

Chromebook Insurance Plan Signature Page

Please read this entire document to determine if this program is needed for you and your child's protection against damage to the loaned Chromebook equipment in your care. Please refer to the Incident Assessment Chart to see how the whole plan, charges, and incident reporting work. **This form must be completed and marked YES or NO before the Chromebook will be provided to the student.**

Coverage and Benefit

This agreement covers the Chromebook loaned to the student against a single incident of accidental damage. The following items are **not** covered.

1. A Chromebook, charger, cord, or other accessories that are lost or stolen
2. Damage caused by negligence, neglect, such as leaving it outside or in an automobile, by food or drink, caused by pets, rough handling, and excessive sliding across rough surfaces.
3. Intentional misuse.
4. More than one accidental incident, including more than one broken screen or accessory.

Effective and Expiration

This coverage is effective from the date this required form and premium payment are received by the District through the date on which the Chromebook is returned in good order to the District.

Premium

The total premium cost is \$30.00 annually. Partial semesters/years are not refundable.

It is agreed and understood that:

- The Protection Plan is offered to all students.
- Participation in the Protection Plan is voluntary.
- A separate signed application will be needed for each Chromebook covered.

It will be the right of the administration to determine whether damages were due to negligence or accident. The administration will review all damages determined to be caused by misuse or negligence and will assess if the student's continued privilege of taking the Chromebook to and from school will remain. Parents/guardians may not substitute homeowners or other personal insurance in place of the District's Protection Plan. **PLEASE COMPLETE: (print)**

Last Name of Student

First Name

Home Phone

Address

Student ID #

Grade

Graduation Year

YES, I would like to participate in the Device Protection Plan. (Methods accepted: [MySchoolBucks](#), Check (checks can be made out to Carlynton School District), Cash, Money Order)

NO, I decline the Device Protection Plan service at this time, and I understand that I am responsible for 100% of any damage or loss to the loaned Chromebook. The current replacement cost of a Chromebook, power adapter, and cord is between \$260 and \$350.

Parent/Guardian Signature

Date

FOR INTERNAL USE ONLY:

Date Paid _____

Recorded by _____

Check Number: _____ Cash: _____ Money Order: _____ Amount: _____

Incident Assessment Chart

Incident	Action(s) Necessary	Cost
Accidental Damage to the Chromebook, adapter, or power cord (1st Instance)	A report must be made immediately to the administration or IT support staff, who are responsible for recording the incident. The device must be returned to school so a new or spare device may be issued.	With the Protection Plan, no cost for accidental damage. Without the Protection Plan, the cost of replacement will be assessed.
Accidental Damage (2nd Instance) More than one (1) occurrence of loss, theft, or damage in 30 school days will be interpreted as neglect.	A report must be made immediately to the administration or IT staff, who are responsible for recording the incident. The device must be returned to school so that a new device or spare device may be issued; however, a spare device may not be issued for a 2nd break. The student may be required to wait until the original device is returned from service before having use of a Chromebook.	With Protection Plan: Half the cost of replacement or repair. Without the Protection Plan: Full cost of replacement or repair.
Accidental Damage (3rd and additional instances) More than two (2) occurrences of loss, theft, or damage during the school calendar year will be interpreted as neglect.	A report must be made immediately to the administration. The device must be returned to school so a new device or spare device may be issued; however, a spare device may not be issued for a 2nd break. The student may be required to wait until the original device is returned from service before having the use of a Chromebook. Some loss of privileges of using the Chromebook may occur, such as: -limited participation in the Chromebook program -restricted from taking the device home This may also result in disciplinary action.	The cost of replacement or repair will be assessed according to the damage.
Intentional Damage/Neglect	Upon notification or the administration's knowledge of an incident of intentional damage or neglect, the device must be returned to school so a new or spare device may be issued if a spare device is available. Deliberate damage will be referred to the administration. Applicable board policies and/or school building policies will be followed regarding appropriate discipline for damage to school property.	The cost of replacement or repair will be assessed according to the damage.
Loss/Theft Unless the person(s) responsible for a theft are identified, the incident will be considered a loss.	A report must be made immediately to the administration. In the event of theft, a police report will be filed.	Replacement cost.

Chromebook Repair Costs

Item	Repair Cost Without Insurance	Repair Cost With Insurance (First Instance)	Repair Cost With Insurance (Second Instance)
Screen	\$33.00	\$0	\$16.50
Keyboard	\$50.00	\$0	\$25.00
Hinge	\$20.00	\$0	\$10.00
Camera	\$15.00	\$0	\$7.50
Power Charger	\$30.00	\$0	\$15.00
Top Cover	\$25.00	\$0	\$12.50
Bottom Cover	\$25.00	\$0	\$12.50
LCD Bezel	\$11.00	\$0	\$5.50
System Board	\$120.00	\$0	\$60.00
LCD Video Cable	\$17.00	\$0	\$8.50
Battery	\$50.00	\$0	\$25.00
PCB Board	\$23.00	\$0	\$11.50
Replacement Chromebook	\$285.00	\$0	\$142.50

The prices listed are subject to change without notice.

