



**Monomoy Regional School District - Monomoy Regional School Committee
Meeting Agenda for Thursday, August 14, 2025 at 6:30 PM
Monomoy Regional High School Library, 75 Oak Street, Harwich, MA 02645**

This meeting will be broadcast to Channel 22 as well as live-streamed/recorded to the [MRSC YOUTUBE CHANNEL](#)

AGENDA

- A. Call to Order**
- B. Approval of Meeting Minutes**
 - i. July 10, 2025
 - ii. July 24, 2025 Workshop
- C. Public Comment:** Speakers are limited to three minutes; additional time is at the discretion of the Chairperson
- D. Reports and Discussions**
 - i. Second Reading Policy Files: ACAB - Harassment Policy, BBBC - School Committee Member Resignation, BBBE - School Committee Vacancy
 - ii. Regional Agreement, Letter from Harwich Select Board
 - iii. Treasurer Recruitment
 - iv. Updated School Committee meeting schedule (workshop)
 - v. Student Handbook - updates for the 2025-2026 school year
 - vi. Prior year encumbrances
- E. Subcommittee, Representative, Liaison Reports**
 - i. Building Committee Report – Evaluation of General Contractor Statement of Qualifications
- F. Superintendent's Report**
 - i. Opening days of the new school year
- H. Action Items -Vote Required**
 - i. Second Reading Policy Files: ACAB - Harassment Policy, BBBC - School Committee Member Resignation, BBBE - School Committee Vacancy
 - ii. Prior year encumbrances
- I. Presentation of the Warrants**
- J. Adjournment**

Authorized Posting Officer

Roberta Simmons
August 12, 2025



**Monomoy Regional School District - Monomoy Regional School Committee
Meeting Agenda for Thursday, July 10, 2025 at 6:30 PM
Monomoy Regional High School Library, 75 Oak Street, Harwich, MA 02645**

This meeting will be broadcast to Channel 22 as well as live-streamed/recorded to the [MRSC YOUTUBE CHANNEL](#)

Members present: Meredith Henderson, Brad Schiff, Stephen Davol, Jackie Zibrat-Long, Betty Gray, Ryan Edwards

Members not present: Ryan Clarke, Bre Rose

Administrators present: Dr. Scott Carpenter, Superintendent, Dr. Robin Millen, Michael MacMillen, Melissa Maguire, Joy Jordan

AGENDA

A. Call to Order

The meeting was called to order at 6:30 PM by Meredith Henderson

B. Approval of Meeting Minutes

- i. June 26, 2025

MOTION: Jackie Zibrat-Long moved to approve the minutes from June 26, 2025, seconded by Betty Gray

The motion passes with 5 ayes and Betty Gray abstaining from the vote.

C. Public Comment: Speakers are limited to three minutes; additional time is at the discretion of the Chairperson

None

D. Reports and Discussions

- i. Draft agenda for July 24 MRSC Workshop

Reviewed the draft agenda for the July 24th workshop. Key topics to cover during the workshop are understanding the regional agreement and its implications on funding, analyzing current and future demographic shifts in elementary schools, discussion of preschool needs and potential for universal pre-K in the community, addressing capital needs for secondary schools and elementary school renovations and engagement strategies with select boards and taxpayers.

- ii. First Reading Policy Files: ACAB - Harassment Policy, BBBC - School Committee Member Resignation, BBBE - School Committee Vacancy

Committee member Brad Schiff reviewed the changes for each policy and moved the policies to a second reading at the next meeting. Policy ACAB revised language for clarity, BBBC defined resignation timing and implications and BBBE: updated process for handling vacancies more effectively.

- iii. Monomoy All Sports Booster Club Recognition

Dr. Carpenter recognized the Monomoy All Sports Booster Club for their \$16,321.60 in contributions to support student athletics this past year.

- iv. Prior year encumbrances

Motion: Betty Gray moved to approve the General Fund FY25 encumbrances of \$82,063.54 to be paid in FY26, seconded by Brad Schiff

UNANIMOUS: the motion passes

- v. Regional transportation offset to assessments vote

Motion: Jackie Zibrat-Long moved to approve an offset of \$134, 044 to be applied to the FY27 Transportation portion of the Assessment, seconded by Betty Gray

UNANIMOUS: the motion passes

- vi. Subcommittee Assignments

Discussed subcommittee assignments with an option for members to express concerns or request changes. The Superintendent Search subcommittee was added in lieu of a Negotiations subcommittee.

