Hoover Elementary School SDMT Meeting Agenda/Minutes

School or District	Hoover ES
Date	February 28, 2025
Time	8:15 AM
Participants	**In attendance:** <mark>Michael Huff</mark>, Maria Cooper, Michelle Morella, <mark>Heather Gardner</mark>, <mark>Jody Fogarty</mark>, <mark>Caitlin Hoch</mark>, Jeanne Wilson, Christine Metzger, <mark>Sue Sperrazza</mark>, Melissa Feickert, Karen Davies, <mark>Sam Page</mark>, <mark>Jamie Raepple</mark>, Melanie Kinderman, <mark>Lisa DellaPenta</mark>, <mark>Kayla Lewandowski</mark>, <mark>Michelle Kaplan</mark>, Natalie McCarthy, Christine Galante, Crista Maghrak, <mark>Karin Achenbach</mark>, <mark>Danielle Kessler</mark>, <mark>Cheryl Haefner</mark>
	Excused: Maria Cooper, Michelle Morella, Jeanne Wilson, Christine Metzger, Melissa Feickert, Karen Davies, Melanie Kinderman, Natalie McCarthy, Christine Galante, Crista Maghrak
	Absent:
	Roles: **Facilitator:** Huff **Notes:** Sperrazza **Time Keeper:** Haefner
Approval of minutes From previous meeting	January Minutes: 1/30/25 - Review - Questions: - Approved: Heather Gardner/second by Danielle Kessler

Review of responsibilities/tasks from previous meeting	- Office to send calendar invitation to remaining meetings
	- Discussion about memorial for Carmella
	  - Have to review policy
	    - Policy

	- Would love a memorial garden - Looking at the board document. Sam Page tasked with forming a small committee to create a memorial garden or bench

Agenda	1. Circle Check-In:
	    a. Close your eyes and imagine yourself ten-years from now. Where are you? What are you doing?
	
	2. Roles:
	    a. Facilitator: Huff
	    b. Note-Taker: Sperrazza
	    c. Time Keeper: Haefner
	
	3. Meeting Norms:
	    a. [NORMS](#)
	
	4. Class Creator
	    a. Software/Web based system for creating class lists
	    b. EQUITY!
	        i. Today is final day for spending. Class creator is a web-based system for creating class lists. It will take training and time. We are unfortunately having a number of classrooms that have a number of inequitable behavior classrooms. Edison and Lindbergh have both used this program and found this to be helpful.
	
	5. SDMT Regs/Policy Review
	    a. [SDMT Plan](#)
	
	6. Outside Educational Experts:
	    a. Targeted District in need of improvement
	        i. Comprehensive Support and Improvement (CSI)
	        ii. Targeted Support and Improvement (TSI)
	        iii. Additional Targeted Support and Improvement (ATSI)

	b. OEE: Andrew Rudd
	i. Andrew Rudd will be visiting HES on 3/4/25
	ii. Meeting with Administration
	iii. Visiting Classrooms
	1. Andrew Rudd has been through a few classrooms and will be back. He is contracted with the district for the next two years. He provides information to the district. Evidence based pieces and strategies
	7. Remote Learning
	a. Readiness Check-In
	i. Where are we?
	ii. Suggestions for readiness check?
	iii. Drills?
	8. Parent Teacher Conference Feedback
	a. We would like to gather our own data at Hoover and feedback from PTC. Feedback from SDMT is that the timing of conferences was not great. Pros and Cons to both early (October/February) and late (December/March) conference days.
Decision Points	
Responsibilities/Tasks for next meeting	- Review memorial policy - Review SDMT Plan
Next meeting date	**10/31**, **11/21**, (**12/12 - canceled SD)**, **1/30**, **2/28**, **(3/20 - canceled)**, 4/25, 5/15, 6/18
Consensus Sign Off	All members of the SDMT in attendance at this meeting have reached consensus on decisions recorded in these minutes

Minutes will be submitted in pdf by the chairperson to the Office of Instruction within 10 days of approval.