Carlynton School District Chromebook Damage Report

Student's Name: _____

Student ID #: _____ **Chromebook Asset Tag #:** _____

Building: _____ **Grade:** _____ **Grad Year:** _____ **Date:** _____

Description of Damage (*include how the damage occurred*):

Use Insurance?: **Yes** **No**

Student's Signature: _____

Parent's/Guardian's Signature: _____ **Phone #:** _____

Official Use Only:

Protection Plan Purchased: **YES** **NO**

Damage Covered: **YES** **NO**

If NO, rationale:

Resolution / Action Taken:

Signature of IT Personnel: _____ **Date:** _____

Administrator's Signature: _____ **Date:** _____

Procedures for Damages Not Covered

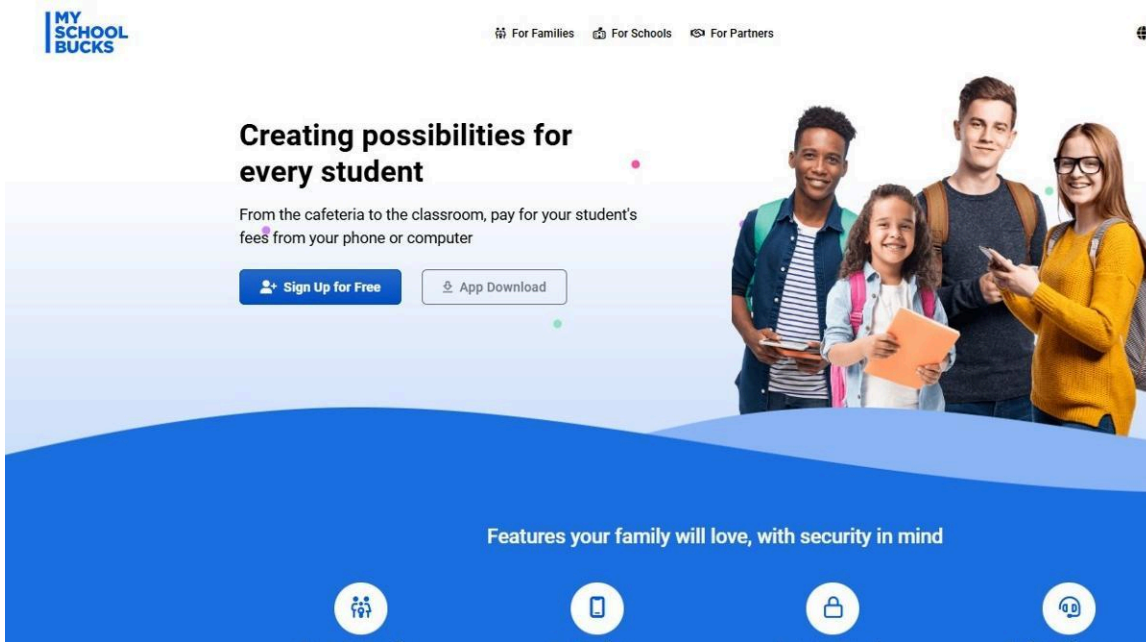
1. Did not purchase the annual Device Protection Plan
 - a. Parent/guardian/student will complete a damage report.
 - b. The Technology Department will assess damage and prepare the cost to fix.
 - c. Parent/guardian/student will receive an invoice for the cost and description of the repair.
 - d. A record of the invoice and any payments received will be recorded at the building level and will be listed as an obligation of the student until the cost of the repair is paid in full.

2. Device Protection Plan purchased, but repairs are not covered; Chromebook is determined to be lost, stolen, vandalized, neglected, or has multiple accident claims.
 - a. Parent/guardian/student will complete a damage report.
 - b. The Technology Department will assess damage and prepare the cost to fix.
 - c. The Technology Department will provide a written explanation of why the damage was not covered by the Device Protection Plan.
 - d. Parent/guardian/student will receive an invoice for the cost and description of the repair.
 - e. A record of the invoice and any payments received will be recorded at the building level and will be listed as an obligation of the student until the cost of the repair is paid in full.

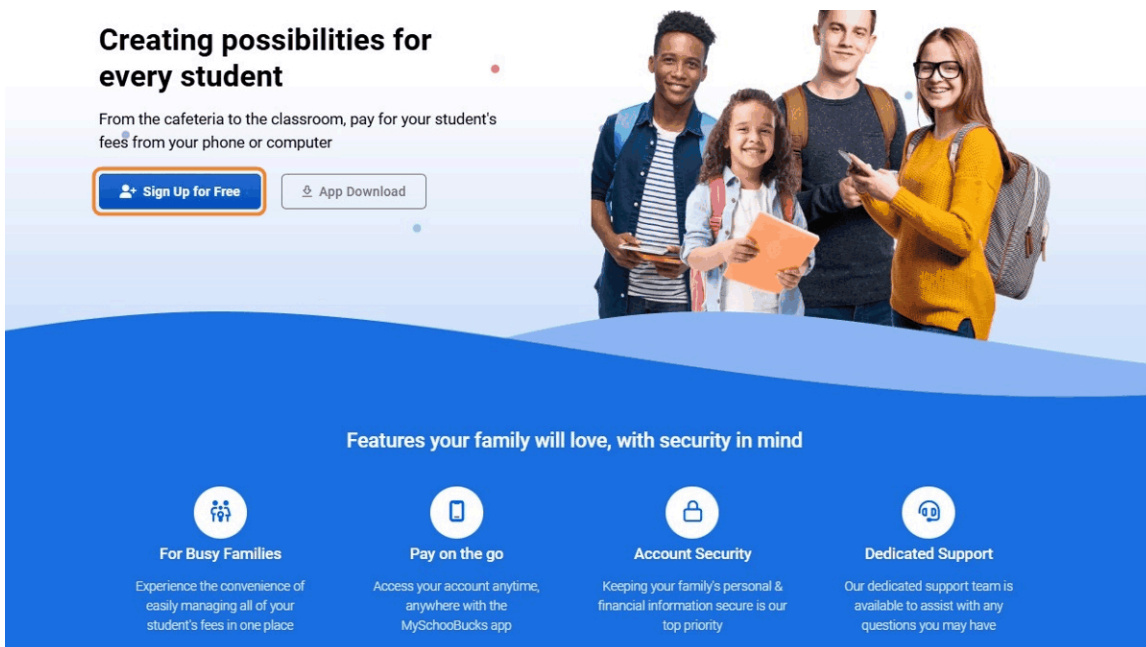
Creating a MySchoolBucks Account & Purchasing Chromebook Insurance

