



FULLTIME CATALOG 25-26

ENROLLMENT CAREER PROGRAMS

HIGH SCHOOL STUDENTS

Metro Tech's Quality Career programs are **FREE** to high school students who attend Crooked Oak, Millwood, and Oklahoma City Public Schools. Additionally, these programs are also offered to virtual, charter, private, and homeschool students who live within our district. For out-of-district students, there's good news too! Thanks to the reciprocity agreement among Oklahoma County career technology districts, eligible students can attend any career technology center in the county when space is available in a program not offered or not available in their home career technology school district. Interested students should reach out to their home school counselor or a career adviser for more details regarding the reciprocity process.

HIGH SCHOOL APPLICATION PROCESS

1. Complete an **application**
 - Candidates receive priority consideration for completing their application by **February 1**.
2. Participate in an interview session.
 - An Interview Session is not required for admission but does increase the chances of getting selected high demand programs.

What Happens Next?

As seats are limited, submitting your application by February 1st is crucial. Selections happen in April, and if you're chosen, be ready to accept your seat promptly to secure your spot in Metro Tech's high-demand Quality Career Programs.

Students' eligibility to participate in a Metro Tech program will be determined by partner school stakeholders.

High School Student Criteria for Admission

1. Interest & Ability
2. Attendance at an accredited school within the district, organization or an accredited private school while living in the district
3. Junior or senior status (sophomores with special permission)
4. Reciprocity agreement (if necessary)
5. Completed IEP (if special population)
6. Program prerequisites, if any

If you have any questions,

Please contact our Metro Tech Career Advisors career.advisors@metrotech.edu • 405-424-TECH or visit our website at www.metrotech.edu

CLASS SCHEDULE (Classes are Monday-Friday)

AM Session	7:25 AM to 10:30 AM
PM Session	11:25 AM to 2:30 PM

WHO CAN ATTEND TUITION FREE?

High school (secondary) students enrolled in any of our in-district schools or who have been granted reciprocity are eligible to attend Metro Technology Centers Full-Time Secondary Programs tuition free.

TRANSPORTATION

Metro Tech provides free bus service for students who live in the Oklahoma City, Millwood and Crooked Oak School Districts. For all students to benefit from this service, everyone who rides the bus should abide by the following guidelines:

- Arrive five minutes before the scheduled arrival time of the bus in case of a time difference.
- Observe all rules published on the bus by the Metro Tech Transportation Department.
- All Metro Tech buses are equipped with video and audio recording devices.
- The Metro Tech Transportation Department has a three-day drop policy. Students who do not ride the bus for 3 consecutive days will be dropped from the route unless they notify they are not riding for a period of time. In the event that you are dropped from your route, you will need to contact the Metro Tech Transportation Department at 405-595-4844 or 405-595-4856, in order to start riding the bus again.
- Student transportation cannot be provided outside of the Metro Tech School District.
- Metro Tech reserves the right to suspend or revoke the privilege of anyone receiving bus transportation in the event that the student should choose to disregard the bus rider rules.

For transportation questions or concerns, call the Transportation Supervisor at 405-595-4844 or 405-595-4856.

ENROLLMENT CAREER PROGRAMS

ADULT STUDENTS

Metro Tech's Quality Career Programs for adult learners are designed for individuals seeking successful employment and life in a global society. At Metro Tech, we understand the importance of accessibility, offering affordable programs tailored to fit your schedule, whether you choose full-time, part-time or evening courses. Dive into a world of possibilities as you explore our diverse range of programs, spanning from the dynamic realms of Aerospace to the critical front-lines of the healthcare industry. With our accelerated 600-hour career majors, you can achieve your goals in just five months, propelled by expert guidance and hands-on training. Plus, financial aid is readily available for programs exceeding 600 hours, ensuring that nothing stands in the way of your success. Take the first step towards a brighter future with Metro Tech's unparalleled career pathways.

ADULT APPLICATION PROCESS

1. Complete an Application
 - Candidates receive priority consideration for completing their application by
November 1st (Spring Term)
May 1st (Summer Term)
May 1st (Fall Term)
2. Submit Appropriate Documentation by the Priority Deadline
3. Meet with a Career Advisor

What Happens Next?

As seats are limited, submitting your application and all required documentation by the priority deadline is crucial. Selections usually happen within a week of the priority deadline, and if you're chosen, be ready to accept your seat promptly to secure your spot in Metro Tech's high-demand Quality Career Programs.

Adult Student Criteria for Admission

1. Interest & ability
2. Prior performance in school & work
3. Program prerequisites, if any
 - Some programs may have additional requirements to complete clinical hours

If you have any questions,

Please contact our Metro Tech Career Advisors career.advisors@metrotech.edu • 405-424-TECH or visit our website at www.metrotech.edu

CLASS SCHEDULE (Classes are Monday-Friday)

AM Session	7:25 AM to 10:30 AM
PM Session	11:25 AM to 2:30 PM
FULL-TIME Session	7:25 AM to 2:30 PM

CLASS SCHEDULE for Evening

(Classes are Monday-Thursday)

Evening FULL-TIME Session	3 to 10 PM
Evening PART-TIME Session	5 to 10 PM

*Part-Time not available for all programs

FINANCIAL AID

Financial aid including scholarships, grants, federal student loans, and veteran benefits are available to eligible students enrolled in full-time career majors. To apply for the Federal Pell Grant or Direct Loan Programs, students must complete the Free Application for Federal Student Aid (FAFSA) at <https://studentaid.gov>.

The Financial Aid Office at Metro Technology Centers is here to support you throughout the process. If you have any questions or would like to discuss your financial aid options, please contact us at 405-595-4446 or 405-595-4447, or email financialaid@metrotech.edu.

COLLEGE CREDIT

Some certifications and/or licenses obtained at Metro Technology Centers may be applicable towards an associate's degree from a community college in Oklahoma. For more information visit www.metrotech.edu.

STUDENTS WITH DISABILITIES

Metro Tech provides reasonable accommodations and support for students with disabilities covered by the Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act of 1973 and Individuals with Disabilities Education Act (IDEA). If you have concerns or need an accommodation, please call Tim Lankford, 405-595-2213 or email tim.lankford@metrotech.edu

ACCREDITATION

Metro Technology Centers is accredited by:
Oklahoma Board of Career and Technology Education (OBCTE)
Oklahoma State Board of Education (OSBE)

FULL-TIME STUDENTS' TUITION & REFUND POLICY

FULL-TIME STUDENTS' PAYMENT FOR TUITION, BOOKS AND SUPPLIES

- Tuition costs for career majors are listed on the description pages of each career major. See the programs page for the specific costs of tuition, books and supplies for the major you are interested in.
- National, State or Industry Certification and/or Licensure fees are additional costs unless noted.
- Tuition, books and supply costs are subject to change to facilitate the instructional process.
- Contact the Bursar to establish this payment schedule. The first payment should be made and a payment plan set up within 30 days of school. It is expected that programs will be paid in full by the competition date. <https://www.metrotech.edu/admission-cost/student-services/bursar>

Full-Time Student Payment Schedule	
For career majors:	Fees for tuition, books and supplies will be collected:
Up to 1,500 hours	In two installments equal to one-half of the total cost of the tuition, books and supplies <ul style="list-style-type: none"> • First installment due within first 30 days of career major • Second installment due at beginning of the second half of the career major
1,501 hours and up (AMT, Radiologic Technologist)	In four installments equal to one-fourth of the total cost of the tuition, books and supplies <ul style="list-style-type: none"> • First installment due within first 30 days of career major • Second through fourth installments due at beginning of each of those quarters of the career major

FULL-TIME STUDENTS' TUITION REFUND POLICY

Students who withdraw or complete a program and have a tuition credit, will have that tuition credit mailed to them at the address on file in the bursar's office. If a student is on Financial Aid the bursar will contact Financial Aid to determine if the tuition credit should go to the student and/or Department of Education.

If a student drops a career major before completion, tuition refunds will apply as follows:

- No refunds will be given for books, supplies, fees, or any other non-tuition costs.
- If a full-time student's tuition is paid through financial aid or agency assistance, refunds will be handled according to the rules and policies of the tuition source.
- A full tuition refund will be given to students who withdraw within the first five (5) days of class.
- After the first five (5) days of class, a tuition refund will be given based on the percentage of the scheduled career major hours the student has completed. Absences, infractions, and hours in attendance will be calculated into the completion percentage.
- Non-attendance does not constitute a withdrawal from a career major.
- Full-time students will be entitled to the following refunds:

If student has...	Refund will be
Withdrawn from career major within the first 5 consecutive scheduled class days	100%
Completed from 6 days up to 25% of scheduled hours for career major	75%
Completed between 25% and 50% of scheduled hours for career major	50%
Completed between 50% and 75% of scheduled hours for career major	25%
Completed 75% or more of scheduled hours for career major	0%

Secondary students who live outside the Metro Technology Centers district and who are not covered by our reciprocity agreement may be subject to out-of-district tuition.

PAYMENT

Payment is due at the time of enrollment.

- Scholarships
- Tuition Waiver
- Other funding sources
 - Tribal Affiliation - Contact your tribe for details
 - Workforce Investment Act (WIA)
 - Urban League of Greater Oklahoma City
 - Temporary Assistance for Needy Families (TANF)
 - BIOS Corp

Metro Technology Centers
 Business Conference Center
 1900 Springlake Drive
 Oklahoma City, OK 73111

NEXT STEP TUITION SCHOLARSHIP

GRADUATING SENIORS

Seniors still have the opportunity to pursue Quality Career Training at Metro Tech. Whether you decide to start a program during your senior year or embark on your career journey post-graduation, you might be eligible to attend Metro Tech tuition-free with the Next Step Tuition Scholarship.

NEXT STEP TUITION SCHOLARSHIP

The Next Step Tuition Scholarship covers the tuition fees for one full-time career major, totaling up to 1050 hours within a year, as a one-time benefit. This scholarship is available for qualifying students and does not cover additional costs such as special classroom fees or required textbooks and equipment.

To Qualify for the Next Step Tuition Scholarship, you must:

- Have graduated from a high school within Metro Tech's district.
- Be no older than 21 years of age on July 1 of the fiscal year.
- Have completed the application by the deadline & submitted a high school transcript.

The application link is sent to those who qualify after they've been admitted and enrolled in our student information system or to current adult students continuing their program.

If you have any questions, please contact our Metro Tech Career Advisors
career.advisors@metrotech.edu • 405-424-TECH or visit our website at <https://www.metrotech.edu>

SCHOLARSHIPS

Attending Metro Tech with financial aid assistance is easier than you might think. Many kinds of aid and scholarship opportunities exist to help pay for your education.

[Metro Tech Financial Aid Page](#)

[Metro Tech Foundation Scholarships](#)

[National Scholarship Resources](#)

[Metro Tech Next Step Tuition Scholarship](#)

NON-DISCRIMINATION STATEMENT

Metro Technology Centers believes in the worth of all individuals and is committed to equal opportunity for each employee, student or any person visiting a district campus. Metro Technology Centers does not discriminate on the basis of race, color, national origin, sex/gender, age, marital or veteran status, religion, pregnancy or genetic information or disability in recruitment, hiring, placement, assignment to work tasks, hours of employment, levels of responsibility, and pay.

Accounting Associate

Career Major Description

Learn to solve accounting problems using computerized software and electronic spreadsheets. Develop an in-depth understanding of accounting concepts, theories and procedures and their effects on financial reporting and analysis of business. In this major, students learn basic office skills as well as beginning, advanced, computerized and payroll accounting principles. Students will also produce and analyze financial statements.

Average Oklahoma Salary

\$20.14/Hour

Helpful Attributes and Abilities

Reading and language skills at the 8th grade level or above

Math skills at the 10th grade level or above

Detail oriented

Good organizational and critical thinking skills

Who Can Enroll?

Juniors, Seniors & Adults

Location

Springlake Campus

Business & Technology Center

1800 Springlake Drive

Oklahoma City, OK 73111

Student Organization

BPA-Business Professionals of America

Certifications Available

MOS Word

Accounts Receivable Clerk

Full Charge Bookkeeper

Accounts Payable Clerk

IC3

MOS Excel

Metro Tech Accreditations

OK Board of Career and Technology Education (OBCTE)

Oklahoma State Board of Education (OSBE)

Courses

	Hours
Fundamentals of Technology	120
Accounting I	120
Accounting II	120
Fundamentals of Admin. Technologies	120
Administrative Technologies II	120
Payroll Accounting	120
Computerized Accounting	120
Math of Finance	120
Total Program Hours	960

Accounting Associate

Adult Program Costs

	960 Hours	960 Hours
Payment Period One Invoice Item(s):	In-District	Out of District
R Tuition	\$1,560.00	\$3,120.00
R Books	\$550.50	\$550.50
Certiport-Microsoft Office Specialist Word 2021	\$200.00	\$200.00
Certiport-Microsoft Office Specialist Excel 2021	\$200.00	\$200.00
Certiport-QuickBooks Certified User	\$200.00	\$200.00
ODCTE-Administrative Professional	\$0.00	\$0.00
ODCTE-Fundamentals of Technology	\$0.00	\$0.00
ODCTE-Accounts Payable	\$0.00	\$0.00
ODCTE-Accounts Receivable Clerk	\$0.00	\$0.00
ODCTE-Payroll Clerk	\$0.00	\$0.00
ODCTE-Full Charge Bookkeeper	\$0.00	\$0.00
Payment period one invoice total	\$2,710.50	\$4,270.50
Payment Period Two Invoice Item(s):		
R Tuition	\$1,560.00	\$3,120.00
R Book	\$550.50	\$550.50
Certiport-Microsoft Office Specialist Word 2021	\$200.00	\$200.00
Certiport-Microsoft Office Specialist Excel 2021	\$200.00	\$200.00
Certiport-QuickBooks Certified User	\$200.00	\$200.00
ODCTE-Administrative Professional	\$0.00	\$0.00
ODCTE-Fundamentals of Technology	\$0.00	\$0.00
ODCTE-Accounts Payable	\$0.00	\$0.00
ODCTE-Accounts Receivable Clerk	\$0.00	\$0.00
ODCTE-Payroll Clerk	\$0.00	\$0.00
ODCTE-Full Charge Bookkeeper	\$0.00	\$0.00
Payment period two invoice total	\$2,710.50	\$4,270.50
Payment Period Three Invoice Item(s):		
R Tuition	\$0.00	\$0.00
Payment period three invoice total	\$0.00	\$0.00
Required Student Purchase Item(s):		
Required Student Purchase Total	\$0.00	\$0.00
Grand Total	\$5,421.00	\$8,541.00

R - Required first day of class.