- vii. DESE Annual Submission of School Resource Officer and Mental, Social or Emotional Health Support Personnel Data **updated agenda item 7/10/25**

This agenda item was added too late for discussion during this meeting but will be added to the beginning of the July 24, 2024 agenda as a Regular Business meeting item then the committee will adjourn to the workshop meeting.

E. Subcommittee, Representative, Liaison Reports

- i. Building Committee update
 - 1. Architect rendering of siding
 - 2. Prequalification to selecting a general contractor process

Reviewed decisions on siding and windows for renovations. Discussed construction timeline and phasing plans to minimize disruption during the school year. Emphasized safety measures and equipment storage considerations during renovations.

F. Superintendent's Report

In alumni news, Tucker McLain, a 2016 Monomoy Regional High School graduate, has been awarded a Fulbright Scholarship. After earning a BA in anthropology at St. Lawrence University and a master's degree from Northern Michigan University, McLain applied for the selective Fulbright to study literature in Estonia.

Monomoy was well represented at the Chatham Fourth of July Parade last week - Class of 25 valedictorian Lucy Bates was asked to be a parade judge, rising senior Emory Hines performed the National Anthem to start the parade, and both the MRHS Track and Field team and Chatham Elementary School 3rd and 4th graders had floats in the parade.

H. Action Items -Vote Required

- i. Prior year encumbrances

Motion: Betty Gray moved to approve the General Fund FY25 encumbrances of \$82,063.54 to be paid in FY26, seconded by Brad Schiff

UNANIMOUS: the motion passes

- ii. Regional transportation offset to assessment

Motion: Jackie Zibrat-Long moved to approve an offset of \$134, 044 to be applied to the FY27 Transportation portion of the Assessment, seconded by Betty Gray

UNANIMOUS: the motion passes

I. Presentation of the Warrants

J. **Adjournment**

MOTION: Betty Gray moved to adjourn the meeting, seconded by Jackie Zibrat-Long.

UNANIMOUS: the meeting adjourns at 7:01 PM.

Respectfully Submitted,
Roberta Simmons
Recording Secretary



**Monomoy Regional School District - Monomoy Regional School Committee
Annual MRSC Workshop Minutes
Thursday, July 24, 2025 at 5:00 PM
Monomoy Regional High School Library, 75 Oak Street, Harwich, MA 02645**

Members present: Meredith Henderson, Brad Schiff, Steve Davol, Jackie Zibrat-Long, Bre Rose, Betty Gray, Ryan Edwards

Members not present: Ryan Clarke (joined at 6:25 p.m.)

Administrators present: Scott Carpenter, Robin Millen, Michael MacMillan, Joy Jordan

Guests present: Jeff Dykens, Mark Kelleher, Charles Gruszka, Cindy Gushee

A. Call to Order

The meeting was called to order at 5:03 p.m. by Meredith Henderson

B. Reports and Discussions

- i. DESE Annual Submission of School Resource Officer and Mental, Social or Emotional Health Support Personnel Data

Dr. Carpenter pointed to the one page document in the packet to meet a new state law asking Superintendents or designee to report to the School Committee on the School Resource Officer program in the district. MRSD has one in each town, funded by that town's police department. Also included is a report on the social emotional support staff available in the district (number of counselors, etc., and the budget impact of those).

- ii. Approval of prior year encumbrances

MOTION: To approve the payment of \$1,289.60 in FY25 invoices not previously encumbered, as presented to the School Committee. Motion by Betty Gray, second by Jackie Zibrat-Long. Unanimously approved by all members present.

- iii. Approval of Child Care Services Lease Agreement - YMCA

MOTION: To approve that the district enter into a lease agreement for up to five years with the YMCA for the use of classrooms and an office at Harwich Elementary School for the purposes of providing child care services. Motion by Jackie Zibrat-Long, second by Betty Gray. Unanimously approved by all members present.

C. Action Items -Vote Required

- i. Approval of prior year encumbrances - see above
ii. Approval of Child Care Services Lease Agreement - YMCA - see above

D. Housekeeping items
None

E. Understanding Factors Underlying Our Regional Agreement

Dr. Carpenter presented the slide deck that was included in the packet.

- a. What brought the towns together to form Monomoy originally?
1. Harwich was facing an accreditation issue in the facilities aspect - Harwich High School needed to either be renovated or rebuilt. Harwich Middle School was nearing similar issues. The state wanted districts to regionalize to receive funding for new buildings. Chatham's



issues were in enrollment and the low number of students they had. The mutually beneficial needs brought the two towns together.

