

GHC

GRANADA
HILLS
CHARTER

GRANADA HILLS CHARTER NEW STUDENT ORIENTATION **2025-26**



GHC

GRANADA
HILLS
CHARTER

ADMINISTRATION



Chief Academic
Officer/Interim
Director
Mrs. DaCosta



Assistant
Administrative
Director 3-5:
Mrs. Rodriguez



Assistant
Administrative
Director 6-8:
Mrs. Alfred



Assistant
Administrative
Director TK-2:
Mr. Alvarado



GHC

GRANADA
HILLS
CHARTER

Mission and Vision

GHC students will be prepared to face the future with the following skills:

- Mastery of the Primary Years Program Standards part of the International Baccalaureate Program
- Ability to think reflectively and critically
- Develop a commitment to hard work, honesty, and cooperation
- Be compassionate and responsible members of our community



INTERNATIONAL BACCALAUREATE (IB)

- Granada Hills Charter TK - 8 is an IB School
- IB = International Baccalaureate
- All of our classes and curriculum follow an IB model which encourages:
 - Critical thinking
 - Inquiry Based
 - Making connections between Subject Areas
 - Project based learning
 - Students to become global citizens



Kids to Juniors 5



Teens 6 to High School 1



High School 2 and 3



IB CONTINUUM
CONTINUUM DE L'IB
CONTINUO DEL IB

IB Team



Lindsey Housenick
Primary Years Programme (PYP)
Coordinator



Sarah Porter
Middle Years Programme (MYP)
Coordinator

Enrichment Classes

- All students participate in four enrichment classes
- Enrichment subjects include: PE, Music, Mandarin, and Spanish
- PE is held twice a week



Sarah Dearn
Physical Education
Teacher



April Johnson
Music Teacher



IMAGE
COMING
SOON

Maricela Lomeli
Spanish Teacher



IMAGE
COMING
SOON

Mandarin Teacher

Social-Emotional Learning

Social-emotional learning (SEL)

helps people:

- Understand and manage emotions
- Set and achieve positive goals
- Have and show empathy for others
- Establish and maintain positive relationships
- Make responsible decisions



STANDARDS OF STUDENT BEHAVIOR

All students are expected to:

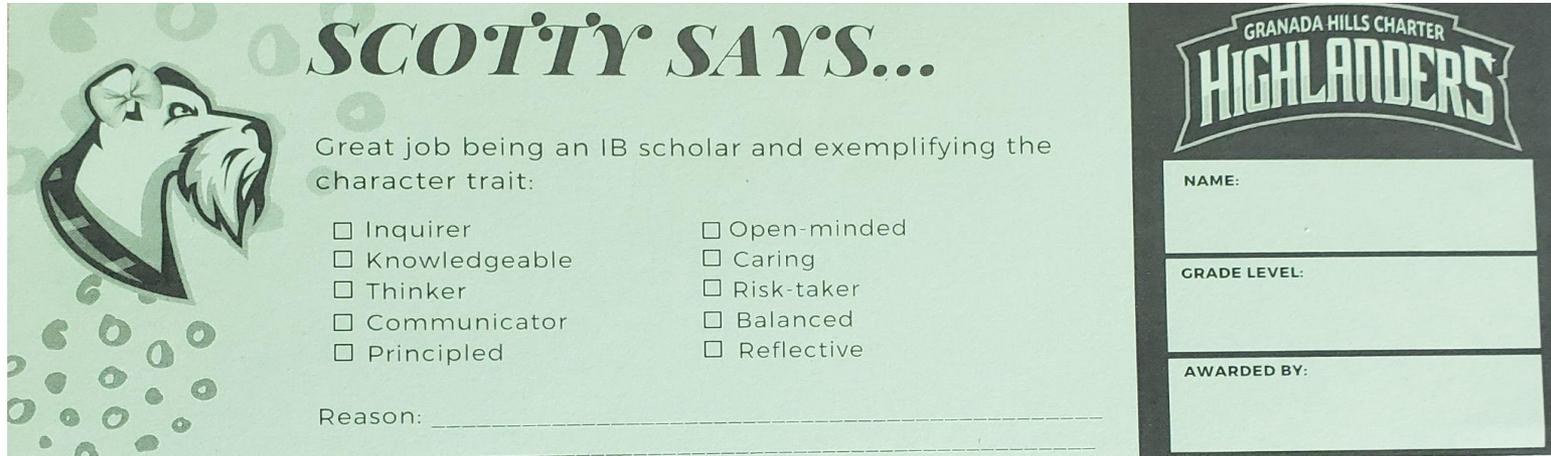
1. Attend school regularly and punctually; and remain on the school grounds (Please see Attendance Policy).
2. Complete all class work and homework assignments and maintain satisfactory marks.
3. Maintain a good attitude towards teachers, administrative directors, other staff members, and fellow students and comply with all reasonable requests from adult staff members.
4. Resolve conflicts or personal problems with the assistance of a staff member.
5. Bring necessary supplies and materials to classes daily, such as notebook, pencil, Chromebook, textbooks, and physical education clothing.
6. Conduct oneself in such a manner to be a credit to the school, home, and family.



