

Parent-Teacher-Cadet-Council (PTCC) Meeting Minutes

Date: May 15, 2025

Time: 5:40 p.m.

Location: Sarasota Military Academy

Prepared by: Areaka Jewell, Secretary

1. Attendance

The following individuals were present in person:

- Amber Martin (President)
- Areaka Jewell (Secretary)
- Maria Urrestta (Treasurer)
- Raquel Urrestta (Cadet)
- Nina Mahadeo (Grant Coordinator)
- Nikki Orth (Past President)

Attending virtually:

- Angela Cohen (SMA Representative)
- Natalie Knipfer (Vice President)

2. Call to Order

The meeting was called to order by President Amber Martin at 5:40 p.m.

3. Treasurer's Report

- Treasurer Maria Urrestta provided a financial update. Current bank balance \$17,311.30
- Complete check register for current school year provided.
- Reviewed recent income and expenses, including proceeds from the Book Fair.

4. Committee Reports

- Grant Coordinator: No new grants
- Merchandise Committee:
 - Blanket samples featuring a new Eagle design were reviewed.
 - The cost per blanket (\$10) and sale (\$25) was presented, with pricing estimates based on bulk orders.
 - The group discussed offering blankets for sale at upcoming events and through pre-orders for the new school year.

- Hoodies being phased out. New jacket samples reviewed. Cost \$35. PTCC to buy in bulk and maintain an inventory. Admin decision. No vote.
- Spirit shirts. Reviewed current colors/designs (black, blue and green). Vote to remove green and replace it with grey.
- Veteran shirts. Limited run, pre-order only. Fundraiser with donations to charity of admin choice.
- Wreaths Across America shirts. No new shirts, must sell current inventory.

- Parent Volunteer Coordinator: Vacant. All Board members will help until filled.

- Fundraising Committee:

-Grad Yard Signs. For 2026 graduates, approximately 130 cadets. Discussion: Info in Senior packets, pre-sales, local vendor. Vote to proceed.

- Wreaths Across America. Fundraise all year long. \$17/wreath, \$5 goes back to SMA. Parent/cadets fundraise. Create a sponsorship sheet. Have a grade challenge.

-Additional fundraising ideas:

- Umbrellas
- Dunk tank
- Car line
- Dress down day, 1 per semester
- Calendar
- Parking
- Reserved seating
- Facility improvement fundraising specifically for
- Walk-a-thon
- Book fair

5. Old Business

Reviewed status of prior projects, including pending grant applications and event coordination.

Merchandise proposal was carried forward from the last meeting for vote and implementation.

6. New Business

- Cadet Liaison Raquel Urrestta. Discussion: Task Raquel to identify three students from HS and one from MS to provide input to her to report to the Board. Natalie to help find MS cadet.

- Decision to move forward with blanket order for new school year.

7. Votes Taken

1. Motion to appoint Raquel Urrestta the new Cadet Liaison– made by Amber Martin, seconded by Maria Urrestta. Passed
2. Motion to approve blanket design and purchase – made by Areaka Jewell, seconded by Nina Mahadeo. Passed
3. Motion to move forward with the Grad Yard Signs – made by Nina Mahadeo, seconded by Areaka. Passed

8. Adjournment

Meeting adjourned at 7:09 p.m. Next meeting scheduled for TBD.