
**MONROE-GREGG SCHOOL DISTRICT
MINUTES of the REGULAR BOARD MEETING
for the SCHOOL BOARD of TRUSTEES**

DATE: Monday, July 14, 2025 TIME: 6:30 P.M.

LOCATION: Administration Office

The regular meeting of the Monroe-Gregg Board of School Trustees began with the Pledge of Allegiance.

CALL TO ORDER

The meeting was called to order by School Board President, Mr. Ky Kizzee, at 6:30 P.M. in the Administration Office. Board members in attendance included Mr. Kevin Blundell, Mr. Brock Sears, Mr. Jack Elliott and Mr. Tom Kennedy. Superintendent, Mr. Trent Provo; Corporation Treasurer, Mrs. Moriah Crane; and School Board Attorney, Mr. Steve Harris, were present. In addition, MGTA representatives, Mrs. Casey Honkomp, and Mrs. Julie Dimmack were also present.

PRESENTATION BY EMCOR

Mr. Provo introduced EMCOR representatives Mr. Tim Pitts and Ron Cassidy who work with schools on energy saving solution projects. The representatives presented an overview of our current chiller (unit that chills the building) and control system equipment, life expectancy of current equipment, replacement options, and estimated cost. The areas of concern in the elementary are the chiller, fan powered boxes and the digital control system that have been in place for 20 years which is their typically life expectancy. Mr. Kennedy asked if this is a project that would need to be completed all at once or as deemed necessary. Mr. Cassidy stated that these items can be replaced as the necessary. There may be some items that are recommended to be replaced at the same time for better system productivity. Mr. Blundell asked if the new controls would be something that maintenance would be able to maintain or would there have to be someone else called for repairs. Mr. Cassidy stated that our maintenance staff would be able to more efficiently manage items. Mr. Cassidy went over possible cost for replacement of needed items. Mr. Provo stated that the cost of the project would be an item that would need to have a request for qualification (RFQ) that would detail the specific needs and is advertised for 37 days. Mr. Kennedy inquired about the timeframes and the desire to review the facility study results with where this project falls on the priority list of recommended projects. There was additional discussion on the timing of the RFQ, timing needs of the school corporation to replacement chiller and control system, and the facility study results.

PUBLIC COMMENTS

There were no public comments.

CONSIDERATION OF MINUTES

A motion was made by Mr. Elliott to approve the minutes for the Regular Board meeting with excerpts from June 9, 2025 and the Special Board meeting from July 30, 2025. Mr. Sears seconded and the motion carried 5-0.

CONSIDERATION OF CLAIMS

Mr. Provo presented outstanding claims in the amount of \$3,596,942.46 and payroll vouchers in the amount totaling \$1,107,143.22. Mr. Provo mentioned the following individual payments that were a part of this month's claim report: debt payments - \$2,274,480.00, MSD Wayne (Sanders) - \$65,000.00, removal of old portable - \$18,500.00, fourth installment of liability insurance - \$28,591.00, Athletic Trainer payment - \$30,000.00, MS drywall repairs - 18,624.00, and urinal replacement - \$111,481.92.

The individual payroll vouchers were for the following amounts: \$412,146.88 from June 6, 2025, \$354,526.89 from June 20, 2025, and \$340,469.45 from July 4, 2025. Mr. Kennedy made a motion to approve the claims and payroll vouchers as presented. Mr. Blundell seconded and the motion carried 5-0. Mr. Provo stated the old portable unit was unsalvageable.

CONSIDERATION OF CLASSIFIED PERSONNEL RECOMMENDATIONS

Mr. Blundell made a motion to approve the recommendations. Mr. Sears seconded and the motion carried 5-0. Mr. Kennedy asked about future Certified personnel recommendations. Mr. Provo stated at this time there were no Certified personnel recommendation to vote on.

PERMISSION TO ADVERTISE RFQ FOR CHILLER AND CONTROLS AT ELEMENTARY

Mr. Provo asked that the board approve the recommendation to advertise a request for qualification s(RFQ) for chiller and controls equipment at the Elementary. Mr. Elliott made a motion to advertise a RFQ of energy service providers. Mr. Kennedy seconded and the motion carried 5-0. Mr. Kennedy stated the need to review the facility study results prior to making a selection or decision with regards to the chiller and/or controls equipment. Mr. Provo stated that this item is only approving the advertising of the request for qualifications.