GHC Progressive Discipline

- Teachers will address behavioral concerns in the classroom.
- If behavior continues, parents will be contacted via ClassDojo, quick check-in, or a scheduled conference.
- Serious behaviors (e.g., hitting, biting, choking, threats) will result in immediate parent contact.
- Consequences follow Tier 1–3 guidelines in the Student-Parent Handbook (p. 27).
- Repeated physical behaviors will involve the Dean or administration.
- **All disciplinary actions are confidential and support a safe, respectful learning environment.**

Scotty Tickets



The form is titled "SCOTTY SAYS..." in a large, stylized font. On the left is a cartoon illustration of a dog's head with a bow on its head. Below the title, it says "Great job being an IB scholar and exemplifying the character trait:". There are two columns of character traits, each with a checkbox. Below the traits is a line for "Reason:". On the right side of the form, there is a dark grey box with the "GRANADA HILLS CHARTER HIGHLANDERS" logo at the top. Below the logo are three white boxes for "NAME:", "GRADE LEVEL:", and "AWARDED BY:".

SCOTTY SAYS...

Great job being an IB scholar and exemplifying the character trait:

<input type="checkbox"/> Inquirer	<input type="checkbox"/> Open-minded
<input type="checkbox"/> Knowledgeable	<input type="checkbox"/> Caring
<input type="checkbox"/> Thinker	<input type="checkbox"/> Risk-taker
<input type="checkbox"/> Communicator	<input type="checkbox"/> Balanced
<input type="checkbox"/> Principled	<input type="checkbox"/> Reflective

Reason: _____

GRANADA HILLS CHARTER
HIGHLANDERS

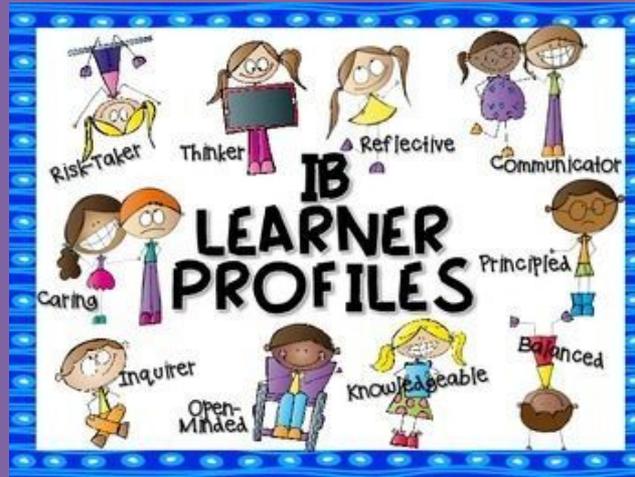
NAME: _____

GRADE LEVEL: _____

AWARDED BY: _____

- Encourages and reinforces positive student behavior
- Staff distribute tickets throughout campus for positive actions
- Students have opportunities to win school prizes and GHC gear
- Recognized during monthly *Scotty Says* assemblies

Scotty Says Assemblies



Social-Emotional, Behavior and Mental Health Support Staff



Ms. Bernal,
School Counselor
giovanabernal@ghctk12.com



Mr. Rodriguez,
Intervention Coordinator
stevenrodriguez@ghctk12.com



Ms. Lopez,
Substitute School Counselor
gabrielalopez@ghctk12.com



Mr. Berenson
Dean of Student Life
justinberenson@ghctk12.com



Ms. Cordero,
School Psychologist
ingridcordero@ghctk12.com

Special Programs and Student Support Services



Lan Giang
langiang@ghctk12.com
Inclusion Specialist/Reading
Intervention Coordinator



Teri Ede
teriede@ghctk12.com
Special Education Coordinator



Jamey Pabst
jameypabst@ghctk12.com
Special Education Teacher



Jane Chai
janechai@ghctk12.com
Special Education Teacher



Melissa Creviston
melissacreviston@ghctk12.com
Special Education Teacher



Lauren Weiser
laurenweiser@ghctk12.com
Special Education Teacher



Janessa Gonzalez
janessagonzalez@ghctk12.com
Special Education Teacher

TK-5 BELL SCHEDULE

Regular Day Bell Schedule

Monday, Wednesday, Thursday, Friday

	TK-K	Grade 1	Grades 2-3	Grades 4-5
Arrival	8:00 AM	8:00 AM	8:15 AM	8:20 AM
Nutrition	9:10 AM- 9:30 AM	9:20AM-9:40AM	9:40AM-10:00AM	10:30AM-10:50AM
Lunch	11:10 AM- 11:50 AM	11:20AM-12:00PM	11:50AM-12:30PM	12:20PM-1:00PM
Dismissal	2:15 PM	2:15 PM	2:30 PM	2:45 PM