Creating a MySchoolBucks Account

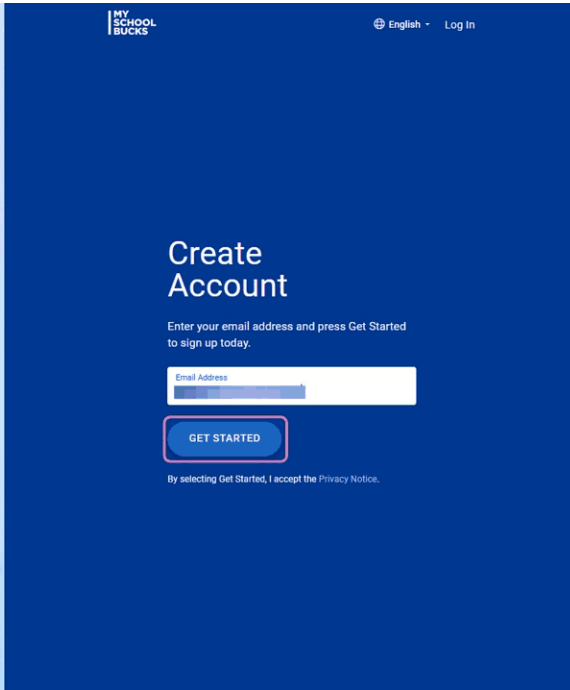
1. Navigate to <https://www.myschoolbucks.com>



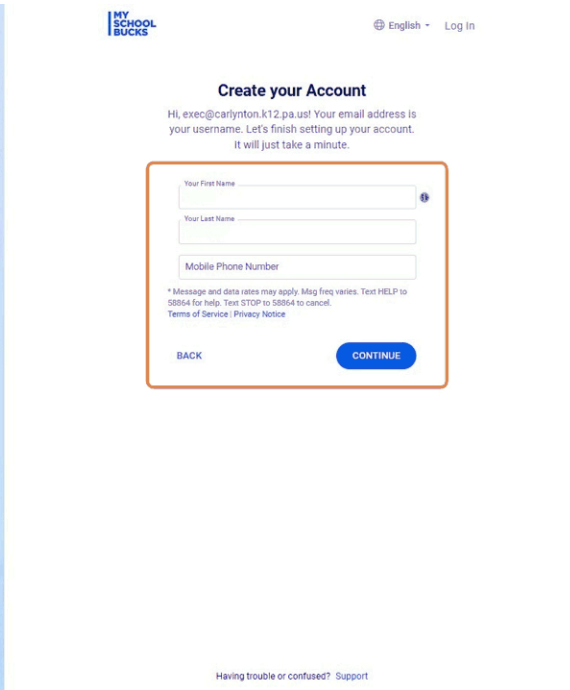
2. Click "Sign Up for Free"



3. Type in your email address and click, "GET STARTED."



4. In the appropriate fields, type in your first name, last name, and phone number, then click "CONTINUE."



5. Type in the verification code that was sent to your phone number, and then click "CONTINUE."



MY SCHOOL BUCKS English - Log In

Verify Phone

We have sent you a 6-digit code to verify your number and link it to your account.

Enter verification code

Resend Code

☒ Opt-in to receive text message alerts about your account from MySchoolBucks.

* Message and data rates may apply. Message frequency may vary. Please respond "YES" to continue receiving texts. Text HELP to 38864 for help. Text STOP to 38864 to cancel.

BACK SET UP LATER **CONTINUE**

Having trouble or confused? [Support](#)

6. Create a password for your MySchoolBucks account and then click "CREATE ACCOUNT."



Password Setup

Next, choose a password for your new user account.

Password

That may be okay if it is not too common

Confirm Password

☐ Show Password

☐ Send me news, exclusive offers, and promotional emails

By creating an account, I accept the [Terms of Service](#) and [Privacy Notice](#).

BACK **CREATE ACCOUNT**

MySchoolBucks allows you to see your child's account as part of our free services. If you use MySchoolBucks to add funds to your child's account, you may pay a program fee for the convenience of using our online service. Please keep in mind that you can always add funds to your child's account by sending cash or a check directly to your school.

