



Hoover Elementary School SDMT Meeting Agenda/Minutes

School or District	Hoover ES
Date	November 21, 2024
Time	8:15 AM
Participants	<p>In attendance: Michael Huff, Maria Cooper, Michelle Morella, Heather Gardner, Jody Fogarty, Caitlin Hoch, Jeanne Wilson, Christine Metzger, Sue Sperrazza, Melissa Feickert, Karen Davies, Sam Page, Jamie Raepple, Melanie Kinderman, Lisa DellaPenta, Kayla Lewandowski, Michelle Kaplan, Natalie McCarthy, Christine Galante, Crista Maghrak, Karin Achenbach, Danielle Kessler</p> <p>Excused: Michelle Morella, Karen Davies, Crista Maghrak</p> <p>Absent:</p>
	<p>Roles:</p> <p>Facilitator: Huff</p> <p>Notes: Sperrazza</p> <p>Time Keeper: Cooper</p>
Approval of minutes From previous meeting	<p>October Minutes 10/31/24</p> <ul style="list-style-type: none"> - Review - Questions: None - Approved: Kaplan & Fogarty
Review of responsibilities/tasks from previous meeting	<ul style="list-style-type: none"> - Huff to send Google Doc to collect, comment and review team goals <ul style="list-style-type: none"> - Team Goals - Huff to send calendar invitation to remaining meetings
Agenda	<ol style="list-style-type: none"> 1. Circle Check-In: <ol style="list-style-type: none"> a. Gratitude

- i. In the spirit of gratitude, please share one thing you you are thankful for today

2. Roles:

- a. Facilitator (Huff)
- b. Note-Taker (Sperrazza)
- c. Time Keeper **Cooper**

3. Meeting Norms:

- a. [NORMS](#)

4. [Team Goals:](#)

- a. Needs
- b. Wants
- c. Challenges

5. Holiday Concert and Dates

- a. Change the date **Currently on 12/20 with an early release at 12:40pm.**
- b. Concerts on the 19th AM/PM **Kenmore West is coming on 12/19 in the morning. SDMT agrees to move ahead with 2 concerts in one day. Elementary concert will be in the afternoon after lunch.**
- c. Test Streaming **Looking to test streaming equipment for parents to be able to stream concerts.**
- d. Auditorium behavior during Veteran's Day assembly was disheartening. The chatter during the presentation portion of the assembly was disappointing.
 - i. Thoughts: Practice for an assembly, different set up, additional supervision, school wide working on behavior, having conversations with students about what behavior is expected during assemblies, beginning of the year assembly especially for kindergarteners.

6. Halloween Parade Feedback - Overall positive, parents not following directions for what was expected, looking to update logistics, Utilize the police department again next year to help with traffic and parking, continue where we are at but build on logistics. Teachers have a class sign (especially if there is a substitute or special area teacher that is leading the class) so

	parents don't miss their child's class, consider feeding music to the outside.
Decision Points	<ol style="list-style-type: none"> 1. Next meeting topics <ol style="list-style-type: none"> a. SDMT Regs/Policy review? 2. Next meeting carry over - Team Goals; wasn't talked about this meeting. 3. Holding meetings - difficult to hold only 2 a week.
Responsibilities/Tasks for next meeting	
Next meeting date	10/31, 11/14 (canceled), 11/21, 12/12, 1/30, 2/28, 3/20, 4/25, 5/15, 6/18
Consensus Sign Off	All members of the SDMT in attendance at this meeting have reached consensus on decisions recorded in these minutes

Minutes will be submitted in pdf by the chairperson to the Office of Instruction within 10 days of approval.