

Hanford Elementary School District
Human Resources Department
July 1, 2025

NOTICE OF VACANCY:
SUBSTITUTE READY Program Tutor
\$20.32/hr.

ASSIGNMENT: Substitutes for the READY Program. Site to be determined – 4.5 hrs. per day. Regularly assigned shift is: 2:00 p.m. to 6:30 p.m. except Wednesday's schedule starts at 1:00 p.m. on-call as needed; may be assigned to short or long term assignments.

MAJOR RESPONSIBILITIES: To assist in the supervision and training of students enrolled in the Recreation Enrichment Academics Devoted to Youth (READY) program. Provide various supportive services in order to carry out activities to improve the attendance, academic performance and general well being of students enrolled in the READY program.

REQUIREMENTS: Obtain a passing score on the High School Proficiency Test. Equivalent to graduation from high school. Completion of or proof of enrollment in or progress towards 12 semester units of college level course work, preferably in child development. Obtain a passing score on the California High school Proficiency Exam and California Paraprofessional Exam. (In lieu of the CPE, provide documentation of successful completion of two years of higher education study (48 units) or Associates (AA) or higher educational degree.) Passing score on CBEST meets both requirements. Experience working with children in formal or informal settings. A valid First Aid and basic C.P.R. card and Bilingual skills highly desirable.

WORKING CONDITIONS:

Environment: Indoor and outdoor environment.

Physical Abilities: Seeing to monitor student behavior during academic activities, hearing and speaking to exchange information related to activities, bending at the waist, kneeling, standing, crouching, walking for extending periods of time, jumping, running hopping and skipping to participate with children in activities, ability to tolerate heat in an outside setting, and to tolerate noise and traffic. Dexterity of hands and fingers to operate assigned equipment; and ability to lift students weighing up to 50 lbs.

Interested applicants must apply on [Edjoin.org](https://www.edjoin.org) and answer the [supplemental questions](#). Applications that are over a year old will not be accepted; a new application must be completed. **Proficiency Testing and the Paraprofessional Exam are given by the Kings County Office of Education, call (559) 589-2500, to schedule if you have not already taken and passed these tests.**

For information and application packet contact:
Hanford Elementary School District
Human Resources Department
714 North White Street
Hanford, CA 93230
Phone: 559-585-3619
www.hanfordsd.org

FINAL FILING DATE: OPEN UNTILL FILLED

The Hanford Elementary School District does not discriminate on the basis of the person's actual or perceived race, religious creed, color, national origin, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, military and veteran status, gender, gender identity, gender expression, sex, or sexual orientation at any district site and/or activity. No person shall be denied employment solely because of any impairment which is unrelated to the ability to perform the essential functions of the position for which application has been made.