



## JUNE WORK SESSION

06/09/2025 [07:00 PM-09:00 PM] @ 418 S. 24th Street Camp Hill PA 17011

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### WORK SESSION

#### 1. Call to Order

##### Minutes

Mrs. Gurgiolo called the meeting to order at 7:00 p.m. with the pledge to the flag.

#### 2. Pledge of Allegiance

#### 3. Roll Call

##### Minutes

Melanie Gurgiolo (President), Meredith Bowen, Josceylon Buchs, Randall Gale, Melissa Howard, Karen Mallah, Dan Serfass (Superintendent) and Kerry Martin (Secretary).

Mr. Connelly, Mr. Lamay, and Mr. McInroy were not present.

Community/Staff Attendees are available on the attached list.

#### 4. Remarks

##### 4.a. President

##### Minutes

Mrs. Gurgiolo thanked the online and in-person attendees for their patience for the meeting starting and shared that the Board met in an Executive Session before this evening's meeting to discuss the District's safety plan.

##### 4.b. Superintendent

##### Minutes

Mr. Serfass expressed appreciation for those present at the meeting this evening to share information about events happening through the District.

#### 5. Information Only

### 5.a. Cultural Heritage Fair Presentation

#### Minutes

Ms. Karima El Hakmi and Ms. Stephanie Ritter shared information about the inaugural Camp Hill Cultural Heritage Fair held on May 22nd and expressed appreciation to the Board and administration for their support for the event.

Mr. Gale shared his enjoyment at the event and expressed appreciation to those who worked to plan the event.

Mrs. Gurgiolo expressed pride for the District and community for its support of the event.

Dr. Mallah asked how many countries were represented at the event, and Ms. El Hakmi confirmed that 23 countries and cultures were represented.

### 5.b. Eisenhower and Hoover PBIS Recognition

#### Minutes

Mr. Bradley Zangle and Mrs. Jennie Guilfoyle highlighted the state recognition received for the District's PBIS programs at Hoover and Eisenhower Elementary Schools and shared updates on the District's PBIS programs. They recognized the support of parents, the community, and the Lion Foundation.

### 5.c. STEAM Day at Elementary

#### Minutes

Mrs. Carrie Budman and Mrs. Tammy DeSanto shared information about STEAM Day at Eisenhower Elementary School.

### 5.d. Leader in Me Update

#### Minutes

Dr. Borrelli shared an update on the results of the District's Measurable Results Assessment (MRA) survey and pointed out the annual increase in the scores. He shared that discussion has continued to determine what the next steps should be with Leader In Me given the current contract expiration in November 2025. He shared that the Instructional Team developed a survey to look more closely at the elements of Leader In Me and gather feedback from District teachers. He shared that the highest scoring areas in the survey were in the areas of implementation and integration into the school culture and PBIS. He shared that teachers expressed appreciation for the common language, goal setting, and focus on leadership within the Leader In Me program. He shared that teachers generally agreed that the positive impacts of the Leader In Me program should continue in the District even if the contract with Franklin Covey did not get renewed. He pointed out that teachers praised the Lighthouse Coordinators and building implementation. Dr. Borrelli shared that the group consensus was that there were positive impacts on the District from the Leader In Me program that could be continued in the District but that the contract did not need to be renewed. He shared that Administration is planning to use the remainder of the contract to meet student needs.

Mrs. Gurgiolo praised staff members for bringing the positive aspects of Leader In Me into District teaching.

## 6. Report of Committees

### **6.a. Athletic (Mr. Gale)**

#### **Minutes**

Mr. Gale shared that the Committee met on May 15th and discussed a recap of Spring 2025 sports and pointed out that eight senior students in the District will be continuing as collegiate athletes following graduation. He shared that they discussed the All-Sports Banquet and Travers Award nominees. He shared that Camp Hill athletes were recognized as West Shore Hall of Fame Scholar-Athletes. He shared that Mr. June shared some updates on uniforms for various sports and discussed some athletics policies on weather and other concerns. He shared that there was a budget update and that it is on course for the current school year.

