Licking Valley Board of Education
Licking Valley High School Commons Area, 100 Hainsview Dr., Newark, Ohio
August 11, 2025, at 6:00 PM

Vision Statement: Every adult helping every child learn and grow every day

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda items titled Public Comment - Agenda Items Only and Public Comment - Non-Agenda Items Only." Licking Valley Board Policy 0165.1 - REGULAR MEETINGS

I. REGULAR BUSINESS

A. ROLL CALL

☐	☐	☐	☐	☐	☐	☐
Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. Williams	Mr. Clements	

B. MOMENT OF SILENCE FOR PRAYER, REFLECTION, OR MEDITATION

C. PLEDGE OF ALLEGIANCE

D. PRESENTATION and ADOPTION OF AGENDA

1. **Additions or deletions to the agenda**

2. **Adoption of the agenda**
   Recommended Action: Motion to adopt the agenda as amended.

Motion by: _____ Seconded by: _____

Discussion:

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Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. Williams	Mr. Clements	

E. PUBLIC COMMENT (AGENDA ITEMS - 30 MINUTES ALLOTTED)

F. SPECIAL REPORT

- **Student Spotlight** - Marching Band Students–TBD

- **Community Member Spotlight** - Mr. Drake McArtor
- **Strategic Plan Update** - Mr. Scott Beery

II. TREASURER'S REPORT

A. Meeting Minutes

Recommended Action: Approval of minutes from the July 14, 2025, Records Commission Meeting and the July 14, 2025, Regular Board Meeting.

B. Amending and Filing Certificates

Recommended Action: Approval of appropriations and adjusting/filing amended certificates (including the 412 certificates) and appropriation codes to reflect additional incomes, transfers, advances, and expenditures necessary for the month.

- Appropriations and estimated resources

C. Fund Transfer

Recommended Action: Approve the transfers listed below:

1. Transfer $500,000.00 from the General Fund (001) into the Permanent Improvement Fund (003) to be used for district capital improvement needs.
2. Transfer $88,529.00 for the General Fund (001) into the Classroom Facilities Maintenance Fund (034-2005) (#21 of 27) to fulfill the .5 Mil Certification requirement as permitted under O.R.C.3318.052.

D. Advance Return

Recommended Action: Approve the advance returns to the general fund.

From:	Advance Amount	Advance Return Amount
001-0000	$139,124.32	$139,124.32
To:		
572-9027	$65,653.96	$65,653.96
516-9027	$51,945.65	$51,945.65

536-9025	$19,152.15	$19,152.15
572-9028	$2,372.56	$2,372.56

E. Dormant/Closed Funds

Recommended Action: Approve the closure of the dormant fund (200-9580) and the transfer of the remaining balance to (200-9585) the incoming senior class.

Fund to Close	Transfer to	Amount
200-9580 Class of 2025	200-9585 Class of 2026	$5,677.93

F. New Fund Creation

Recommended Action: Approve the creation of a new fund for the class of 2029.

- 200-9592

Motion by: _____ Seconded by: _____

Discussion:

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Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. Williams	Mr. Clements	

III. SUPERINTENDENT'S RECOMMENDATIONS

A. PERSONNEL

Recommended Action: Approve the personnel changes listed.

Official employment for all of our new hires is contingent upon the satisfactory completion of a criminal records background check as required by ORC 3319.291, and receipt of an appropriate certificate or license from the Ohio Department of Education.

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1. **Rescinded Contract**

First Name	Last Name	Assignment	Effective Date	Reason
Haylee	Naranjo	Substitute Daily Aide Unit or 1:1	8/11/25	Resigned after contract approval
Kelly	Dillon	Substitute Daily Aide Unit or 1:1	8/11/25	Resigned after contract approval

2. **Resignations/Retirements**

Resignations

First Name	Last Name	Assignment	Effective Date
Haylee	Naranjo	Substitute Daily Aide Unit or 1:1	7/22/25
Denali	Harris	Weight Room	8/2/25
Kelly	Dillon	Substitute Daily Aide Unit or 1:1	8/7/25

Motion by: _____ Seconded by: _____

Discussion:

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3. Salary Adjustments 2025-2026

First Name	Last Name	Assignment	Effective Date	Reason
Rebekah	Kalas	Middle School Math Teacher	July 1, 2025	Bachelors Step 1 to Masters Step 1
Ashley	Cangelosi	Middle School Language Arts Teacher	July 1, 2025	Bachelors Step 2 to Masters Step 2

