

Bridge Academy 2025-2026 Eligibility Requirements

Attendance (Full-Time Enrollment)

Attendance to the Bridge Academy campus will be based on GPA or grade level equivalent and weekly academic progress. Students who fail to meet weekly academic progress may be assigned additional time on campus. Students will be expected to attend the Bridge Academy campus weekly for participation.

Any student who fails to meet 25% of the attendance requirements (per term) can be referred for truancy and dismissal from the Bridge Academy. For example, if a term requires 16 days of attendance, a student must attend at least 12 days; missing 5 or more days could result in truancy referral and dismissal. Therefore, a student may not be absent for more than 25% of the required days at the Bridge Academy.

High School Students (grades 9-12)

Level 1

- Overall GPA 3.0 or higher
- Visit the Bridge Academy campus weekly for 1.5 hours per visit*
- Remote lessons
- Participation in the JAG program*

Level 2

- Overall GPA between 2.0 and 2.99
- Visit the Bridge Academy campus weekly for 3 hours per visit*
- Remote lessons
- Weekly assignment goal
- Participation in the JAG program*

Middle School Students (grades 7 and 8)

Level 3

- Grade level equivalent of a 2.0 GPA or higher
- Visit the Bridge Academy campus weekly for 2 hours per visit*
- Remote lessons
- Weekly assignment goal

*Day and time of visits will be determined by the Bridge Academy administrator.

NOTE: For high school students (grades 9-12), academic level adjustments will only be made after transcripts are evaluated at the end of each term.

Enrollment Process

- Complete the online enrollment application (required).
- Arrange and complete an interview with Bridge Academy staff.
- Obtain approval from the principal and counselor for student referral to the Bridge Academy.
- School counselors review transcripts and enroll students in all required courses. Enrollment will be completed in PowerSchool, Schoology and Edmentum.
- Student and parent signatures are required on the Bridge Academy contract before the student may begin courses in the Bridge Academy Program.

Responsibilities of Bridge Academy Staff

Ongoing Course Participation

- Coordinate weekly student visits for course completion and maintain accurate attendance records.
- Send mid-term and term reports to school counselors listing students who are not attending or are failing.
- Set and track weekly academic goals for each student; submit progress reports on scheduled dates for all courses.
- Implement a process for Bridge Academy teachers to report failing students.
- Ensure students are actively engaged in all courses at all times. Copy Bridge Academy staff on any communication with students or parents regarding academic concerns.
- Hold weekly conferences with designated students and document all meetings.
- Contact parents as needed.

End of Course / Graduation Checkout

- Coordinate final grade deadlines with each school.
- Verify and confirm grades for Edmentum courses.
- Ensure all Schoology/core course grades are submitted in PowerSchool.
- Confirm grade submission with school counselors.
- School counselors will evaluate transcripts and determine next steps for student coursework.

Academic Intervention Plan (Failing Students)

- Document lack of academic progress at each stage:
 - No progress for 3 consecutive weeks
 - Minimum of 3 documented meetings with facilitators/teachers
 - Conference with parent
 - Meeting with counselor and parent to discuss options
 - A final meeting with the school counselor, parent, student, and Bridge Academy staff will be held to plan for the student's exit from the program at the end of the grading term.

Attendance Intervention Plan (Failing to Attend)

- For students with pending truancy:
 - Attendance history carries over; truancy is paused if regular visits are maintained.

- For all students:
 - **1st Absence:** Bridge Academy staff will contact the student.
 - **2nd Absence:** An attendance letter will be issued.
 - **3rd Absence:** A formal notice will be sent, and the school counselor will be notified.
 - **4th Absence:** A referral will be made, prompting a conference with the counselor, parent, and Bridge Academy staff.
 - **5th Absence:** A final meeting with the school counselor, parent, student, and Bridge Academy staff will be held to plan for the student's exit from the program at the end of the grading term.