Please note: All exam fees are for a single exam, any exam retakes are at the cost of the student.

Prices are subject to change. Please visit www.metrotech.edu for program updates and current cost information. For program cost questions, please contact the Bursar Office @ 405.595.4453

Legal Office Assistant

Career Major Description

Learn to prepare legal correspondence and documents. In this major students learn terminology and office procedures specific to the legal field. Students use advanced computer applications skills to prepare complex legal documents and also gain knowledge of legal specialties.

Average Oklahoma Salary

\$22.43/Hour

Helpful Attributes and Abilities

Reading, language and math skills at the 8th grade level or above
 Strong interpersonal skills
 Good oral and written communication skills
 Positive attitude
 Dependability

Who Can Enroll?

Juniors, Seniors & Adults

Location

Springlake Campus

Business & Technology Center
 1800 Springlake Drive
 Oklahoma City, OK 73111

Student Organization

BPA-Business Professionals of America

Certifications Available

ALS
 Certiport IC3

Metro Tech Accreditations

OK Board of Career and Technology Education (OBCTE)
 Oklahoma State Board of Education (OSBE)

Courses	Hours
Career Major Capstone	120
Foundations for the Legal Office	120
Legal Specialties	120
Advanced Legal Communications	120
Advanced Computer Applications for the Law Office	120
Legal Office Procedures	120
Fundamentals of Technology	120
Fundamentals of Administrative Technologies	120
Total Program Hours	960

Legal Office Assistant

Adult Program Costs

	960 Hours	960 Hours
	In-District	Out of District
Payment Period One Invoice Item(s):		
R Tuition	\$1,560.00	\$3,120.00
R Shelly Cashman Office 365 & Office 2021 collection	\$85.50	\$85.50
R Business & Professional Communication	\$71.50	\$71.50
R Paralegal Today: Legal Team at Work	\$71.50	\$71.50
R Legal Terminology	\$31.00	\$31.00
R Dynamic Business Law	\$19.00	\$19.00
Payment period one invoice total	\$1,838.50	\$3,398.50
Payment Period Two Invoice Item(s):		
R Tuition	\$1,560.00	\$3,120.00
R Shelly Cashman Office 365 & Office 2021 collection	\$85.50	\$85.50
R Business & Professional Communication	\$71.50	\$71.50
R Paralegal Today: Legal Team at Work	\$71.50	\$71.50
R Legal Terminology	\$31.00	\$31.00
R Dynamic Business Law	\$19.00	\$19.00
Payment period two invoice total	\$1,838.50	\$3,398.50
Payment Period Three Invoice Item(s):		
R Tuition	\$0.00	\$0.00
Payment period three invoice total	\$0.00	\$0.00
Required Student Purchase Item(s):		
Certiport-Microsoft Office Specialist Word 2021	\$200.00	\$200.00
ODCTE-Administrative Professional	\$0.00	\$0.00
ODCTE-Fundamentals of Technology	\$0.00	\$0.00
ODCTE-Legal Office Assistant	\$0.00	\$0.00
Required Student Purchase Total	\$200.00	\$200.00
Grand Total	\$3,877.00	\$6,997.00

R - Required first day of class.

Please note: All exam fees are for a single exam, any exam retakes are at the cost of the student.

Prices are subject to change. Please visit www.metrotech.edu for program updates and current cost information. For program cost questions, please contact the Bursar Office @ 405.595.4453

Combination Collision Repair Technician

Career Major Description

Students in this major will learn how to complete nonstructural collision repair and automotive refinishing. The courses that will be covered include non-structural damage analysis and minor dent repair, plastics repair and all aspects painting and refinishing. Students will also learn how to use various tools in repairing damage and to remove and install handles, moldings, trim, and bolted body parts. In addition, the student will learn to MIG weld to industry standard following I-CAR standards. This career major also includes painting preparation, sanding processes, color matching and adjusting color, removing and installing glass, and the process of written estimates. Students will learn about handling, storage and disposal of hazardous materials and selecting proper personal protective equipment and maintenance. The hours completed in this major are aligned with NATEF standards.

Average Oklahoma Salary

\$21.32/Hour

Helpful Attributes and Abilities

- Reading and math skills at the 10th grade level or above
- Good health and physical condition
- Good eye-hand coordination
- Ability to think critically and logically
- Ability to organize one's work
- Sheet metal/welding, wood shop, industrial art and mechanical ability
- Ability to organize movements around and under automobiles
- Ability to mentally plan collision repair

Who Can Enroll?

Juniors, Seniors & Adults

Location

South Bryant Campus

Automotive Technology Center
4900 S. Bryant Ave
Oklahoma City, OK 73129

Student Organization

SkillsUSA

Certifications Available

Painting and Refinishing Technician
Non-Structural Analysis & Damage Repair Technician

Metro Tech Accreditations

National Institute for Automotive Service Excellence
OK Board of Career and Technology Education (OBCTE)
Oklahoma State Board of Education (OSBE)

Courses	Hours
Auto Collision Non-Structural Repair	120
Auto Collision Structural Analysis and Repair	120
Automotive Plastic and Adhesives	60
Auto Collision Trim and Hardware	60
Automotive Collision Repair and Refinishing	180
Automotive Detailing	60
Career Major Capstone – WBL/Internship	60
Painting and Refinishing	60
Total Program Hours	960

Combination Collision Repair Technician

Adult Program Costs

	960 hours	960 hours
Payment Period One Invoice Item(s):	In-District	Out of District
R Tuition	\$1,560.00	\$3,120.00
R Books are classroom sets	\$0.00	\$0.00
Payment period one invoice total	\$1,560.00	\$3,120.00
Payment Period Two Invoice Item(s):		
R Tuition	\$1,560.00	\$3,120.00
R Books are classroom sets	\$0.00	\$0.00
Payment period two invoice total	\$1,560.00	\$3,120.00
Payment Period Three Invoice Item(s):		
R Tuition	\$0.00	\$0.00
Payment period three invoice total	\$0.00	\$0.00
Required Student Purchase Item(s):		
Required Student Purchase Total	\$0.00	\$0.00
Grand Total	\$3,120.00	\$6,240.00

R - Required first day of class.

Please note: All exam fees are for a single exam, any exam retakes are at the cost of the student.

Prices are subject to change. Please visit www.metrotech.edu for program updates and current cost information. For program cost questions, please contact the Bursar Office @ 405.595.4453

Automotive Service Technician

Career Major Description

According to the most recent ADE Automotive Service Technician standards, students in this major will cover the skills necessary to become an entry-level technician. Students will concentrate on courses in introduction, brakes, steering & suspension, electrical/electronics, engine performance, heating & air conditioning, engine repair, automatic transmission, and manual drive train and axles. They will learn how to diagnose and complete brake service, perform vehicle steering and suspension alignment, as well as electrical theory, electrical/ electronic diagnostics. Students will cover engine performance diagnostics and techniques for repair using a variety of diagnostic equipment. This career major includes automotive heating, air conditioning and the student will learn how to evacuate and recharge air-conditioning systems using the proper refrigerant, as well as diagnostics of the heat and A/C system. Students will use advanced diagnostic and repair equipment to troubleshoot complex automotive systems. This career major is intended to provide courses closely aligned with ASE Foundation hours and tasks. ASE certification is recommended and industry recognized.

Average Oklahoma Salary

\$20.23/Hour

Helpful Attributes and Abilities

- Reading and math skills at the 9th grade level or above
- Basic computer literacy/skills
- Ability to understand theory and technical information
- Ability to read and comprehend textbook and shop manuals
- Ability to complete basic math problems
- Good health, physical condition and manual dexterity
- Ability to lift heavy objects and stand/work on your feet for extended periods of time
- Endurance to work under adverse weather conditions
- Good communication skills

Who Can Enroll?

Juniors, Seniors & Adults

Location

South Bryant Campus

Automotive Technology Center
4900 S. Bryant Ave
Oklahoma City, OK 73129

Student Organization

SkillsUSA

Certifications Available

- Refrigerant Recycling & Recovery - Section 609
- Snap-on PRO-CUT Rotor Matching Master Technician Certification
- Snap-on Pro42 Wheel Alignment Certification
- Snap-on Wheel Handling Certification
- Snap-On Battery, Starting, & Charging Certification
- Snap-on ShopKey Pro Service & Repair Level 1 Certification
- Torque Mechanical Certification

Metro Tech Accreditations

- National Institute for Automotive Service Excellence
- OK Board of Career and Technology Education (OBCTE)
- Oklahoma State Board of Education (OSBE)

Courses

Hours

Fundamentals Of Automotive Service A	60
Automotive Brakes	60
Automotive Heating & Air Conditioning	60
Automotive Steering & Suspension	60
Automotive Electrical & Electronics	240
Automotive Engine Repair	120
Automotive Engine Performance	120
Automotive Automatic Transmission & Transaxle	120
Automotive Manual Drivetrain & Axles	60
Career Major Capstone – WBL/Internship	60
Total Program Hours	960

Automotive Service Technician

Adult Program Costs

	960 Hours	960 Hours
	In-District	Out of District
Payment Period One Invoice Item(s):		
R Tuition	\$1,560.00	\$3,120.00
R Online CDX Curriculum	\$28.00	\$28.00
Payment period one invoice total	\$1,588.00	\$3,148.00
Payment Period Two Invoice Item(s):		
R Tuition	\$1,560.00	\$3,120.00
R Online CDX Curriculum	\$28.00	\$28.00
Payment period two invoice total	\$1,588.00	\$3,148.00
Payment Period Three Invoice Item(s):		
R Tuition	\$0.00	\$0.00
Payment period three invoice total	\$0.00	\$0.00
Required Student Purchase Item(s):		
Required Student Purchase Total	\$0.00	\$0.00
Grand Total	\$3,176.00	\$6,296.00

R - Required first day of class.

Please note: All exam fees are for a single exam, any exam retakes are at the cost of the student.

Prices are subject to change. Please visit www.metrotech.edu for program updates and current cost information. For program cost questions, please contact the Bursar Office @ 405.595.4453

Aviation Maintenance Technician

Career Major Description

Learn to inspect and perform maintenance, preventive maintenance, and alteration of aircraft and aircraft systems. This major prepares the student with the knowledge and skill required to pass both the Airframe Mechanic and the Powerplant Mechanic exams administered by the FAA to gain entry level employment in aviation and other maintenance fields throughout the world. The Aviation Maintenance Technician major is certified under Part 147 of the Federal Aviation Regulations with an FAA-approved and -supervised curriculum.

Average Oklahoma Salary

\$32.41/Hour

Helpful Attributes and Abilities

General math, Algebra I, general science or equivalent courses
 Reading and math skills at the 10th grade level or above
 Ability to comprehend and apply basic math and physics concepts
 Ability to demonstrate and understand theory and technical information
 Ability to read and comprehend textbooks and technical publications
 Basic computer literacy/skills
 Average or better mechanical aptitude
 Good manual dexterity and agility
 Ability to withstand physical labor which includes standing, heavy lifting, working in confined spaces, and working above head level

Who Can Enroll?

Adults Only

Location

Aviation Center
Will Rogers World Airport
 5600 S. MacArthur
 Oklahoma City, OK 73179

Student Organization

SkillsUSA
 Professional Aviation Maintenance Association (PAMA)

Certifications Available

FAA Airframe and Powerplant Mechanic

Metro Tech Accreditations

Federal Aviation Administration (FAA)
 OK Board of Career and Technology Education (OBCTE)
 Oklahoma State Board of Education (OSBE)

Courses	Hours
Aerospace General	640
Airframe I	640
Pwerplant I	640
Total Program Hours	1920

Aviation Maintenance Technology

Adult Program Costs

	1920 Hours	1920 Hours
Payment Period 1 Invoice Item(s):	In-District	Out of District
R Tuition	\$2,080.00	\$4,160.00
R Safety glass	\$2.66	\$2.66
R Uniforms (4 shirts per student)	\$31.33	\$31.33
R Respirator	\$21.00	\$21.00
R Project supplies General	\$41.66	\$41.66
R Project supplies Airframe	\$83.33	\$83.33
R Project supplies Powerplant	\$41.66	\$41.66
R TSA Badge	\$20.00	\$20.00
R TSA Badge Deposit	\$100.00	\$100.00
R Respirator Fit Test	\$30.00	\$30.00
General Written Exam	\$58.33	\$58.33
Airframe Written Exam	\$58.33	\$58.33
Powerplant Written Exam	\$58.33	\$58.33
Oral and Practical Exam (General/Airframe)	\$166.66	\$166.66
Oral and Practical Exam General/Powerplant)	\$166.66	\$166.66
payment period 1 invoice total	\$2,959.95	\$5,039.95
Payment Period 2 Invoice Item(s):		
R Tuition	\$2,080.00	\$4,160.00
R Safety glass	\$2.66	\$2.66
R Uniforms (4 shirts per student)	\$31.33	\$31.33
R Respirator	\$21.00	\$21.00
R Project supplies General	\$41.67	\$41.67
R Project supplies Airframe	\$83.33	\$83.33
R Project supplies Powerplant	\$41.67	\$41.67
General Written Exam	\$58.33	\$58.33
Airframe Written Exam	\$58.33	\$58.33
Powerplant Written Exam	\$58.33	\$58.33
Oral and Practical Exam (General/Airframe)	\$166.67	\$166.67
Oral and Practical Exam General/Powerplant)	\$166.67	\$166.67
payment period 2 invoice total	\$2,809.99	\$4,889.99
Payment Period 3 Invoice Item(s):		
R Tuition	\$2,080.00	\$4,160.00
R Safety glass	\$2.66	\$2.66
R Uniforms (4 shirts per student)	\$31.33	\$31.33
R Respirator	\$21.00	\$21.00
R Project supplies General	\$41.67	\$41.67
R Project supplies Airframe	\$83.34	\$83.34
R Project supplies Powerplant	\$41.67	\$41.67
General Written Exam	\$58.34	\$58.34
Airframe Written Exam	\$58.34	\$58.34
Powerplant Written Exam	\$58.34	\$58.34
Oral and Practical Exam (General/Airframe)	\$166.67	\$166.67
Oral and Practical Exam General/Powerplant)	\$166.67	\$166.67
payment period 3 invoice total	\$2,810.03	\$4,890.03
Required Student Purchase Item(s):		
R Books	\$450.00	\$450.00
R Computer	\$500.00	\$500.00
R Calculator	\$25.00	\$25.00
Other School Supplies	\$40.00	\$40.00
Required Student Purchase Total	\$1,015.00	\$1,015.00
Grand Total	\$9,594.97	\$15,834.97
R - Required first day of class.		
<i>Please note: All exam fees are for a single exam, any exam retakes are at the cost of the student.</i>		
Prices are subject to change. Please visit www.metrotech.edu for program updates and current cost information. For program cost questions, please contact the Bursar Office @ 405.595.4453		

Aviation Maintenance Foundations

Career Major Description

The Aerospace Maintenance Foundations program prepares high school students for an exciting career in aircraft and aerospace maintenance. Students take coursework towards Federal Aviation Administration (FAA) Aviation Maintenance Technician (AMT) certification. Students learn to perform maintenance, preventative maintenance and alterations of aircraft and aircraft systems. Additionally, they receive instruction over unmanned aircraft systems (UAS) and will be prepared to take the test to obtain a Part 107 Remote Pilot Certificate.

