



# CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD  
NEW OXFORD, PENNSYLVANIA 17350

## BOARD OF SCHOOL DIRECTORS' MEETING AUGUST 11, 2025 at 7:00 PM A G E N D A

---

1. Call to Order/Opening Exercises
2. Roll Call
3. Review and Approval of Agenda
4. Public comment on agenda related items
5. Approval of minutes  
[Board Meeting Minutes - July 14, 2025](#)
6. Assistant Superintendent report
7. Superintendent report
8. Treasurer's report
9. Recommendations for Board action
  - a. [Finance](#)
  - b. [Ways & Means/Curriculum](#)
  - c. [Personnel](#)
  - d. [Property & Supplies/ Use of Facilities](#)
10. Other business which may properly come before the Board
11. Public comment on non-agenda items
12. [Dates to Remember](#)
13. Adjourn meeting

- [Link for Live YouTube Streaming](#)
- [Link for Public Comment](#)
- [Board Report](#)

**PLEASE NOTE: To those in physical attendance at a Board Meeting, there is no expectation of privacy if a Board Meeting is live streamed.**



# CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD  
NEW OXFORD, PENNSYLVANIA 17350

BOARD OF SCHOOL DIRECTORS' MEETING – AUGUST 11, 2025

## A G E N D A

---

### ITEMS RECOMMENDED FOR ACTION:

#### FINANCE

1. (*Finance*) Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

**\$8,306,749.10**

Check #10011853 to Check #10011957

Wire #8000000753 to Wire #8000000768

Wires include credit card transactions

Ach #9000058812 to Ach #9000059529

from the Capital Reserve Account **\$28,268.29**

Check #30000190

from the Cafeteria Account **\$12,189.46**

Check #50001702 to Check #50001706

and from the Construction Account Bond 2023: **\$16,805.56**

Check #45000668 to Check #45000675

for a total of **\$8,364,012.41**

[To Agenda](#)

## WAYS & MEANS/CURRICULUM

1. *(Ways & Means/Curriculum)* Recommend approval of the following Board Policies below:  
[Policy 330 - Updated - Overtime](#)  
[Policy 331 - Updated - Job Related Expenses](#)  
[Policy 332 - Updated - Working Periods](#)  
[Policy 333 - Updated - Professional Development](#)  
[Policy 334 - Updated - Sick Leave](#)  
[Policy 335 - Updated - Family and Medical Leaves](#)  
[Policy 336 - Updated - Personal Necessity Leave](#)  
[Policy 337 - Updated - Vacation](#)  
[Policy 338 - Updated - Sabbatical Leave](#)  
[Policy 338.1 - Updated - Compensated Professional Leaves](#)  
[Policy 339 - Updated - Uncompensated Leave](#)  
[Policy 340 - Updated - Responsibility for Student Welfare](#)  
[Policy 341 - Updated - Benefits for Part-Time Employees](#)  
[Policy 342 - Updated - Jury Duty](#)  
[Policy 343 - Updated - Paid Holidays](#)  
[Policy 347 - Updated - Worker's Compensation Transitional Return-to-Work Program](#)  
[Policy 351 - Updated - Controlled Substance Abuse](#)
  
2. *(Ways & Means/Curriculum)* Recommend approval of the 2025-2026 CVOA New Oxford High School Student & Parent Handbook. (Changes are highlighted in yellow.)  
  
[CVOA - NOHS Student & Parent Handbook](#)
  
3. *(Ways & Means/Curriculum)* Recommend approval of the Memorandum of Understanding for College in the Classroom between New Oxford High School and York College of Pennsylvania.  
  
[MOU - NOHS and York College](#)
  
4. *(Ways & Means/Curriculum)* Recommend approval of the Conewago Valley School District TSI non-Title 1 School Plan for New Oxford High School for the 2025-2026 school year.  
  
[TSI non-Title 1 School Plan for NOHS](#)
  
5. *(Ways & Means/Curriculum)* Recommend approval of the 2025-2026 K-12 Assessment Calendar.  
  
[2025-2026 K-12 Assessment Calendar](#)
  
6. *(Ways & Means/Curriculum)* Recommend approval for New Oxford Middle School to present the musical *The Wizard of Oz: Youth Edition* to the public on November 7 and 8, 2025.
  
7. *(Ways & Means/Curriculum)* Recommend accepting the generous donation of a utility golf cart for the 2025-2026 (August through May) school year from Golf Cart Services Inc. valued at \$6,000 per semester for a total value of \$12,000.00.
  
8. *(Ways & Means/Curriculum)* Recommend accepting the generous donation of a Food Dehydrator for the Family and Consumer Science Department from Callahan Wings, LLC., valued at \$1,800.00.

9. *(Ways & Means/Curriculum)* Recommend accepting the generous donation of \$500.00 from New Oxford Legion Baseball for the Athletic Department.
10. *(Ways & Means /Curriculum)* Recommend approval of the list below of field trips for the 2025-2026 school year.

