



WHITE PLAINS CITY SCHOOL DISTRICT
FAMILY INFORMATION CENTER
350 MAIN STREET
WHITE PLAINS, NEW YORK 10601
914-422-2038
www.wpcsd.k12.ny.us

ILKA MARINO, COORDINATOR
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Transfer Request for September 2026

In April, parents of children in grades K-4 can request their child's transfer to a different school for the following year. The district will accept requests from April 1st through April 24th for transfers for the 2026-2027 academic year; and, as a rule, does not consider transfer requests made at any other time of the year.

According to the Board of Education's Transfer Policy, transfer requests are approved if:

- 1) There is space available at the appropriate grade level of the school the parent is requesting
- 2) The transfer helps the district maintain the desired diversity of that grade level at both the requested school and the school the child is leaving.

Therefore, not all transfer requests will be approved.

Please complete and sign below.

I would like to transfer my child(ren):

Please Print Child(ren)'s First & Last Name(s)

from _____ to _____ for September 2026.

Reason for transfer request: _____

Please Print Parent's First & Last Name

Parent's Signature & Date

Telephone #: _____

Address: _____

This form must be received by Friday, April 24, 2026 by email
(familyinformationcenter@wpcsd.k12.ny.us), fax, (914) 335-8099, or by mail to Family
Information Center, 17 Amherst Place, White Plains, NY 10601.
Questions? ♦ Call (914) 422-2038