

CLAIBORNE PARISH SCHOOL BOARD

MINUTES OF REGULAR MEETING

August 7, 2025

The Claiborne Parish School Board met in a regular session at the Claiborne Parish School Board in Homer, Louisiana at six o'clock August 7, 2025 with the following members:

Present: Patricia Stevens, Stewart Griffin, Yolanda Coleman, William Maddox, Linda Knox, Perry Anderson, Tommy Davidson, Roy Mardis, David Nokes, Mark Perot

Absent:

There was also present Mr. Chris Brooks, Secretary of the Board.

Mr. Anderson, Board President, opened the meeting with prayer followed by the Pledge of Allegiance.

The minutes of the Buildings and Grounds Committee Meeting and the Regular Called Meeting held July 10, 2025, which had been emailed to the Board Members previously, were approved by a motion by Mr. Davidson, seconded by Ms. Stevens. Motion passed with 10 yes, 0 no.

Mr. David Robinson, Homer High and Homer Jr. High FBLA Sponsor, addressed the Board and thanked them for supporting their recent trip to the FBLA National Conference held in Anaheim, California. Homer High FBLA was recognized with the Hollis and Kitty Guy Gold Award Seal Chapter Award of Merit, which honors FBLA chapters that demonstrate exceptional engagement in activities that further FBLA's objectives. The Homer Jr High chapter was also recognized. Ms. Bridgette Gray, Summerfield FBLA Sponsor, recognized Sonnie Vinson for placing 8th place in Business Etiquette at the competition. Miss Vinson gave the board examples of Business Etiquette and showed the trophy she received for placing in the competition. Ms. Gray thanked the Board for their continued support and for giving these students the opportunity to attend the National Conference. She stated the students had a great experience and they are excited to compete this upcoming year.

The Board recognized Landrie Baker. Landrie attends Haynesville Elementary and she scored a perfect score on the in ELA section of the 3rd grade test. Principal, Mike Dick, presented Landrie with a certificate as recognition of her accomplishment. The Board also recognized Madden Edwards from Haynesville Jr/Sr High. Madden scored a perfect score on the 8th grade Math section of the LEAP test. Principal, Lee Simms, presented Madden with a certificate as recognition of his accomplishment.

Mr. Brooks asked the Board for approval of the Cooperative Endeavor Agreement for a School Resource Officer (SRO) at Summerfield. High. The Claiborne Parish Sheriff's Office has provided a SRO for the past several years at Summerfield. Motion to approve was made by Mr. Davidson, seconded by Mr. Mardis. Motion passed by a roll call vote of 10 yes, 0 no.

The job description for the Special Services Instructional Strategist and Central Office Receptionist positions were requested to be approved by Superintendent Brooks. The Special Services Instructional Strategist job description was outdated and someone new will be filling the position this school year. The receptionist job description was updated to be more in line with the actual duties performed in this position. A motion was made by Mr. Davidson, seconded by Ms. Stevens. Motion passed by a vote of 10 yes, 0 no.

Following the approval of the Receptionist job description, Superintendent Brooks asked the Board to approve an updated salary schedule for this position. This salary schedule will be more aligned with the duties of the receptionist. Motion to approve was made by Mr. Griffin, seconded by Mr. Davidson. Motion passed by a vote of 10 yes, 0 no.

Superintendent Brooks requested approval to hire the architect for the renovation of Haynesville Jr./Sr.

High auditorium. Mr. Walpole was selected from the candidates from the qualifications received. Mr. Griffin made a motion to approve, seconded by Mr. Davidson. Motion passed by a vote of 10 yes, 0 no.

Mr. Brooks requested approval of the bid for the cybersecurity Program. Ms. Sheppard stated only two of the ten vendors that submitted bids had serviced school districts and the decision was made to go with the one vendor that best meets the district's needs. Motion was made by Mr. Davidson to approve the request, seconded by Mr. Nokes. Motion passed by a vote of 10 yes, 0 no.

Superintendent Brooks requested to approve permission to bid for Category 2 E-Rate Products and Services. Ms. Sheppard stated we are requesting permission to publish an RFP under the E-Rate Program, which provides an 85% discount on the total cost of services. This RFP would cover Internet wiring and access points which need to be updated. Motion was made to approve permission by Mr. Davidson and seconded by Mr. Mardis. Motion passed by a vote of 10 yes, 0 no.

Mr. Brooks discussed the State one-time supplement disbursement with the Board. This is an approved State stipend. Certified staff will receive \$2,000 and support staff will receive \$1,000. This disbursement will be on Friday, October 10, 2025. Ms. Turner added that State guidelines will be followed for this distribution. She also stated the guidelines and funds are expected to be released later this month. Motion to approve was made by Mr. Davidson, seconded by Ms. Knox. Motion passed by a vote of 10 yes, 0 no.

