

**MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION**

REGULAR MEETING AGENDA

DATE: TUESDAY, AUGUST 12, 2025

Time: _____

TIME: 8:00 A.M.

I. CALL TO ORDER

II. SALUTE TO THE FLAG

III. STATEMENT BY PRESIDING OFFICER

“I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the “Open Public Meetings Act” as follows:

Pursuant to Section 5 of the Open Public Meetings Act, adequate written notice was given to the official newspapers, the Star Ledger and Daily Record by email on July 15, 2025 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary’s Office and a copy sent to the Clerk of the Board of County Commissioners of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth.”

IV. ROLL CALL

Board of Education: _____ Mrs. Barbara Dawson
_____ Mr. John Hyland
_____ Mrs. Hanna Roth Starr
_____ Mr. John Velez
_____ Dr. Nancy Gartenberg

Superintendent: _____ Dr. Anita Champagne
Attorney for the Board of Education: _____ Mr. John Mills
Business Administrator/Board Secretary: _____ Mr. Michael Davison
Student Representative: _____ Miss Harshini Chavan

Press: _____

Visitors: _____

V. CORRESPONDENCE

VI. SUPERINTENDENT'S REPORT

- Spring 2025 NJ Graduation Proficiency Assessment Results Shari Castelli

Information Only:

- Security and Fire Drill Logs (Attachment #1)

VII. COMMITTEE PROGRAMS

VIII. HEARING OF THE PUBLIC (related to agenda items only)

IX. MINUTES

1. Motion to approve the minutes of the Regular Meeting of the Board of Education of July 15, 2025 as submitted. (Attachment #2)
2. Motion to approve the minutes of the Closed Session Meeting of the Board of Education of July 15, 2025 as submitted.

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

X. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT AND TREASURER'S REPORT

1. Motion to approve the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of June 2025. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of June 30, 2025, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment #3)

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of June 30, 2025 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10.

Business Administrator/Board Secretary

Date

2. Motion to approve the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending June 30, 2025. (Attachment #4)

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XI. FINANCE

The following Resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the payment of bills as attached. (Attachment #5)
2. Motion to approve and authorize the Board Secretary to pay urgent and unforeseen bills and meet financial obligations for August 13, 2025 through the next Morris County Vocational School District Board of Education meeting.
3. Motion to approve the following amendments to the 2024/2025 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 62, 63 and 66 as per listing attached. (Attachment #6)
4. Motion to approve the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district. (Attachment #7)
5. Motion to approve the attached 2025-2026 Memorandum of Understanding for Live Stream Video Surveillance between the Morris County Vocational School District and the Denville Township Police Department. (Attachment #8)
6. Motion to approve the attached 2025-2026 Memorandum of Understanding for Live Stream Video Surveillance between the Morris County Vocational School District and the Morris County Office of Emergency Management. (Attachment #9)
7. Motion to approve the attached assignors fee schedule for the 2025-2026 school year. (Attachment #10)
8. Motion to approve the attached officials fee schedule for the 2025-2026 school year. (Attachment #11)
9. Motion to accept a donation in the amount of \$5,000.00 from Colgate-Palmolive Company for the Teddy Bear Clinic event.
10. Motion to amend the resolution of July 15, 2025 to approve the submission of the FY26 Perkins Secondary Grant application as a member of a Consortium with Morris Hills Regional School District and Randolph Public School District in the amount of \$457,585.00 for the period July 1, 2025 to June 30, 2026. (Randolph Public School District added to the Consortium)
11. Motion to approve the following resolution:

WHEREAS, on July 30, 2025, the Educational Services Commission of Morris County ("ESC"), on behalf of the Morris County Vocational School District ("District") held a public bid opening for Athletic Trip Transportation Services and Field Trip Transportation Services for the 2025-2026 School Year; and

WHEREAS, ESC received the bids from O'Dowd Transportation for Athletic Trip Transportation Services and Byram Bus, Inc.. for Field Trip Transportation Services at the public bid opening; and

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provisions of NJSA 18A:18A-5, the District awards the contract for Athletic Trip Transportation Services to O'Dowd Transportation and the contract for Field Trip Transportation Services to Byram Bus, Inc.