<b>CVSD 2025-2026 Field Trip Requests</b>							
Building	Last Name	First Name	Grade	Date	Title/Place	Funding Source	Cost
NOE	Reichart	Abby	3	5/19/2026	Tour of CVIS	District	\$251.92
CTE	Reichart	Abby	3	5/20/2026	Tour of CVIS	District	\$270.92
CTE	Gibson	Caitlin	3	4/9/2026	Harrisburg State Capitol Tour	PTO	Trans. \$945.69 Admission - TBD

11. *(Ways & Means /Curriculum)* Recommend approval of the list below of professional development and conferences for the 2025-2026 school year.

<b>CVSD 2025-2026 Professional Development &amp; Conference Requests</b>						
Building	Last Name	First Name	Date	Title/Place	Funding Source	Cost to District
NOHS	Horick	Brandon	2/26/2026	Driver Education Instructor Workshop at the Center of Safety in York, PA	District	\$165.32

12. *(Ways & Means/Curriculum)* Recommend accepting the generous donation of \$50.00 for the New Oxford Athletic Department from Hugh R. Conrad.
13. *(Ways & Means /Curriculum)* Recommend approval of the list below of professional development and conferences for the 2025-2026 school year.

<b>CVSD 2025-2026 Professional Development &amp; Conference Requests</b>						
Building	Last Name	First Name	Date	Title/Place	Funding Source	Cost to District
NOHS	Latshaw	Meghan	10/29/2025	Future Focused Professional Learning and Networking - Effective Transition IEP's at LIU New Oxford	District	\$0.00
NOHS	Little	Drew	9/9/2025-9/10/2025	Project Management Fundamentals York, PA	District	\$1,225.80

14. *(Ways & Means /Curriculum)* Recommend approval of the list below of field trips for the 2025-2026 school year.

<b>CVSD 2025-2026 Field Trip Requests</b>							
<b>Building</b>	<b>Last Name</b>	<b>First Name</b>	<b>Grade</b>	<b>Date</b>	<b>Title/Place</b>	<b>Funding Source</b>	<b>Cost</b>
<b>NOHS</b>	McLaughlin	Erica	9-12	8/29/2025	New Oxford Circle/Train Station - Walking	N/A	\$0.00
<b>NOHS</b>	McLaughlin	Erica	9-12	9/5/2025	New Oxford Circle/Train Station - Walking	N/A	\$0.00
<b>NOHS</b>	McLaughlin	Erica	9-12	9/12/2025	New Oxford Circle/Train Station - Walking	N/A	\$0.00
<b>NOHS</b>	McLaughlin	Erica	9-12	9/19/2025	New Oxford Circle/Train Station - Walking	N/A	\$0.00

[To Agenda](#)

## PERSONNEL

1. *(Personnel)* Recommend acceptance for the resignation of Stephanie Rippeth, Building Substitute Teacher at New Oxford Elementary School, effective July 17, 2025.
2. *(Personnel)* Recommend acceptance for the resignation of Elizabeth Coover, 4th Grade Teacher at Conewago Valley Intermediate School, effective July 21, 2025.
3. *(Personnel)* Recommend acceptance for the resignation of Holly Williams Lapidus, 10-Month Secretary at Conewago Valley Intermediate School, effective July 22, 2025.
4. *(Personnel)* Recommend acceptance for the resignation of Alexis M. Smith, Instructional Aide at New Oxford Middle School, effective July 28, 2025.
5. *(Personnel)* Recommend acceptance for the resignation of Jordyn Main, School Nurse at Conewago Valley Intermediate School, effective September 8, 2025.
6. *(Personnel)* Recommend approval for the transfer of Deanna Mosley from Learning Support Teacher to Colonial Academy Teacher at Conewago Valley Intermediate School, effective August 12, 2025.
7. *(Personnel)* Recommend approval for the transfer of Jennifer M. Shearer from Instructional Aide (Wage Range 3b) to Intensive Learning Support Aide (Wage Range 3a) at Conewago Township Elementary School, effective August 12, 2025.
8. *(Personnel)* Recommend approval for the transfer of Jennifer Baierlien from Instructional Aide (Category: full time - school term) (Wage Range 3b) to 10-Month Secretary (Category: Full-time school term) (Wage Range 1d) at Conewago Valley Intermediate School, effective August 11, 2025.
9. *(Personnel)* Recommend approval of the following activity assignments for the 2025-2026 school year only, pending having met all Federal, State, local hiring regulations, and subject to contractual terms relative to school or activity closures.

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Jessica Garrett	Asst. Student Council Advisor - CVIS	\$780.00
Jen Shearer	Yearbook Advisor - NOE	\$836.00

10. *(Personnel)* Recommend employment of Brandy Myers as a Professional Employee - Learning Support Teacher at Conewago Valley Intermediate School, at a salary equal to Masters, Step 9 of the applicable negotiated agreement, effective October 13, 2025, or upon release from previous district, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
11. *(Personnel)* Recommend employment of Kamdyn Balko as a Temporary Professional Employee - Learning Support Teacher at Conewago Valley Intermediate School, at a salary equal to Instructional I, Step 1 of the applicable negotiated agreement, effective August 12, 2025, pending appropriate certification and having met all required Federal, State, and local hiring regulations.