Average Oklahoma Salary

Varies by Location

Helpful Attributes and Abilities

General math, Algebra I, general science or equivalent courses

Reading and math skills at the 10th grade level or above

Ability to comprehend and apply basic math and physics concepts

Ability to demonstrate and understand theory and technical information

Ability to read and comprehend textbooks and technical publications

Basic computer literacy/skills

Average or better mechanical aptitude

Good manual dexterity and agility

Ability to withstand physical labor which includes standing, heavy lifting, working in confined spaces, and working above head level

Who Can Enroll?

Juniors & Seniors

Location

South Bryant Campus

Industrial Technology Building

4900 S. Bryant Ave

Oklahoma City, OK 73129

Student Organization

SkillsUSA

Professional Aviation Maintenance Association (PAMA)

Certifications Available

Aviation Maintenance Technician- General (AMG)

Metro Tech Accreditations

Federal Aviation Administration (FAA)

OK Board of Career and Technology Education (OBCTE)

Oklahoma State Board of Education (OSBE)

Courses

Foundation of Aerospace

Aerospace General

Basic Electricity

Aerospace Structures

Total Program Hours

Hours

240

240

240

240

960

Residential Carpentry

Career Major Description

The Residential Carpenter career major is a combination of the Frame and Finish Carpenter career majors. Students will learn basic carpentry skills, safety practices, basic residential framing, tools and safe use and operation of construction equipment. Students will apply finishing techniques required to install trim, mantels, shelving, molding and ornamental wood. Students will also plan, design, construct and learn to install cabinets and countertops.

Average Oklahoma Salary

\$22.20/Hour

Helpful Attributes and Abilities

- Reading and math skills at the 8th grade level or above
- Ability to communicate well and work with others
- Ability to organize one’s work
- Ability to understand theories and technical information
- Ability to work on ladders and scaffolds
- Good eye-hand coordination
- Good health and physical condition
- Positive attitude and dependability

Who Can Enroll?

Juniors, Seniors & Adults

Location

South Bryant Campus

Industrial Technology Building
 4900 S. Bryant Ave
 Oklahoma City, OK 73129

Student Organization

SkillsUSA

Certifications Available

- Frame Carpenter
- Finish Carpenter
- Construction Trainee
- Cabinetmaker Trainee

Metro Tech Accreditations

- National Center for Construction Education and Research (NCCER)
- OK Board of Career and Technology Education (OBCTE)
- Oklahoma State Board of Education (OSBE)

Courses	Hours
Concrete And Reinforcing Materials	60
Exterior Finishing	60
Floor Systems	120
Roof Applications	60
Career Major Capstone – WBL/Internship	120
Hand and Power Tools	30
Roof Framing	120
Drywall Installation	60
Building Materials, Fasteners, and Adhesives	60
Wall and Ceiling Framing	120
Construction Core	120
General Safety	30
Total Program Hours	960

Residential Carpentry

Adult Program Costs

	960 Hours	960 Hours
Payment Period One Invoice Item(s):	In-District	Out of District
R Tuition	\$1,560.00	\$3,120.00
R Online Curriculum	\$65.50	\$65.50
NCCER Testing Fee	\$20.00	\$20.00
Payment period one invoice total	\$1,645.50	\$3,205.50
Payment Period Two Invoice Item(s):		
R Tuition	\$1,560.00	\$3,120.00
R Online Curriculum	\$65.50	\$65.50
NCCR Testing Fee	\$20.00	\$20.00
Payment period two invoice total	\$1,645.50	\$3,205.50
Payment Period Three Invoice Item(s):		
R Tuition	\$0.00	\$0.00
Payment period three invoice total	\$0.00	\$0.00
Required Student Purchase Item(s):		
R Leather workboots	\$80.00	\$80.00
R Jeans	\$30.00	\$30.00
Required Student Purchase Total	\$110.00	\$110.00
Grand Total	\$3,401.00	\$6,521.00

R - Required first day of class.

Please note: All exam fees are for a single exam, any exam retakes are at the cost of the student.

Prices are subject to change. Please visit www.metrotech.edu for program updates and current cost information. For program cost questions, please contact the Bursar Office @ 405.595.4453

Barbering-High School

Career Major Description

The Barbering program is designed for students that would like to obtain an Oklahoma Barbering License from the Oklahoma State Board of Cosmetology and Barbering. The curriculum includes technical instruction and practical skills covering barber practices that will properly prepare students for an entry level career as a licensed barber. Students will learn basic manipulative skills on shaving, haircutting, styling, advanced barbering services, the science and safety of barbering, and the business of barbering. To obtain state licensing, students must complete 1500 hours of instruction and pass the Oklahoma State Board of Cosmetology written and practical exams with 500 hours waived for high school students if high school core courses are successfully completed.

Average Oklahoma Salary

\$17.38/Hour plus gratuity

Helpful Attributes and Abilities

Reading and math skills at the 8th grade level or above
 An artistic touch and a high degree of manual dexterity
 Good communication skills
 Ability to get along with others
 Ability to endure sitting or standing for long periods of time

Who Can Enroll?

High School Only

Location

Springlake Campus

Early Education Center North
 3901 Martin Luther King Ave.
 Oklahoma City, OK 73111

Student Organization

SkillsUSA

Certifications Available

Barber

Metro Tech Accreditations

Oklahoma State Board of Cosmetology
 OK Board of Career and Technology Education (OBCTE)
 Oklahoma State Board of Education (OSBE)

Courses	Hours
Anatomy, Physiology, Chemistry, Electricity, Properties of Skin, Scalp & Hair, Hair & Scalp Treatments	100
Chemical Relaxer, Soft Curl Perms, & Permanent Waves	75
Facial Massage & Treatment	30
Haircutting & Styling	390
Hair Coloring	100
Board Rules, Regulations, and Statutes	20
Men's Hairpieces, Mustache, Beard Design, & Shaving	35
Safe Work Practices, Infectional Control, Bacteriology, & Safety, etc.	150
Salesmanship, Job Search, Shop Management, History, & Professional Image	100
Total Program Hours	1000

Barbering

Career Major Description

The Barbering program is designed for students that would like to obtain an Oklahoma Barbering License from the Oklahoma State Board of Cosmetology and Barbering. The curriculum includes 1500 hours of technical instruction and practical skills covering barber practices that will properly prepare students for an entry level career as a licensed barber. Students will learn basic manipulative skills on shaving, haircutting, styling, advanced barbering services, the science and safety of barbering, and the business of barbering. Such criteria will properly prepare students to pass the State Board Examination and to prepare for successful employment as a barber.

Average Oklahoma Salary

\$17.38/Hour plus gratuity

Helpful Attributes and Abilities

Reading and math skills at the 8th grade level or above
 An artistic touch and a high degree of manual dexterity
 Good communication skills
 Ability to get along with others
 Ability to endure sitting or standing for long periods of time

Who Can Enroll?

Adults Only

Location

Springlake Campus

Early Education Center North
 3901 Martin Luther King Ave.
 Oklahoma City, OK 73111

Student Organization

SkillsUSA

Certifications Available

Barber

Metro Tech Accreditations

Oklahoma State Board of Cosmetology
 Ok Board of Career and Technology Education (OBCTE)
 Oklahoma State Board of Education (OSBE)

Courses

	Hours
Safe Work Practices	155
Orientation to Barbering & Business	175
Advanced Barbering	250
The Practice of Barbering	475
State Board Prep & Licensing Law	40

Total Program Hours	1250
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Barbering

Adult Program Costs

	1250 Hours	1250 Hours
	In-District	Out of District
Payment Period One Invoice Item(s):		
R Tuition	\$2,031.25	\$4,062.50
R Milady CIMA & Textbook	\$250.00	\$250.00
R Milady Workbook & Exam Review Book	\$90.50	\$90.50
R Kit	\$387.50	\$387.50
Payment period one invoice total	\$2,759.25	\$4,790.50
Payment Period Two Invoice Item(s):		
R Tuition	\$2,031.25	\$4,062.50
R Milady CIMA & Textbook	\$250.00	\$250.00
R Milady Workbook & Exam Review Book	\$90.50	\$90.50
R Kit	\$387.50	\$387.50
Payment period two invoice total	\$2,759.25	\$4,790.50
Payment Period Three Invoice Item(s):		
R Tuition	\$0.00	\$0.00
Payment period three invoice total	\$0.00	\$0.00
Required Student Purchase Item(s):		
R Student Registration	\$10.00	\$10.00
OSBCB Exam Fee	\$50.00	\$50.00
R Black Scrubs (2 Pairs)	\$30.00	\$30.00
Required Student Purchase Total	\$90.00	\$90.00
Grand Total	\$5,608.50	\$9,671.00

R - Required first day of class.

Please note: All exam fees are for a single exam, any exam retakes are at the cost of the student.

Prices are subject to change. Please visit www.metrotech.edu for program updates and current cost information. For program cost questions, please contact the Bursar Office @ 405.595.4453

Cosmetology-High School

Career Major Description

This major prepares students to become licensed cosmetologists who provide nail, skin, scalp and hair care to customers to help them enhance their personal appearance. Students receive classroom instruction and hands-on training in hair styling, cutting, coloring and chemical restructuring. Included are manicures/pedicures, facials, lash and brow tinting and arching, and scalp treatments along with customer service and shop management. To obtain state licensing, students must complete 1500 hours of instruction and pass the Oklahoma State Board of Cosmetology written and practical exams with 500 hours waived for high school students if high school core courses are successfully completed.

Average Oklahoma Salary

\$16.56/Hour plus gratuity

Helpful Attributes and Abilities

Reading and math skills at the 8th grade level or above
 An artistic touch and a high degree of manual dexterity
 Good communication skills
 Ability to get along with others
 Ability to endure sitting or standing for long periods of time

Who Can Enroll?

High School Only

Location

Springlake Campus
 Cosmetology Center
 1700 Staton Drive
 Oklahoma City, OK 73111

Student Organization

SkillsUSA

Certifications Available

Cometologist

Metro Tech Accreditations

Oklahoma State Board of Cosmetology
 OK Board of Career and Technology Education (OBCTE)
 Oklahoma State Board of Education (OSBE)

Courses	Hours
Facial (Skin Care Training)	60
Manicure/Pedicure	60
Professional Development, Management, & Exam Review, etc.	100
Hair Coloring & other Treatments	120
Chemical Texturizing Treatments	180
Hair Cutting & Shaping	120
Hair Styling	180
Cosmetology Theory	150
Scalp Treatments	
Shampooing/Conditioning, Treatments	30
Total Program Hours	1000

Cosmetology

Career Major Description

This major prepares students to become licensed cosmetologists who provide nail, skin, scalp, and hair care to customers to help them enhance their personal appearance. Students receive classroom instruction and hands-on training in hair styling, cutting, coloring and chemical restructuring. Included are manicures/pedicures, facials, lash and brow tinting and arching, and scalp treatments along with customer service and shop management. To obtain state licensing, students must complete 1500 hours of instruction and pass the Oklahoma State Board of Cosmetology written and practical exams.

Average Oklahoma Salary

\$16.56/Hour plus gratuity

Helpful Attributes and Abilities

Reading and math skills at the 8th grade level or above
 An artistic touch and a high degree of manual dexterity
 Good communication skills
 Ability to get along with others
 Ability to endure sitting or standing for long periods of time

Who Can Enroll?

Adults Only

Location

Springlake Campus

Cosmetology Center
 1701 Staton Drive
 Oklahoma City, OK 73111

Student Organization

SkillsUSA

Certifications Available

Cosmetologist

Metro Tech Accreditations

Oklahoma State Board of Cosmetology
 OK Board of Career and Technology Education (OBCTE)
 Oklahoma State Board of Education (OSBE)

Courses

Courses	Hours
Facial	130
Manicuring and Pedicuring	70
Professional Development, Management, & Review/Exam Prep	150
Hair Coloring	140
Hair Restructuring/Permanent Waving and Chemical Hair Relaxing	200
Hair Cutting	160
Hairstyling	250
Cosmetology Theory	125
Scalp Treatments, Shampooing/Conditioning, Treatments	25
Total Program Hours	1250

Cosmetologist

Adult Program Costs

	1250 Hours	1250 Hours
Payment Period One Invoice Item(s):	In-District	Out of District
R Tuition	\$2,031.25	\$4,062.50
R Pivot Point-Lab	\$200.00	\$200.00
R Cosmetology Kit	\$387.50	\$387.50
Payment period one invoice total	\$2,618.75	\$4,650.00
Payment Period Invoice Two Item(s):		
R Tuition	\$2,031.25	\$4,062.50
R Pivot Point-Lab	\$200.00	\$200.00
R Cosmetology Kit	\$387.50	\$387.50
Payment period two invoice total	\$2,618.75	\$4,650.00
Payment Period Invoice Three Item(s):		
R Tuition	\$0.00	\$0.00
Payment period three invoice total		\$0.00
Required Student Purchase Item(s):		
R Student Registration	\$10.00	\$10.00
OSBCB Exam Fee	\$50.00	\$50.00
R Black Scrubs (2 Pairs)	\$30.00	\$30.00
Required Student Purchase Total	\$90.00	\$90.00
Grand Total	\$5,327.50	\$9,390.00

R - Required first day of class.

Please note: All exam fees are for a single exam, any exam retakes are at the cost of the student.

Prices are subject to change. Please visit www.metrotech.edu for program updates and current cost information. For program cost questions, please contact the Bursar Office @ 405.595.4453

Master Instructor

Career Major Description

This major prepares students to become licensed as qualified teachers of cosmetology theory and practice in industry as well as in public or private institutions. Students receive training in teaching methods, course outlining and development, and appropriate evaluation techniques. Included are law, beauty school management, and record keeping. To obtain state licensing, students must complete 1000 hours of instruction and pass the Oklahoma State Board of Cosmetology written and practical exams.