- b. Trends in foundation enrollment, local effort capacity, state foundation budget, municipal revenue growth factor, and required local contribution components of the Chapter 70 formula
 - 1. Dr. Carpenter reviewed the various factors and funding sources noted above (detailed in the slide deck). He noted, regarding foundation enrollment, that Monomoy has done a good job of retaining its resident students (avoiding need to pay out to other districts), as well as attracting school choice students into the district.
 - 2. Discussed foundation enrollment, Chapter 70 formula, and the calculation of Required Local Contributions for Chatham and Harwich (see spreadsheet linked in packet)
- c. How these factors impact the assessment formula within the Regional Agreement and potentially fuel tension between member towns
 - i. How local contributions, state funding, grants, and other revenues are applied to the assessment (to fund the budget)

Reviewed chart on page 8 of slide deck and examined variations in required local contribution among towns in regional agreements (this conflict doesn't exist in single-town districts, only in regionals)

- d. Trends in year-round resident and voter census numbers for member towns

Reviewed trends in year-round populations (all people, not just students). Notable covid jump as people relocated.

Shifting student demographics were discussed (see table on page 10 of slide deck). Notable decreases at elementary level, moderate at middle school level, and small increase at high school (end of a bubble). Also discussed the approach to incoming school choice as a free seat model to make fiscal sense.

Reviewed table of demographic trends showing increased diversity of students (while struggling to hire equally diverse staff), increase in low income students, increase in English learners, slight increase in special education.

- e. The logic behind the change to the Regional Agreement in 2022 and the impact on each town
The change was made to address the increasing enrollment disparity between the two town's elementary schools and the resulting inequitable financial impact.

Dr. Carpenter reviewed the process for updating the regional agreement – it does not need a vote to 'open' it; a proposal needs to be brought to the School Committee for discussion and eventual vote (then on to each town/Town Meeting and DESE) – can be a long process.

Discussion of the Why for updating the agreement now - noted the letter sent by Harwich Select Board. Need clarity on the fiscal driver and/or detailed proposal, more specific than simply a desire to spend less. Voters in both towns will need to approve any change. Additionally, who is doing the work to make those proposals and calculate the various models?

F. Understanding the current and future impacts of shifting demographics since regionalization
Elementary enrollment/demographics and K enrollment/demographics when compared to secondary enrollment/demographics

- a. Harwich:Chatham resident student ratios
- b. English Language Learner numbers and home languages
- c. School choice enrollment
- d. Available classroom space in each elementary school and middle school

G. Behind the PreK Conversation: Is it time to consider Universal Preschool?

- a. Using the available free classroom spaces, build into a future budget funding for universal preschool for 4-year-olds (full day, full school year) and potentially 3-year-olds (if space is available)



Following discussions this spring regarding MRSD preschool programs, do those conversations indicate a desire/need from our families for universal preschool? There seemed to be numbers to back that up, and there is currently space available for such a program serving 4-year-olds, and space for both 3 and 4 could be available in coming years. Noted Mashpee's universal preschool programs as an example. Can the towns afford it? Both towns currently have a preschool voucher program, and theoretically that funding could be used. Would families need a school day/school year program? Or would they need extended hours, etc.?

It is up to the School Committee to determine whether to explore this option.

- H. Secondary Capital Needs in the Next 5-10 Years and future planning
Michael MacMillan updated on current progress of MRMS siding and roofing projects – currently on track.
- a. Middle school needs beyond the windows, siding, and roof: HVAC system?
Possible needs include boiler, flooring, generator, furniture
 - b. High school needs: Turf field and track
Possible needs include turf field, press box, furniture
- I. Elementary School Major Capital Needs in the Next 5-10 Years and future planning
- a. HES Boiler and MSBA Accelerated Repairs Requirements
Possible needs include boiler, smoke alarms, HVAC
 - b. CES Siding, Windows, and Roof
Possible needs include siding, roof, windows, boiler, flooring, generator, furniture
 - c. Given the enrollment trends, family wants, and capital needs, exploring the educational benefits, potential cost savings, and challenges of theoretical elementary school consolidation
Considering the upcoming capital needs of elementary schools and decreasing enrollment numbers - does it make sense to revisit earlier conversations about elementary school consolidation/building one new elementary school?
- J. How can we better engage the Select Boards and voters of our towns?
No discussion on this

Discussion re: creating School Committee goals for next year and whether it should be a workshop or regular meeting? The consensus was that it should be a workshop.

