

**LIBERTY UNION HIGH SCHOOL DISTRICT
CITIZENS' OVERSIGHT COMMITTEE
MEASURE U GENERAL OBLIGATION BONDS**

Meeting of February 13, 2025 @ 2:00 P.M.

Liberty Union High School District Office
Board Room
20 Oak St.
Brentwood, California 94513

MINUTES

1. **Call to Order** – Mary Vinciguerra, Chairperson, called the meeting to order at 2:00 p.m.
2. **Roll Call and Establishment of Quorum** –

PRESENT: Mary Vinciguerra, Pat Kanyuh, Bryan Scott, Julie Swenson
(Denise Rugani, Dina Stewart, Paul Melloni, Vanessa Domenici)

ABSENT: Kathy Bushman, Jeanne Peterson, Melissa Warner

3. **Public Comment** – Only topics listed on the agenda may be discussed during this meeting. Any member of the public attending this meeting may directly address the Committee on any item of interest to the public with respect to the expenditure of Measure U GOB Proceeds. If the topic raised is not on the agenda, then the Committee may listen to the public comment and may decide to add the item to the next agenda.

The Chairperson will ask if any members of the public wish to address the Committee, and if so, the member of the public shall raise his/her hand and when called upon, give their name and then make their statement. Members of the public will be given up to 3 minutes to address the Committee.

Bryan Scott, Committee Member, addressed the Committee regarding meeting notifications to the public.

4. **Approval of Minutes from August 20, 2024 Meeting**
Motion was made by Pat Kanyuh and seconded by Bryan Scott to approve the Minutes from August 20, 2024. Passed with a 3 (Kanyuh, Scott, Vinciguerra) to 0 to 1 vote, with Julie Swenson abstaining.

5. **Committee Member Terms / Upcoming Vacancies**
Denise Rugani reviewed the current term dates for each committee member.

6. **Approval of the Measure U Performance and Financial Audit 2023-2024**
Dina Stewart presented details of the audit report and answered questions of the committee members.

Motion was made by Pat Kanyuh and seconded by Mary Vinciguerra to approve the Measure U Performance and Financial Audit of 2023-2024. Passed with a 3 (Kanyuh, Swenson, Vinciguerra) to 0 to 1 vote, with Bryan Scott abstaining.

7. **Approval of the Annual Report for 2023-2024**
Dina Stewart provided details listed in the annual report and also answered questions posed of the committee members.

Motion was made by Mary Vinciguerra and seconded by Pat Kanyuh to approve the Annual Report, with Bryan Scott and Julie Swenson voting No. Annual Report did not pass.

The committee then engaged in further discussion surrounding the Annual Report to the Public, with Bryan Scott recommending to take the current report as a template and then create another Annual Report to then be brought back to a later meeting for approval.

Bryan Scott motioned to appoint a sub-committee to create the new Annual Report, with Julie Swenson seconding that motion. Creation of sub-committee passed with a 4 (Kanyuh, Scott, Swenson, Vinciguerra) to 0 vote. It was determined that the sub-committee members will be Chairperson, Mary Vinciguerra along with Bryan Scott and Julie Swenson. Mary Vinciguerra would then work with the sub-committee on meeting dates, then notify Superintendent Rugani upon completion of the report.

8. Review Current Expenditure Report

Dina Stewart reviewed the Bond expenditure report with the Committee.

9. Update on Measure U Projects

Paul Melloni detailed the latest information on the projects, noting that the last remaining project is the Environmental Science area at Heritage High School. He shared that they hope to be complete with the required DSA approval in 2-3 weeks and then plan to advertise for bids immediately following. He then reported the notice to proceed with follow sometime in May, with the project ending its completion in the Fall.

10. Next Meeting Date – Fall 2025 / Time & Location TBD

Denise Rugani suggested the next meeting location to be at Heritage High School, in hopes it will be following the completion of the Environmental Science area, and will be able to tour the area.

11. Adjourn

Motion was made by Bryan Scott and seconded by Julie Swenson to adjourn the meeting. Passed with a 4 (Kanyuh, Scott, Swenson, Vinciguerra) to 0 vote. The meeting was adjourned at 3:01 p.m.

[Note: As required pursuant to Education Code Section 15280, the minutes of this meeting will be posted on the District's internet web site]

Julie Swenson

Bryan Scott

Paul Melloni

Denise Rugani

ABSENT – J. PETERSON, M. WARNER