12. Motion to amend the resolution of June 10, 2025 approving Change Order #9 for an add of \$40,812.15 for Brockwell and Carrington Contractors, Inc. which represents a charge for additional labor, materials and equipment to provide filtered water piping, bollards, ADA signage, water lines for the ice maker and changes to the dumpster enclosure. The final contract sum, including this change order, increases to \$22,975,459.57. (Attachment #12) (correction to amount)
13. Motion to approve Change Order #10 for an add of \$7,033.95 for Brockwell and Carrington Contractors, Inc. which represents charges for additional labor, materials and equipment to replace a portion of the sidewalk. The final contract sum including this change order increases to \$22,982,493.52. (Attachment #13)
14. Motion to confirm and approve Change Order #1 for an add of \$86,222.06 for Envirocon LLC. which represents charges for additional labor, materials and equipment to provide for a change in RTU vendor and controls scope to be deducted from the \$30,000.00 contingency allowance. The final contract sum including this change order increases to \$609,922.06. (Attachment #14)
15. Motion to approve, in accordance with N.J.S.A. 18A:34-3, the disposal of the following out of used textbooks:

Title	Edition	ISBN	Count
Business Finance	1	978-0-538-44507-8	12

16. Motion to confirm and approve the attached Morris/Sussex/Warren Vendor Training Agreement between the County of Morris and the Morris County Vocational School District to implement Workforce Development programs for the New Jersey Department of Labor and Workforce Development effective July 1, 2025 through June 30, 2026. (Attachment #15)
17. Motion to amend the resolution of May 13, 2025 approving the Shared Services Agreement between the Township of Denville and the Morris County Vocational School District Board of Education for the purpose of sharing the services of a Class Three Special Officer at the rate of \$41.00 per hour for the 2025-2026 school year. (Attachment #16) (changes in hourly and reimbursable rates and agreement term)
18. Motion to approve the following resolution:

WHEREAS, the Morris County Vocational School District Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE BE IT RESOLVED by the Morris County Vocational School District Board of Education in the Township of Denville, County of Morris, as follows:

The sale of surplus property shall be conducted through GovDeals in accordance with the terms and conditions of the agreement entered into with GovDeals, available online at govdeals.com and also available from the Morris County Vocational School District Board of Education.

1. The sale will be conducted online and the address of the auction site is govdeals.com.
2. The sale is being conducted pursuant to Local Finance Notice 2008-9.
3. A list of the surplus property to be sold is below.
4. The surplus property as identified shall be sold in an “as is” condition without express or implied warranties with the successful bidder concerning use of said property.
5. The Morris County Vocational School District Board of Education reserves the right to accept or reject any bid submitted.

Equipment to be Auctioned

One Lot of Ten Cosmetology Chairs
One Lot of Office Furniture
One TIG Welder

19. Motion to approve the attached Cooperative Education Program Agreement between the Sussex County Technical School District and the Morris County Vocational School District to provide work-based learning coordinator consultant services for the 2025-2026 school year. (Attachment #17)

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XII. CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS

The following Resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the senior Work-Based Learning Experiences for the 2025-2026 school year as per the attached list. (Attachment #18)
2. Motion to approve the attached list of field trips for the 2025-2026 school year. (Attachment #19)

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XIII. POLICIES AND PROCEDURES

The following Resolution has been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the second reading and adoption of the following new policy: (Attachment #20)

#9163 Spectator Code of Conduct for Interscholastic Events

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XIV. PERSONNEL

The following Resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the appointment of Mona Saleh as an Electronics Technology Consultant at the rate of \$150.00 per day for a maximum of 100 days effective August 26, 2025.

2. Motion to approve an unpaid Federal Family Medical Leave Act Leave of Absence for Carol Maffei, School Nurse, effective September 19, 2025 for an anticipated 8-week period ending on November 13, 2025, followed by an unpaid leave of absence, if applicable, with an anticipated end date of November 28, 2025.
3. Motion to approve the attached new job description for Dual Enrollment and Secondary Counselor. (Attachment #21)
4. Motion to confirm and approve a reclassification in job title for the following faculty members from School Counselor - Dual Enrollment (10-month position) to Dual Enrollment and Secondary Counselor (10-month position) effective August 13, 2025:

Tracy Amedeo
MyChelle Perez

5. Motion to approve the transfer/reassignment of the following staff members from the Morris County School of Technology (MCST) to the Morris County Career Training Center (MCCTC) effective on or about but no later than August 26, 2025:

Name	Position	From	Transfer to
Lynne Jackson	Principal HS Programs	MCST	MCCTC MCST
Scott Shaw	Director CTE	MCST	MCCTC MCST
Tracy Amedeo	Dual Enrollment and Secondary Counselor	MCST	MCCTC MCST
MyChelle Perez	Dual Enrollment and Secondary Counselor	MCST	MCCTC MCST
Jennifer O'Malley Dorr	School Nurse	MCST	MCCTC MCST
Ellen Konikowski	Secretary	MCST	MCCTC
John Kowalski	Security Guard	MCST	MCCTC
Giuseppe Parisi	Day Custodian	MCST	MCCTC
Helen Barrera	Evening Custodian	MCST	MCCTC
Alex Whiteman	Evening Custodian	MCST	MCCTC