7. Click "Log In"



MY SCHOOL BUCKS English - Log In

Account Details

Email Address

First Name

Last Name

Phone Number

Almost done! Now log in with your new username and password to confirm your information, and complete your profile.

[LOG IN](#)

[Having trouble or confused? Support](#)

8. Enter your newly created login information and then click "Log In."

MY SCHOOL BUCKS

Username

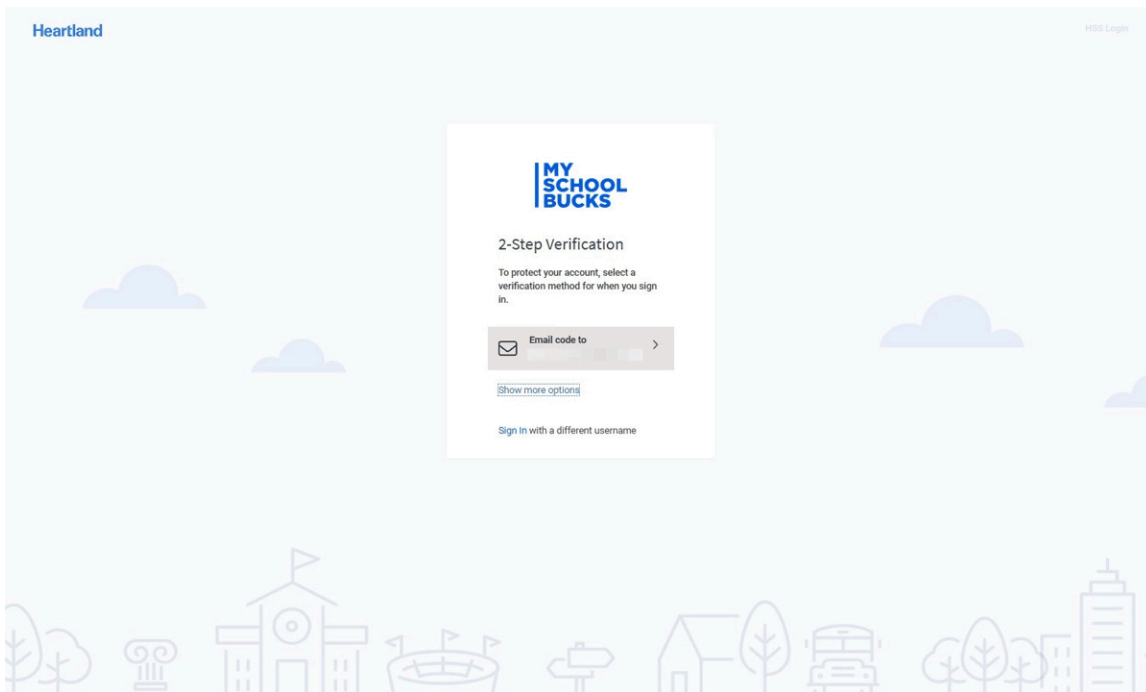
Password

[Forgot username or password?](#)

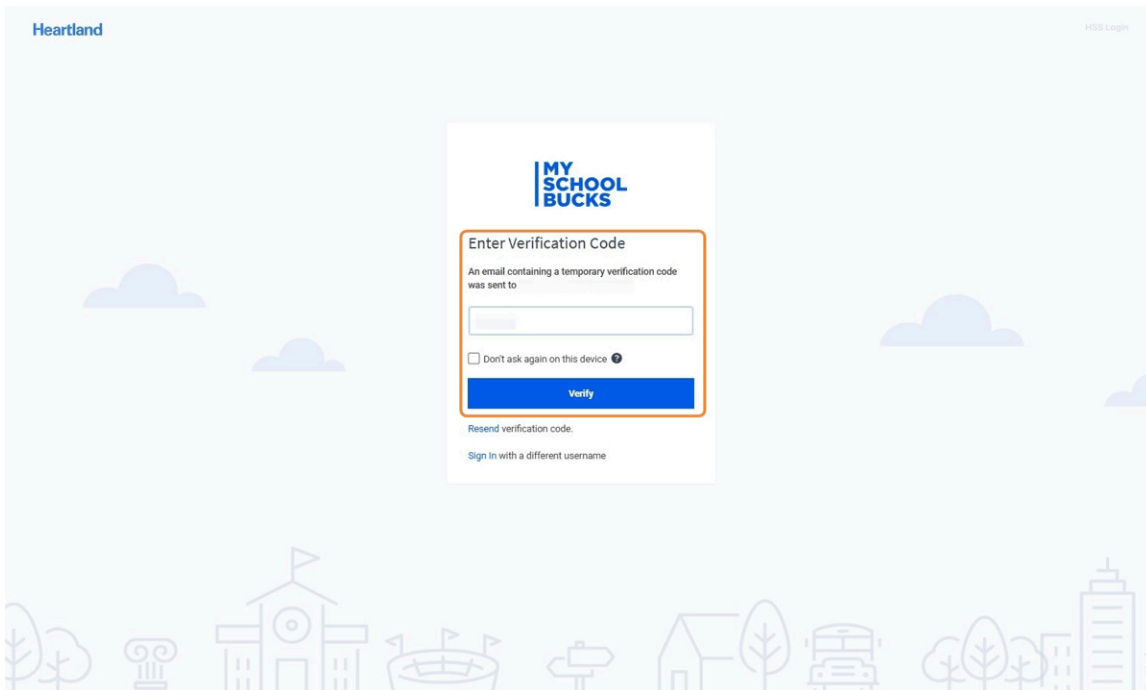
[Log In](#)

[Don't have an account? Register Now](#)

9. Click the 2-Step Verification method displayed.



10. Enter the 2-Step Verification code that was sent to you using the method you chose in the previous step, then click "Verify."



