

# EXPANDED LEARNING OPPORTUNITIES PROGRAM PLAN

**Prepared by:** Gina Magagnini

**Organization:** City of Daly City Recreation Department  
Afterschool Youth Recreation Program (AYRP)

## **ELOP Sites**

*Junipero Serra Elementary School*



## **Contact information:**

[gmagagnini@dalycity.org](mailto:gmagagnini@dalycity.org)

650-746-8331

## **Safe and Supportive Environment:**

Utilizing the after-school program setting to extend the current six-hour day regular school day by two to three hours will provide time for additional instruction of physical fitness activities, and enrichment activities for our youth.

Junipero Serra Elementary School Afterschool Youth Recreation Program will be housed on site, utilizing the MUR and classrooms (dependent by school site Principal and availability).

By participating in the City of Daly City's Department Library and Recreation Services Afterschool Youth Recreation Program students will be:

- Exposed to flexible learning practices
- Utilizing effective technology (chrome books, smart tv's, google classrooms)
- Extending their regular school day of classroom learning (offering a safe and secure place for continuing learning)
- Developing their knowledge of Common Core standards (enrichment activities, disguised learning)
- Collaborating with the Principal, School Faculty, afterschool staff members, parents, community members (offering space for events, promotions, and supporting lunch and noon duty)

## **Active and Engaged Learning**

The City of Daly City's Department Library and Recreation Services Afterschool Youth Recreation Staff will work diligently to align expectations of the Program with the whole school vision. The Program will use school communication tools, school newsletters, website, email, and phone trees to encourage involvement in after-school learning.

The Program will address:

- Level of student choice
- Academic support in mathematics, reading, language arts, writing, science, and social science
- Enrichment in key art forms
- Mind-body connection through physical and nutritional standards

The Program will consist of a system that, in practice and spirit, utilizes all learning spaces, instructional materials, and technological resources for the students throughout the entire learning time span. The system that would create a seamless collaboration with the City of Daly City's Department Library and Recreation Services Afterschool Youth Recreation Program's Parent/Guardian handbook, and the school and district policies.

## **Skill Building**

The City of Daly City's Department Library and Recreation Services Afterschool Youth Recreation Program will include an educational, literacy, and an educational enrichment element. The Program will help to support and enhance school goals, working with the whole student to provide optimal opportunities for academic interest, and talent enhancement. Student data (CST/CELDT/local benchmarks) will be used to inform program design and refinement.

The Afterschool Youth Recreation Program will develop healthier students through structured physical activities and better nutrition knowledge. The Program will focus on building a strong rapport with staff and students/families, developing participation in the City of Daly City's Department of Library and Recreation Services activities, programs, events, and leagues.

## **Youth Voice and Leadership**

The City of Daly City's Department Library and Recreation Services Afterschool Youth Recreation Program will include a variety of opportunities for students to showcase their leadership abilities. Offering a mentorship program, utilizing our older students to help create a safe community to grow and entourage.

Not only will the older students help and support during homework time, but students will have an opportunity to create events, that invite the community and other support Afterschool Youth Recreation Programs. Events previously done: Dodgeball Tournament, Talent Show, Sports games, and virtual showcases.

All students will have the option to request programs, and events at weekly/monthly site meetings. Using a town hall meeting style, surveys, or suggestion boxes. All Students will have the choice to use their voice to determine the type of program they want to create, with the support of the staff.

## **Healthy Choices and Behaviors**

The Afterschool Youth Recreation Program will give students opportunities to lead, grow, and learn in an extended day program. Extending the regular school day, and collaborating on rules/agreements of school faculty students will be offered a wide range of activities for enrichment, recreation, and academics.

The Afterschool Youth Recreation Program offers a type of snack for students. Dependent on the school, Afterschool Youth Recreation Program students will be offered a District provided snack and or healthy snack for those who are hungry.

Snack will be served at the same time daily; it will be nutritional and tasty.

The Afterschool Youth Recreation Program will also offer cooking instruction, offering the students to learn how to cook certain items, while also learning about food safety and nutrition.

### **Diversity, Access, Equity**

The Afterschool Youth Recreation Program fosters inclusion and awareness around multicultural programming and taking a culturally responsive approach to teaching benefits all students. Not only does creating greater multicultural awareness and inclusion help students with different backgrounds and needs succeed, but it encourages acceptance and helps prepare students to thrive in an exponentially diverse world.

At the Afterschool Youth Recreation Program each student is seen and celebrated for who they are, as they are. This warm, welcoming culture lays a foundation where self-confidence, personal growth, creativity, and learning can thrive. Offering education and enrichment supporting and celebrating the culture of each school. The Afterschool Youth Recreation Program continues to celebrate and educate students on food, language, dance, holidays, historical figures/events for all areas of the globe.

The Afterschool Youth Recreation Program will give students and faculty opportunities to experience diversity, access, and equity with a collaborative approach to afterschool programming. Our staff, along with teachers, counselors, and administrators establish a strong rapport that fosters a community of mutual respect. Students' strengths, passions, and areas of growth are supported at all levels.

### **Quality Staff**

Recruitment, hiring, and retention of quality staff are essential building blocks for creating and maintaining a quality program. All hired staff are required to be High School Graduates and or Equivalent. College courses and or years of experience is preferred. A minimum of 30 college semester units and or experience is required for Site leads. 30 college units must be focused on Education, Child Development, or Recreation or the equivalent of years of experience in a Child Development, Educational and/or Recreation setting.

