



SUMMARY OF ACTIONS

Birmingham Falls Governance Council

Date 8.8.25 | Time 7:15 AM | Location Conference Room

SGC Member Attendance:

Don Webb, Principal	X	Natasha Sanford, Staff (Parliamentarian)	X
Jenny Hillman, Chair	X	Ryan Hotaling, Staff	X
Laura Kendall, Vice Chair	X	Jennifer Whitmer, Staff	X
Will Hunter, Parent	X	Laura Van de Sype, Parent	X
AJ Calloway, Parent		Kara Eldridge, Parent	X

Guest Attendance: Melissa Morris, PTO President

Action Items:

Motion	Time	By Whom	Second By	Voting Results
Meeting called to order	7:15 AM	Jenny Hillman	Will Hunter	
Motion to approve August agenda	7:16 AM	Jenny Hillman	Will Hunter	Unanimous
Motion to approve May meeting minutes	7:16 AM	Laura Kendall	Jenny Hillman	Unanimous
Motion to approve Parent member: Laura Van de Sype	7:20 AM	Mr. Webb	All SGC members approved.	Unanimous
Motion to approve SGC Officers: Chair –Jenny Hillman Vice Chair –Laura Kendall Parliamentarian –Natasha Sanford	7:50 AM	Mr. Webb	All SGC members approved.	Unanimous
Meeting adjourned at 7:54 AM Next Meeting: September 19th at 7:15 AM	7:54 AM	Will Hunter	Jenny Whitmer	Unanimous

Informational and Discussion Items:

1. Informational Item: Webb's Words

- Grade level 10-day count ends on August 15. At this point the district will review each schools enrollment and determine if movement needs to be made. This process could last a couple weeks.
 - K= 92
 - 1 = 103
 - 2 = 104
 - 3 = 119
 - 4 = 132
 - 5 = 139

Total: 719 students including AU students.

The district student projections are really close to what we have this year.

- CTAE – Specials class led by Mrs. Spoeth it is happening each week like a normal specials class. SGC voted on this in February and hopefully we can continue this. The “flex position” allotted to elementary schools for this school year was used for the CTAE position.
- Front Office Staff –
 - New Assistant Principal – Tiara Atkinson
 - New MTSS/504 – Belinda Jeffries
 - New Instructional Support Teacher: SEC/SPED – Nancy Bradshaw

Personal Device Guidelines - Students are not allowed to have cellphones and smart watches out at school. Smart Watches are the big change at BFES. Our rules are not to have these devices out and do not use them. Mr. Webb has been communicating with the community about the personal device guidelines. This guideline also applies to school buses.

- Sneak Peek
 - We hosted this on the Friday (8/1). What is the feedback on having this event on the Friday before school starts? Is there a better time/day?

2. Informational Item: PTO Update

- Sneak Peek – This went great.
- Ice Cream Social – This also went great. Many families attended.
- August 18th – Chick-fil-A – The cow will come on Friday, August 15th during morning carpool.
- PTO Fundraiser – Goal 115K – Tiered Level PTO Membership, Information was shared at Sneak Peek and will be shared again.
- Volunteering begins the week of August 18th
- PTO Meetings – First is August 29th in the cafeteria at 9:30am and then quarterly to drive attendance.
- SAVE THE DATE
- October 3 – Bobcat Bash – There will be grade level baskets. Tickets will be sold. Parents can donate or buy items for the baskets.

- November 7 – Kickball classic
- November 10 – Golf Champion – We will do an auction. The amount will depend on how much is raised during the PTO membership drive.
- Sunshine Fund – At Birmingham Falls, we believe in the power of community. The **BFES Sunshine Fund** is a special initiative driven by the PTO that is designed to support our Bobcat families and staff during life’s ups and downs. Whether we’re celebrating joyful milestones—like a new baby or a big achievement—or offering support during more difficult times, the Sunshine Fund allows our community to come together and show that we care.
 - **How is it funded:** A portion of every PTO membership will automatically go toward the Sunshine Fund, helping ensure that no one faces life’s big moments alone. Families and individuals also have the option to make direct contributions to the fund at any time via the PTO Website.
 - This is just one more way we’re making sure Birmingham Falls feels like home—because Bobcats take care of Bobcats.
- Rock and Roll restock trolley – This is for teachers to fill out what they need. The first trolley with supplies and treats will go around the end of September/early October.

3. Discussion Item:

- Mr. Webb appointed Jenny Hillman
- Reminder to complete SGC training.

4. Action Item: Determine Committees: Budget/Finance, Outreach/Community Committee and Principal Selection Committee:

Budget/Finance Committee:

- Chair: Laura Van de Sype
- Mr. Calloway
- Ms. Whitmer
- Ms. Eldridge

Outreach/Community Committee:

- Chair: Laura Kendall
- Mr. Hotaling
- Mr. Hunter
- Mrs. Sanford

Principal Selection Committee:

- Chair – Will Hunter
- Mr. Hotaling,
- Ms. Hillman
- Ms. Van de Sype.

- 5. Discussion Item: Create September Meeting Agenda**
Next Meeting: September 19th at 7:15 AM