11. Click "OK"

Our Privacy Notice has been updated

We have updated our Privacy Notice to improve readability and to account for recent developments in privacy laws. By continuing to use MySchoolBucks, you acknowledge your receipt and acceptance of the updated Privacy Notice.

[Privacy Notice](#)

OK

Ready to Get Started?

Add your student(s) to MySchoolBucks to pay for school meals and much more.

Get Started

Contact Information

Name

Mobile Phone

Send text messages? ☐ No

Email Address

Account Security

Login

Username

Password

Security Questions

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12. Click "Get Started"

MY SCHOOL BUCKS

English Help

Welcome to MySchoolBucks

Ready to Get Started?

Add your student(s) to MySchoolBucks to pay for school meals and much more.

Get Started

Contact Information

Name

Mobile Phone

Send text messages? ☐ No

Email Address

Account Security

Login

Username

Password

Security Questions

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13. Select the "Pennsylvania" option.

School District ▾ Home ▾ Meal Accounts ▾ H

ADD DISTRICT

Add District

Search for your district by state or province

🌐 Pennsylvania ▾

Cancel Add District

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14. Select the "Pennsylvania", and then "CARLYNTON SCHOOL DISTRICT", and then finally, click "Add District."

Add District

Search for your district by state or province

🌐 Pennsylvania ▾

🌐 CARLYNTON SCHOOL DISTRICT ▾

Cancel Add District

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15. Create the answers to the security questions you selected from the 2 drop downs, then click "Update Profile."

Make Your MySchoolBucks Account More Secure

We've recently added features to improve your MySchoolBucks experience and make it even more secure. Please take a minute to complete your User Profile.

Security Question #1

?

In what city did you attend high school?

?

Answer #1

Security Question #2

?

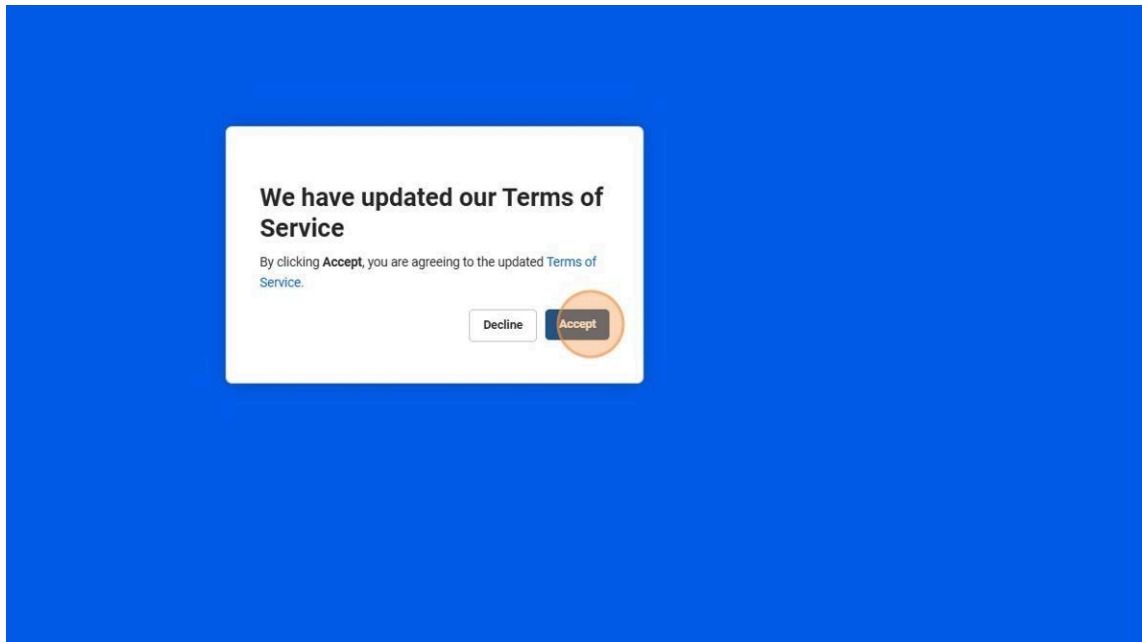
What is the country of your ultimate dream vacation?

?