CONSIDERATION OF ECA PERSONNEL RECOMMENDATIONS

Mr. Kennedy made a motion to approve the recommendations. Mr. Sears seconded and the motion carried 5-0.

CONSIDERATION OF CONTRACTED PERSONNEL RECOMMENDATIONS

Mr. Sears made a motion to approve the recommendation. Mr. Blundell seconded and the motion carried 5-0.

BOARD POLICY NEOLA UPDATES, VOLUME 36.1, 36.2, 37.1, and 37.2 (2ND READ/APPROVAL)

School Board policy changes and updates were presented to the Board for review and consideration on June 9, 2025. Mr. Provo asked that the board approve these updates. Mr. Blundell made a motion to approve the updates as presented. Mr. Sears seconded and the motion carried 5-0.

Mr. Sears asked about the steps with regards to the updates and review process. Mr. Provo explained the NEOLA legal team reviews individual state laws and recommends the updates, our NEOLA representative (Jim Halik) meets with the superintendent team to discuss legal changes and recommendations. Once each are reviewed, the highlighted updates are presented the board as a first read for review. At the next board meeting, the updates are presented for a second read and approval. Mr. Provo stated that there was a delay with Volume 36 updates and then the Volume 37 updates were also available.

For documentation purposes the following are the policy numbers that were new, updated and/or rescinded:

Policy 0100, Bylaw 0166.1, Policy 0164, Policy 0164.4, Policy 0165, Policy 0172, Bylaw 0167.2, Policy 1213.01, Policy 1216, 3216, 4216, 5511, Policy 1220, Policy 1230, Policy 1617, 3217, 4217, 5772, Policy 2131 VI, 2131 V2, Policy 2210, Policy 2221, Policy 2312, Policy 2340, Policy 2370, Policy 2370.02, Policy 2411, Policy 2421, Policy 2623, Policy 2700, Policy 3120, 4120, Policy 3120.02, Policy 3120.11, Policy 3142, Policy 3220.02, Policy 4213.01, Policy 5111, Policy 5136, Policy 5136.01, Policy 5200, Policy 5310, Policy 5330, Policy 5410, Policy 5460, Policy 5500, Policy 5462, Policy 5517.01, Policy 5540, Policy 5540.01, Policy 5540.02, Policy 5610, Policy 6111, Policy 6116, Policy 6140, Policy 6151, Policy 6230, Policy 6250, Policy 7217, Policy 7300, Policy 7310, Policy 7430, Policy 7440.01, Policy 7455, Policy 7540.03, Policy 7540.04, Policy 7540.09, Policy 8120, Policy 8121, Policy 8330, Policy 8400, Policy 8405, Policy 8420, Policy 8451, Policy 8500, Policy 8540, Policy 8640, Policy 9150, Policy 9160
EDGAR UGG Revisions: Policy 1130/3113/4113, Policy 6110, Policy 6111, Policy 6112, Policy 6114, Policy 6325, Policy 6550, Policy 7310, Policy 7450

CONSIDERATION OF ECA TREASURERS

Mr. Kennedy made a motion to approve Ms. Jill Fletcher, Ms. Brooklyn Morford and Ms. Kim Hampton as the ECA Treasurers for the 2025-2026 school year. Mr. Elliott seconded, and the motion carried 5-0.

PERMISSION TO ACCEPT THE 2026 BUDGET CALENDAR & ADVERTISE

Mr. Provo stated the process with regards to the proposed 2026 Budget Calendar and that notice is posted on Gateway by no later than August 28th. Mr. Sears made a motion to approve as presented. Mr. Kennedy seconded, and the motion carried 5-0. The timelines in regards to the budget calendar were briefly discussed by Mr. Provo.

PERMISSION TO APPLY FOR STATE AND FEDERAL GRANTS

Mr. Elliott made a motion to allow administrators and/or Corporation Treasurer, Mrs. Moriah Crane, permission to apply for state and federal grants as they become available throughout the year. Mr. Kennedy seconded, and the motion carried 5-0. Mr. Sears asked about the number of grants that we apply for in a year. Mr. Provo stated that there were approximately twelve per year.

