



Book	Policy Book
Section	SECTION 10 - STUDENTS
Title	Student Conduct on School Buses
Code	10060
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STUDENT CONDUCT ON SCHOOL BUSES

I. Board Policy

It is the policy of the Board of Education to consider the safety and welfare of student riders as the first priority in all matters pertaining to transportation.

II. Guidelines

- A. At the beginning of each school year, each bus driver will instruct students on appropriate school bus behavior and explain the behavioral referral system. This information will also be reviewed with new students during the year.
- B. The district administration shall ensure that guidelines are available for schools which provide a consistent approach to bus discipline and shall ensure that parents are informed and given an opportunity to participate in solving student conduct problems.
- C. All applicable policies dealing with student conduct will be enforced while students are being transported in district vehicles.

- III. Students with disabilities who receive transportation as part of an Individualized Education Program or a 504 accommodation plan may not be suspended from district transportation for more than ten cumulative days without following applicable local, state and federal law.

School Board Policy 10100: Safe Schools and Student Conduct

Policy 10060

STUDENT CONDUCT ON SCHOOL BUSES

REGULATION

I. Guidelines for Secondary School Students (Grades 6 – 12)

If a student disobeys school bus rules, a verbal reprimand from the bus driver is generally the first step. If the student repeats the misbehavior, a referral process begins as outlined below: If the misbehavior is a serious violation of the Safe Schools Policy, the referral will be directed immediately to the principal:

- A. For the first offense after the verbal reprimand, a referral form ("The Park City School District Transportation Bus Conduct Report") is completed by the bus driver and reviewed by the transportation director. The driver will make every effort to work with the student to correct the issue. The student may be assigned a seat near the front of the bus for a time and parents may be contacted.
- B. For the second offense, within the same school year, if a student continues to be a behavioral problem after a referral has been processed, another report form shall be issued. The transportation director, in consultation with the principal, shall then suspend a student from riding the bus on a temporary basis. The transportation director in consultation with the principal will follow through with appropriate disciplinary action and may contact the parent.
- C. For the third offense, within the same school year, an additional report form shall be issued and the transportation director in consultation with the principal may suspend the student from riding the bus for a few days up to a week. Additional behavior problems could result in bus suspension for the remainder of the school year. The principal, bus driver, transportation supervisor, parents, and student should have the opportunity to participate in the conference on the third referral.
- D. Habitual disruptions that impact student or driver safety may result in permanent revocation of district transportation privileges.

II. Guidelines for Elementary School Students (Kindergarten – Grade 5)

If a student disobeys the school bus code of conduct, a verbal reprimand from the bus driver is generally the first step. If the student repeats the misbehavior, a referral process begins as outlined below: If the misbehavior is a serious violation of the Safe Schools Policy, the referral will be directed immediately to the principal

- A. For the first offense after the verbal reprimand, a referral form ("The Park City School District Transportation Bus Conduct Report") is completed by the bus driver, reviewed by the transportation director. The driver will make every effort to work with the student to correct the issue. The student may be assigned a seat near the front of the bus for a time and parents may be contacted.

III. For subsequent offenses, if a student continues to be a behavioral problem after a referral has been processed, another report form shall be issued. The transportation director in consultation with the principal will follow through with appropriate disciplinary action and may contact the parent.

IV. Additional Guidelines for Safe School Violations

If a student's conduct becomes potentially harmful to him/herself or others, bus drivers are to radio the garage for assistance and are not to move the bus until instructions have been received. The transportation supervisor or designee will issue instructions and plan for the removal of the offending student(s) from the bus, including possible law enforcement intervention. The offending student should be taken to his regular bus stop, the bus garage, school, or district office depending on the circumstances and available help. The discipline shall be reported to the principal who will follow-up with sanctions according to the Safe Schools Policy.

- A. School or district personnel will notify parents of the situation and where the student was removed from the bus (if other than his/her regular stop) for parental pick-up.