Average Oklahoma Salary

\$31/Hour

Helpful Attributes and Abilities

Reading and math skills at the 8th grade level or above
 Ability to get along with others
 Leadership skills
 Teamwork skills
 Good communication skills
 Knowledge in subject matter area
 Problem-solving skills
 Self-discipline

Who Can Enroll?

Adults Only

Location

Springlake Campus

Cosmetology Center
 1700 Staton Drive
 Oklahoma City, OK 73111

Student Organization

SkillsUSA

Certifications Available

Master Instructor

Metro Tech Accreditations

Oklahoma State Board of Cosmetology
 OK Board of Career and Technology Education (OBCTE)
 Oklahoma State Board of Education (OSBE)

Courses

Hours

Orientation to Master Instructor	55
Introduction to Teaching and Curriculum	85
Course Outline And Development	165
Board Rules, Regulations and Statutes, School Management and Record Keeping	70
Teaching an Assisting in the Classroom and Clinic	100
Practice Teaching	125
Total Program Hours	600

Master Instructor

Adult Program Costs

	600Hours	600 Hours
Payment Period One Invoice Item(s):		
R Tuition	\$975.00	\$1,950.00
R Master Educator Textbook & Exam Review	\$108.00	\$108.00
Payment period one invoice total	\$1,083.00	\$2,058.00
Payment Period Two Invoice Item(s):		
R Tuition	\$975.00	\$1,950.00
R Master Educator Textbook & Exam Review	\$108.00	\$108.00
Payment period one invoice total	\$1,083.00	\$2,058.00
Required Student Purchase Item(s):		
Registration	\$50.00	\$50.00
License	\$65.00	\$65.00
required student purchase total	\$115.00	\$115.00
Grand Total	\$2,281.00	\$4,231.00

R - Required first day of class.

Please note: All exam fees are for a single exam, any exam retakes are at the cost of the

Prices are subject to change. Please visit www.metrotech.edu for program updates and current cost information. For program cost questions, please contact the Bursar Office @ 405.595.4453

Practicing Master Instructor

Career Major Description

This major prepares students with 2 years industry experience to become licensed as qualified teachers of cosmetology theory and practice in industry as well as in public or private institutions. Students receive training in teaching methods, course outlining and development, and appropriate evaluation techniques. Included are law, beauty school management, and record keeping. .

Average Oklahoma Salary

\$31/Hour

Helpful Attributes and Abilities

Reading and math skills at the 8th grade level or above
 Ability to get along with others
 Leadership skills
 Teamwork skills
 Good communication skills
 Knowledge in subject matter area
 Problem-solving skills
 Self-discipline

Who Can Enroll?

Adults Only

Location

Springlake Campus

Cosmetology Center
 1701 Staton Drive
 Oklahoma City, OK 73111

Student Organization

SkillsUSA

Certifications Available

Master Instructor

Metro Tech Accreditations

Oklahoma State Board of Cosmetology
 OK Board of Career and Technology Education (OBCTE)
 Oklahoma State Board of Education (OSBE)

Courses

Courses	Hours
Law, Beauty School Management, And Record Keeping	25
Course Outline And Development	105
Orientation And Review Of Cosmetology Curriculum	15
Practice Teaching In The Classroom And Clinic	85
Introduction To Teaching	30
Teaching And Assisting In The Classroom And Clinic	40
Total Program Hours	300

Cosmetology to Barbering Crossover

Career Major Description

The Barbering crossover program is designed for students that currently hold as cosmetologist license and would like to obtain an Oklahoma Barbering License from the Oklahoma State Board of Cosmetology and Barbering. The curriculum includes technical instruction and practical skills covering barber practices that will properly prepare students for an entry level career as a licensed barber. Students will learn basic manipulative skills on shaving, haircutting, styling, advanced barbering services, the science and safety of barbering, and the business of barbering. Such criteria will properly prepare students to pass the State Board Examination and to prepare for successful employment as a barber.

Average Oklahoma Salary

\$17.38/Hour plus gratuity

Helpful Attributes and Abilities

Reading and math skills at the 8th grade level or above
An artistic touch and a high degree of manual dexterity
Good communication skills
Ability to get along with others
Ability to endure sitting or standing for long periods of time

Who Can Enroll?

Adults Only

Location

Springlake Campus

Early Education Center North
3901 Martin Luther King Ave.
Oklahoma City, OK 73111

Student Organization

SkillsUSA

Certifications Available

Barber

Metro Tech Accreditations

Oklahoma State Board of Cosmetology
OK Board of Career and Technology Education (OBCTE)
Oklahoma State Board of Education (OSBE)

Courses

The Science of Barbering
Basic Barbering Services
Total Program Hours

Hours

200
100
300

Culinarian

Career Major Description

This major builds upon the skills learned in Culinary Arts Assistant by providing students with instruction in advanced culinary skills such as garde manger, bakeshop principles, nutrition, and international cuisine. Students will learn advanced dining room management principles and gain hands-on restaurant experience in our student-run restaurant.

Average Oklahoma Salary

\$15.91/Hour

Helpful Attributes and Abilities

- Reading and math skills at the 8th grade level or above
- Good physical & mental health
- Passion for the arts, creativity & imagination
- Good eye-hand coordination & finger dexterity
- Good communication skills and teamwork
- Ability to get along with others and have a positive attitude
- Ability to stand for long periods of time

Who Can Enroll?

Juniors, Seniors & Adults

Location

Springlake Campus

District Center/Business Technology Center
 1900 Springlake Drive
 Oklahoma City, OK 73111

Student Organization

FCCLA-Family, Career and Community Leaders of America

Certifications Available

- ServSafe
- Advanced Culinary
- Basic Culinary Arts
- ProStart National Certificate of Achievement
- ProStart 1
- ProStart 2

Metro Tech Accreditations

- OK Board of Career and Technology Education (OBCTE)
- Oklahoma State Board of Education (OSBE)

Courses

	Hours
Stocks, Soups and Sauces	120
Grains, Legumes and Pasta	120
Garde Manger	120
Culinary Basic Skills	120
Meat, Poultry and Seafood	120
International Cuisines	120
Culinary Advanced Skills	120
Foundations in Culinary II	120
Total Program Hours	960

Culinarian

Adult Program Costs

	960 Hours	960 Hours
Payment Period Invoice Item(s):	In-District	Out of District
R Tuition	\$1,560.00	\$3,120.00
R The Professional Chef	\$59.50	\$59.50
R Baking & Pastry: Mastering the Art & Craft	\$47.00	\$47.00
R Gerde Manger	\$47.00	\$47.00
R Cloth knot chef coat with embroidery and MTC logo	\$24.50	\$24.50
R Checkered chef pants	\$17.00	\$17.00
R Knife Roll	\$131.00	\$131.00
ServSafe	\$19.50	\$19.50
ServSafe (Retake)	\$19.50	\$19.50
ServSafe Allergens	\$12.50	\$12.50
ServSafe Food HAndler Online Course/ Test	\$7.50	\$7.50
Payment period one invoice total	\$1,945.00	\$3,505.00
Payment Period Invoice Item(s):		
R Tuition	\$1,560.00	\$3,120.00
R The Professional Chef	\$59.50	\$59.50
R Baking & Pastry: Mastering the Art & Craft	\$47.00	\$47.00
R Gerde Manger	\$47.00	\$47.00
R Cloth knot chef coat with embroidery and MTC logo	\$24.50	\$24.50
R Checkered chef pants	\$17.00	\$17.00
R Knife Roll	\$131.00	\$131.00
ServSafe	\$19.50	\$19.50
ServSafe (Retake)	\$19.50	\$19.50
ServSafe Allergens	\$12.50	\$12.50
ServSafe Food HAndler Online Course/ Test	\$7.50	\$7.50
Payment period two invoice total	\$1,945.00	\$3,505.00
Payment Period Invoice Item(s):		
R Tuition	\$0.00	\$0.00
Payment period three invoice total	\$0.00	\$0.00
Required Student Purchase Item(s):		
R Safety Shoes	\$50.00	\$50.00
Required Student Purchase Total	\$50.00	\$50.00
Grand Total	\$3,940.00	\$7,060.00

R - Required first day of class.

Please note: All exam fees are for a single exam, any exam retakes are at the cost of the student.

Prices are subject to change. Please visit www.metrotech.edu for program updates and current cost information. For program cost questions, please contact the Bursar Office @ 405.595.4453

Multimedia Journalism

Career Major Description

Preparing students for careers in journalism and media through project-based learning, industry certifications, proficiency in design tools, digital video, editing, photography, multimedia storytelling, etc.

Average Oklahoma Salary

\$29.76/Hour

Helpful Attributes and Abilities

- Understand, and create impactful multimedia work.
- Exercise ethical leadership skills.
- Develop critical thinking skills.
- Comprehend, analyze, and communicate information journalistically.
- Utilize communication skills necessary for successful employment.
- Demonstrate workplace adaptability, flexibleness.
- Exercise independent and team-based work.
- Demonstrate professionalism.

Who Can Enroll?

Juniors, Seniors & Adults

Location

Springlake Campus

Business & Technology Center
1800 Springlake Drive
Oklahoma City, OK 73111

Student Organization

SkillsUSA

Certifications Available

- Adobe Suite
- Drone Technology
- Final Cut Pro
- Photography

Metro Tech Accreditations

- OK Board of Career and Technology Education (OBCTE)
- Oklahoma State Board of Education (OSBE)

Courses

	Hours
Advanced Digital Video Tools and Techniques	120
State Program Capstone	120
Digital Editing & Production Photography	120
Ethical Leadership	60
Non-linear Digital Editing	120
Drone Technology	120
Artificial Intelligence	120
Design Tools and Electronic Marketing Strategies	120
Audio Production	60

Total Program Hours **960**

Multimedia Journalism

Adult Program Costs

		960 Hours	960 Hours
Payment Period One Invoice Item(s):		In-District	Out of District
R	Tuition	\$1,560.00	\$3,120.00
R	AP Stylebook	\$9.00	\$9.00
R	Journalsim Next	\$28.00	\$28.00
R	Social Media For Journalist	\$37.50	\$37.50
R	Media Ethics	\$56.50	\$56.50
Payment period one invoice total		\$1,691.00	\$3,251.00
Payment Period Two Invoice Item(s):		In-District	Out of District
R	Tuition	\$1,560.00	\$3,120.00
R	AP Stylebook	\$9.00	\$9.00
R	Journalsim Next	\$28.00	\$28.00
R	Social Media For Journalist	\$37.50	\$37.50
R	Media Ethics	\$56.50	\$56.50
Payment period two invoice total		\$1,691.00	\$3,251.00
Payment Period Three Invoice Item(s):		In-District	Out of District
R	Tuition	\$0.00	\$0.00
Payment period three invoice total		\$0.00	\$0.00
Required Student Purchase Item(s):		In-District	Out of District
	Adobe Photoshop	\$150.00	\$150.00
	Unmanned Aircraft General (UAG)	\$175.00	\$175.00
	ODCTE Photography	\$0.00	\$0.00
Required Student Purchase Total		\$325.00	\$325.00
Grand Total		\$3,707.00	\$6,827.00

R - Required first day of class.

Please note: All exam fees are for a single exam, any exam retakes are at the cost of the student.

Prices are subject to change. Please visit www.metrotech.edu for program updates and current cost information. For program cost questions, please contact the Bursar Office @ 405.595.4453

Digital Cinema

Career Major Description

This major prepares students for emerging careers using digital video, web development and film studies. Students learn storytelling, video, audio, film production and editing, and finalizing content for various digital distribution. Students experience video production both in studio and in the field and develop digital portfolios to demonstrate their creative and technical skills.

Average Oklahoma Salary

\$23.26/Hour

Helpful Attributes and Abilities

Reading and language skills at the 10th grade level or above; math skills at the 9th grade level or above
 Art background, training or natural ability
 Attention to detail
 Basic typing and computer literacy skills
 Good eye-hand coordination
 Good interpersonal skills
 Ability to self-motivate and perform under pressure

Who Can Enroll?

Juniors, Seniors & Adults

Location

Springlake Campus

Business & Technology Center
 1800 Springlake Drive
 Oklahoma City, OK 73111

Student Organization

SkillsUSA

Certifications Available

Adobe Certified Associate
 Video Production I

Metro Tech Accreditations

OK Board of Career and Technology Education (OBCTE)
 Oklahoma State Board of Education (OSBE)

Courses	Hours
3D Animation	120
Animation	60
Imagine Manipulation	60
Advanced Digital Software	150
Audio/Visual Post-Production	120
Video/Camera	120
Production Techniques	120
Career Major Capstone – WBL/Internship	60
Copyright Law	30
Audio/Video Pre-Production	60
Studio/Strobe Techniques	60
Total Program Hours	960

Digital Cinema

Adult Program Costs

	960 Hours	960 Hours
Payment Period One Invoice Item(s):	In-District	Out of District
R Tuition	\$1,560.00	\$3,120.00
R Background Check With Finger Print	\$14.00	\$14.00
R Adobe Photoshop CC 2022	\$75.00	\$75.00
R Video Production 1 ODCTE	\$0.00	\$0.00
Payment period one invoice total	\$1,649.00	\$3,209.00
Payment Period Two Invoice Item(s):		
R Tuition	\$1,560.00	\$3,120.00
R Background Check With Finger Print	\$14.00	\$14.00
R Adobe Photoshop CC 2022	\$75.00	\$75.00
R Video Production 1 ODCTE	\$0.00	\$0.00
Payment period two invoice total	\$1,649.00	\$3,209.00
Payment Period Three Invoice Item(s):		
R Tuition	\$0.00	\$0.00
Payment period three invoice total	\$0.00	\$0.00
Required Student Purchase Item(s):		
Required Student Purchase Total	#REF!	#REF!
Grand Total	\$3,298.00	\$6,418.00

R - Required first day of class.

Please note: All exam fees are for a single exam, any exam retakes are at the cost of the student.

Prices are subject to change. Please visit www.metrotech.edu for program updates and current cost information. For program cost questions, please contact the Bursar Office @ 405.595.4453

Early Care & Education Master Teacher

Career Major Description

This major prepares students to be licensed teachers in early care and education facilities responsible for the general supervision, development, and education of children. In addition to learning how to attend to children's basic needs, students learn to organize activities that stimulate a child's physical, emotional, intellectual, social and creative growth. Instruction occurs in the classroom and laboratory as well as in a supervised practicum experience. Successful completion of Master Teacher curriculum with three months full-time experience meets the Licensing and Stars Criteria of Oklahoma for Master Teacher.

Average Oklahoma Salary

\$15.61/Hour

Helpful Attributes and Abilities

Good physical and mental health
 Patience and enthusiasm for working with children
 Good human relations skills
 Planning and organizational skills
 Creative thinking skills
 Reading and math skills at the 8th grade level

Who Can Enroll?