Recruits will exhibit several essential characteristics including:

- Commitment to youth
- Respect for the school's mission
- Expertise in program areas
- Community orientation

Recruits are found on job listings; Craigslist, EdJoin, CalOpps. Along with job listing sites, The City of Daly City Library and Recreation Services Department created a

pipeline to local colleges so possible applicants that possess the essential characteristics are identified and mentored to ensure training and retention.

After the initial recruitment of staff, an application process is completed. All applicants are required to be cleared through a fingerprinting process scanning their records with Federal Bureau of Investigation and the Department of Justice.

Once staff has completed the application process, staff will complete Mandated Reporting, Safety, and First Aid training. Staff will be exposed to three City of Daly City Library and Recreation Services Department trainings each school year (Fall, Winter, Spring) offering a variety of professional development opportunities. Along with the three mandatory trainings, staff is encouraged to participate in school site and or district trainings when offered.

Students will be able to connect with program staff via activities. Staff will lead students in games, enrichment, and support academics.

### **Clear Vision, Mission, and Purpose**

The Afterschool Youth Recreation Program will enrich student learning through a broad range of activities in the arts, enrichment, academics, and technology.

The Afterschool Youth Recreation Program will offer opportunities that will explore and use inquiry to develop thinking skills, identify talents, and expand students' knowledge base. The Program will develop healthier students through structured physical activities and better nutrition knowledge.

Lastly, the Afterschool Youth Recreation Program will focus on building a strong Team Spirit, developing participation in the City of Daly City's Department of Library and Recreation Services activities, programs, events, and leagues.

### **Collaborative Partnership**

A strong commitment from site administrators will be used to make high-quality afterschool programming part of the overall instructional program at the school site. Collaborative partnerships between the regular day and the afterschool staff will be essential for the learning is aligned with the regular day curriculum. Clearly defined and well communicated operational policies and procedures, including our policies for attendance and behavior.

The Afterschool Youth Recreation Program will be present to support in all School Site functions if needed, support in noon duty and lunch service, and offer equipment for school sponsored events if requested. The Afterschool Youth Recreation Program will be present and support school functions, including but not limited to sports games, Open House, and Back to School nights.

Utilizing the City of Daly City Library and Recreation Services we offer:

- Junior Giants
- Winter/Spring/Summer Recreation Camps
- Youth Baseball
- Aquatics
- Youth Basketball Leagues
- Playworks
- Coaching Corps Inc.
- Art enrichment (art, music, dance)
- Event space (graduation/promotion ceremonies, parent engagement, fundraisers)

### **Continuous Quality Improvement**

Monitoring and evaluating the Program:

- Parent/Guardian surveys per trimester
- Student attendance
- Academic performance
- Community partnership
- Use of time engaging students
- Collaboration between regular school day and extended
- Walk-through observations
- Review of staff weekly/monthly instructional plans

The City of Daly City's Department Library and Recreation Services Afterschool Youth Recreation Program will establish:

- Collaborative partnership with the school principal and faculty
- Program budget
- Recruitment of qualified and diverse staff members
- Determined proper monitoring plan for attendance, academic growth, and evaluation that mirrors the school's vision/mission.

### **Program Management**

Working with school administrators to coordinate registration for the Afterschool Youth Recreation program, making sure those who need us most are being served within our program.

Hiring and retaining high quality staff to offer engaging programming for students.

Meeting with school administrators per trimester to discuss any concerns that school faculty may have and offering a collaborative approach on changing the program due to want and need of the community.

Surveying the parent/guardians per trimester, to address any wants or needs of the families.

Monthly Site Lead one-on-one meetings, weekly site observations, and monthly reports are mandatory. Meetings, observations, and reports are used to monitor quality programming.

### **Transitional Kindergarten/ Kindergarten**

Pupil-to-staff ratio for Transitional Kindergarten and kindergarten of 10:1 will be maintained by proper hiring and retention of quality staff. The Afterschool Youth Recreation Program will monitor the ratio by limiting the number of students for each program, ensuring proper staffing ratios are upheld.

The curriculum will be created by supporting the regular school day. Communicating with on-site teachers on current classroom curriculum. Utilizing the regular school day schedule, will keep learning consistent while also offer a alternative academic support for our TK/Kindergarten students.

Staff are hired especially for the TK/Kindergarten ages. Most have at least 3 years' experience with preschool/kindergarten age students, and or they have ECE units.

### **1-5<sup>th</sup> Grade Students**

Pupil-to-staff ratio for 1-5<sup>th</sup> Grade students of 20:1 will be maintained by proper hiring and retention of quality staff. The Afterschool Youth Recreation Program will monitor the ratio by limiting the number of students for each program, ensuring proper staffing ratios are upheld.

The curriculum will be created by supporting the regular school day. Communicating with on-site teachers on current classroom curriculum. Utilizing the regular school day schedule, will keep learning consistent while also offer a alternative academic support for our 1-5<sup>th</sup> Grade students.

## **Sample Program Schedule**

The curriculum will be created by supporting the regular school day. Communicating with on-site teachers on current classroom curriculum. Utilizing the regular school day schedule, will keep learning consistent while also offering an alternative academic support for our TK/Kindergarten students, those with additional accommodations, and or restrictions on campus due to events and scheduled activities.

- 1:30 Sign in, restrooms, group meeting
- 2:00 Enrichment (art, science, recreation, dance, yoga, etc)
- 2:30 Group game (indoor/outdoor)
- 3:00 Snack
- 3:20 Academic support
- 4:00 Enrichment Options, combined with all program participants (art, science, recreation, dance, yoga, etc)
- 4:45 Cool Down/ sign out (reading, board games, cards, homework)
- 5:30 Sign out/end of program