RESOLUTION FOR AUTHORIZING OF ISSURANCE OF INDIVIDUAL PROCUREMENT CARDS

Mr. Provo explained that the procurement cards through BMO are supported by the Indiana Association of School Business Officials. Mr. Provo stated the procurement card have a cash back option, no added fees, and the management controls are more efficient with setting card limits. These options are not available through our current cards. Mr. Kennedy asked about monitoring spending limits and making sure policy and/or guidelines are followed. Mrs. Moriah Crane, Corporation Treasurer, stated that the users would be required to complete the purchase order process for each expense charged to the procurement cards. Card holder will also be required to agree to credit card usage policy usage guidelines on a yearly basis. Mr. Provo stated that for each expense there is a two-step approval process. M-GSD would be closing the current credit cards through Citizens Bank. All other current Citizens accounts will remain active. Mr. Kennedy made a motion to approve the recommendation. Mr. Blundell seconded and the carried 4-1; with Mr. Sears dissenting.

CONSIDERATION OF UPDATED CELL PHONE REIMBURSEMENT EMPLOYEE LIST

Mr. Blundell made the motion to approve the reimbursement, and Mr. Sears seconded. The motion carried 4-0-1 with Mr. Kizzee abstaining from vote.

CONSIDERATION OF MONROVIA MIDDLE SCHOOL HANDBOOK UPDATES

The Monrovia Middle School submitted updates for the 2025-2026 Monrovia Middle School Handbook. Mr. Elliott made a motion to approve as presented. Mr. Kennedy seconded, and the motion carried 5-0.

CONSIDERATION OF TITLE II GRANT – PLTW TRAINING STIPEND

Mr. Provo asked the Board to approve a stipend to be paid out of the Title II grant for Project Lead the Way program to 18 teachers. Mr. Blundell made a motion to approve as presented. Mr. Sears seconded, and the motion carried 5-0.

PERMISSION TO PURCHASE – PA / AUDIO COMMUNICATION SYSTEM FOR THE DISTRICT

Mr. Provo explained that our current PA/Audio Communication system across the district is not functioning efficiently and effectively. There were four quotes received. Mr. Provo recommended the Board select the quote from Wahsega along with Howard Technology Solutions.

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This was not the lowest bid; however, Wahsega's quote provided a cloud-based system which was highly recommended by the Technology Director. The cloud-based system will enable the technology department to track, maintain, and correct issues via desktop unit. This will eliminate tracking problems through old electrical wiring. Our Safety Director, Scott Hamilton has previously worked with Wahsega and recommends them for this project. Fairchild was another quote received but was unable to provide a cloud-based system. The other quotes were wanting to use our existing wiring which is part of our current problems, along with not offering a cloud-based system. There was some discussion with regard to safety concerns with the current system and timing. The quote from Wahsega/Howard Technology Solutions was confirmed to still be an active quote by Howard Technology representative who was present. Mr. Elliott made the motion to approve the quote from Wahsega/Howard Technology Solutions and Mr. Sears seconded. The motion carried 4-0-1 with Mr. Kennedy abstaining from vote.

ADDITIONAL ITEMS FOR DISCUSSION:

- Facility Study Update – This is in the final stages; Schmidt plans to give a presentation in August/September.
- Urinal Project Update – This project is almost complete. There was a small delay due to some addition plumbing repairs that were not originally planned
- Middle School Gymnasium bleacher – The bleachers are all installed.
- Energy Harness – LED Lighting – Waiting on updates - Outside lighting still needs to be replaced.

FINAL PUBLIC COMMENTS

In pursuant to Board Policy 0167.3, the following individuals made comments:

- Cena Bain – 380 W. Crestview Drive; Mooresville, Indiana
 - Ms. Cena Bain spoke on the removal of the policy with regards to class sizes.

The above members of the public were given two (2) minutes to share their concerns with the Board.

The comments were received; no Board action was taken.

ADJOURNMENT

Mr. Elliott made a motion to adjourn the meeting, seconded by Mr. Sears seconded and motion carried 5-0. The Board President, Mr. Kizzee, adjourned the meeting at 7:30 P.M.



Mr. Ky Kizzee, Board President



Mr. Jack Elliott, Board Secretary