Juniors, Seniors & Adults

Location

Springlake Campus

Early Education Center North
 3901 Martin Luther King Ave.
 Oklahoma City, OK 73111

Student Organization

FCCLA-Family, Career and Community Leaders of America

Certifications Available

ODCTE Master Teacher

Metro Tech Accreditations

OK Board of Career and Technology Education (OBCTE)
 Oklahoma State Board of Education (OSBE)

Courses

	Hours
Safety and Healthy Learning Environment	120
Child Development	60
Relationships with Families	60
Program Management	60
Complying with Licensing Standards	120
FCS Work-Based Learning	120
Social and Emotional Development and Positive Guidance	30
Physical and Intellectual Competence	30
Professionalism	60
Observing & Recording Children's Behavior	60
Child Care Center Rotation	120
Child Care Center Rotation II	120
Total Program Hours	960

Early Care and Education Master Teacher

Adult Program Costs

	960 Hours	960 Hours
	In-District	Out of District
Payment Period One Invoice Item(s):		
R Tuition	\$1,560.00	\$3,120.00
R Books	\$141.50	\$141.50
R Scrubs	\$28.00	\$28.00
R CEDPD-ELG-(Choice of Infants, Toddlers & Two's of Ages 3-5)	\$10.00	\$10.00
R CECPD ELCCT	\$10.00	\$10.00
R HIS Combo All Ages CPR-AED and Adult First Aid Blended	\$8.00	\$8.00
Payment period one invoice total	\$1,701.50	\$3,261.50
Payment Period Two Invoice Item(s):		
R Tuition	\$1,560.00	\$3,120.00
R Books	\$141.50	\$141.50
R Scrubs	\$28.00	\$28.00
R CEDPD-ELG-(Choice of Infants, Toddlers & Two's of Ages 3-5)	\$10.00	\$10.00
R CECPD ELCCT	\$10.00	\$10.00
R HIS Combo All Ages CPR-AED and Adult First Aid Blended	\$8.00	\$8.00
Payment period two invoice total	\$1,701.50	\$3,261.50
Payment Period Three Invoice Item(s):		
Tuition	\$0.00	\$0.00
Payment period three invoice total	\$0.00	\$0.00
Required Student Purchase Item(s):		
R Binder with sheet protectors & tab dividers-CDA Portfolio	\$30.00	\$30.00
R Tri-fold Poster Board	\$15.00	\$15.00
R Notebook paper, pens & pencils	\$10.00	\$10.00
R Tennis Shoes	\$25.00	\$25.00
R Opitional-extra scrubs	\$45.00	\$45.00
R FCCLA attire	\$95.00	\$95.00
R Student background check and fingerprinting	\$75.00	\$75.00
Required Student Purchase Total	\$295.00	\$295.00
Grand Total	\$3,698.00	\$6,818.00
R - Required first day of class.		
<i>Please note: All exam fees are for a single exam, any exam retakes are at the cost of the student.</i>		
Prices are subject to change. Please visit www.metrotech.edu for program updates and current cost information. For program cost questions, please contact the Bursar Office @ 405.595.4453		

Electrician's Assistant Unlimited Complete

Career Major Description

This major prepares students as electrician's assistants who assist in installing, diagnosing and repairing electrical systems for residential, commercial and industrial applications. Students are trained in safety practices, hand and power tools/equipment use and application and electrical theory along AC/DC circuitry, and wiring applications. Included are motors, motor control circuits, and power distribution systems as well as industrial controls, electromechanical devices, and the National Electrical Code. Hours completed in this major can be counted toward the 8,000 hours (four years) of work experience required for the journeyman electrician license.

Average Oklahoma Salary

\$27.76/Hour

Helpful Attributes and Abilities

Reading and math skills at the 10th grade level or above
A basic knowledge of general science
Good manual dexterity
Average strength and good physical health
An ability to work independently and as part of a team

Who Can Enroll?

Juniors, Seniors & Adults

Location

South Bryant Campus

Industrial Technology Building
4900 S. Bryant Ave
Oklahoma City, OK 73129

Student Organization

SkillsUSA

Certifications Available

Residential Electrician's Assistant

Metro Tech Accreditations

OK Board of Career and Technology Education (OBCTE)
Oklahoma State Board of Education (OSBE)

Courses

Courses	Hours
General Safety	30
Tools and Meters	30
Basic Conduit Theory	70
Blueprint Reading	30
Electrical Motor Control	90
Alternating Current Theory	60
Residential Wiring Methods	240
Electrical Distribution in Construction	60
Commercial Wiring Methods	270
National Electrical Code	120
Total Program Hours	1000

Electrician's Assistant Unlimited Complete

Adult Program Costs

	1000 Hours	1000 Hours
	In-District	Out of District
Payment Period One Invoice Item(s):		
R Tuition	\$1,625.00	\$3,250.00
Payment period one invoice total	\$1,625.00	\$3,250.00
Payment Period Two Invoice Item(s):		
R Tuition	\$1,625.00	\$3,250.00
Payment period two invoice total	\$1,625.00	\$3,250.00
Payment Period Three Invoice Item(s):		
R Tuition	\$0.00	\$0.00
Payment period three invoice total	\$0.00	\$0.00
Required Student Purchase Item(s):		
Required Student Purchase Total	\$0.00	\$0.00
Grand Total	\$3,250.00	\$6,500.00

R - Required first day of class.

Please note: All exam fees are for a single exam, any exam retakes are at the cost of the student.

Prices are subject to change. Please visit www.metrotech.edu for program updates and current cost information. For program cost questions, please contact the Bursar Office @ 405.595.4453

Introduction to Entrepreneurship

Career Major Description

This major introduces students to the concept of entrepreneurship. Students acquire knowledge of the nature and scope of entrepreneurship and the impact of entrepreneurship on market economies. Students examine and develop the personal traits and behaviors fundamental to becoming a successful entrepreneur, and they are exposed to the first steps of the entrepreneurial process. In addition, students develop an understanding of economic concepts and marketing functions.

Average Oklahoma Salary

Varies by location

Helpful Attributes and Abilities

Reading, language and math skills at the 8th grade level or above

Basic computer literacy

Strong interpersonal skills

Good oral and written communication skills

Positive attitude

Dependability

Self-motivated

Desire to succeed

Energetic

Who Can Enroll?

High School Only

Location

Springlake Campus

Business & Technology Center

1800 Springlake Drive

Oklahoma City, OK 73111

Student Organization

SkillsUSA & DECA

Certifications Available

Entrepreneurship and Small Business

Entrepreneur

Exploring Entrepreneurship

Metro Tech Accreditations

OK Board of Career and Technology Education (OBCTE)

Oklahoma State Board of Education (OSBE)

Courses

Courses	Hours
E-Commerce Marketing	120
State Program Capstone	120
Advertising Strategies	120
Buying and Merchandising	120
Business and Marketing Communications	120
Accounting I	120
Entrepreneurship Awareness	120
Entrepreneurship	120
Total Program Hours	960

Graphic Design

Career Major Description

Production artists design and prepare projects for print media using a variety of software packages and production skills. Students will learn common industry practices such as page layout and photo manipulation techniques, screen printing, vinyl signage and more.

Average Oklahoma Salary

\$23.63/Hour

Helpful Attributes and Abilities

Reading and language skills at the 10th grade level or above

Math skills at the 9th grade level or above

Art background, training or natural ability

Attention to detail

Basic typing and computer literacy skills

Good eye-hand coordination

Good interpersonal skills

Ability to self-motivate and perform under pressure

For Vinyl Graphics Installation course only: Ability to bend, stoop and reach above the head or below the knee holding 10 pounds

Who Can Enroll?

Juniors, Seniors & Adults

Location

Springlake Campus

Business & Technology Center

1800 Springlake Drive

Oklahoma City, OK 73111

Student Organization

SkillsUSA

Certifications Available

Adobe Certified Associate

Graphic Designer

Metro Tech Accreditations

OK Board of Career and Technology Education (OBCTE)

Oklahoma State Board of Education (OSBE)

Courses	Hours
Branding and Identity Design	60
Career Major Capstone – WBL/Internship	60
Publication Design	60
Multimedia Image Management Techniques	120
Production Techniques	60
Digital Photography	60
Page Layout Advertising Design	60
Graphics Installation	60
Copy Preparation, Design, and Layout	30
Copyright Law	30
Illustration	30
Color Grading	30
Desktop Publishing and Graphic Design	120
Advanced Desktop Publishing and Graphic Design	120
Image Manipulation	120
Total Program Hours	960

Graphic Design

Adult Program Costs

	960 Hours	960 Hours
Payment Period One Invoice Item(s):	In-District	Out of District
R Tuition	\$1,560.00	\$3,120.00
R Books	\$107.00	\$107.00
R Strathmore 300 Series Sketch-Stetch pad	\$5.50	\$5.50
R Sublimtion Blanks	\$9.50	\$9.50
ODCTE Competency Test: 4112 Graphic Designer	\$0.00	\$0.00
ODCTE Competency Test: 4114 Production Artist	\$0.00	\$0.00
Adobe Certified Associate (ACA)-Illustrator	\$75.00	\$75.00
Adobe Certified Associate (ACA)-InDesign	\$75.00	\$75.00
Adobe Certified Assoicate (ACA)-Photoshop	\$75.00	\$75.00
Payment period one invoice total	\$1,907.00	\$3,467.00
Payment Period Two Invoice Item(s):		
R Tuition	\$1,560.00	\$3,120.00
R Books	\$107.00	\$107.00
R Strathmore 300 Series Sketch-Stetch pad	\$5.50	\$5.50
R Sublimtion Blanks	\$9.50	\$9.50
ODCTE Competency Test: 4112 Graphic Designer	\$0.00	\$0.00
ODCTE Competency Test: 4114 Production Artist	\$0.00	\$0.00
Adobe Certified Associate (ACA)-Illustrator	\$75.00	\$75.00
Adobe Certified Associate (ACA)-InDesign	\$75.00	\$75.00
Adobe Certified Assoicate (ACA)-Photoshop	\$75.00	\$75.00
Payment period two invoice total	\$1,907.00	\$3,467.00
Payment PeriodThree Invoice Item(s):		
Tuition	\$0.00	\$0.00
Payment period three invoice total	\$0.00	\$0.00
Required Student Purchase Item(s):		
Required Student Purchase Total	\$0.00	\$0.00
Grand Total	\$3,814.00	\$6,934.00

R - Required first day of class.

Please note: All exam fees are for a single exam, any exam retakes are at the cost of the student.

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HVAC Technician

Career Major Description

Learn to install, troubleshoot, adjust and repair residential and some light commercial heating and air conditioning (HVAC) systems. This major covers the essential knowledge and skills necessary for troubleshooting and installation of various heating and air conditioning systems and included hands-on labs for various heating, air conditioning and refrigeration systems along with electricity, solder and brazing, piping and heat fusion processes. Specialized training for EPA certification in refrigerants is also included. After completing the career major, applicants with at least 1 year of on the job experience may apply to take the Oklahoma Mechanical Journeyman HVAC test.

Average Oklahoma Salary

\$23.45/Hour

Helpful Attributes and Abilities

Math skills at the 10th grade level or above
 An ability to read and write at a 10th grade level
 An ability to compute percentages, measurements and simple fractions
 A basic knowledge of general and physical science
 Ability to climb ladders and work at heights

Who Can Enroll?

Juniors, Seniors & Adults

Location

South Bryant Campus

HVAC
 4900 S. Bryant Ave
 Oklahoma City, OK 73129

Student Organization

SkillsUSA

Certifications Available

HVACR Technician
 EPA Section 608 Technician Certification

Metro Tech Accreditations

OK Board of Career and Technology Education (OBCTE)
 Oklahoma State Board of Education (OSBE)

Courses

	Hours
Introduction to HVACR: Safety, Tools, & Equipment	30
Principles of Thermodynamics & Heat Transfer	30
Professional Service	30
Refrigerant Recovery	60
Refrigerant Retrofits	30
Refrigerants & Lubricants	30
Workforce Staging	40
Electricity for HVAC/R	30
HVAC/R Codes, Regulations, & Standards	30
HVAC/R Controls	120
HVAC/R Preventive Maintenance	30
Piping & Piping Practices	30
Air Conditioning Systems	60
HVAC/R System Installation & Start-Up - Residential	60
Load Calculations	30
Refrigerant System Components 1	120
Air Handling	60
Heat Pumps	120
HVAC/R System Servicing & Troubleshooting - Residential	30
Indoor Air Quality	30
Total Program Hours	1000

HVAC Technician

Adult Program Costs

	1000 Hours	1000 Hours
Payment Period One Invoice Item(s):	In-District	Out of District
R Tuition	\$1,625.00	\$3,250.00
R Modern Refrigeration Textbook	\$91.50	\$91.50
R Study Guide/Exam Prep	\$5.50	\$5.50
R IMC codebook	\$74.00	\$74.00
R IFGC codebook	\$81.00	\$81.00
Payment period one invoice total	\$1,877.00	\$3,502.00
Payment Period Two Invoice Item(s):	In-District	Out of District
R Tuition	\$1,625.00	\$3,250.00
R Modern Refrigeration Textbook	\$91.50	\$91.50
R Study Guide/Exam Prep	\$5.50	\$5.50
R IMC codebook	\$74.00	\$74.00
R IFGC codebook	\$81.00	\$81.00
Payment period two invoice total	\$1,877.00	\$3,502.00
Payment Period Three Invoice Item(s):	In-District	Out of District
R Tuition	\$0.00	\$0.00
Payment period three invoice total	\$0.00	\$0.00
Required Student Purchase Item(s):	In-District	Out of District
EPA certification	\$25.00	\$25.00
Required Student Purchase Total	\$25.00	\$25.00
Grand Total	\$3,779.00	\$7,029.00

R - Required first day of class.

Please note: All exam fees are for a single exam, any exam retakes are at the cost of the student.

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Cybersecurity Network Specialist

Career Major Description

Learn to install, configure and support an organization's local area network (LAN) as well as to analyze situations and data requirements and to assist and manage moves and installation of existing and new equipment.

Students learn to install, configure, maintain and manage a Windows 2008 Server Active Directory and Network Infrastructure environment. Students in this major gain the technical skills required for the CompTIA Network+, CompTIA Security+, and work towards the server-based certifications: Microsoft Technology Specialist (MCTS) which includes Active Directory Configuration, Server 2008 Network Infrastructure Configuration, and Windows Server 2008 Administrator; and Microsoft Certified IT Professional (MCITP)

Average Oklahoma Salary

\$32.49/Hour

Helpful Attributes and Abilities

Reading, language and math skills at the 10th grade level or above

Good eyesight, including eye-hand coordination and color perception

Good manual dexterity

Good organizational and critical thinking skills

Good abstract reasoning skills

Detail oriented

Commitment to a continual learning process

Who Can Enroll?