Answer #2

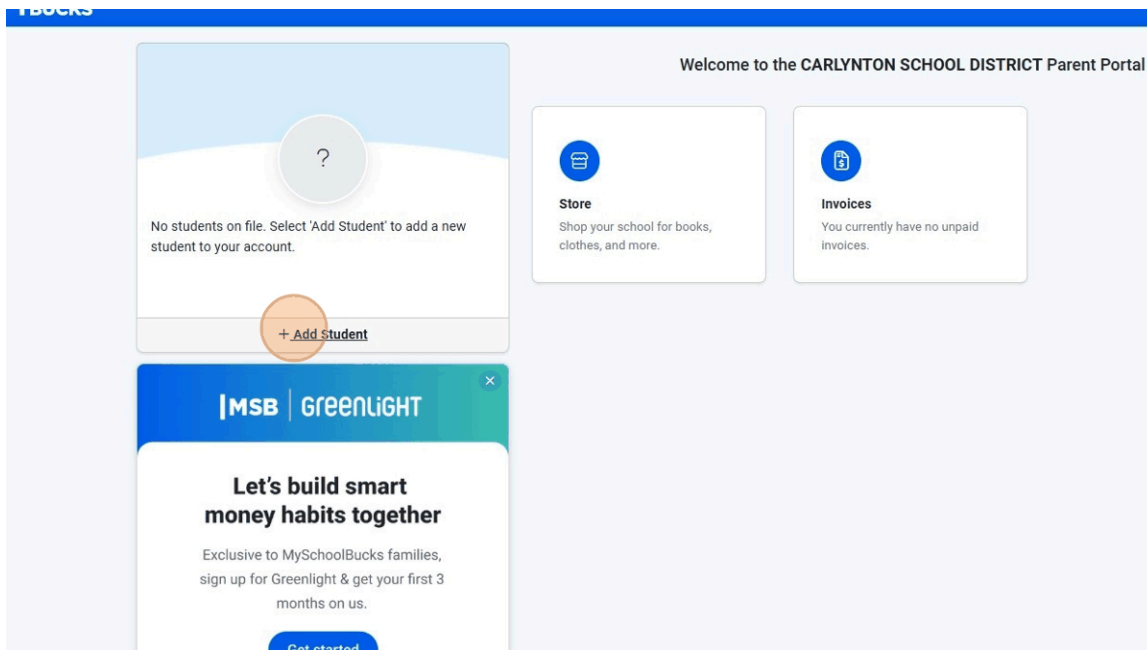
Update Profile

16. Click "Accept"

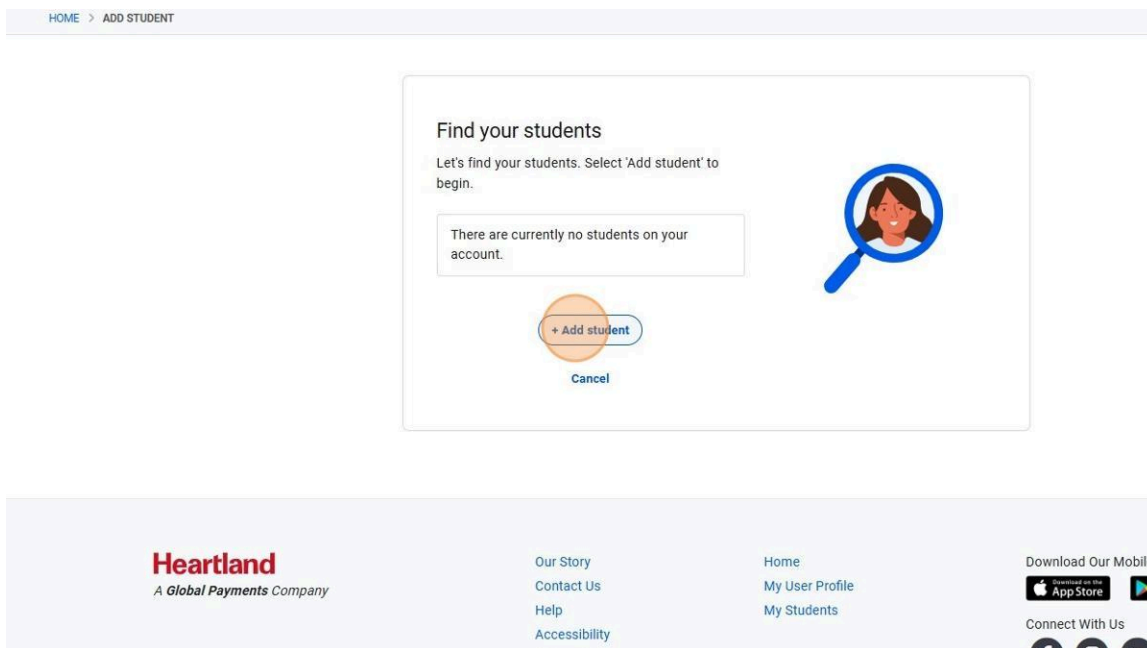


To add a student(s) to your account, you will need their Student ID Number, which is the same as their lunch pin. The number is 5 or 6 digits.

17. Click "Add Student"



18. Click "+ Add student"



19. Type in your students' First Name, Last Name. Then, using the dropdown, click the school that your student attends, and then finally type in your student's School ID Number (Lunch Pin number). Once that information has been entered, click "Search."

Find Student

Provide some details about your student to help us find them.