6. Motion to approve the appointment of substitute teachers, school nurses, secretaries, security guards and custodians for the 2025-2026 school year as per attached list. (Attachment #22)

7. Motion to confirm and approve contracts for the 2025-2026 school year for the following 12-Month Non-Represented Employees with a 3.45 percent base salary increase:

Keith Azzolina
Victoria Inwood
Therese Johnson
John Kramer
Jo Ann Marucci
Mary McCreedy
Ryan Milelli
Susan Phillips
William Poisseroux
Susan Sorbera
Darcy White

8. Motion to approve the appointment of the following staff members as Work-Based Learning Consultants for a maximum of 140 hours each at the individual's hourly rate for the period September 1, 2025 through June 15, 2026, in accordance with the terms of the agreement on file with the Sussex County Vocational School District:

Angela D'Orsi
Mary Hammond

9. Motion to confirm and approve additional summer hours for the following Dual Enrollment and Secondary Counselors for a maximum of 35 hours each at their hourly rate (15 hours each to oversee summer orientations and 20 hours each to support twelfth grade students transitioning into the twelfth grade College Option Program):

Tracy Amedeo
MyChelle Perez

10. Motion to approve the appointment of the following Detention Monitors for the 2025-2026 school year at the rate of \$34.00 per hour:

Dale Bendsak
Kathleen Harrington
Carol Maffei
Laurie Sisto

11. Motion to approve the appointment of Ellen Konikowski as an Athletic Site Manager for the 2025-2026 school year at the rate of \$100.00 per consecutive game/event.

12. Motion to approve the appointment of Amelia Wohlrob as a Volunteer Girls Soccer Coach for the 2025-2026 school year.

13. Motion to approve the creation of the following new Athletic Coaching positions for the 2025-2026 school year:

Position	Sport	Stipend
Head Coach	Winter Track and Field	\$7,318.00
Assistant Coach	Winter Track and Field	\$4,793.00

14. Motion to approve the appointment of the following staff members as After School Student Monitors at the rate of \$34.00 per hour for 2.5 hours per day from 3:00 – 5:30 p.m. for 4 days per week for a maximum of 35 weeks (total hours to be shared between all monitors) for the 2025-2026 school year:

Dale Bendsak
Mary Gonnella
Kathleen Harrington
Carol Maffei
Laurie Sisto
Gina Visconti
Eric Weiss

15. Motion to approve the appointment of the following Club Competition Chaperones for the 2025-2026 school year:

Olenka Acosta
Catherine Bienkowski
Kevin Conover
Kayla Coradin
Binah Ezra
Rocio Felix
Stephen Gelb
Mary Gonnella
Dirk Homberg
Justin Jacobs
Jessica Klimas
Jacquelyn Kropp
Marissa Levis
Carol Maffei
Laurie Sisto
Kathleen Turnbull
Kathleen Whitehead

16. Motion to approve the following faculty members to teach additional blocks of instruction for the 2025-2026 school year:

Name	# of Blocks	Compensation
Olenka Acosta	1	10% of annual salary
Sheila Arakelian	1	10% of annual salary
Rocio Felix	1	10% of annual salary
Adrienne MacKenzie	1	10% of annual salary
Lauren Martin	1	10% of annual salary
Cat Rogers	1	10% of annual salary
Tania Saez	1	10% of annual salary
Laurie Sisto	1	10% of annual salary

17. Motion to approve the appointment of the part-time Adult Continuing Education Instructors for the 2025-2026 school year as per attached list. (Attachment #23)

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XV. FACILITIES

The following Resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the use of the facilities by Monster Basketball for practices in the Morris County School of Technology Building #1 Gymnasium per the attached schedule. (Attachment #24)
2. Motion to approve the use of the facilities by Garden State Mustang Club for a meeting and car show in the Morris County School of Technology Building #4 Parking Lot on Sunday, October 5, 2025 from 7:00 a.m. to 3:00 p.m.
3. Motion to approve the use of the facilities by the Morris County Council of Education Associations to host a winter family fun fest in the Morris County School of Technology Cafeteria from 8:00 a.m. to 2:00 p.m. on Saturday, December 13, 2025.
4. Motion to approve the use of the facilities by the Morris County Council of Education Associations to host a community optical fair in the Morris County School of Technology Cafeteria from 8:00 a.m. to 2:00 p.m. on Saturday, March 7, 2026.

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XVI. HEARING OF THE PUBLIC

XVII. OLD BUSINESS

- NJ School Boards Annual Fall Workshop: October 20-23, 2025, Atlantic City

XVIII. NEW BUSINESS

- Next Board Meeting: September 9, 2025 at **6:30 p.m.**

XIX. ADDITIONAL BUSINESS

XX. ADJOURNMENT

Motion to adjourn the meeting.

Time: _____

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____