- Schedule a workshop September 4 at 6:30 p.m.

- K. Presentation of Warrants

Presentation of the Warrants Accounts Payable and Payroll Warrants were presented for MRSC member signatures

- L. Adjournment

MOTION: Meeting adjourned at 8:25 p.m.

Monomoy Regional School District
SEXUAL HARASSMENT PREVENTION POLICY
DRAFT

The Monomoy Regional School District (“the District”) is committed to maintaining a school and work environment free of sexual harassment. Sexual harassment of any employee or student, (hereinafter “individual”), occurring in the environment or in other settings in which individuals may find themselves in connection with their relationship to the District is unlawful and will not be tolerated. Further, any retaliation against an individual who has complained about sexual harassment or retaliation against individuals for cooperating with an investigation of a sexual harassment complaint is similarly unlawful and will not be tolerated. To achieve our goal of providing an environment free from ~~unlawful~~ sexual harassment, the conduct that is described in this policy will not be tolerated and we have provided a procedure by which inappropriate conduct will be dealt with by the District.

It should be noted that while this policy sets forth the goal of promoting a work and educational environment that are free of sexual harassment, the policy is not designed or intended to limit the authority of school officials to discipline or take remedial action for conduct which is deemed unacceptable, regardless of whether that conduct satisfies the definition of sexual harassment.

This policy covers any sexual harassment that is not covered by Title IX, which is addressed in Policy ACC.

Because the District takes allegations of sexual harassment seriously, it will respond promptly to complaints of alleged sexual harassment and, where it is determined that such inappropriate conduct has occurred, will act promptly to eliminate the conduct and impose such corrective action as is necessary, including disciplinary action where appropriate.

Definition of Sexual Harassment

“Sexual harassment” means unwelcome sexual advances, requests for sexual favors, and other uninvited verbal, visual or physical conduct of a sexual nature when:

- submission to or rejection of such advances, requests or conduct is made either explicitly or implicitly as a term or condition of employment or a student’s status; or
- submission to or rejection of such advances, requests or conduct is made either explicitly or implicitly as a basis for employment decisions or student status decisions; or
- such advances, requests or conduct have the purpose or effect of unreasonably interfering with an employee’s and/or students work performance by creating an intimidating, hostile, humiliating or sexually offensive environment.

Under this definition, direct or implied requests by a supervisor for sexual favors in exchange for actual or promised job benefits such as favorable reviews, salary increases, promotions, increased benefits, or continued employment constitutes sexual harassment.

The legal definition of sexual harassment is broad and in addition to the above examples, other sexually oriented conduct, whether it is intended or not, that is unwelcome and has the effect of creating an environment that is hostile, offensive, intimidating, or humiliating to individuals, regardless of gender, may also constitute sexual harassment.

While it is not possible to list all those additional circumstances that may constitute sexual harassment, the following are some examples of conduct that may constitute sexual harassment depending upon the totality of the circumstances including the severity of the conduct and its persuasiveness:

- verbal abuse of a sexual nature;
- use of sexually degrading words;
- jokes or language of a sexual nature;
- conversation or gossip with sexual overtones;
- obscene or suggestive gestures or sounds;
- sexually-oriented teasing;
- verbal comments of a sexual nature about an individual's appearance or sexual terms used to describe an individual;
- inquiries into one's sexual experiences;
- discussion of one's sexual activities;
- comments, jokes or threats directed at a person because of his/her sexual preference;
- unwelcome and repeated invitations (for lunch, dinner, drinks, dates, sexual relations);
- demand for sexual favors accompanied by an implied or overt threat concerning a student's participation in an Educational Program or Activity, including promises of preferential treatment;
- physical contact such as touching, hugging, kissing, stroking, fondling, patting, pinching or repeated brushing up against one's body;
- deliberate bumping, cornering, grabbing;
- assaults, molestations or coerced sexual acts;
- posting or distributing sexually suggestive objects, pictures, cartoons or other materials;
- sexually-oriented letters or notes;
- sending offensive or discriminatory messages or materials through the use of electronic communications (e.g., electronic mail, including the Internet, voice mail and facsimile) which contain overt sexual language, sexual implications or innuendo, or comments that offensively address someone's sexual orientation;
- staring at parts of a person's body;
- sexually suggestive gestures, leering; and
- condoning Sexual Harassment.