Juniors, Seniors & Adults

Location

Springlake Campus

Business & Technology Center

1800 Springlake Drive

Oklahoma City, OK 73111

Student Organization

BPA-Business Professionals of America

Certifications Available

CompTIA A+

CompTIA Network+

CompTIA IT Fundamentals

Security+

Metro Technology Centers does not discriminate on the basis of race, color, national origin, sex, gender, gender expression or identity, sexual orientation, age, veteran status, religion, pregnancy, or genetic information or disability in its programs, services, activities and employment. Metro Technology Centers will provide equal access to the Boy Scouts of America and other designated youth groups. For special accommodations call 405-595-4418

Metro Tech Accreditations

OK Board of Career and Technology Education (OBCTE)

Oklahoma State Board of Education (OSBE)

Courses

Courses	Hours
Computer Repair & Troubleshooting I	120
Computer Repair & Troubleshooting II	120
Routing & Switching I	120
Routing & Switching II	120
Principles of Information Assurance	120
Network Security	120
Secure Electronic Commerce	120
Cyber Forensics	60
Enterprise Security Management	60
Total Program Hours	960

Cybersecurity Network Specialist

Adult Program Costs

	960 Hours	960 Hours
	In-District	Out of District
Payment Period One Invoice Item(s):		
R Tuition	\$1,560.00	\$3,120.00
AWS or AZURE	\$75.00	\$75.00
Certiport CCST	\$62.50	\$62.50
CompTIA Network+ or Linus +	\$84.00	\$84.00
CompTIA Network Security +	\$123.50	\$123.50
Fundamentals of Tech ODCTE	\$0.00	\$0.00
Payment period one invoice total	\$1,905.00	\$3,465.00
Payment Period Two Invoice Item(s):		
R Tuition	\$1,560.00	\$3,120.00
AWS or AZURE	\$75.00	\$75.00
Certiport CCST	\$62.50	\$62.50
CompTIA Network+ or Linus +	\$84.00	\$84.00
CompTIA Network Security +	\$123.50	\$123.50
Fundamentals of Tech ODCTE	\$0.00	\$0.00
Payment period two invoice total	\$1,905.00	\$3,465.00
Payment Period Three Invoice Item(s):		
R Tuition	\$0.00	\$0.00
Payment period three invoice total	\$0.00	\$0.00
Required Student Purchase Item(s):		
Required Student Purchase Total	\$0.00	\$0.00
Grand Total	\$3,810.00	\$6,930.00

R - Required first day of class.

Please note: All exam fees are for a single exam, any exam retakes are at the cost of the student.

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Medical Assistant

Career Major Description

Medical assistants are multi-skilled health professionals who work primarily in ambulatory settings such as medical offices and clinics. They perform clinical and administrative tasks and their duties vary by office or clinic. The major combines classroom, laboratory and work-site learning components to ensure that each student achieves entry-level competencies for the medical assistant. Students practice in a variety of settings as chosen by the instructor.

Average Oklahoma Salary

\$17.91/Hour

Helpful Attributes and Abilities

Math & Reading skills at the 10th grade level or above
 The ability to work well with others
 Mental alertness
 Drug free
 Dependability
 Organizational skills
 Attention to detail
 Good communication skills
 Basic typing and computer literacy skills

Who Can Enroll?

Juniors, Seniors & Adults

Location

Springlake Campus

Health Careers Center
 1720 Springlake Drive
 Oklahoma City, OK 73111

Student Organization

HOSA-Health Occupations Students of America

Certifications Available

Clinical Medical Assistant (CCMA)

Metro Tech Accreditations

OK Board of Career and Technology Education (OBCTE)
 Oklahoma State Board of Education (OSBE)

Courses

Courses	Hours
Administrative Medical Office	75
Anatomy and Physiology	120
Clinical Procedure I	60
Clinical Procedure II	60
Medical Assistant Applications	40
Medical Assistant Pharmacology	75
Medical Assistant Practicum	150
Medical Assistant Simulation	50
Medical Informatics	50
Insurance and Coding	70
Law and Ethics	45
Medical Assistant Lab Procedures	75
Medical Terminology	45
Professional and Patient Relations	45
Total Program Hours	960

Medical Assistant

Adult Program Costs

	960 Hours	960 Hours
Payment Period One Invoice Item(s):	In-District	Out of District
R Tuition	\$1,560.00	\$3,120.00
R Books	\$377.00	\$377.00
R Scrubs (2 set) and Lab Jacket	\$101.00	\$101.00
R Supplies CP1 & CP2	\$94.00	\$94.00
R Supplies Lab	\$78.00	\$78.00
R Supplie Kit	\$176.00	\$176.00
R Complio-Drug Screening	\$24.00	\$24.00
R Trajecsys	\$50.00	\$50.00
R Inplace	\$18.00	\$18.00
R Libility Insurance	\$7.00	\$7.00
R Complio Immunization Tracker	\$13.00	\$13.00
R Clinical Exchange	\$20.00	\$20.00
National Exam	\$83.00	\$83.00
Payment period one invoice total	\$2,601.00	\$4,161.00
Payment Period Two Invoice Item(s):		
R Tuition	\$1,560.00	\$3,120.00
R Todays Medical Assistant	\$377.00	\$377.00
R Scrubs (2 set) and Lab Jacket	\$101.00	\$101.00
R Supplies CP1 & CP2	\$94.00	\$94.00
R Supplies Lab	\$78.00	\$78.00
R Supplie Kit	\$176.00	\$176.00
R Complio-Drug Screening	\$24.00	\$24.00
R Trajecsys	\$50.00	\$50.00
R Inplace	\$17.00	\$17.00
R Libility Insurance	\$7.00	\$7.00
R Complio-immunization Tracker	\$12.00	\$12.00
R Clinical Exchange	\$20.00	\$20.00
National Exam	\$82.00	\$82.00
Payment period two invoice total	\$2,598.00	\$4,158.00
Payment Period Three Invoice Item(s):		
R Tuition	\$0.00	\$0.00
Payment period three invoice total	\$0.00	\$0.00
Required Student Purchase Item(s):		
R Admission Drug Screen & Background w/Complio American Heart Association, BLS:Health Care Provider @	\$80.00	\$80.00
R MTC	\$65.00	\$65.00
R Hepatitis B (series of 3 vaccinations; \$50 per dose): OKCCHD	\$150.00	\$150.00
R Tdap (1 vaccination every 10 years): OKCCHD	\$46.00	\$46.00
TB Skin test (2-step process; \$20 each / or 1 IGRA \$40):		
R OKCCHD	\$40.00	\$40.00
R Varicella (series of 2 vaccinations; \$183 each): OKCCHD	\$366.00	\$366.00
R MMR (series of 2 vaccinations; \$95 each): OKCCHD	\$190.00	\$190.00
R Flu Shot - no cost: OKCCHD	\$0.00	\$0.00
R COVID shot: OKCCHD	\$133.00	\$133.00
Physical Exam(Family Physician or Immediate Care Clinic)-		
R estimate	\$139.00	\$139.00
R All leather fully enclosed shoes for clinical-estimate	\$100.00	\$100.00
R Computer or Tablet for at-home use-estimate	\$500.00	\$500.00
R Personal printer and ink-estimate	\$75.00	\$75.00
Required Student Purchase Total	\$1,884.00	\$1,884.00
Grand Total	\$7,083.00	\$10,203.00
R - Required first day of class.		
<i>Please note: All exam fees are for a single exam, any exam retakes are at the cost of the student.</i>		
Prices are subject to change. Please visit www.metrotech.edu for program updates and current cost information. For program cost questions, please contact the Bursar Office @ 405.595.4453		

Medical Office Specialist

Career Major Description

Students in this major will learn about front office procedures needed in doctor’s offices and other medical settings. They will learn how to type, format documents, and use MS Word, Excel, and Outlook. In addition, students will also learn how to prepare medical insurance forms, transcript medical reports, code, and how to bill and schedule. Students will also learn CPR/First Aid, medical terminology and the basics of anatomy and physiology. Students will practice in a variety of settings as chosen by the instructor. Upon completion of this course, students will have the experience and skills necessary to become employed in a medical, dental or veterinary office setting.

Courses

Courses	Hours
Anatomy & Physiology	120
Healthcare Provider CPR & First Aid	15
Health Careers Core	225
Introduction to Medical Assisting	30
Medical Insurance & Coding	60
Medical Office Internship	30
Total Program Hours	480

Average Oklahoma Salary

\$23.80/Hour

Helpful Attributes and Abilities

- Reading, language and math skills at the 8th grade level or above
- Positive attitude and dependability
- Strong interpersonal skills
- Good oral and written communication skills
- Strong ethical standards

Who Can Enroll?

Juniors, Seniors & Adults

Location

Springlake Campus

Health Careers Center
1720 Springlake Drive
Oklahoma City, OK 73111

Student Organization

BPA-Business Professionals of America

Certifications Available

- Certified Billing and Coding Specialist
- Certified Medical Administrative Specialist (HS)

Metro Tech Accreditations

- OK Board of Career and Technology Education (OBCTE)
- Oklahoma State Board of Education (OSBE)

Practical Nursing

Career Major Description

This career major prepares the student to become a licensed practical nurse, an important member of the health care team who works under the supervision or direction of a registered nurse, licensed physician or dentist. Students will learn the role of the LPN and how to care for a variety of patients including geriatric, pediatric, oncology, and medical surgical. Students will learn how to identify patient problems, identify appropriate interventions and evaluate nursing care. Graduates of this career major will be eligible take the NCLEX-PN and become licensed through the Board of Nursing.

Average Oklahoma Salary

\$24.29/Hour

Helpful Attributes and Abilities

Reading, language and math skills at the 12th grade level or above

Attention to detail

Flexibility

Good communication skills

Good physical and mental health

Ability to work well with others

Ability to relate to people in a caring, empathetic manner

Who Can Enroll?

Adults -18 years and older

Location

Springlake Campus

Health Careers Center

1720 Springlake Drive

Oklahoma City, OK 73111

Student Organization

HOSA-Health Occupations Students of America

Certifications Available

Licensed Pratical Nurse (LPN)

Metro Tech Accreditations

Oklahoma Board of Nursing

OK Board of Career and Technology Education (OBCTE)

Oklahoma State Board of Education (OSBE)

Pre-Requisites

Current or *expired* CNA certification

Medical Terminology

- At an accredited institution; 2-3 college credit hours or at a Career Tech

Anatomy & Physiology

- At an accredited institution; 4 or more college credit hours or at a Career Tech

CPR for Healthcare Providers via American Heart Association

Courses

Courses	Hours
Academic Life Skills	18
Pharmacology and Intravenous Therapy Skills	108
Introduction to Nursing	42
Clinical II - Medical Surgical Nursing (Part I)	200
Medical Surgical Nursing I	96
Medical Surgical Nursing II	92
Clinical III - Medical Surgical Nursing (Part II)	200
Maternal/Newborn Nursing	42
Fundamentals Of Nursing	162
Pediatric Nursing	42
Mental Health Nursing	42
Clinical IV - Leadership Clinicals	96
Transition To Practice	60
Clinical I - Basic Clinical	40
Total Program Hours	1240

Practical Nurse

Adult Program Costs

	1240 Hours	1240 Hours
Payment Period One Invoice Item(s):	In-District	Out of District
R Tuition	\$2,015.00	\$4,030.00
R ATI book bundle	\$1,312.50	\$1,312.50
R PRC 1050 Fundamentals	\$55.00	\$55.00
R PRC 1070 Pharmacology	\$19.50	\$19.50
R PRC 1060 Clinical I	\$27.00	\$27.00
R Uniforms (Scrub Sets x 2 + lab jacket + patch)	\$90.50	\$90.50
R Trajecsyst	\$50.00	\$50.00
R Liability Insurance	\$6.50	\$6.50
R InPlace	\$17.50	\$17.50
R Complio	\$12.50	\$12.50
Payment period one invoice total	\$3,606.00	\$5,621.00
Payment Period Two Invoice Item(s):		
R Tuition	\$2,015.00	\$4,030.00
R ATI Book Bundle	\$1,312.50	\$1,312.50
R PRC 1050 Fundamentals	\$55.00	\$55.00
R PRC 1070 Pharmacology	\$19.50	\$19.50
R PRC 1060 Clinical I	\$27.00	\$27.00
R Uniforms (Scrub Sets x 2 + lab jacket + patch)	\$90.50	\$90.50
R Trajecsyst	\$50.00	\$50.00
R Liability Insurance	\$6.50	\$6.50
R InPlace	\$17.50	\$17.50
R Complio	\$12.50	\$12.50
Payment period two invoice total	\$3,606.00	\$5,621.00
Payment Period Three Invoice Item(s):		
Tuition	\$0.00	\$0.00
Payment period three invoice total	\$0.00	\$0.00
Required Student Purchase Item(s):		
R Admission Drug Screen & Background w/Complio	\$80.00	\$80.00
R American Heart Association, BLS:Health Care Provider @ MTC	\$65.00	\$65.00
R Hepatitis B (series of 3 vaccinations; \$50 per dose): OKCCHD	\$150.00	\$150.00
R Tdap (1 vaccinatin every 10 years): OKCCHD	\$46.00	\$46.00
R TB Skin test (2-step process; \$20 each/or 1 IGRA \$40): OKCCHD	\$40.00	\$40.00
R Varicella (series of 2 vaccinations; \$183 each): OKCCHD	\$366.00	\$366.00
R MMR (series of 2 vaccinations; \$95 each); OKCCHD	\$190.00	\$190.00
R Flu Shot-no cost: OKCCHD	\$0.00	\$0.00
R COVID shot: OKCCHD	\$133.00	\$133.00
R Physical Exam (Personal Physician or Immediate Care Clinic)-estimate	\$139.00	\$139.00
R All leather fully enclosed shoes for clinical -estimate	\$10.00	\$10.00
R Computer or Table for at home use -estimate	\$500.00	\$500.00
R Personal Printer and ink-estimate	\$75.00	\$75.00
R Watch with second hand for clinicals	\$10.00	\$10.00
Required Student Purchase Total	\$1,804.00	\$1,804.00
Grand Total	\$9,016.00	\$13,046.00
R - Required first day of class.		
<i>Please note: All exam fees are for a single exam, any exam retakes are at the cost of the student.</i>		
Prices are subject to change. Please visit www.metrotech.edu for program updates and current cost information. For program cost questions, please contact the Bursar Office @ 405.595.4453		

Long Term Care Aide

Career Major Description

Nursing aides help patients with routine healthcare needs, bedside care, and basic nursing procedures. They are often employed in long term care facilities and hospitals. They play a vital role in the health care team.