Mrs. Gurgiolo shared that they discussed the District and State post-season of the baseball team at the meeting.

Ms. Bowen asked about the vendor selection for uniform purchases and wondered if that would be an avenue for cost savings. Mr. Gale indicated that specific information on that was not discussed at the meeting. Mr. Serfass shared that Mr. June can present additional information on purchasing and vendor selection for uniforms at the next Athletic Committee meeting and shared that, although some Boosters might provide additional items, the majority of uniform purchases for all sports is handled out of Mr. June's office. Mrs. Gurgiolo pointed out that there is a specific schedule for uniform replacement that Mr. June monitors.

### **6.b. Budget and Finance/Personnel (Mrs. Buchs)**

#### **Minutes**

Mrs. Buchs shared that the Committee met on May 28th and that the minutes are attached with specific details. She shared that the majority of what was discussed will be reviewed later this evening. She shared that the next meeting will be on June 29th.

### **6.c. Building and Grounds (Mr. Lamay)**

#### **Minutes**

Mrs. Gurgiolo shared that the meeting on May 27th was cancelled.

### **6.d. Community Engagement/Governmental Relations (Dr. Mallah)**

#### **Minutes**

Dr. Mallah shared that the Committee met on May 22nd and that many of the events discussed, including the Cultural Fair and graduation, have already occurred. She shared that they also discussed the status of summer camps. She also shared that there was discussion on budgets.

### **6.e. Curriculum and Extracurricular Activities (Mr. Connelly)**

#### **Minutes**

Ms. Bowen shared that the Committee discussed the ELA purchases for K-5 products and shared that the work is ongoing and that the math program review begins in the fall. She shared that curriculum information will be available to the public via EduPlanet21 and that Dr. Borrelli presented an update on the MRA results and the plan moving forward for the Leader In Me contract. Ms. Bowen pointed out that the next meeting will be held on July 31st.

## 6.f. Policy (Mr. McInroy)

### Minutes

Mrs. Ivey shared that the minutes from the May 12th Policy Committee meeting are attached and that the next meeting will be held on June 16th.

## 7. Policies

### 7.a. First Read

#### Minutes

Mrs. Ivey shared that Policy 815.1 Use of Generative Artificial Intelligence in Education was reviewed at the Policy Committee meetings in April and May and is being brought forward for a first read this evening. Mrs. Rhinehart shared that the policy is focused on generative AI and is aligned with compliance, federal laws, and other District policies. She shared that Administration will ensure that the District creates training opportunities for staff and students on using AI. She highlighted that the policy incorporates considerations of academic integrity. Mrs. Rhinehart also pointed out that Administration will be formulating additional processes for managing and evaluating resources for appropriateness and student safety.

### 7.b. Second Read

#### Minutes

Mrs. Ivey shared that Policy 126 Class Size, Policy 212 Reporting Student Progress, and Policy 335 Family and Medical Leaves were brought forward as a first read at the May Work Session and are being brought forward for a second read this evening. She shared that Policy 226 Searches was previously brought forward as a second read in April but was referred back to the Committee to review a public comment in May. She shared that no changes were made at the May Policy Committee meeting so the Policy is being brought forward for a second read this evening.

## 8. Election of Board Treasurer

### Minutes

Mrs. Martin shared that the Board will need to elect a Board Treasurer to serve from July 1, 2025, through June 30, 2026. Mrs. Gurgiolo asked if Mrs. Buchs is willing to continue to serve, and Mrs. Buchs agreed.

## 9. Budget Update & Resolution

### Minutes

Mrs. Martin shared that the Board approved the Proposed Final Budget in May and highlighted some changes that have occurred since then, including some additional student placements. She shared that the new projected deficit is \$588,000, which is about \$75,000 more than what was approved in May. She pointed out that the budget documents that will need to be approved are attached to the agenda.

Mr. Gale asked if there was additional information from the state budget. Mr. Serfass shared that the House has voted to approve reform of charter school costs but that there is no other information available currently.