4. Substitutes 2025-2026

a. Substitute Daily Aide (Unit or 1:1)

First Name	Last Name	Retroactive Date	Reason
Marley	Kennedy	August 6, 2025	Replacing Hayee Naranjo, resigned

b. Substitute Bus Aide (Daily)

Bre Dolan

c. Substitute Teacher

Christopher Wiseman, Rhonda Johnson, Lara Kephart, Sylvia Richards, Susan Risner, Eric Rittberger, Mark Shoemaker

5. Supplemental 2025-2026

First Name	Last Name	Assignment	Contract	Category	Salary	Reason
Abbie	Trussler	Cheerleader Advisor JV Coach-Fall	2025-26	4	Step 0	Replacing Emily James - resigned

6. **Bus Routes (Annual Renewal)**
Recommended Action: To approve the 2025-2026 bus routes (subject to change) as recommended by Mickie Archer, Transportation Supervisor and required according to Pupil Transportation and Safety Rules set by the Ohio Department of Education. Copies of the bus routes are available at the District Office.

Motion by: _____ Seconded by: _____

Discussion:

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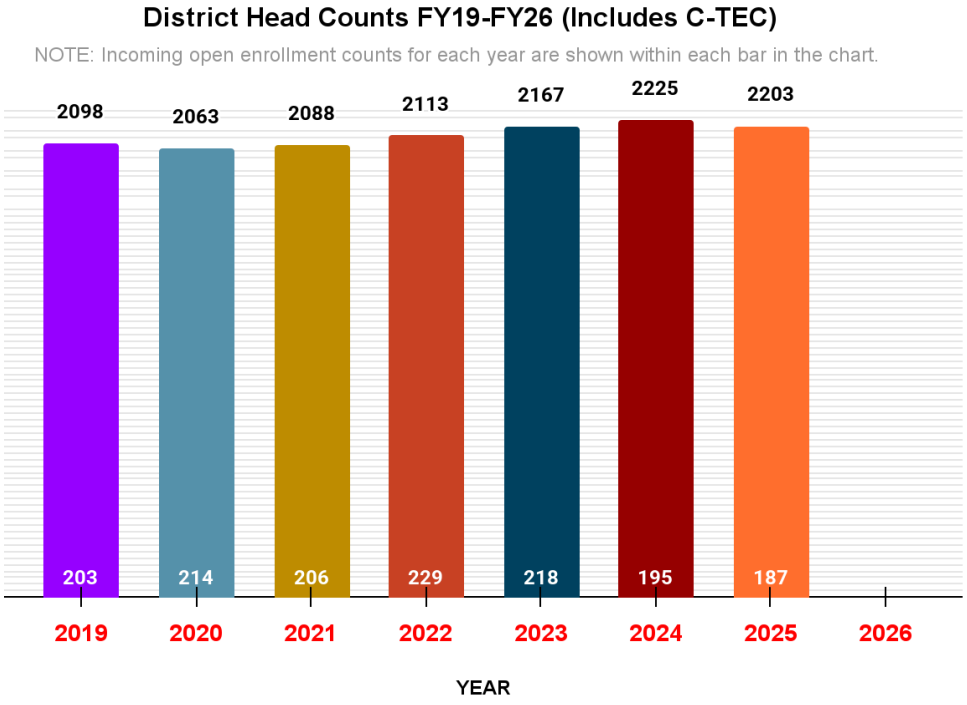
B. STUDENTS/CURRICULUM
It is recommended that the Student/Curriculum items be accepted.

1. **Enrollment**



2. Licking Valley Local School District Incidents of Bullying Report 2025-2026

Board Policy: 5517.01 - Bullying and Other Forms of Aggressive Behavior

Harassment, intimidation, or bullying means:

A. ***Any intentional written, verbal, electronic, or physical act that a student or group of students exhibits toward another particular student(s) more than once and the behavior both causes mental or physical harm to the other student(s) and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student(s); or violence within a dating relationship.***

B. ***"Electronic act" means an act committed through the use of a cellular telephone, computer, pager, personal communication device, or other electronic communication device.***
Aggressive behavior is defined as inappropriate conduct that is repeated enough, or serious enough, to negatively impact a student's educational, physical, or emotional well being.