In this major, students will complete the health care core curriculum, medical terminology, and anatomy and physiology in addition to the long term care curriculum. Students must pass the Oklahoma State Nurse Aide Registry exam for long term care assistants to work in any facility.

Average Oklahoma Salary

\$16.02/Hour

Helpful Attributes and Abilities

Reading and math skills at the 10th grade level or above

A positive attitude

A general interest in health careers

Good communication skills

The ability to relate to people in a caring, empathetic manner

Good eye-hand coordination

Good physical and mental health

Dependability

Ability to work effectively with a wide variety of personality types

Who Can Enroll?

High School Only

Location

Springlake Campus

STEM Center

1901 Springlake Drive

Oklahoma City, OK 73111

Student Organization

HOSA-Health Occupations Students of America

Certifications Available

Certified Nurse Aide

CPR

Metro Tech Accreditations

Oklahoma Board of Career and Technology Education (OBCTE)

Oklahoma State Board of Education (OSBE)

Courses

	Hours
Long Term Care Aide	75
Medical Terminology	45
Health Careers Core	225
Anatomy And Physiology	120
Health Provider CPR & Flrst Aid	15
Total Program Hours	480

Law Enforcement Officer Prep

Career Major Description

This major prepares students for careers in public safety or law enforcement. Students are introduced to the basics of law enforcement through courses in police fundamentals, defensive tactics, technical investigation and criminal law. In addition, students receive training in emergency telecommunications, equipment and weapons, and ethics and professional behavior.

Average Oklahoma Salary

Varies by location

Helpful Attributes and Abilities

- Reading and math skills at the 10th grade level or above
- A positive attitude
- Good communication skills
- The ability to relate to people in a caring, empathetic manner
- Good eye-hand coordination
- Good physical and mental health
- Dependability
- Ability to work effectively with a wide variety of personality types

Who Can Enroll?

High School Only

Location

South Bryant Campus

Public Safety Academy
4900 S. Bryant Ave
Oklahoma City, OK 73129

Student Organization

SkillsUSA

Certifications Available

Unarmed Security Guard, Cleet I/Cleet II, CPR

Metro Tech Accreditations

- OK Board of Career and Technology Education (OBCTE)
- Oklahoma State Board of Education (OSBE)
- Council for Law Enforcement Education & Training (CLEET)

Courses	Hours
Cleet Phase I	120
Criminal Evidence	120
Police Function and Fundamentals	120
Criminal Law/Procedures	120
Career Major Capstone – WBL/Internship	120
Cleet Phase II	120
Law Enforcement Equipment and Weapons	120
Criminal Investigation and Evidence	120
Total Program Hours	960

Firefighter / EMT

Career Major Description

The Basic Firefighter career major will prepare students for the physical requirements of being a firefighter while they learn about the requirements, equipment, and basic knowledge needed to be a firefighter. Students will complete hazardous materials training and will complete the course requirements needed to take the Firefighter I certification.

Average Oklahoma Salary

Varies by location

Helpful Attributes and Abilities

- Reading and math skills at the 10th grade level or above
- A positive attitude
- Good communication skills
- The ability to relate to people in a caring, empathetic manner
- Good eye-hand coordination
- Good physical and mental health
- Dependability
- Ability to work effectively with a wide variety of personality types

Who Can Enroll?

High School Only

Location

South Bryant Campus
 Public Safety Academy
 4900 S. Bryant Ave
 Oklahoma City, OK 73129

Student Organization

SkillsUSA

Certifications Available

- CPR
- Firefighter I
- Hazardous Materials Operations
- EMT-Basic (NREMT)
- EMT

Metro Tech Accreditations

OK Board of Career and Technology Education (OBCTE)

Oklahoma State Board of Education (OSBE)

Courses	Hours
National Incident Management System	15
Hazardous Materials Awareness	30
Hazardous Materials Operations Level	60
Firefighter I	240
Vehicle/Machinery Extrication	60
Wildland Firefighting Fundamentals	60
Basic Firefighter Evaluations and Testing	60
EMT Basic	240
EMT Certification Review	15
First Aid & CPR	30
Career Major Capstone – WBL/Internship	240
Total Program Hours	1050

Basic Peace Officer Certification

Career Major Description

Through a collaborative effort between the Council on Law Enforcement Education and Training, the Legislature and Career Tech, there is an alternative to Basic Peace Officer Certification. The Basic Peace Officer Certification Academy (BPOC) Program. The program identified in 70 OS 3311.16, offers an additional route to full-time and reserve officer certification for individuals interested in pursuing a career in Oklahoma Law Enforcement.

Average Oklahoma Salary

\$25.89/Hour

Helpful Attributes and Abilities

- Reading and math skills at the 10th grade level or above
- A positive attitude
- Good communication skills
- The ability to relate to people in a caring, empathetic manner
- Good eye-hand coordination
- Good physical and mental health
- Dependability
- Ability to work effectively with a wide variety of personality types

Who Can Enroll?

Open to adults, 21 years or older

Location

South Bryant Campus

Public Safety Academy
4900 S. Bryant Ave
Oklahoma City, OK 73129

Student Organization

SkillsUSA

Certifications Available

Basic Peace Officer Certification

Metro Tech Accreditations

- OK Board of Career and Technology Education (OBCTE)
- Oklahoma State Board of Education (OSBE)
- Council for Law Enforcement Education & Training (CLEET)

Courses

	Hours
Criminal Justice Orientation	8
Ethics and Professional Behavior in Law Enforcement	16
Community Policing	16
Criminal Law /Procedures	50
Traffic Management & Accident Investigation	32
Standard Field Sobriety Tests	32
Firearm Safety, Marksmanship and Combat Tactics	80
Law Enforcement Vehicle Operations & Training	40
First Aid & CPR	8
National Incident Management Systems	2
Criminal Investigation and Evidence	82
Custody and Control I	80
Patrol Training	120
Police Practical Exercise	24
Defensive Tactics & Physical Fitness	70
Administrative (BPOC)	40
Total Program Hours	700

Basic Peace Officer Certification

Adult Program Costs

	700 Hours	700 Hours
Payment Period One Invoice Item(s):	In-District	Out of District
R Tuition	\$1,137.50	\$2,275.00
R Simunition Rounds	\$31.50	\$31.50
R Dummy Rounds	\$12.50	\$12.50
R Cardboard Backers	\$30.50	\$30.50
R Targets	\$22.50	\$22.50
R Vehicle Maintenance Fees	\$284.50	\$284.50
R Uniform	\$100.00	\$100.00
R Media Fees	\$130.00	\$130.00
R Drug test and certification exam	\$75.00	\$75.00
Payment period one invoice total	\$1,824.00	\$2,961.50
Payment Period Two Invoice Item(s):		
R Tuition	\$1,218.75	\$2,275.00
R Simunition Rounds	\$31.50	\$31.50
R Dummy Rounds	\$12.50	\$12.50
R Cardboard Backers	\$30.50	\$30.50
R Targets	\$22.50	\$22.50
R Vehicle Maintenance Fees	\$284.50	\$284.50
R Uniform	\$100.00	\$100.00
R Media Fees	\$130.00	\$130.00
R Drug test and certification exam	\$75.00	\$75.00
Payment period two invoice total	\$1,824.00	\$2,961.50
Payment Period Three Invoice Item(s):		
R Tuition	\$0.00	\$0.00
Payment period invoice three total	\$0.00	\$0.00
Required Student Purchase Item(s):		
R OSBI Background Check	\$25.00	\$25.00
R Fingerprint cards	\$20.00	\$20.00
R Minnesota Multiphasic Personality Inventory MMPI	\$150.00	\$150.00
R Ammunition (non-commissioned students)	\$400.00	\$400.00
Required Student Purchase Total	\$595.00	\$595.00
Grand Total	\$4,243.00	\$6,518.00

R - Required first day of class.

Please note: All exam fees are for a single exam, any exam retakes are at the cost of the student.

Prices are subject to change. Please visit www.metrotech.edu for program updates and current cost information. For program cost questions, please contact the Bursar Office @ 405.595.4453

Radiologic Technologist

Career Major Description

Students in this major will learn how to perform imaging procedures using ionizing radiation. They will learn appropriate patient care skills as well as radiation protection procedures for their patients, themselves, and others. They will learn to operate a variety of imaging equipment, factors that affect image quality, and criteria for image evaluation. Extensive clinical assignments are included. Upon completion, graduates will satisfy the educational requirements to take the Radiography certification exam provided by the American Registry of Radiologic Technologists (ARRT).

Average Oklahoma Salary

\$31.11/Hour

Helpful Attributes and Abilities

- Good physical and mental health
- Ability to critically think and problem solve
- Ability to work well with others
- Ability to work independently
- Flexibility to work in various environments
- Ability to wear a lead apron and stand for long periods of time
- Ability to adapt to emergency situations

Who Can Enroll?

Adults Only

Location

Springlake Campus

Health Careers Center
1720 Springlake Drive
Oklahoma City, OK 73111

Student Organization

HOSA-Health Occupations Students of America

Certifications Available

American Registry of Radiologic Technologists (ARRT) National Certification exam
Registered Technologist - Radiography

Metro Tech Accreditations

Joint Review Committee on Education in Radiologic Technology
OK Board of Career and Technology Education (OBCTE)
Oklahoma State Board of Education (OSBE)

Courses

Courses	Hours
Advanced Imaging	48
Career Preparation For Radiography	16
Clinical Practice I	228
Clinical Practice II	276
Comprehensive Program Review For Radiography	106
Ethics And Law In The Radiologic Sciences	32
Image Analysis I	48
Image Analysis II	48
Introduction to Radiologic Science & Health Care	62
Patient Care In Radiologic Sciences	64
Radiographic Pathology	32
Radiographic Procedures I	80
Radiographic Procedures II	92
Radiation Biology	48
Clinical Practice III	300
Digital Image Acquisition and Display	64
Clinical Practice IV	280
Pharmacology and Venipuncture	32
Imaging Equipment	72
Principles of Imaging	60
Radiation Protection	48
Radiation Production and Characteristics	48
Radiologic Procedures III	128
Total Program Hours	2212

Radiologic Technologist

Adult Program Costs

	2212 Hours	2212 Hours
Payment Period One Invoice Item(s):	In-District	Out of District
R Tuition	\$2,396.33	\$4,792.66
R Books	\$532.00	\$532.00
R Scrubs (4 sets), patches (4) 1st year	\$60.33	\$60.33
R Scrubs (2 sets), patches (2) 2nd year	\$30.33	\$30.33
R Radiation Badge (1st year)	\$44.66	\$44.66
R Radiation Badge (2nd year)	\$44.66	\$44.66
R Lead Markers	\$12.66	\$12.66
R liability insurance (1st year)	\$4.66	\$4.66
R liability insurance (2nd year)	\$4.66	\$4.66
R Complio	\$26.66	\$26.66
R Trajecsyst (clinical tracking)	\$50.00	\$50.00
R ARRT National Certification Exam	\$75.00	\$75.00
payment period 1 invoice total	\$3,281.95	\$5,678.28
Payment Period Two Invoice Item(s):		
R Tuition	\$2,396.33	\$4,792.66
R Books	\$532.00	\$532.00
R Scrubs (4 sets), patches (4) 1st year	\$60.33	\$60.33
R Scrubs (2 sets), patches (2) 2nd year	\$30.33	\$30.33
R Radiation Badge (1st year)	\$44.67	\$44.67
R Radiation Badge (2nd year)	\$44.67	\$44.67
R Lead Markers	\$12.67	\$12.67
R liability insurance (1st year)	\$4.67	\$4.67
R liability insurance (2nd year)	\$4.67	\$4.67
R Complio	\$26.67	\$26.67
R Trajecsyst (clinical tracking)	\$50.00	\$50.00
R ARRT National Certification Exam	\$75.00	\$75.00
payment period 2 invoice total	\$3,282.01	\$5,678.34
Payment Period Three Invoice Item(s):		
R Tuition	\$2,396.34	\$4,792.68
R Books	\$532.00	\$532.00
R Scrubs (4 sets), patches (4) 1st year	\$60.34	\$60.34
R Scrubs (2 sets), patches (2) 2nd year	\$30.34	\$30.34
R Radiation Badge (1st year)	\$44.67	\$44.67
R Radiation Badge (2nd year)	\$44.67	\$44.67
R Lead Markers	\$12.67	\$12.67
R liability insurance (1st year)	\$4.67	\$4.67
R liability insurance (2nd year)	\$4.67	\$4.67
R Complio	\$26.67	\$26.67
R Trajecsyst (clinical tracking)	\$50.00	\$50.00
R ARRT National Certification Exam	\$75.00	\$75.00
payment period 3 invoice total	\$3,282.04	\$5,678.38
Required Student Purchase Item(s):		
R Admission Drug Screen & Background w/Complio	\$80.00	\$80.00
R American Heart Association, BLS:Health Care Provider @ MTC	\$65.00	\$65.00
R Hepatitis B (series of 3 vaccinations; \$50 per dose): OKCCHD	\$150.00	\$150.00
R Tdap (1 vaccination every 10 years): OKCCHD	\$46.00	\$46.00
R TB Skin test (2-step process; \$20 each / or 1 IGRA \$40): OKCCHD	\$40.00	\$40.00
R Varicella (series of 2 vaccinations; \$183 each): OKCCHD	\$366.00	\$366.00
R MMR (series of 2 vaccinations; \$95 each): OKCCHD	\$190.00	\$190.00
R Flu Shot - no cost: OKCCHD	\$0.00	\$0.00
R COVID shot: OKCCHD	\$133.00	\$133.00
R Physical Exam (Family Physician or Immediate Care Clinic)-estimate	\$139.00	\$139.00
R All leather fully enclosed shoes for clinical-estimate	\$100.00	\$100.00
R Computer or Tablet for at-home use-estimate	\$500.00	\$500.00
R Personal printer and ink-estimate	\$75.00	\$75.00
R Flash Drive for storing X-Ray Images	\$20.00	\$20.00
Required Student Purchase Total	\$1,904.00	\$1,904.00
Grand Total	\$11,750.00	\$18,939.00
<i>Please note: All exam fees are for a single exam, any exam retakes are at the cost of the student.</i>		
R - Required first day of class.		
Prices are subject to change. Please visit www.metrotech.edu for program updates and current cost information. For program cost questions, please contact the Bursar Office @ 405.595.4453		

Biomedical Sciences Academy

Career Major Description

Students in this major will study biomedical science through the exciting Project-Lead-the-Way (PLTW) curriculum that will provide students hand on projects, labs, and experiences. Topics will include bio-informatics, human medicine, and an in depth study of the human body. In addition, students will complete advanced math and science courses. Students who complete this major will have been exposed to a diverse curriculum that will better equip them to choose and be successful in a major at the college/university level. Students will also have the strong math and science foundation needed to be prepared for a college/university program in STEM (Science, Technology, Engineering, & Mathematics) related fields. NOTE: Students will take the four required PLTW courses. They will then take a combination of math and sciences as determined by course availability to complete the remaining 480 hours for 2-year students, or 960 hours for 3-year students.