Mrs. Gurgiolo shared that the Board will vote on the budget next Monday and that it will be a roll call vote.

## 10. Medical Examiner Agreement

### Minutes

Mrs. Martin shared that the Agreement with JDC Pediatrics is attached for Dr. Dana Setzer to act as the District's Medical Examiner to provide medical exams for students in kindergarten, sixth grade, and eleventh grade who were not seen by private physicians and to prepare standing orders for administration of specific over-the-counter medications and/or emergency medications to students. She shared that there is a slight increase in cost from last year but that the actual budget impact will be based on the number of students needing the medical exams.

## 11. Giant Donation

### Minutes

Mrs. Martin shared that The Giant Company provided a donation of \$11,147.23 to assist with food insecurity initiatives and pointed out that the donation will go into the Giant Food Fund. Mrs. Gurgiolo shared that a lot of the money from the donation goes into the schools to support the breakfast program. Mr. Serfass shared that the money goes to providing food to students who are hungry, including breakfast items and food on carts in the various buildings. Mrs. Gurgiolo expressed appreciation for the work done to feed hungry students in the buildings.

## 12. The Grace Milliman Pollock Performing Arts Center Surplus Items

### Minutes

Mrs. Martin shared that Mr. Naran is working to organize the Pollock Center and has identified several items that should be discarded and pointed out that the majority of items are sound and lighting equipment no longer needed or usable following the upgrade.

Mr. Serfass pointed out that Mr. Naran has moved some of the usable items into Sutliff and that he has done some of that work himself already.

## 13. Cyber Insurance

### Minutes

Mrs. Martin shared that she and Mrs. Rhinehart have been working with the CAIU to join their consortium to purchase cyberinsurance through Gallagher Insurance, Inc. She shared that she approached Gunn Mowery about their offerings and the associated costs and shared that the consortium option provides comparable coverage at a decreased cost. She shared that the savings would be about \$8,000. She shared that contracts are not shared so as to keep the limits from being made available for cybercriminals but shared that they are available in her office for Board members to review.

Mrs. Gurgiolo expressed appreciation for the work done with various vendors to ensure that the District is doing what is best.

## 14. Affiliation Agreement - Shippensburg University

### Minutes

Dr. Borrelli shared that the District has several Agreements for student teachers and interns from various other schools and that they are all renewed on a separate schedule. He shared that the Agreement with Shippensburg is standard.

## 15. Affiliation Agreement - Elizabethtown College

### Minutes

Dr. Borrelli shared that the Agreement with Elizabethtown College is also up for renewal.

## 16. CAOLA Agreement

### Minutes

Dr. Borrelli shared that, as prices have increased in volatility, the length of the CAOLA Agreements have shortened and shared that the Agreement up for review tonight covers the 2025-2026 school year. He shared that the Agreement includes the cost of the courses to the District and that the actual costs will be determined by the usage of the services.

## 17. New Clubs

### Minutes

Dr. Borrelli shared information about the new clubs that are up for Board review. He shared that several clubs were student-initiated and that the advisors are all volunteers. Dr. Mallah asked at what point student clubs get started in the school year. Dr. Borrelli shared that the process at the secondary begins in early winter when Mr. Snider and Mr. Ziegler sends messages out to staff and students to gather interest in continuing existing clubs and forming new clubs. He shared that there is a more flexible process at the elementary schools since they tend to add fewer clubs.

## 18. Student Services 2025-2026 Agreements

### Minutes

Ms. Reely reviewed the student services agreement renewals for the 2025-2026 school year and provided a cost comparison to the 2024-2025 school year. She pointed out that there is no specific renewals on the agenda for Pediatric Therapeutic Services (PTS) or Rolling Hills Transit because the Board has previously approved multi-year agreements so the cost information is included just as a comparison. She shared that costs have not been set yet for the Eastern Cumberland Special Education Consortium MOU and that the District will be adding School Psychologist services with a neighboring district to assist with the District's needs.

