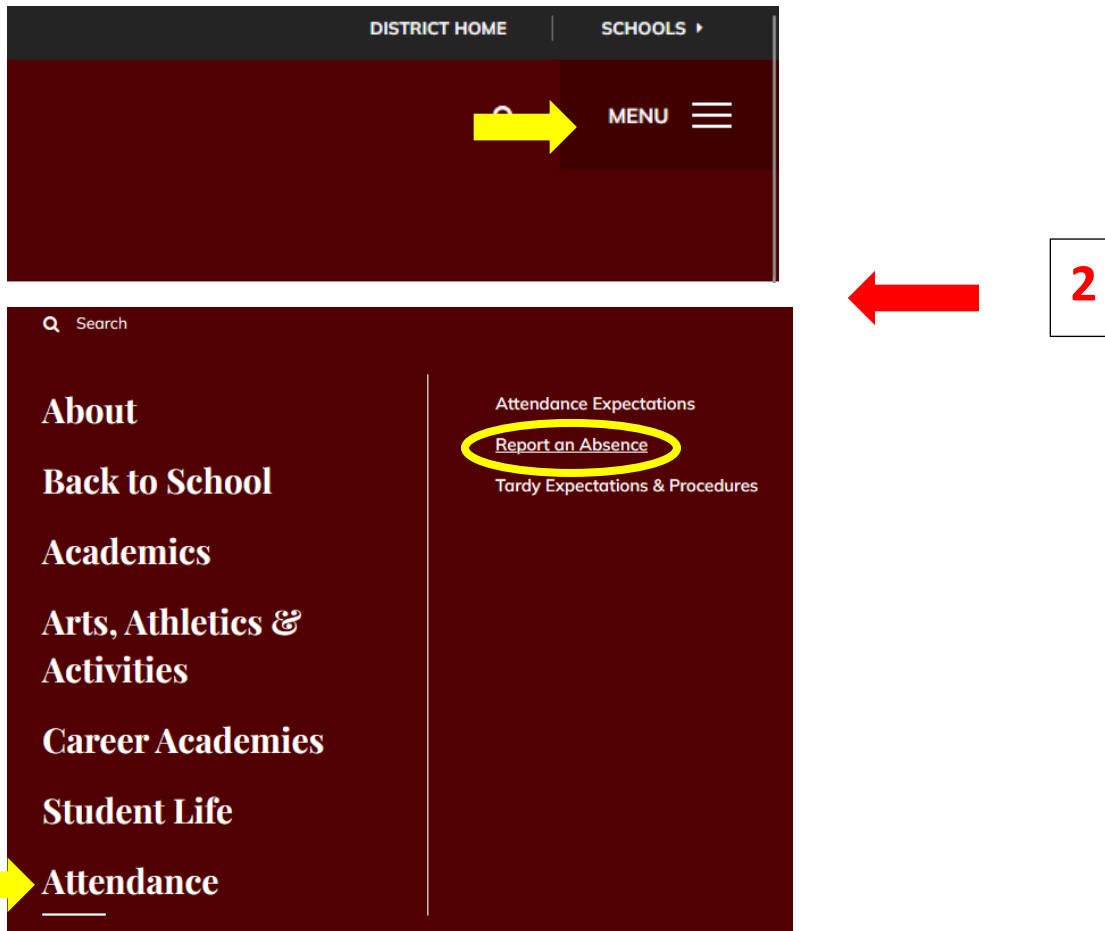


PARENT REPORTED STUDENT ATTENDANCE

1. Click on your school's homepage (fallsschools.org)
2. Click on Menu and choose Attendance > Report an Absence
3. Click on Parent Portal
4. Scroll down and choose Attendance Monitor
5. Click on Report New Attendance
6. Update dates, times and drop downs as needed.

Please note that if your child will be absent for part of the day, we will request a time range and will require an explanation as to why your child will be absent.



The screenshot shows the top navigation bar with 'DISTRICT HOME' and 'SCHOOLS >'. A yellow arrow points to the 'MENU' button. Below the menu, a red arrow points to a box containing the number '2'. The main menu is displayed with a search bar and various categories. A yellow arrow points to the 'Attendance' category, and a yellow oval highlights the 'Report an Absence' link under the 'Attendance Expectations' sub-category.

Report an Absence

How to Report a Student Absence

Although the PowerSchool App is unable to receive inputted information, the PowerSchool parent/student portal provides a way for families to input this information. This process can be done from a *computer terminal* or through your smartphone. Click here to log into the [PowerSchool Parent Portal](#).

3

- Email Notification
- Teacher Comments
- Student Reports
- Balance
- My Schedule
- School Information
- Test Scores
- Course Recommendations
- Account Preferences
- Locker Information
- 2024-2025 Returning Student Data Verification
- Attendance Monitor

Attendance Monitor

Report Attendance

Report Attendance

Report New Attendance



| Edit | Reported On | Report Reason | Dates |
|------|-------------|---------------|-------|
|------|-------------|---------------|-------|



Attendance Monitor

Report Attendance

Create Attendance Report

Student Name [Redacted]

Absence Date 08/19/2024 - MM/DD/YYYY

Leave second date empty if only reporting single day absence.

What is the reason for the absence? -- Please Select --



Is this absence for the whole day? Yes

Explanation

Submit