



ALPHARETTA HIGH SCHOOL COMMON SYLLABUS 2025–2026

The information provided below pertains to policies and procedures that remain consistent in every Alpharetta High School classroom. These policies are supplemental to the information in the Student/Parent Handbook and the individual class syllabus.

ARTIFICIAL INTELLIGENCE (AI) – also included on Teacher Syllabus

Students are encouraged to use AI tools responsibly in this course with teacher permission to assist with their learning and assignments. AI can serve as an aid to enhance understanding and interaction with course content, within the boundaries of academic integrity. All AI-generated content must be accurately cited, and students are responsible for the correctness of their submissions, including any content derived from AI tools. It is essential to critically evaluate AI outputs to ensure they meet academic standards. Use of generative AI without proper citation is considered a violation of the Fulton County Schools Code of Conduct and may result in disciplinary action.

CANVAS: COURSE LEARNING

Fulton County Schools has transitioned to Canvas for the in-class learning platform. All teachers will utilize Canvas. Canvas will also serve as the Gradebook of Record. While grades will sync each night to Infinite Campus, parents are **highly encouraged** to register for a Parent Observer Account using [these instructions](#) to ensure they are viewing the most up-to-date information regarding their child's grades.

PERSONAL DEVICE POLICY DURING INSTRUCTIONAL TIME

Students will no longer be able to connect personal devices to school Wi-Fi, which will require all students to check out a Fulton County device. Additionally, and in alignment with Georgia's "Distraction-Free Education Act":

- **DISTRICT POLICY:** As per [FCS Board Policy IFBGA: Electronic Communications](#): This policy outlines the appropriate use of personal electronic devices in schools to reduce distractions, improve academic performance, and foster meaningful student interactions. Personal electronic devices include items such as smartphones, tablets, smartwatches, and headphones, which can transmit or access data, media, or communications. "Access" refers to any use or handling of these devices for various functions, and the "school day" encompasses all instructional periods. Students in grades 9-12 are restricted during instructional time. Misuse, including unauthorized recording, sharing inappropriate content, or cyberbullying, is strictly prohibited and subject to disciplinary measures under relevant board policies.

ATTENDANCE EXPECTATIONS

Regular attendance is essential for student success. Absences—excused or unexcused—can hinder learning. Parents must report absences according to [attendance reporting expectations](#) found [HERE](#). Upon returning, students must meet with teachers to get missed work and submit it by the deadline. Late work may lose points, and no work is accepted after the deadline.

ACADEMIC HONESTY

To encourage good study habits, fair competition, and positive development in the area of academics, the Alpharetta faculty supports a strong policy for academic honesty. Students should read and understand the school's Academic Honesty Policy as published in the Handbook for Students and Parents. Students are responsible for always adhering to these policies and on all assignments, assessments, projects, or tasks. In order to reinforce Alpharetta High School's commitment to academic honesty and the ideals of being a R.I.C.H. Raider, students will be expected to write or sign an Academic Honesty pledge prior to completing an individual assignment. The AHS Academic Honesty pledge states: ***As a R.I.C.H Raider, I, __ (student name)__, pledge that I have neither given nor received assistance on this assignment.***

COMMUNICATION WITH FACULTY

Due to limited access to a phone during the school day, please email faculty members with questions and concerns, so they may answer inquiries and resolve issues in a timely manner. Faculty will strive to respond to e-mail within 48 school hours. Parents and guardians may arrange individual teacher-parent conferences; however, if a conference with more than one teacher is desired, the student's counselor will help coordinate the meeting. Parents must meet with a teacher before requesting a meeting with the department chair; parents must meet with a department chair and teacher before requesting a meeting with the department administrator.

PRACTICE ASSIGNMENTS

All classwork and homework will support course goals and standards. Homework will be announced in class and available to students and parents by 4:00 PM on the day it's assigned if posted digitally.

GRADING SCALE

Letter grades will be assigned according to Fulton County's approved grading scale, which is as follows: **A:** 100-90, **B:** 89-80, **C:** 79-70, **F:** 69-0. Honors points are added by the district at the end of each semester to the grade for Honors (H), Advanced Placement (AP), International Baccalaureate (IB), and Dual Enrollment (DE) courses. Progress reports are visible in the portal every 4.5 weeks and report cards are visible in the portal every nine weeks. Credit for high school courses is earned at the end of each semester. Final transcripts are mailed home at the end of school year.

INFINITE CAMPUS

Fulton County Schools uses Infinite Campus as the learning management portal, which allows students and parents to view the student's academic progress and attendance online. For more detailed information including instructions for creating an account and logging in, you may visit www.fultonschools.org/infinitecampus3. Infinite Campus will only be used for attendance and grade reporting/posting. Canvas will serve as the gradebook of record.

LOST/DAMAGED PROPERTY POLICY

Students are financially responsible for all property issued by Alpharetta High School. These items may not be left in classrooms, and teachers are not responsible for students' items left unattended. Items issued to the student must be turned in at the end of the course or as otherwise determined. Students will not receive credit for turning in another student's book, and students may not turn in replacement books. The cost of replacement items will be assigned to any student that fails to turn in property that was issued. Damaged items are subject to replacement cost. If a student is issued damaged property, the student must notify the administration in writing immediately.

MISSING AND LATE WORK

Students should make every effort to complete any missing work in a timely manner. All makeup work must be completed within 10 days of the original due date of the assignment, assessment and/or task. Penalties may be applied to assignments based on professional learning community agreements; see individual course syllabus. Extenuating circumstances due to prolonged absences of more than five consecutive days will be reviewed by the content department's leadership team.

MID-TERMS, FINAL EXAMS, AND GRADABLE EXPERIENCES

All face-to-face AHS courses will meet during the scheduled final exam period, the last three days of each semester. During these three days, courses will have a mid-term, final exam, or a graded assignment. Students who do not exempt, will be expected to attend. See exemption policy on the [AHS Website](#).

Reference individual course syllabus to determine if a mid-term or final exam will be administered for your course. Mid-terms, final exams, and gradable experiences will not be administered early; thus, students should make every effort to be present on the dates of the mid-term or final exam. For courses with a Georgia Milestones End-of-Course Test (EOC), the EOC will count 20% of the final grade.

RECOVERY

All students will have one (1) opportunity to recover all major assessments if they score below a 75%. Recovery must be completed within 10 days of the original assessment or prior to the next major assessment, whichever comes first. Students are eligible to earn a replacement grade on a recovery assessment that is no higher than 75%. A teacher must offer a R.I.S.E. session to support students who need to recover a major assessment after the graded assessment is returned and before the recovery assessment is administered.

R.I.S.E.

R.I.S.E. stands for Re-teaching/Instructional Support and Enrichment. It is dedicated time made by each teacher on a weekly basis for students to receive additional support to help build to content mastery. AHS highly recommends students attend R.I.S.E. sessions when their cumulative numeric average is below 74 or when the student earns a 79 or below on a specific major assignment/ assessment.

AHS DEPARTMENT R.I.S.E. SCHEDULE

SCHOOL YEAR	Monday	Tuesday	Wednesday	Thursday	Friday
2025-2026	Science	Math	Social Studies	Electives including World Language	English/Language Arts