Ms. Reely pointed out that most of the agreements have the costs only incurred if the District uses the services but that the Agreement with River Rock does include one reserved placement seat to ensure

availability should it be needed. She also pointed out that, for Assist Services, the 2025-2026 contract is an amendment of the previous agreement, which is also attached.

Ms. Howard asked about the decrease in the costs for the CAIU for 2025-2026. Ms. Reely shared that the cost for services has actually increased for next school year but that the District anticipates a decrease in the utilization of those services.

## 19. CCRES Agreement

### Minutes

Mrs. Russell shared that CCRES Educational & Behavioral Services agreement will allow CCRES to provide assistance with paraprofessional staffing in the District and explained that this represents a renewal of an Agreement approved for the 2024-2025 school year. She shared that CCRES provides assistance in interviewing and onboarding paraprofessionals through the organization and represents a slight decrease in costs over directly hiring a paraprofessional. She shared that there is a 1.4% increase in the hourly paraprofessional rate for the 2025-2026 school year.

Mrs. Gurgiolo shared that there was additional detail shared in the Personnel Committee meeting and shared that the agreement is beneficial to the District and the paraprofessionals.

## 20. Personnel Report

### Minutes

Mrs. Russell reviewed the draft personnel report. Mrs. Gurgiolo recognized the impact that Mrs. Rhykerd has had on the District and congratulated Mr. Stroup and expressed the positive impact of his expertise on safety and security in the District. Mrs. Gurgiolo asked for clarification on if Mr. Gallaher's move to the Girls' Head Wrestling Coach position opens the Boys' position, and Mrs. Russell shared that the District would post and conduct a search for the Boys' Head Wrestling Coach position. Mr. Serfass pointed out that the position will be posted following the approval of the budget.

Mrs. Russell shared that Administration is bringing forward the Band Report earlier than in prior years and that the cost of marching band staffing will be included in the budget. She shared that band starts over the summer and so the report is being brought forward for review prior to the beginning of the activity.

Mrs. Russell reviewed the Extra Duty List and shared that, although there were some position changes, there is no overall increase in the cost. Mrs. Gurgiolo asked if the end of the Leader in Me contract will lead to the end of those positions. Mrs. Russell shared that the Lighthouse Coordinator positions will continue to support as the District continues to incorporate the teachings of the program in the buildings. Mr. Serfass shared that the positions will not go away and that they represent one of the ways that the District will continue those teachings in the buildings. Mrs. Gurgiolo pointed out that, even with those positions staying, there is still a huge cost savings with the end of the contract with Franklin Covey. Mr. Serfass shared that the savings would be well over \$100,000. Dr. Borrelli pointed out that the results of the internal survey informed the decision to keep the structure of the Lighthouse Teams in the buildings.

Mrs. Russell shared the recipients of the May 2025 Lion Pride Excellence Award Winners:

- Karen Anthony, Building Substitute at Eisenhower Elementary School
- Ramon Garcia, Groundskeeper

- Anna Grove, Registrar
- Jennie Guilfoyle, Behavior Specialist
- Dana Miller, Special Education Instructional Advisor
- Olivia Motley, Administrative Assistant at Camp Hill Middle School
- Autumn Reely, Director of Special Education
- Alexis Ridolfi, Special Education/Student Services Office Manager
- Noah Whelan, Emotional Support Teacher at Eisenhower Elementary School

## 21. Public Session for Comment

### Minutes

Mrs. Buchs shared the Public Comment statement.

There were no public comments.

## 22. Adjournment

### Minutes

Mr. Gale made a motion, seconded by Mrs. Buchs, to adjourn the meeting. Mrs. Gurgiolo adjourned meeting at 8:34 PM.

### In-person attendees:

Dr. Borrelli

Ms. Reely

Mrs. Ivey

Mrs. Rhinehart

Mrs. Russell

Mr. Stroup

Mrs. Czarnecki

Dr. Fauser

Tammy DeSanto

Carrie Budman

Brad Zangle

Jennie Guilfoyle

Stephanie Ritter

Betsy Gayner

Beth Nonemaker

Karima El Hakmi

**Online Attendees:**

Micki Kautz

Scott

CM