Sexual harassment can occur in a variety of circumstances. Here are some things to remember:

- a person of any sex or gender may be the victim of sexual harassment, and a person of any sex or gender may be the harasser;
- the harasser does not have to be the victim's supervisor;
- the victim does not have to be of a different sex or gender from the harasser; and
- the victim does not have to be the person at whom the unwelcome sexual conduct is directed. The victim may be someone who is affected by the harassing conduct, even when it is directed toward another person, if the conduct creates an intimidating, hostile, or offensive environment for the victim or unreasonably interferes with the victim's performance by creating a hostile, humiliating, or sexually offensive environment.

Individual Responsibilities

Each individual of the District is personally responsible for:

- ensuring that their conduct does not sexually harass any other individual with whom he/she comes in contact;

- cooperating in any investigation of alleged sexual harassment by providing any information they possess concerning the matter being investigated;
- actively participating in efforts to prevent and eliminate sexual harassment and to maintain an environment free from such harassment; and
- ensuring that an individual who files a good-faith sexual harassment claim or cooperates in an investigation may do so without fear of retaliation or reprisal.

All individuals should take special note that, as stated above, retaliation against an individual who has complained about sexual harassment, and retaliation against individuals for cooperating with an investigation of sexual harassment complaint is unlawful and will not be tolerated by the District.

Complaints of Sexual Harassment

If any individual believes that he or she has been subjected to sexual harassment, they have the right to file a complaint with the appropriate person listed below. This may be done in writing or orally.

The District has designated Sexual Harassment Grievance Officers. If you would like to file a complaint you may do so by contacting the current Sexual Harassment Grievance Officers as follows:

The District's Sexual Harassment Grievance Officer is the Director of Student Services, who can be reached by phone at 508-945-5130.

If any individual believes he or she has been subject to sexual harassment, the employee or student should initiate a complaint regarding alleged sexual harassment by contacting the Sexual Harassment Grievance Officer as soon as possible. The individual should file the complaint promptly following any alleged incident of harassment. The individual should be aware that the longer the period of time between the event giving rise to the complaint and the filing, the more difficult it will be for the District to reconstruct what occurred. The individual will be requested to write out his or her complaint to document the charge or to sign a written statement.

Individuals will not have to go through the regular chain of reporting procedures when reporting sexual harassment.

The Sexual Harassment Grievance Officer is also available to discuss any concerns you may have and to provide information to you about our policy on sexual harassment and our complaint process.

SEXUAL HARASSMENT INVESTIGATION

Upon receiving the complaint, the Sexual Harassment Grievance Officer will promptly investigate the allegation in a fair and expeditious manner. The investigation will be conducted in such a way as to maintain confidentiality to the extent practicable under the circumstances. When the Sexual Harassment Grievance Officer has completed their investigation, they will, to the extent appropriate, inform the person filing the complaint and the person alleged to have committed the conduct of the results of that investigation.

If it is determined that inappropriate conduct has occurred, the District will act promptly to address the offending conduct, and where it is appropriate, the District will also impose disciplinary action.

RETALIATION

Retaliation against an individual for making a good-faith complaint of sexual harassment or cooperating in an investigation is against the law and prohibited. If any individual believes that they have been subjected to retaliation for having brought a complaint of harassment or for having participated in an investigation, that

individual or student is encouraged to report the situation as soon as possible to the Sexual Harassment Grievance Officer, the Alternate Sexual Harassment Grievance Officer, the building Principal or Superintendent of Schools.

DISCIPLINARY ACTION

If it is determined that inappropriate conduct has been committed, the District will take such action as is appropriate under the circumstances. Such action may range from counseling to termination from employment, or, for students, from counseling to suspension or expulsion, in accordance with law, and may include such others forms of disciplinary action as the District deems appropriate under the circumstances.

STATE AND FEDERAL REMEDIES

In addition to the above, if you believe you have been subjected to sexual harassment, you may file a formal complaint regarding alleged sexual harassment with either or both of the government agencies set forth below. Using our complaint process does not prohibit you from filing a complaint with these agencies. Each of the agencies has a short time period for filing a claim (EEOC – 180 days, but under certain circumstances, may be filed within 300 days; MCAD – 300 days).