[Don't have your child's student number?](#)

[Back](#)[Search](#)



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20. If the student shown under "Found Student" Click "Add student"

CARLYNTON SCHOOL DISTRICT ▾

Home ▾Meal Accounts ▾School Store ▾Help ▾English

STUDENT

Found student

Test Testing
Enrollment

[Back](#)[Add student](#)



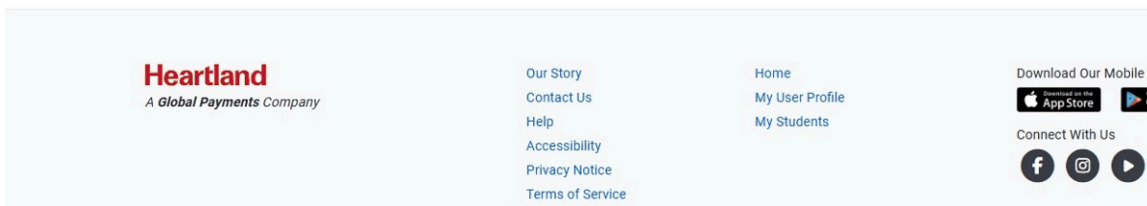
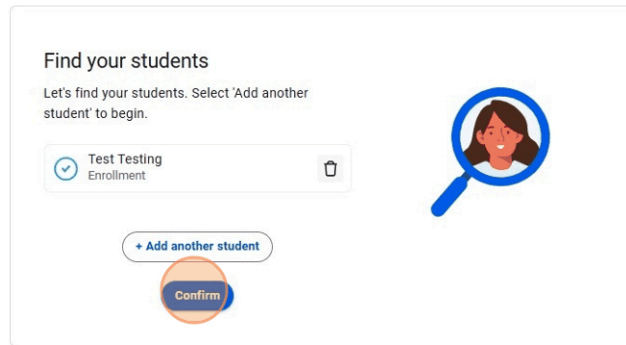
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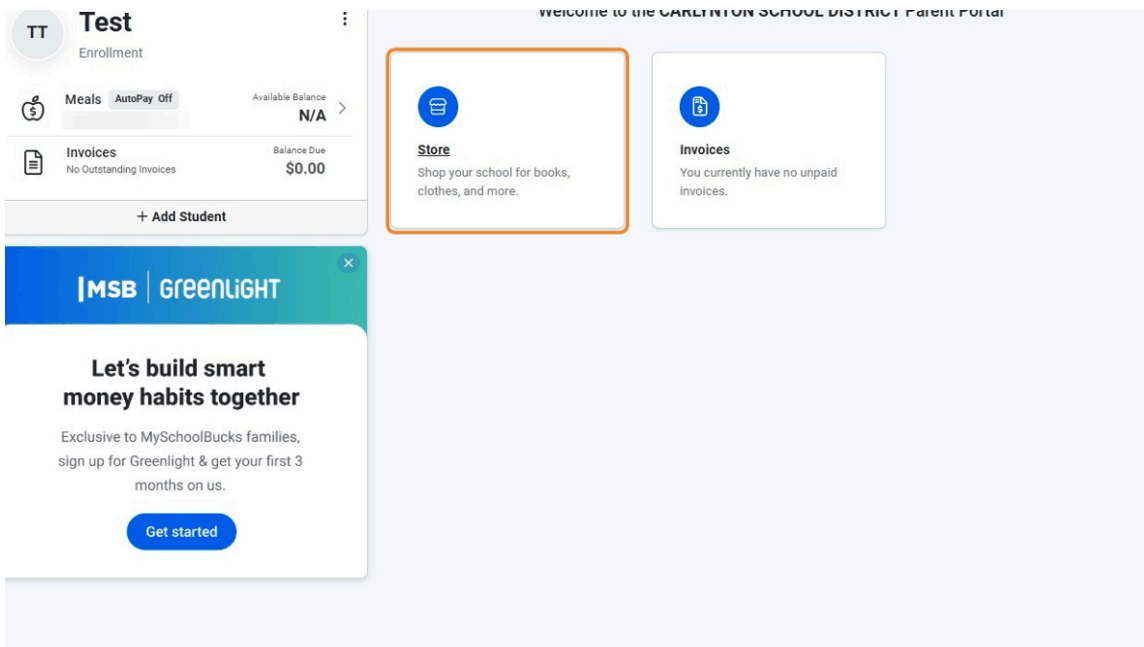
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21. If you have other students that you need to add, click "+ Add another student." If not, click "Confirm."