Shortened Day Bell Schedule

Tuesday

	TK-K	Grade 1	Grades 2-3	Grades 4-5
Arrival	8:00 AM	8:00 AM	8:15 AM	8:20 AM
Nutrition	9:05 AM- 9:25 AM	9:15AM-9:35AM	9:30AM-9:50AM	10:15AM-10:35AM
Lunch	10:50 AM - 11: 30 AM	11:00AM-11:40AM	11:20AM-12:00PM	11:40AM-12:20PM
Dismissal	1:15 PM	1:15 PM	1:30 PM	1:45 PM

**EVERY
TUESDAY
IS A
SHORTENED
DAY**

STUDENT ATTENDANCE

- Submit a signed written excuse or email to the TK-8 Office **within one day** of your child's return to clear the absence.
- **Unexcused absences** include missing school or arriving more than 30 minutes late without a valid excuse. (See the Attendance Policy on the GHC website for a list of excused absences.)
- **Medical absences of 5+ days** require a **doctor's note** to be excused
- Students leaving early must bring a **parent-signed note** on the day of early dismissal.
- **7 total absences** (excused or unexcused) = **SART referral**.
 - Continued absences may lead to an **Attendance Contract**.
- **10% or more unexcused absences** (based on days enrolled) will result in an **Attendance Contract**.
- See the full Attendance Policy in the Student-Parent Handbook on the GHC website.

GHC Attendance Challenges



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TK-8 PROGRAM

Attendance Challenge

WINNERS



WHAT TO BRING

WATER BOTTLE



LEARNING
MATERIALS



**ONLY WATER IS ALLOWED IN THE CLASSROOMS.
NO SODA OR SUGARY DRINKS.**

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TK-8 PROGRAM

WHAT NOT TO BRING

NO TOYS OR
TRADING CARDS



NO ELECTRONIC GAMES
OR WEARABLES



NO ROLLING
BAGS



NO BIRTHDAY TREATS

Please do not bring or send food items
for birthday celebrations.

Teachers can acknowledge students' birthdays
in ways that support the instructional program.

DRESS CODE

SAFETY



FOOTWEAR/HEADWEAR

Shoes must be worn at all times. Heelys, Croc-type shoes, backless shoes, sandals and slippers are not allowed.

No Non-GHC Headwear

COMFORT



MOVEMENT

All clothes should be suitable for participation in all school activities, including PE.

FOCUS



LEARNING

Clothes should provide appropriate coverage. Words and images on clothing should reflect consideration for others.



CELL PHONE POLICY

1. CELL PHONES REMAIN IN BACKPACKS DURING SCHOOL HOURS
2. SMART WATCHES REMAIN IN BACKPACKS DURING SCHOOL HOURS
3. NO INTERNET ACCESS ON PERSONAL DEVICES WHILE ON CAMPUS
4. VIOLATIONS WILL RESULT IN CONFISCATION OF DEVICES. CONFISCATED DEVICES MUST BE PICKED UP BY A PARENT IN THE MAIN OFFICE.

Morning Drop-Off Procedures

6:30 AM – YMCA BEFORE-SCHOOL CARE OPENS FOR REGISTERED STUDENTS

7:30 AM - SCHOOL GATES OPEN FOR ALL STUDENTS

TK - 8. PLEASE REFER TO THE BELL SCHEDULE FOR GRADE SPECIFIC START TIMES.

- ❑ Families in Grades TK–8 may use the **Devonshire car line** or **walk up** to the Devonshire gate.
- ❑ If using the car line, please ensure your child is ready to exit the vehicle promptly.
- ❑ We recommend only TK/K students and their siblings to use the Hiawatha gate.

Afternoon Pick-Up Procedures

2:15 PM - YMCA AFTER-SCHOOL CARE BEGINS FOR REGISTERED STUDENTS

2:15 PM – PLEASE REFER TO BELL SCHEDULE FOR GRADE SPECIFIC PICK-UP TIMES

- **ALL 1st-8th STUDENTS WILL BE DISMISSED AT THE DEVONSHIRE GATE**

ALL STUDENTS MUST BE PICKED UP BY 4:30PM

Inclement Weather Days: Students are picked up from the MPR

Expanded Learning Opportunities Program (ELOP)

Free After-School Enrichment Programs Support learning beyond the school day

Partners:

- YMCA (TK-6), Parker-Anderson (TK–5), Oksana (2–8), Upstage (Sem 1: 5–8, Sem 2: 2–4)

Enrollment Info:

- **YMCA:** Register on their website
- **Others:** Interest forms sent mid-August
- Lottery is held to select students for classes
- Students may only participate once a year in the after school program
- YMCA students may also join enrichment classes



WWW.GHCTK12.COM

GRANADA HILLS CHARTER
TK-8 PROGRAM



THANK YOU!