The United States Equal Employment Opportunity Commission (“EEOC”)

JFK Federal Building
15 New Sudbury Street, Room 475
Boston, MA 02203-0506
Phone: 1-800-669-4000
Fax: 617-565-3196
TTY: 1-800-669-6820

The Massachusetts Commission Against Discrimination (“MCAD”)

Boston Office:	Springfield Office:	Worcester Office:
One Ashburton Place, Room 601	424 Dwight Street, Room 220	18 Chestnut Street, Room 520
Boston, MA 02108	Springfield, MA 01103	Worcester, MA 01608
Phone: (617) 994-6000	Phone: (413) 739-2145	Phone: 508-453-9630
Fax: (617) 994-6196	Fax: (413) 784-1056	Fax: (508) 755-3861
Email: mcad@mass.gov	Email: mcad@mass.gov	Email: mcad@mass.gov

LEGAL REF.: M.G.L. 151B:3A; 151B:4

CROSS REF.: AC, Nondiscrimination Policy Including Harassment and Retaliation
ACA, Non-Discrimination on the Basis of Sex
ACC, Title IX Policy and Procedures

Adopted: March 27, 2013

Revised: June 25, 2020

Monomoy Regional School District

School Committee Member Resignation

If a School Committee member wishes to resign from the Committee prior to the expiration of that individual's term of office, said resignation must be filed with the Town Clerk in the Town he/she represents in written form with a copy to the School Committee.

Once a School Committee member submits a letter of resignation to the Town Clerk of the Town he/she represents, said individual's duties as a Committee member are terminated unless a specific date has been stated in the notification for that resignation to take effect.

A school committee term of office shall be deemed vacated should an existing member move out of the Town of Chatham or Harwich prior to the expiration of that term.

Established by law

Legal references:

M.G.L. 41:2; 41:109

File BBBE- School Committee Vacancy

Adopted: March 27, 2013

Revised:

Monomoy Regional School District

School Committee Vacancy

DRAFT

Any vacancy occurring on the Regional District School Committee for any cause shall be filled by the local Board of Selectman and the remaining Regional District School Committee members from the town where the vacancy occurs in accordance with Section I (F) of the Regional Agreement.

The members of the Board of Selectmen shall meet in joint session with the remaining members of the Regional School District Committee from the town where the vacancy occurs. A majority vote of the members of this joint session shall be required to fill the vacant position. Such replacement shall serve until the next annual town election. At that next annual election, a person will be elected to serve the balance of the unexpired term, if any, which had become vacant.

Legal references:

Regional Agreement Section I(F) updated 2022

Adopted: March 27, 2013

Revised:

OFFICE OF THE SELECT BOARD

Phone (508) 430-7513

Fax (508) 432-5039

732 MAIN STREET, HARWICH, MA 02645



Monomoy Regional School Committee
425 Crowell Road, 2nd Floor
Chatham, MA 02633

July 21, 2025

Dear Monomoy Regional School Committee Members,

We hope this letter finds you well. As we approach the five-year mark of the Agreement between the Towns of Chatham and Harwich, we are writing to request that the School Committee initiate a review of the terms at your earliest convenience.

In particular, the Harwich Select Board is keen to focus on the long-term viability of the funding formula and the method of assessing costs within the District. We believe that a thorough review of these aspects is crucial to ensure the continued financial health and sustainability of our regional school district.

The Harwich Select Board is fully prepared to assist and collaborate in this review process. We hope that the review will include valuable insights from both member towns and the District Administrative staff. We are also open to scheduling a joint meeting to discuss the financial needs and expectations of the Town of Harwich in greater detail.

We look forward to hearing about your progress on this important review and are ready to support the process in any way we can.


