

Guidelines for Bus Safety

2025 - 2026

Be Respectful - Thank you for being **kind** to your **Bus Driver / Aide** and to **Others** with your **words and actions**

Sit Properly - Thank you for sitting in your **Assigned Seat, Facing Forward** with your **Back** against the back of the seat, **Bottom** on the bottom of the seat, and feet on the floor with your backpack.

Low Noise - Thank you for keeping the **Noise Down** so the driver can hear calls from dispatch & for being **Quiet at all Railroad Crossings**.

Clean Bus - Thank you for **not throwing** items outside the bus. Keeping the **Floor & your Area Clean**.

No Food or Drink - Thank you for not **Eating** or **Drinking** on the school bus. As this is a choking hazard.

Safe Bus Stops - Thank you for being **On Time** at your **Designated Bus Stop** (10minutes prior to due arrival) Thank you for waiting for **Bus Driver's Hand Signals** at the bus stops in the morning & afternoon.

FOLLOWING ALL THE SAFETY GUIDELINES HELPS KEEP YOU AND EVERYONE SAFE!

School Bus Stop Safety Procedures

(please read and go over this with your child)

When the bus comes.... You should already be out at the designated bus stop 10 minutes prior to due arrival. **Never Approach** the bus until it comes to a complete stop and the Driver has signaled you to do so. Lights must be activated. (red lights and stop sign out)

Right Side Pick Up

When all is safe the Driver will drop their Right hand (eye contact is made and signal with hand coming straight down)

Student may board the bus at this time

Student must sit in assigned seat

Note: if at any time the Driver honks their horn that means there is danger. Children are to check traffic and then look to Driver for further instructions.

Left Side Pick Up

When all is safe the Driver will drop their Left hand (eye contact is made and signal with hand coming straight down)

Student must check traffic before crossing the street

Student may board the bus at this time

Student must sit in assigned seat

Note: if at any time the Driver honks their horn that means there is danger. Children are to check traffic and then look to Driver for further instructions.

Right Side Drop Off

When the bus has come to a complete stop and all is safe

Students may leave the bus at this time.

Students must go to their place of safety and stay there.

Students must not leave until the bus has completely left the bus stop area.

Note: if at any time the Driver honks their horn that means there is danger. Children are to check traffic and then look to Driver for further instructions.

Left Side Drop Off

When the bus has come to a complete stop and all is safe

Students may leave the bus at this time

Students must walk 10 steps from the side front of the bus, stop and look at the Driver and wait for the Driver's Right hand to drop down out of the window.

When the driver's Right hand has dropped, the student may start to cross the street.

When a student gets to the middle of the road they must check traffic before crossing the street.

Students must go to their place of safety and stay there.

Students must not leave until the bus has completely left the bus stop area.

Note: if at any time the Driver honks their horn that means there is danger. Children are to check traffic and then look to Driver for further instructions.

Following these procedures will help us keep your child safe.

Please read and go over these procedures with your child. It is very important that they know what to do and how to be safe at the Bus Stop!

If you have any questions you are more than welcome to call @ 740-670-7155

Thank you,

Newark City Schools Transportation Department