

PERSONAL ELECTRONIC DEVICES

These regulations apply to all students within the Oxnard Union High School District and encompass cell phones, earbuds, smart glasses, smart watches and other personal electronics, including translation devices.

Policy:

Classroom Expectations:

- All cell phones, earbuds, smart glasses, smartwatches and other personal electronic devices must be on silent. Cell phones are to be stored out of sight in backpacks or designated areas during instructional time. Other devices should be powered off so as not to disturb the learning environment, including but not limited to *instructional time*.
- *Instructional time* includes but is not limited to lectures, discussions, group work, individual classwork, assessments, athletic practices, and events.

Permitted Use:

Students may access their devices during designated break periods, such as nutrition and lunch.

- Students with documented medical or translation needs who require access to their phones must provide documentation to the school administration. These requests, if approved, will give students reasonable accommodations.
- In the event of an emergency, students may access their cell phones.

Responsible Use:

- Students are expected to use technology responsibly and ethically when permitted.
- Students are prohibited from using devices to record, photograph, or distribute images or videos of other students or staff without explicit consent as per board policy BP6163.2.
- Students are prohibited from using devices to engage in cyberbullying, harassment, or other inappropriate online behavior as defined in BP6163.2

Consequences for Violation of Personal Electronic Device Policy:

1st Offense:

- Verbal warning and reteaching of policy by the teacher.
- The teacher will record the offense in the student information system.

2nd Offense:

- All consequences of the 1st offense.
- The parent/guardian will be contacted by the teacher.

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3rd Offense:

- All consequences of 2nd offense
- The student will meet with a counselor and teacher to discuss the importance of responsible cell phone/personal electronic device use and develop a plan for future compliance.

4th Offense:

- Failure to follow the plan will include a meeting with parent/student and counselor and could include the loss of co-curricular privileges.
- The counselor will document any meeting with the student in the current SIS.
- All consequences of the 3rd offense as well as confiscation of the electronic device by the assistant principal who will secure it. The item will not be returned to the student, only to the parent/guardian or any other adult designated on the student's emergency card.

5th Offense:

- All consequences of prior steps
- Student, parent/guardian and administrator shall meet to discuss reasons for non-compliance before the electronic device can be returned to the parent/student.

Implementation:

- This policy will be communicated to students, parents, and staff through various channels, including school websites, and parent/ student handbooks.
- Teachers will review this policy with their students at the beginning of each school year and after each break.
- Posters and signage will remind students of this policy and be posted in all student-accessible areas.
- The district will periodically review and amend this policy at least every five years to remain in compliance with future changes in the law.