



Regional School District No. 17

Board of Education

Policy Subcommittee

Meeting Minutes

A meeting of the Regional School District No. 17 Policy Subcommittee was held on August 5, 2025, at 5:30 p.m. in the Central Office Board Room.

Subcommittee Members Present: Heather Pach (Chair), Lisa Connelly, Jennifer Voegtli (remote)

Subcommittee Members Absent: Suzanne Sack

Other Attendees: Interim Superintendent Paul Smith, Assistant Superintendent Jennifer Miller, Athletic Director Lynne Flint, Joe Centofanti, Jennifer Favalora (joined at 5:35)

Call to Order/Opening of Meeting

Heather Pach called the meeting to order at 5:31 p.m.

Approval of Previous Meeting Minutes

Lisa Connelly **MOVED** and Jennifer Voegtli **SECONDED** a motion to approve the minutes from the last meeting. The minutes were approved unanimously.

Policies/Regulations for Review - 5131.911 R - Administrative Regulations Regarding Connecticut School Climate Regulation

Jennifer Miller presented on the new regulation, which Shipman developed. The committee discussed the details of the new regulation, which will be brought to the full Board at the August meeting for potential approval.

Discussion Items

Capital Asset Policy

Joe Centofanti spoke about a proposed new policy created to establish guidelines for identifying, recording, safeguarding, depreciating, and disposing of capital assets owned by the Regional School District No. 17 in accordance with Generally Accepted Accounting Principles (GAAP) and applicable federal and state regulations. The proposal is procedural and can be

brought back to the Finance Subcommittee, where they can discuss adding it to the Finance Department procedures manual.

Reserve for Educational Expenditures Fund Policy

Joe Centofanti discussed a proposed new policy that establishes guidelines for appropriations from the Reserve for Educational Expenditures Fund. This could be a Regulation that can be aligned with Policy 3110. The next step is to have Shipman review the document and advise.

Naming Policy

The committee discussed several options for a new Naming Policy for any future naming of buildings and/or fields. Director Flint provided input. Policy Committee members will review the provided samples and provide feedback, enabling the development of a policy that can be brought to the Board of Education.

Upcoming Agenda Items

- Legislative Review will be ready to share shortly.
- The 9000 Series needs to be reviewed this year. The committee will determine which bylaws/policies to prioritize.

Adjournment

Heather Pach adjourned the meeting at 6:37 p.m.