Parent Meetings and volunteer activities organized by Community Schools Programs TOSA & Liaison

The school distributes Information related to school and parent programs, meetings, and other activities to Title I, Part A parents in a format and language that the parents understand (ESSA Section 1116[e][5]).

- Flyer
- All-Calls
- Emails/Text Messages
- HSD and BCMS Website
- Digital Marquee
- All communication is sent to parents in English and Spanish.
- Spanish translation is provided at all meetings with the assistance of translation devices.

The school provides support for parental involvement activities requested by Title I, Part A parents (ESSA Section 1116[e][14]).

- Materials are purchased for all parent workshops.
- Aides are paid extra hours for translation and interpretation services.

The school provides opportunities for the participation of all Title I, Part A parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand (ESSA Section 1116[f]).

Please attach the School-Parent Compact to this document.

This policy was adopted by the Bud Carson Middle School on May 9, 2025 and will be in effect for the period of one year.

The school will distribute the policy to all parents of students participating in the Title I, Part A program on, or before: **October 31, 2025.**

Signature of Authorized Official

Date

California Department of Education
July 2025