Average Oklahoma Salary

Varies by location

Helpful Attributes and Abilities

Reading, language and math skills at the 10th grade level or above
 Ability to take directions from others
 Good eye-hand coordination
 Manual dexterity
 Ability to stand for long periods of time
 Ability to handle high stress situations
 Good physical and mental health
 Attention to detail
 Ability to organize and prioritize
 Ability to be a team player
 Ability to work in a fast-paced environment

Who Can Enroll?

High School Only

Location

Springlake Campus

STEM Center
 1903 Springlake Drive
 Oklahoma City, OK 73111

Student Organization

HOSA-Health Occupations Students of America

Metro Tech Accreditations

OK Board of Career and Technology Education(OBCTE) Oklahoma State Board of Education (OSBE)

Courses	Hours
PLTW Principles Of Biomedical	120
Science Honors Algebra II	120
STEM Core	120
PLTW Biomedical Innovation	120
PLTW Medical Interventions	120
PLTW Human Body Systems	120
AP Calculus AB	120
AP Chemistry	120
AP Biology	120
Anatomy & Physiology	120
Honors Trigonometry	60
Honors Pre-Calculus (60 hrs)	60
Honors Geometry	120
AP Statistics	120
Honors Physics	120
Honors Chemistry	120
AP Environmental Science	120
AP Physics 1: Algebra-Based	120
STEM Capstone	120
Total Program Hours	960

Computer Science Academy

Career Major Description

Students in this major will study computer science and programming through the exciting Project-Lead-the-Way (PLTW) curriculum that will provide students hands on projects, labs, and experiences. Students will work on real-world challenges and work together to find solutions, learn computational thinking, and how to code. Students who complete this program will have been exposed to a diverse curriculum that will better equip them to choose and be successful in a major at the college/university level. Students will also have the strong math and science foundation needed to be prepared for a college/university program in STEM (Science, Technology, Engineering, and Mathematics) related fields.

NOTE: Students will take the four required PLTW courses. They will then take a combination of math and sciences as determined by course availability to complete the remaining 480 hours for 2-year students, or 960 hours for 3-year students.

Average Oklahoma Salary

Varies by location

Helpful Attributes and Abilities

Reading, language and math skills at the 10th grade level or above

Ability to take directions from others

Good eye-hand coordination

Manual dexterity

Ability to stand for long periods of time

Ability to handle high stress situations

Good physical and mental health

Attention to detail

Ability to organize and prioritize

Ability to be a team player

Ability to work in a fast-paced environment

Who Can Enroll?

High School Only

Location

Springlake Campus

STEM Center

1904 Springlake Drive

Oklahoma City, OK 73111

Student Organization

SkillUSA

Metro Tech Accreditations

OK Board of Career and Technology Education

(OBCTE) Oklahoma State Board of Education (OSBE)

Courses	Hours
Internet of Things (IoT) Fundamentals	120
Python	120
Advanced Programming	120
Computer Science Essentials	120
AP Computer Science A (CSA)	120
AP Computer Science Principles (CSP)	120
STEM Capstone	120
PLTW Cybersecurity	120
AP Statistics	120
AP Calculus AB	120
Honors Geometry	120
Honors Trigonometry	60
Honors Pre-Calculus (60 hrs)	60
Honors Chemistry	120
AP Physics 1: Algebra-Based	120
AP Environmental Science	120
Honors Physics	120
Advanced Robotics Engineering	120
STEM Core	120
PLTW Aerospace Engineering	120
Robotics Engineering	120
Quantum Computing	120
Honors Algebra II	120
PLTW Digital Electronics	120
Total Program Hours	960

Pre-Engineering Academy

Career Major Description

Students in this major will study pre-engineering through the rigorous Project-Lead-the-Way (PLTW) curriculum that will provide students hands on projects and experiences. In addition, students will complete advanced math and science courses. Students who complete this major will have been exposed to a diverse curriculum that will better equip them to choose a major at the college/university level. Students will also have the strong math and science foundation needed to be prepared to enter a college/university program in a pre-engineering related field.

NOTE: Students will take the required PLTW courses. They will then take a combination of elective PLTW courses, math and sciences as determined by course availability to complete the remaining 480 hours for 2-year students, or 960 hours for 3-year students.

Average Oklahoma Salary

Varies by location

Helpful Attributes and Abilities

Reading, language and math skills at the 10th grade level or above

Ability to take directions from others

Good eye-hand coordination

Manual dexterity

Ability to stand for long periods of time

Ability to handle high stress situations

Good physical and mental health

Attention to detail

Ability to organize and prioritize

Ability to be a team player

Ability to work in a fast-paced environment

Who Can Enroll?

High School Only

Location

Springlake Campus

STEM Center

1905 Springlake Drive

Oklahoma City, OK 73111

Student Organization

TSA

Metro Tech Accreditations

OK Board of Career and Technology Education (OBCTE)

Oklahoma State Board of Education (OSBE)

Courses

Courses	Hours
PLTW Digital Electronics	120
PLTW Engineering Design And Development	120
Principles Of Engineering	120
Introduction To Engineering Design (PLTW)	120
PLTW Aerospace Engineering	120
PLTW Civil Engineering And Architecture	120
PLTW Computer Integrated Manufacturing	120
AP Calculus AB	120
Honors Algebra II	120
AP Statistics	120
Honors Geometry	120
Honors Pre-Calculus (60 hrs)	60
AP Environmental Science	120
AP Chemistry	120
Honors Trigonometry	60
AP Physics 2: Algebra-Based	120
AP Physics 1: Algebra-Based	120
Honors Physics	120
Honors Chemistry	120
AP Computer Science Principles (CSP)	120
STEM Core	120
Robotics Engineering	120
Advanced Robotics Engineering	120
PLTW Capstone	120
Quantum Computing	120
Total Program Hours	120
	960

Surgical Technologist

Career Major Description

Surgical technologists handle the instruments, supplies and equipment necessary during the surgical procedure and work closely with surgeons, anesthesiologists, registered nurses, and other surgical personnel to deliver patient care before, during and after surgery. The major combines classroom instruction, laboratory practice, and clinical experience to ensure that each graduate meets entry level competencies as a Surgical Technologist. Graduates of the Surgical Technologist major may take the NBSTSA National Certification examination.

Average Oklahoma Salary

\$24.71/Hour

Helpful Attributes and Abilities

- Reading, language and math skills at the 10th grade level or above
- Ability to take directions from others
- Good eye-hand coordination
- Manual dexterity
- Ability to stand for long periods of time
- Ability to handle high stress situations
- Good physical and mental health
- Attention to detail
- Ability to organize and prioritize
- Ability to be a team player
- Ability to work in a fast-paced environment

Who Can Enroll?

Adults Only

Location

Springlake Campus

Health Careers Center
1720 Springlake Drive
Oklahoma City, OK 73111

Student Organization

HOSA-Health Occupations Students of America

Certifications Available

Certified Surgical Technologist (CST)
Tech in Surgery, Certified (TS-C)

Metro Tech Accreditations

Commission on Accreditation of Allied Health Education Programs (CAAHEP)
OK Board of Career and Technology Education (OBCTE)
Oklahoma State Board of Education (OSBE)

Courses

	Hours
Clinical I	30
Clinical II	240
Clinical III	240
Surgical Procedures I	90
Surgical Procedures II	75
Basic Sciences for Surgical Technology	60
Surgical Patient Care	45
Surgical Care Management	120
Essentials of Surgical Asepsis	60
Introduction of Surgical Tech	30
Core Employability Skills	30
Anatomy and Physiology	120
Emergency & Disaster Preparedness	15
Medical Terminology	45
Total Program Hours	1200

Surgical Technologist

Adult Program Costs

	1200 Hours	1200 Hours
Payment Period One Invoice Item(s):	In-District	Out of District
R Tuition	\$1,950.00	\$3,900.00
R Books	\$722.00	\$722.00
R Scrubs (2 sets) Lab Jacket, 3 patches	\$80.00	\$80.00
R Lab Consumables Courses	\$282.00	\$282.00
R Complio-2 Drug Screenings	\$49.00	\$40.00
R Liability Insurance	\$7.00	\$7.00
R JOMI	\$63.00	\$63.00
R Trajecsyst	\$50.00	\$50.00
R InPlace	\$18.00	\$18.00
R Complio-immunization tracking	\$13.00	\$13.00
R NCCT Certification Exam	\$100.00	\$100.00
Payment period one invoice total	\$3,334.00	\$5,275.00
Payment Period Two Invoice Item(s):		
R Tuition	\$1,950.00	\$3,900.00
R Books	\$722.00	\$722.00
R Scrubs (2 sets) Lab Jacket, 3 patches	\$80.00	\$80.00
R Lab Consumables Courses	\$281.00	\$281.00
R Complio- 2 Drug Screenings	\$49.00	\$40.00
R Liability Insurance	\$7.00	\$7.00
R JOMI	\$63.00	\$63.00
R Trajecsyst	\$50.00	\$50.00
R InPlace	\$17.00	\$17.00
R Complio-immunization tracking	\$12.00	\$12.00
R NCCT Certificaion Exam	\$99.00	\$99.00
Payment period two invoice total	\$3,330.00	\$5,271.00
Payment Period Three Invoice Item(s):		
R Tuition	\$0.00	\$0.00
Payment period three invoice total	\$0.00	\$0.00
Required Student Purchase Item(s):		
R Admission Drug Screen & Background w/Complio	\$80.00	\$80.00
R American Heart Association, BLS:Health Care Provider @ MTC	\$65.00	\$65.00
R Hepatitis B (series of 3 vaccinations; \$50 per dose): OKCCHD	\$150.00	\$150.00
R Tdap (1 vaccination every 10 years): OKCCHD	\$46.00	\$46.00
R TB Skin test (2-step process; \$20 each / or 1 IGRA \$40): OKCCHD	\$40.00	\$40.00
R Varicella (series of 2 vaccinations; \$183 each): OKCCHD	\$366.00	\$366.00
R MMR (series of 2 vaccinations; \$95 each): OKCCHD	\$190.00	\$190.00
R Flu Shot - no cost: OKCCHD	\$0.00	\$0.00
R COVID shot: OKCCHD	\$133.00	\$133.00
R Physical Exam (Family Physician or Immediate Care Clinic)-estimate	\$139.00	\$139.00
R All leather fully enclosed shoes for clinical - estimate	\$100.00	\$100.00
R Computer or Tablet for at-home use -estimate	\$500.00	\$500.00
R Personal printer and ink -estimate	\$75.00	\$75.00
R Folders without brads x 20 *Required -estimate	\$10.00	\$10.00
R Notebooks/Note-taking Supplies -estimate	\$10.00	\$10.00
R Set of Scrubs x 3 *Required-estimate	\$75.00	\$75.00
Required Student Purchase Total	\$1,979.00	\$1,979.00
Grand Total	\$8,643.00	\$12,525.00

R - Required first day of class.

Please note: All exam fees are for a single exam, any exam retakes are at the cost of the student.

Prices are subject to change. Please visit www.metrotech.edu for program updates and current cost information. For program cost questions, please contact the Bursar Office @ 405.595.4453

Structural Welder

Career Major Description

Learn to do structural welding to use either in construction or as a structural steel fabricator. This major covers welding theory, fabrication, layout, print reading, welding symbols, math, and welding codes with specialized instruction in Shielded Metal Arc Welding (stick), Gas Metal Arc Welding (MIG), Flux-cored Arc Welding (FCAW), and Gas Tungsten Arc Welding (TIG) techniques. This major offers specialized preparation for structural certification by the American Welding Society (AWS).

Average Oklahoma Salary

\$22.68/Hour

Helpful Attributes and Abilities

Reading and math skills at the 10th grade level or above

An ability to compute percentages, measurements and simple fractions

A basic knowledge of general science

Good eye-hand coordination

Who Can Enroll?

Juniors, Seniors & Adults

Location

South Bryant Campus

Welding

Industrial Technology

4901 S. Bryant Ave

Oklahoma City, OK 73129

Student Organization

SkillsUSA

Certifications Available

OSHA 10

Welding Level 1

Certified Associate Welding Inspector

Certified Welder

Cutting Process Operator

Gas Metal Arc Welder

Shielded Metal Arc Welder

Gas Tungsten Arc Welder

Flux Cored Arc Welder

Metro Tech Accreditations

OK Board of Career and Technology Education (OBCTE)

Oklahoma State Board of Education (OSBE)

Courses

Courses	Hours
Gas Metal Arc Welding	120
Fundamentals of Metal Fabrication	120
Advance Cutting and Fabrication	120
Flux Core Arc Welding	120
Advanced Gas Tungsten Arc Welding	120
Gas Tungsten Arc Welding	120
Shielded Metal Arc Welding	120
Advanced Shielded Metal Arc Welding	120
Total Program Hours	960

Structural Welder

Adult Program Costs

		960 Hours	960 Hours
Payment Period One Invoice Item(s):		In-District	Out of District
R	Tuition	\$1,560.00	\$3,120.00
R	Uniform Shirts (2)	\$37.50	\$37.50
Payment period one invoice total		\$1,597.50	\$3,157.50
Payment Period Two Invoice Item(s):			
R	Tuition	\$1,560.00	\$3,120.00
R	Uniform Shirts (2)	\$37.50	\$37.50
Payment period two invoice total		\$1,597.50	\$3,157.50
Payment Period Three Invoice Item(s):			
R	Tuition	\$0.00	\$0.00
Payment period three invoice total		\$0.00	\$0.00
Required Student Purchase Item(s):			
	Welding Certification Test	\$125.00	\$125.00
	Denim Jeans	\$38.00	\$38.00
	Leather Work Boots	\$88.00	\$88.00
Required Student Purchase Total		\$251.00	\$251.00
Grand Total		\$3,446.00	\$6,566.00

R - Required first day of class.

Please note: All exam fees are for a single exam, any exam retakes are at the cost of the student.

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