



# THE KING'S ACADEMY

## Elementary School Quick Reference: Staff Phone & Email List

DEPARTMENT	PHONE	CONTACT	EMAIL
<b>Main School Office</b>	<b>(408) 481-9900 (Operator) or dial Extension (Ext.)</b>		
<b>Elementary School Office</b>	Ext. 4101	Beth Cavall	<a href="mailto:beth.cavall@tka.org">beth.cavall@tka.org</a>
<b>School Fax</b>	<b>(408) 481-9932</b>		
<b>24 Hour Attendance Email</b>	<b>K5.Office@tka.org (Report all absences by 8:00 a.m.)</b>		
<b>Head of School's Exec. Asst.</b>	Ext. 4229	Tonya Pegram	<a href="mailto:tonya.pegram@tka.org">tonya.pegram@tka.org</a>
<b>K-8 Principal</b>	Ext. 4284	David Huang	<a href="mailto:david.huang@tka.org">david.huang@tka.org</a>
<b>K-5 Assistant Principal</b>	Ext. 4100	Abby Laucella	<a href="mailto:abby.laucella@tka.org">abby.laucella@tka.org</a>
<b>Academic Support Services</b>	Ext.4279	Kathy Yao	<a href="mailto:kathy.yao@tka.org">kathy.yao@tka.org</a>
<b>Admissions Office</b> Admissions Director Admissions Specialist	Ext. 4222 Ext. 4249	Michele Duncan Alicia Price	<a href="mailto:michele.duncan@tka.org">michele.duncan@tka.org</a> <a href="mailto:alicia.price@tka.org">alicia.price@tka.org</a>
<b>Business Office</b> Tuition & Ext Care Payments		Cecilia Aranda	<a href="mailto:Business.Office@tka.org">Business.Office@tka.org</a> <a href="mailto:cecilia.aranda@tka.org">cecilia.aranda@tka.org</a>
<b>Development Office</b>	Ext. 4235	Kooper Frame	<a href="mailto:kooper.frame@tka.org">kooper.frame@tka.org</a>
<b>Extended Care &amp; Enrichment</b>	Ext. 4341	Dona Murphy	<a href="mailto:dona.murphy@tka.org">dona.murphy@tka.org</a>
<b>Finance &amp; HR, Director</b>	Ext. 4357	Michelle Larsen	<a href="mailto:michelle.larsen@tka.org">michelle.larsen@tka.org</a>
<b>Information Technology</b> IT Director IT Help Desk	Ext. 4400	Magdy Abadir	<a href="mailto:mabadir@tka.org">mabadir@tka.org</a> <a href="mailto:help.desk@tka.org">help.desk@tka.org</a>
<b>Operations</b>	Ext. 4275	Jason Terry	<a href="mailto:jason.terry@tka.org">jason.terry@tka.org</a>
<b>Marketing &amp; Communications</b> PR Specialist Event Specialist	Ext. 4235 Ext. 4327 Ext. 4330	Kooper Frame Kara Loiacono Lauren Sullivan	<a href="mailto:kooper.frame@tka.org">kooper.frame@tka.org</a> <a href="mailto:kara.loiacono@tka.org">kara.loiacono@tka.org</a> <a href="mailto:lauren.sullivan@tka.org">lauren.sullivan@tka.org</a>
<b>Registrar's Office</b>	Ext. 4276	Office	<a href="mailto:Registrar@tka.org">Registrar@tka.org</a>
<b>Safety and Security</b>	Ext. 4250	Matt Nisbet	<a href="mailto:matt.nisbet@tka.org">matt.nisbet@tka.org</a>
<b>Volunteer Background Checks</b>	Ext. 4355	Gabrielle Babin	<a href="mailto:gabrielle.babin@tka.org">gabrielle.babin@tka.org</a>

Updated 7/23/2025