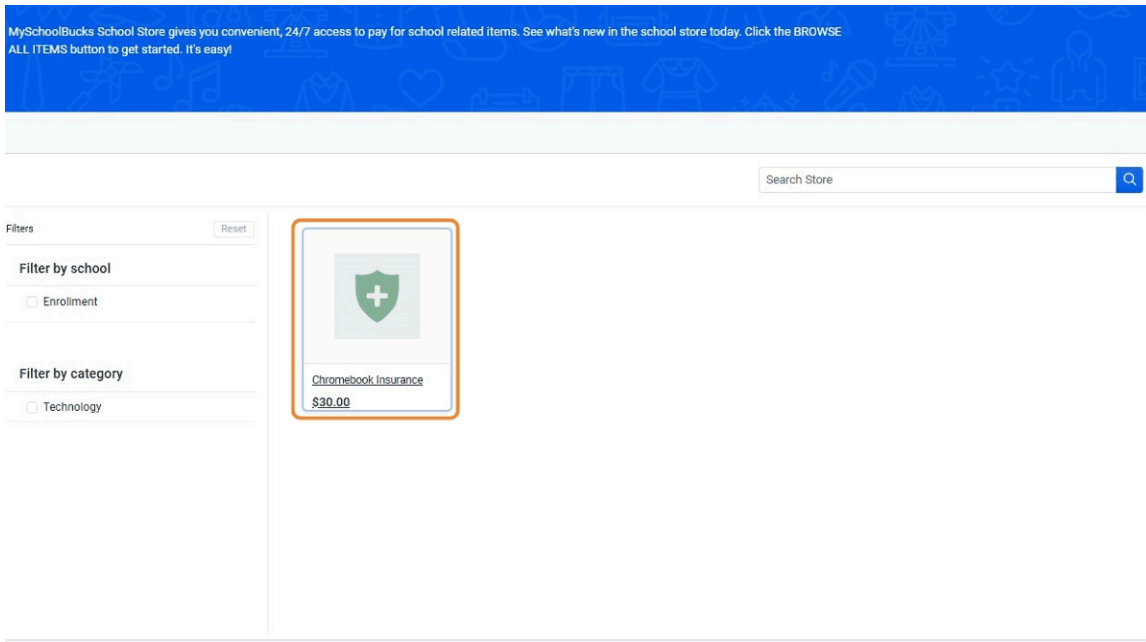


Using MySchoolBucks to purchase Chromebook Insurance

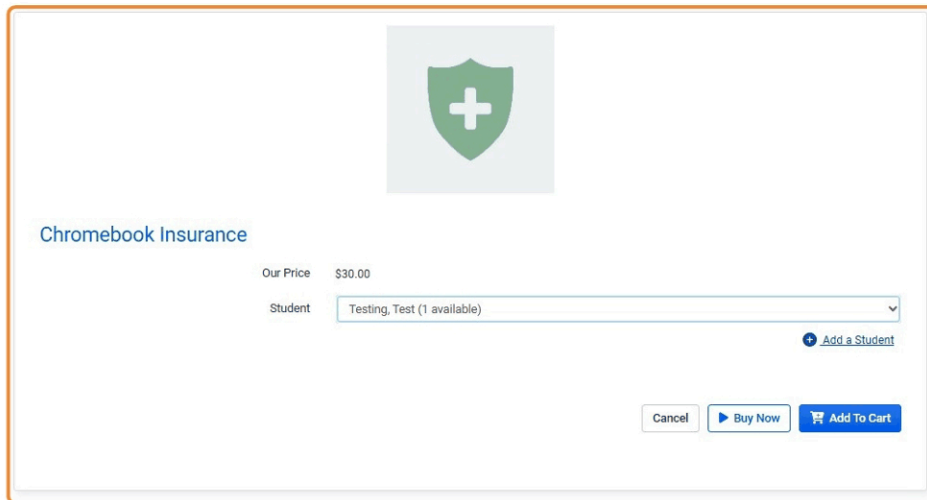
22. Click "Store"



23. Click "Chromebook Insurance"



24. Select your student from the drop down. If you have more than one student, use the "Add a Student" to add each of the students you would like to purchase the insurance for.



25. Once you have finished your student selection, Click "Buy Now"

Chromebook Insurance

Our Price \$30.00

Student Testing, Test (1 available)

+ Add a Student

Cancel Buy Now Add To Cart

mpany

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26. Click the payment method you would like to use and type in the information requested. Then

IBUCKS

HOME > SCHOOL STORE > PLACE STORE ORDER

NAME	STUDENT	UNIT PRICE	QUANTITY	AMOUNT
Chromebook Insurance	Testing, Test	\$30.00	1	\$30.00

Choose a payment method:

e-Check Credit Card

Card #

Security Code

January 2026

Name on Card

Address Line 1

Address Line 2 (Optional)

City

Select State/Province

ZIP Code

☐ Make this my primary billing account

Have a promotion code?

Enter code Apply

Subtotal \$30.00

27. Once the card method information is entered, Click "Continue"

MY SCHOOL BUCKS CARLYNTON SCHOOL DISTRICT

Home Meal Accounts School Store Help English

Address Line 2 (Optional)

Subtotal \$30.00
Sales Tax \$0.00
Program Fee \$1.48
Total \$31.48

Continue

By clicking this button, you agree to our Terms of Service. MySchoolBucks is not the only option to make payments to your school. To learn more about alternative free options for adding funds to student accounts, please contact your school or school district.

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28. Ensure that the information displayed is correct, and then click "Place Order."

MY SCHOOL BUCKS CARLYNTON SCHOOL DISTRICT

Home Meal Accounts School Store Help English

HOME > SCHOOL STORE > PLACE STORE ORDER > CONFIRM ORDER

Please review your order and click "Place Order" to confirm.

NAME	STUDENT	UNIT PRICE	QUANTITY	AMOUNT
Chromebook Insurance	Testing Test	\$30.00	1	\$30.00

BILL TO:

Subtotal \$30.00
Sales Tax \$0.00
Program Fee \$1.48
Total \$31.48

Cancel Place Order

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You should receive confirmation that your payment has been submitted.