



Birmingham Falls Elementary School Governance Council

Friday, 8/8/2025 | 7:15 am – Conference Room

Meeting Norms

Be Respectful of Others' Opinions | Work for the Good of All Students |
Transparency of Communication to all Stake Holders

Time	Item	Owner
7:15 am	Call to Order: First: Jenny Hillman Second: Will Hunter	Mr. Webb
7:16 am	Action Item: Approve August Agenda First: Jenny Hillman Second: Will Hunter	Mr. Webb
7:17 am	Action Item: Approve May Meeting Minutes First: Laura Kendall Second: Jenny Hillman	Mr. Webb
7:18 am	Public Comment: N/A *Anyone is allowed to attend our SGC meetings to listen and share information. (ie: Wait until 8th mother did in May.)	All
7:20 am	Action Item: Approve Appointed Parent Member Laura Van de Sype – Student in first grade and 2 students who are on the way. Motion to approve: Mr. Webb All approved Informational Item: Jenny Hillman – Mr. Webb appointed	All

<p>7:20 am</p>	<p>Informational Item: Webb’s Words (updates about BFES)</p> <p>*Grade level 10-day count ends on August 15. At this point the district will review each schools enrollment and determine if movement needs to be made. This process could last a couple weeks.</p> <p>K= 92</p> <p>1 = 103</p> <p>2 = 104</p> <p>3 = 119</p> <p>4 = 132</p> <p>5 = 139</p> <p>Total: 719 students including AU students.</p> <p>The district student projections are really close to what we have this year.</p> <p>CTAE – Specials class led by Mrs. Spoeth it is happening each week like a normal specials class. SGC voted on this in February and hopefully we can continue this. The “flex position” allotted to elementary schools for this school year was used for the CTAE position.</p> <p>Front Office Staff –</p> <ul style="list-style-type: none"> • New Assistant Principal – Tiara Atkinson • New MTSS/504 – Belinda Jeffries • New Instructional Support Teacher: SEC/SPED – Nancy Bradshaw <p>Personal Device Guidelines – Students are not allowed to have cellphones and smart watches out at school. Smart Watches are the big change at BFES. Our rules are not to have these devices out and do not use them. Mr. Webb has been communicating with the community about the personal device guidelines. This guideline also applies to school buses.</p>	<p>Mr. Webb</p>
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	<p>Sneak Peek – We hosted this on the Friday (8/1). What is the feedback on having this event on the Friday before school starts? Is there a better time/day?</p>	
<p>7:40 am</p>	<p>Informational Item: PTO Update</p> <p>Sneak Peek – This went great.</p> <p>Ice Cream Social – This also went great. Many families attended.</p> <p>August 18th – Chick-fil-A – The cow will come on Friday, August 15th during morning carpool.</p> <p>PTO Fundraiser – Goal 115K – Tiered Level PTO Membership, Information was shared at Sneak Peek and will be shared again.</p> <p>Volunteering begins the week of August 18th</p> <p>PTO Meetings – First is August 29th in the cafeteria at 9:30am and then quarterly to drive attendance.</p> <p>SAVE THE DATE</p> <p>October 3 – Bobcat Bash – There will be grade level baskets. Tickets will be sold. Parents can donate or buy items for the baskets.</p> <p>November 7 – Kickball classic</p> <p>November 10 – Golf Champion – We will do an auction. The amount will depend on how much is raised during the PTO membership drive.</p> <p>Sunshine Fund – At Birmingham Falls, we believe in the power of community. The BFES Sunshine Fund is a special initiative driven by the PTO that is designed to support our Bobcat families and staff during life’s ups and downs. Whether we’re celebrating joyful milestones—like a new baby or a big achievement—or offering support during more difficult times, the Sunshine Fund allows our community to come together and show that we care.</p> <p>How is it funded: A portion of every PTO membership will automatically go toward the Sunshine Fund, helping ensure that no one faces life’s big moments alone. Families and individuals</p>	<p>Mrs. Morris</p>

	<p>also have the option to make direct contributions to the fund at any time via the PTO Website.</p> <p>This is just one more way we're making sure Birmingham Falls feels like home—because Bobcats take care of Bobcats.</p> <p>Rock and Roll restock trolley – This is for teachers to fill out what they need. The first trolley with supplies and treats will go around the end of September/early October.</p>	
7:50 am	<p>Action Item: Determine SGC Officers: Chair, Vice Chair, and Parliamentarian</p> <p>Chair –Jenny Hillman</p> <p>Vice Chair –Laura Kendrall</p> <p>Parliamentarian –Natasha Sanford</p> <p>Motion to approve: Mr. Webb</p> <p>All SGC approved</p>	Mr. Webb
7:55 am	<p>Action Item: Determine Committees: Budget/Finance,</p> <p><i>Budget/Finance Committee:</i></p> <p>Chair: Laura Van de Sype</p> <p>Mr. Calloway</p> <p>Ms. Whitmer</p> <p>Ms. Eldridge</p> <p><i>Outreach/Community Committee:</i></p> <p>Chair: Laura Kendrall</p> <p>Mr. Hotaling</p> <p>Mr. Hunter</p> <p>Mrs. Sanford</p>	Mr. Webb

	<p><i>Principal Selection Committee:</i></p> <p>Chair – Will Hunter</p> <p>Mr. Hotaling,</p> <p>Ms. Hillman</p> <p>Ms. Van de Sype.</p> <p>Reminder to complete SGC training.</p>	
7:54 am	<p>Action Item: Next Meeting Date and Meeting Adjournment</p> <p>Next Meeting: Friday, September 19th at 7:15 am (Review Strategic Plan)</p> <p>Motion: Will Hunter</p> <p>Second: Jenny Whitmer</p>	Mr. Webb

SGC Members

Don Webb, Principal | Laura Kendall, Parent Representative
 Jennifer Whitmer, Staff Representative | Ryan Hotaling, Staff Representative
 AJ Calloway, Appointed Community Representative | Laura Van de Sype, Parent Appointee
 Will Hunter, Parent Representative | Jenny Hillman, Faculty Appointee
 Natasha Sanford, Faculty Appointee | Kara Eldridge, Parent Representative

Officers and Committees

Chair – Ms. Hillman
Vice Chair – Ms. Kendall
Parliamentarian – Ms. Sanford

Budget/Finance	Outreach/Communication	Principal Selection Committee
Ms. Van de Sype - chair	Ms. Kendall - chair	Will Hunter - chair
Mr. Calloway	Mr. Hunter	Mr. Hotaling

Ms. Eldridge	Mr. Hotaling	Ms. Van de Sype
Ms. Whitmer	Ms. Sanford	Ms. Hillman