Sincerely,
The Harwich Select Board


Don Howell, Chair


Peter Piekarski, Vice Chair


Mark Kelleher, Clerk


Jeffrey Handler, Member


Anita Doucette, Member



Monomoy Regional School Committee 2025-2026 Meeting Schedule

Date	Time	Anticipated Topics
July 10, 2025	6:30 PM	
July 24, 2025	5:00 PM	MRSC Workshop
August 14, 2025	6:30 PM	
September 4, 2025	6:30 PM	MRSC Workshop
September 11, 2025	6:30 PM	School Committee & Superintendent Goals
September 25, 2025	6:30 PM	Schedule of FY26 Budget Dates 24-25 SC & Superintendent Goals Vote
October 9, 2025	6:30 PM	Preliminary FY26 Budget Discussions
October 23, 2025	6:30 PM	
November 6, 2025	6:30 PM	
November 13, 2025	6:30 PM	FY26 Budget Workshop
November 20, 2025	6:30 PM	
December 11, 2025	6:30 PM	Draft FY26 Budget Presentation
January 15, 2026	6:30 PM	FY26 Budget Discussion
January 29, 2026	6:30 PM	Academic Excellence Award /FY26 Budget Discussion
February 12, 2026	7:00 PM	Public Hearing FY26 Budget
February 26, 2026	6:30 PM	2025 - 2026 School Calendar
March 12, 2026	6:30 PM	FY26 Budget Vote
March 26, 2026	6:30 PM	School Choice Vote
April 9, 2026	6:30 PM	Curriculum Updates
May 7, 2026	6:30 PM	Superintendent Evaluation Vote
May 21, 2026	6:30 PM	Elect New Chair / Vice Chair
June 11, 2026	6:30 PM	School Handbook & Improvement Plan
June 25, 2026	6:30 PM	School Handbook & Improvement Plan

School Handbook Updates for 2025-2026

Presentation to School Committee
August 14, 2025



MONOMOY
REGIONAL SCHOOL DISTRICT



Global Handbook Updates

- Added language to each handbook's Curriculum section recommended by the Massachusetts Association of School Superintendents:
 - *Consistent with Massachusetts regulations, 603 CMR 26.05(1), Monomoy Regional School District, through its curricula and materials, encourages respect for the human and civil rights of all individuals, regardless of race, color, sex, gender identity, religion, national origin or sexual orientation. In accordance with district guidelines, families may request information from the building principal.*
- Minor language updates to Health Services section to better reflect current practices
- Updated testing section to remove MAP and insert iReady
- Removed signature page as caregivers now submit acknowledgement during the annual Aspen re-registration process
- To come: Pending approval at School Committee, new Harassment policy will be inserted after the vote



Chatham Elementary School Handbook Updates

- Updated letter from the Principal
- Updated staff information and room/extension changes
- Clarified parent drop-off/pick-up process
- Clarified language in SHARK expectations
- Updated After School Club information



Harwich Elementary School Handbook Updates

- Updated staff information and room/extension changes
- Dismissal updated to 2:15 pm / Early release 1:35 pm / Half day 11:00am
- Replace MAP with iReady
- Updated the birthdays and celebrations paragraph



Monomoy Regional Middle School Handbook Updates

- Updated staff information and room/extension changes
- Updated the Unified Arts offerings to reflect addition of Community, Service, and Learning class
- iReady has replaced MAP
- Updated Trimester dates



Monomoy Regional High School Handbook Updates

- Updated staff information and room/extension changes
- New policy on Jawsome cuts
- Update to School-Wide Policy on Submission of Late Work
- Update to School-Wide Policy on Final Exam Review and Exemption
- Update to Grade Promotion Policy
- Update to Bridge Program information
- Update to Class Attendance Requirements To Earn Credit



Monomoy Regional High School Handbook Updates

- Update to Credit Appeals Process
- Update to Filing a False Report section
- Update to Tardy Policy
- Update to Concussion section
- Update to Senior “Pranks” section
- Updates to sections on Procedure and Response to Illegal Substances Abuse By Students, Smoking/Smokeless Tobacco/Vaping/Inhalants, Project Connect, Cape Cod PASS (Positive Alternatives for Student Support)



Monomoy Regional High School Handbook Updates

- Addition of Respectful Conduct and Digital Citizenship expectation and consequences
- Addition of Spectator Policy
- Update to Athletic Eligibility Grid
- Update to Food Deliveries guidelines
- Annual updates:
 - Midterm and Final Exam schedules
 - New Employees
 - Progress Report and Report Card Dates



Monomoy Regional School District

Scott Carpenter, Ed.D.
Superintendent

Michael MacMillan
Business Manager

Melissa Maguire
Director of Student Services



Robin A. Millen, Ed.D.
Assistant Superintendent of Curriculum,
Instruction and Assessment

Paul G. Donlan
Treasurer

To: Monomoy Regional School Committee
From: Michael MacMillan
Date: 8/12/2025
Re: Prior Year Encumbrances – Vote Required

MOTION

To approve the payment of one thousand, three hundred and fifty four dollars and ninety cents in FY25 invoices not previously encumbered, as presented to the School Committee.

BACKGROUND

The district's general fund is funded primarily from the assessments to the Towns of Chatham and Harwich and from state educational funding. As these funds are raised for a specific financial year they should be expended within that year.

