



SDMT Meeting Minutes

School or District	Hoover ES
Date	October 31, 2024
Time	8:15 AM
Participants	<p>In attendance: Michael Huff, Maria Cooper, Michelle Morella, Heather Gardner, Jody Fogarty, Caitlin Hoch, Jeanne Wilson, Christine Metzger, Sue Sperrazza, Melissa Feickert, Karen Davies, SamPage, Jamie Raepple, Melanie Kinderman, Lisa DellaPenta, Kayla Lewandowski, Michelle Kaplan, Natalie McCarthy, Christine Galante, Crista Maghrak, Karin Achenbach, Danielle Kessler</p> <p>Excused:</p> <p>Absent:</p>
Approval of minutes From previous meeting	N/A
Review of responsibilities/tasks from previous meeting	N/A
Agenda	<ol style="list-style-type: none"> 1. Circle Check-In: <ol style="list-style-type: none"> a. Rose, Bud, and Thorn <ol style="list-style-type: none"> i. Rose: Best thing... ii. Bud: Something you're looking forward to... iii. Thorn: Something you wish would have been better... 2. Roles: <ol style="list-style-type: none"> a. Facilitator (Huff) b. Note-Taker (Sperrazza) c. Time Keeper

	<p>3. Meeting Norms:</p> <ul style="list-style-type: none"> a. NORMS b. Norms Approved for 24-25 <p>4. School Comprehensive Educational Plan Review:</p> <ul style="list-style-type: none"> a. SCEP b. Reviewed SCEP with an expectation to share out with grade level teams. Check in at next meeting 11/14 <p>5. Team Goals:</p> <ul style="list-style-type: none"> a. Needs b. Wants c. Challenges <ul style="list-style-type: none"> i. Time
Decision Points	<ul style="list-style-type: none"> - Huff to send Google Doc to collect and review team goals <ul style="list-style-type: none"> - Team Goals - Huff to send calendar invitation to remaining meetings
Responsibilities/Tasks for next meeting	<ul style="list-style-type: none"> - Team to review and comment on Google Doc before next meeting
Next meeting date	11/14 (canceled), 11/21, 12/12, 1/30, 2/28, 3/20, 4/25, 5/15, 6/18
Consensus Sign Off	All members of the SDMT in attendance at this meeting have reached consensus on decisions recorded in these minutes

Minutes will be submitted in pdf by the chairperson to the Office of Instruction within 10 days of approval.