a. Licking Valley High School

Grade	Males	Females	Grade Count
09	0	0	0
10	0	0	0
11	0	0	0
12	0	0	0
TOTAL	0	0	0

b. Licking Valley Middle School

Grade	Males	Females	Grade Count
06	0	0	0
07	0	0	0
08	0	0	0
TOTAL	0	0	0

c. Licking Valley Elementary

Grades K-5	Males	Females
TOTAL	0	0

Motion by: _____ Seconded by: _____

Discussion:

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Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. Williams	Mr. Clements	

C. GIFTS/DONATIONS
It is recommended to accept the gifts/donations listed below:

Donations Received Between July 14 - August 7, 2025

Date	Donation Recipient	Amount	Received From
7/29	HS Panther Pantry	$100.00	Phillip Clark in memory of Millie Clark
7/31	Misc Donation	$38.67	Anonymous donation
8/7	HS Panther Pantry	$300.00	Melanie Roberts
8/7	HS Panther Pantry	$400.00	James & Robin Hoekstra
	Total	**$838.67**	

Motion by: _____ Seconded by: _____

Discussion:

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D. BUSINESS

It is recommended that we accept the Business items listed.

1. **Emergency/Urgent Necessity Roof Restoration for the Licking Valley High School Roof**
   Recommended Action: To approve an emergency roof restoration project at Licking Valley High School using GAF Unisil HS Silicone, a

high-performance silicone roof coating system, to address ongoing deterioration of the existing flat roof, as presented in the business case. This work will be performed without competitive bidding under Ohio Revised Code Section 3313.46(A) due to the urgent necessity of completing the project before further degradation occurs that would require full roof replacement.

Background: Emergency leak repairs were performed this winter on the high school's flat roof to prevent water damage and maintain building safety. However, the roof remains at risk of further deterioration. The administration recommends the application of GAF Unisil HS Silicone, a high-solids, fluid-applied silicone roof coating system that restores waterproofing, seals existing surfaces, and provides a seamless protective barrier. This system is designed to extend the service life of the roof by 10-20 years and includes a manufacturer's warranty.

The roof coating will prevent water infiltration and maintain the integrity of the building until a full replacement is scheduled in a future capital plan. Immediate action is necessary to complete the work under favorable weather conditions and to preserve the option for restoration before full replacement becomes unavoidable.

Motion by: _____ Seconded by: _____

Discussion:

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2. **<u>Special Education and Related Services</u>**
   a. <u>GCL Education Services Agreement</u> (Renewal)
   Recommended Action: To approve the GCL Education Services agreement for (1) one student.

   b. <u>Teacher of the Deaf and Hard of Hearing Agreement</u> (Renewal)
   Recommended Action: To approve the agreement with Michele May, Teacher of the Deaf and Hard of Hearing for Services during the 2025-2026 school year.

c. Makridis Learning Seat Agreement (New)
Recommended Action: To approve the agreement between Makridis Learning, LLC and Licking Valley Schools to purchase an additional seat for the ABA Services for the 2025-2026 school year.

d. Ventures - ESC of Central Ohio (New)
Recommended Action: To approve the Ventures II-ESC of Central Ohio agreement for (2) two seats.

e. Boundless (Renewal)
Recommended Action: To approve the service agreement with Boundless.

Motion by: _____ Seconded by: _____

Discussion:

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3. **Medicaid AUP Proposal** (Renewal)
Recommended Action: To approve the Medicaid AUP Proposal from Julian & Grube for the periods June 30, 2026, & June 30, 2027.

4. **ACE Digital** (Renewal)
Recommended Action: To approve the ACE Digital Agreement for 2025-2026 school year.

Motion by: _____ Seconded by: _____

Discussion:

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5. <u>National Purchasing Consortium</u>

AUTHORIZING MEMBERSHIP IN THE INCOMPLIANCE CONSULTING NATIONAL PURCHASING CONSORTIUM

The Superintendent recommends authorization of membership in the INCompliance Consulting National Purchasing Consortium (the "Consortium").

Rationale:

1. The Consortium is a national association of political subdivision: and
2. The Board is eligible for membership, and wishes to participate, in the Consortium; and
3. Ohio Revised Code Section 9.48 authorizes boards of education, as political subdivision, to participate in joint purchasing programs operated by or through a national or state association of political subdivisions in which the purchasing political subdivision is eligible for membership; and
4. The Superintendent has reviewed the membership agreement ("Agreement") for the Consortium and recommends that the Board authorize the Superintendent to execute the Agreement on behalf of the Board.