If the appropriation from the current year's general fund is required to pay for costs relating to the previous year, the School Committee's approval is required.

The district has received \$1,354.90 in invoices from FY25 for amounts that were not previously encumbered. A list of the amounts and vendors is provided below.

Vendor	Reason for Change	Amount
Dyanna Rose	No Prior Year Encumbrance	\$454.90
Jamie Asack	No Prior Year Encumbrance	\$450.00
Meg Shaffer	No Prior Year Encumbrance	\$450.00
		\$1,354.90

Michael MacMillan.
School Business Manager

Prior Year

**MONOMOY REGIONAL SCHOOL DISTRICT
Request for Course Approval/Reimbursement Approval**

Name: Meg Shaffer Grade/Subject: _____ Today's Date: July 2025

Course Title: Science of Reading
(Attach copy of course description)

Justification Statement (relevance to current teaching assignment) _____
per Vector

Institution Granting Credit: Southern New Hampshire University Location of institute: _____

Is this an online course? Yes No

Course Duration: Sept 2024 to: June 2025

Course Credit Requested Yes No Number of Credits Requested: 3

Reimbursement Requested Yes No Tuition Cost \$ 450.00

Approval by the building principal must be obtained before submitting to the superintendent's office.

Approval (pending receipt of evidence of official transcript)

Principal _____ Date: _____ (complies with IPDP)

Superintendent _____ Date: _____

Business Manager's Reimbursement Approval (if applicable) _____ Date _____ \$ _____

For Course Credit and/or Reimbursement, attach official transcript, evidence of payment (original receipt) and return to Business Office.

Business Office Use Only

Processed by Business Office _____ Date _____ Account Code _____

Business Mgr. _____ Date _____

Proof of successful completion of course received _____ # of Graduate Credits _____ Grade _____

MONOMOY REGIONAL SCHOOL DISTRICT
Request for Course Approval/Reimbursement Approval

FY 25
Prior Year

Name: Dyanna Rose Grade/Subject: _____ Today's Date: May 2025

Course Title: Autism Spectrum Disorders
(Attach copy of course description)

Justification Statement (relevance to current teaching assignment) _____
per Vector

Institution Granting Credit: Bridgewater State University Location of institute: _____

Is this an online course? Yes No

Course Duration: May 2025 to: May 2025

Course Credit Requested Yes No Number of Credits Requested: 3

Reimbursement Requested Yes No Tuition Cost \$ 454.90 - balance for FY25

Approval by the building principal must be obtained before submitting to the superintendent's office.

Approval (pending receipt of evidence of official transcript)

Principal per Vector Date: _____ (complies with IPDP)

Superintendent per Vector Date: _____

Business Manager's Reimbursement Approval (if applicable) _____ Date _____ \$ _____

For Course Credit and/or Reimbursement, attach official transcript, evidence of payment (original receipt) and return to Business Office.

Business Office Use Only

Processed by Business Office _____ Date _____ Account Code _____

Business Mgr. _____ Date _____

Proof of successful completion of course received _____ # of Graduate Credits _____ Grade _____

Prior Year

Rep. 51065

MONOMOY REGIONAL SCHOOL DISTRICT
Request for Course Approval/Reimbursement Approval

Name: Jamie Asack Grade/Subject: Sped grade 2 Today's Date: 9/4/24
Course Title: Science of Reading L-2
(Attach copy of course description)

Justification Statement (relevance to current teaching assignment) aligns with the districts strategic plan for furthering the reading skills for all students.

Institution Granting Credit: BSU Location of institute: BSU Virtual

Is this an online course? Yes No

Course Duration: Sept. 2024 to: June 10th 2025

Course Credit Requested Yes No Number of Credits Requested: 3

Reimbursement Requested Yes No Tuition Cost: \$ ~~500~~ ~~399~~ ?? 450

Approval by the building principal must be obtained before submitting to the superintendent's office.

Approval (pending receipt of evidence of official transcript)
Principal: [Signature] Date: 9/6/2024 (complies with IPDP)
Superintendent: [Signature] Date: 9/12/24
Business Manager's Reimbursement Approval (if applicable) _____ Date _____ \$ _____

For Course Credit and/or Reimbursement, attach official transcript, evidence of payment (original receipt) and return to Business Office.

Business Office Use Only
Processed by Business Office _____ Date _____ Account Code _____
Business Mgr. _____ Date _____
Proof of successful completion of course received _____ # of Graduate Credits _____ Grade _____