Ms. Turner briefly discussed the July 2025 financials. She reminded the Board that the revenue and expense report will be presented for review until the budget is approved and entered in the accounting system. that the audit will not be completed until December and will be presented to the board after State approval is received.

Superintendent’s Report:

Personnel Actions – August 7, 2025

- I. To be Hired:
 - a. Certified Teaching or Administrative Positions

Name	Position	Effective	Replacing
Kenison Roby-Hay Elem	Teacher	7/31/25	Sharon Dixon
Melissa Taylor- Hay Elem	Teacher	7/31/25	Sarah Blazier
Sandra Singelton-Hay High	Teacher	7/31/25	James Jackson
Clay Raborn-Hom Elem	Teacher	7/31/25	Amanda Reed
Gisele Cooper-Hom Elem	Teacher	7/31/25	Carrie Blanchard
Aliria Demery-Hom Elem	Teacher	7/31/25	Karla Delaney
Latrina Heard-Hom Elem	Teacher	7/31/25	Katherine Cracraft
Dandrica Jones-Hom Elem	Teacher	7/31/25	Sherrie Emory
Sharonda Leonard-Hom Elem	Teacher	7/31/25	Marnie Gregg
Sandra Evans-Hom Elem	Teacher	7/31/25	Bridget Bridges
LaParis Mason-Hom Elem	Teacher	7/31/25	Stephanie Wheeler
Katrina Heard-Hom Elem	Teacher	7/31/25	Janese Penegar
Natasha Nelson-Hom Jr	Teacher	7/31/25	Kevoncea Kimble
Diedre Richardson-Hom Jr	Teacher	7/31/25	Candace Hawthorne
Alexis Morris-Hom Jr	Teacher	7/31/25	Jennifer White
Essie Winzer-Hom High	Teacher	7/31/25	Lawren Williams
Angelia Williams-Hom High	Teacher	7/31/25	Diedre Richardson
Michelle Hunter-Hom High	Teacher	7/31/25	Consuella Lockhart

- b. Classified, Support, Bus Drivers or Other Non-Certificated Positions

Name	Position	Effective	Replacing
Maz Bursey-Homer Elem	Bus Driver	7/31/25	Clarence Ferguson
Michelle Monzingo-Hom Elem	Bus Driver	7/31/25	Crystal Sumlin
Erica Heard-Hom Elem	Bus Driver	7/31/25	Cheryl Miller
Jakavion Jones-Hom Jr.	Para	7/31/25	Michelle West
Natasha Combs-Hom High	Para	7/31/25	Michelle Hunter
Teresa Banks-Summ	Bus Driver	7/31/25	Todd Chaisson

Richard Frick-Summ	Custodian	7/31/25	Teresa Banks
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Resignations, Retirements:

Name	Position	Effective	Reason
Sharon Dixon-Hay Elem	Teacher	7/30/25	Resigned
Sarah Blazier-Hay Elem	Teacher	7/14/25	Resigned
Sherrie Emory-Hom Elem	Teacher	7/14/25	Resigned
Marnie Gregg-Hom Elem	Teacher	6/30/25	Resigned
Bridget Bridges-Hom Elem	Teacher	7/3/25	Resigned
Cheryl Miller-Hom Elem	Bus Driver	6/30/25	Resigned
Sharon Murphy-Hom Elem	Para	7/29/25	Resigned
Todd Chaisson-Summ	Bus Driver	7/31/25	Resigned
Shermadee McDaniel-CPSB	Secretary	6/30/25	Resigned
Veoch Cornelius-Hay Elem	Food Service	8/4/25	Resigned

II. Transfers:

Name	Position	Effective	Reason

1. Mr. Brooks informed the board starting next month a student will open the meeting with prayer and lead the pledge of allegiance at each board meeting. Students will also give a brief bio about themselves during this time. This will be a great opportunity to highlight our students from all campuses.
2. The district has released a new Academic playbook outlining the instructional direction for the district. This playbook will serve as a reference point to keep cohesion in the district and keep everyone moving in the same direction academically.
3. Mr. Brooks briefly updated the board regarding the Haynesville campus SRO.
4. The board briefly discussed personnel actions. Mr. Martin gave a brief update on staffing and will provide staffing numbers at a later date.

There being no further business to come before the Board, the meeting was adjourned.

Perry Anderson, President
Claiborne Parish School Board

ATTEST:

Mr. Chris Brooks, Secretary
Claiborne Parish School Board