The Board of Education resolves as follows:

The Board authorizes its Superintendent and Treasurer to execute the Agreement on behalf of the Board.

Motion by: _____ Seconded by: _____

Discussion:

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Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. Williams	Mr. Clements	

6. <u>Facility Project #1</u>

APPROVING AN AGREEMENT WITH LEVAN'S EXCAVATING FOR THE TURF INSTALLATION PROJECT

The Superintendent requests authority to enter into an agreement with LeVan's Excavating, Inc. (the "Contractor") for the Turf Installation Project (the "Project").

Rationale:

1. The Board previously identified a need for the Project.
2. The Board is a member of the INCompliance Consulting National Purchasing Consortium ("ICNPC"), which is a national association of political subdivisions.
3. Ohio Revised Code Section 9.48 authorizes boards of education, as political subdivisions, to participate in joint purchasing programs operated by or through a national or state association of political subdivisions in which the purchasing political subdivision is eligible for membership.
4. Pursuant to Attorney General Opinion 2024-003, Ohio Revised Code Section 9.48 allows a board of education to procure installation, maintenance, and repair services through a joint purchasing program with the procurement being exempt from any competitive bidding requirements.
5. The Project is for installation, maintenance, and repair services.
6. The Contractor submitted a pricing proposal ("Proposal") in accordance with its Consortium Agreement with ICNPC for the Project not to exceed the amount of $1,500,000.00.
7. The Superintendent recommends the Board authorize the Superintendent and Treasurer to negotiate and execute an agreement with Contractor for the Project in an amount not to exceed the Contract Sum.
8. The Superintendent also requests authority for the Superintendent and Treasurer to enter change orders on behalf of the Board in a total amount not to exceed 10% of the Contract Sum. Change orders in excess of that aggregate amount will be brought to the Board for its approval.

The Board of Education resolves as follows:

1. The Board acknowledges that the Proposal is exempt from competitive bidding requirements pursuant to Ohio Revised Code Section 9.48.
2. The Board approves the selection of Contractor for the Project and authorizes the Superintendent and Treasurer to work with legal counsel to negotiate and execute an agreement with Contractor and to sign any related documents for the Project, in an amount not to exceed the Contract Sum.
3. The Board also authorizes the Superintendent and Treasurer to enter change orders on behalf of the Board in a total amount not to exceed 10% of the Contract Sum. Change orders in excess of that aggregate amount will be brought to the Board for its approval.

Motion by: _____ Seconded by: _____

Discussion:

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Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. Williams	Mr. Clements	

7. **<u>Facility Project #2</u>**
   Approval to Issue Competitive Request for Proposals (RFP) – Auditorium and Sound System Projects
   Recommendation:
   To authorize the administration to develop and issue a competitive Request for Proposals (RFP) for the following facility improvement projects as outlined in the business case:
   1. Replacement of the lighting, video, and sound systems in the Licking Valley High School Auditorium (estimated cost: $235,489.25)
   2. Replacement of the sound systems for the stages and gymnasiums at Licking Valley Elementary School. (estimated cost: $83,287.28)

   The Licking Valley Local School District Board of Education authorizes the administration to prepare the RFP and solicit proposals from qualified vendors. Upon completion of the RFP process, the administration will evaluate all submissions based on established criteria and return to the Board with a recommendation for vendor selection for final approval.

   Background:
   These projects are part of the district's ongoing efforts to maintain facilities in a way that will support student performance, school events, and community use. The existing systems are outdated and no longer meet the current needs.

Motion by: _____ Seconded by: _____

Discussion:

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IV. BOARD OF EDUCATION REPORT/RECOMMENDATIONS

OSBA DELEGATE ASSEMBLY
It is recommended the following Board Members serve as delegates to the annual business meeting, or other called meeting, with the power to vote.

_____delegate

_____alternate

Motion by: _____ Seconded by: _____

Discussion:

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Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. Williams	Mr. Clements	

V. STUDENT BOARD MEMBER UPDATE

VI. STUDENT ACHIEVEMENT UPDATE

I. LEGISLATIVE UPDATE

II. PUBLIC COMMENT (NON-AGENDA ITEMS - 30 MINUTES ALLOTTED)

III. BOARD DISCUSSION

IV. ADJOURNMENT

Licking Valley Board of Education
Licking Valley High School Commons Area, 100 Hainsview Dr., Newark, Ohio
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Motion by: _____ Seconded by: _____

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Time_____