



## Hoover Elementary School SDMT Meeting Agenda/Minutes

School or District	Hoover ES
Date	January 30, 2025
Time	8:15 AM
Participants	<p><b>In attendance:</b> Michael Huff, Maria Cooper, Michelle Morella, Heather Gardner, Jody Fogarty, Caitlin Hoch, Jeanne Wilson, Christine Metzger, Sue Sperrazza, Melissa Feickert, Karen Davies, Sam Page, Jamie Raepple, Melanie Kinderman, Lisa DellaPenta, Kayla Lewandowski, Michelle Kaplan, Natalie McCarthy, Christine Galante, Crista Maghrak, Karin Achenbach, Danielle Kessler</p> <p><b>Excused:</b></p> <p><b>Absent:</b></p>
	<p><b>Roles:</b></p> <p><b>Facilitator:</b> Huff</p> <p><b>Notes:</b> Sperrazza</p> <p><b>Time Keeper:</b> Cooper</p>
Approval of minutes From previous meeting	<p><a href="#">November Minutes: 11/21/24</a></p> <ul style="list-style-type: none"> <li>- Review</li> <li>- Questions: No</li> <li>- Approved: Melissa and Danielle</li> </ul>
Review of responsibilities/tasks from previous meeting	<ul style="list-style-type: none"> <li>- Huff to send Google Doc to collect, comment and review team goals               <ul style="list-style-type: none"> <li>- <a href="#">Team Goals</a></li> </ul> </li> <li>- Office to send calendar invitation to remaining meetings</li> </ul>

## Agenda

1. Circle Check-In:
  - a. Fist to Five
2. Roles:
  - a. Facilitator: Huff
  - b. Note-Taker: Huff
  - c. Time Keeper: Huff
3. Meeting Norms:
  - a. [NORMS](#)
4. BOE Visit:
  - a. 2/5/25
  - b. Community Room
  - c. 8:30 AM
  - d. Please share the news again
    - i. Great showing by the staff at the BOE visit in the Community Room. It was even mentioned during our BOE Presentation that the culture could really be felt in the building. Very proud of our team.
    - ii. Great job by the team at the presentation and the students were outstanding!
5. Outside Educational Experts:
  - a. Targeted District in need of improvement
    - i. Comprehensive Support and Improvement (CSI)
    - ii. Targeted Support and Improvement (TSI)
    - iii. Additional Targeted Support and Improvement (ATSI)
      1. We defined each of these designations and emphasized the need to stay off any of these lists.
  - b. OEE: Andrew Rudd
    - i. Andrew Rudd will be visiting HES on 1/31/25
    - ii. Meeting with Administration
    - iii. Visiting Classrooms
      1. Classroom visitations will be quick
      2. Helping us identify baseline structures

	<ul style="list-style-type: none"> <li>6. Remote Learning <ul style="list-style-type: none"> <li>a. We will be pushing everything forward and checking our lists to make sure we are ready <ul style="list-style-type: none"> <li>i. District's expectation is that we are ready to go</li> </ul> </li> <li>b. We cannot wait for the approval from the NYSED/Governor for emergency days <ul style="list-style-type: none"> <li>i. Still no word on the emergency days</li> </ul> </li> <li>c. Who's ready? <ul style="list-style-type: none"> <li>i. Are you ready?</li> </ul> </li> </ul> </li> </ul>
Decision Points	<ul style="list-style-type: none"> <li>1. Next meeting topics <ul style="list-style-type: none"> <li>a. SDMT Regs/Policy review? <ul style="list-style-type: none"> <li>i. Will try to pull reg. from when we first re-implemented the SDMTs across the District to review for any helpful information</li> </ul> </li> </ul> </li> </ul>
Responsibilities/Tasks for next meeting	- Discussion about memorial for Carmella
Next meeting date	<b>10/31, 11/21, (12/12 - canceled SD), 1/30, 2/28, 3/20, 4/25, 5/15, 6/18</b>
Consensus Sign Off	All members of the SDMT in attendance at this meeting have reached consensus on decisions recorded in these minutes

Minutes will be submitted in pdf by the chairperson to the Office of Instruction within 10 days of approval.