12. *(Personnel)* Recommend employment of David Eisenhower as a Long-Term Substitute - General Science Teacher at New Oxford High School at a salary equal to Instructional I, Step 1 of the applicable negotiated agreement, effective August 12, 2025 and ending the last teacher day of the 2025-2026 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
13. *(Personnel)* Recommend employment of Ryan Miller as an Autism Support Aide at New Oxford Elementary School, (Category: Full-time school term) (Wage Range 3a), effective August 12, 2025, pending having met all required Federal, State, and local hiring regulations.
14. *(Personnel)* Recommend employment of Ashley Westhoff as a Library Aide at New Oxford Elementary School, (Category: Full-time school term) (Wage Range 3b), effective August 12, 2025, pending having met all required Federal, State, and local hiring regulations. Ashley will also remain on the substitute teacher list.
15. *(Personnel)* Recommend employment of Macy Bazzar as an Instructional Aide at Conewago Township Elementary School, (Category: Full-time school term) (Wage Range 3b), effective August 25, 2025, pending having met all required Federal, State, and local hiring regulations.
16. *(Personnel)* Recommend approval of the list of extracurricular coaching assignments for the 2025-2026 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA training and certifications, and subject to contractual terms relative to school or activity closures.

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Kyle Flickinger	Wrestling Head Coach	\$5,100.00
Travis Martin	Wrestling Asst. V Coach	\$3,665.40
Amber Daniels	Girls Basketball Asst. V Coach	\$3,060.00

17. *(Personnel)* Recommend approval of the following day-to-day substitute teachers/guest teachers/nurses for the 2025-2026 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Amanda Zekany

18. *(Personnel)* Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Jack Wilson

19. ***(Personnel)* Recommend acceptance for the resignation of Tara Wood, Reading Specialist at Conewago Valley Intermediate School, effective no later than October 8, 2025.**
20. ***(Personnel)* Recommend acceptance for the resignation of Michelle Spoonire, Autistic Support Aide at New Oxford Elementary School, effective August 7, 2025.**
21. ***(Personnel)* Recommend acceptance for the resignation of Layla Britton, Yearbook Advisor at New Oxford High School, effective August 6, 2025.**

22. *(Personnel)* Recommend employment of Victoria Mackey as an Instructional Aide at Conewago Township Elementary School, (Category: Full-time school term) (Wage Range 3b), effective August 12, 2025, pending having met all required Federal, State, and local hiring regulations.
23. *(Personnel)* Recommend approval of the following activity assignments for the 2025-2026 school year only, pending having met all Federal, State, local hiring regulations, and subject to contractual terms relative to school or activity closures.

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Tonya Lardarello	Freshman Class Advisor - NOHS (50%)	\$600.00
Suzette Sauter	Freshman Class Advisor - NOHS (50%)	\$600.00
Kelly Bortner	Yearbook Advisor - CTE	\$836.00
Maria Kann	Yearbook Advisor - NOMS	\$836.00

24. *(Personnel)* Recommend approval of the following building substitute teachers, for the 2025-2026 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Lauren Kint - NOE

25. *(Personnel)* Recommend approval of the following day-to-day substitute teachers for the 2025-2026 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Victoria Mackey

26. *(Personnel)* Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Robert Behegan	Kimberly Creamer	Andrew Dicken
Rachel Footen	Gerardo Madrigal-Lupian	Camryn Miller

[To Agenda](#)

## **PROPERTY & SUPPLIES (USE OF FACILITIES)**

1. *(Property & Supplies/Use of Facilities)* Recommend approval for New Oxford High School Music Department with Ashley Kriel as representative, to use the District Auditorium and New Oxford High School classrooms 607 and 618 and New Oxford Middle School Cafeteria on Friday November 14, 2025 from 7:00 am to 8:00 pm, for the Pigeon Hills String Invitational, at no charge, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. *(Property & Supplies /Use of Facilities)* Recommend approval for Adams County/Hanover Toys for Tots with Christopher Bunty as representative, to use the New Oxford Elementary School Cafeteria, restrooms, and parking lots, on Saturday, December 20, 2025 from 5:00 am to 6:00 pm, for Toys for Tots Distribution, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. *(Property & Supplies/Use of Facilities)* Recommend approval for The Nebula Performing Company with Lauren Seigman as representative, to use the District Auditorium, New Oxford High School classrooms and parking lots on Saturday, December 20, 2025 from 8:00 am to 11:00 pm, for the Clara and the Cursed Nutcracker Performance, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
4. *(Property & Supplies/Use of Facilities)* Recommend approval for The Dance Works, LLC with Kristina Peterman as representative, to use the Conewago Valley Intermediate School gymnasium on Sunday, March 6, 2025 from 12:00 pm to 6:15 pm, for the Dance Works Rehearsal, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
5. *(Property & Supplies/ Use of Facilities)* Recommend approval for Center for Youth and Community Development with Heather Charlesworth as representative, to use the New Oxford Elementary School Cafeteria on weekdays from Monday, September 8, 2025 through Friday, May 22, 2026 from 3:15 pm to 5:45 pm, for an CFYCD After-School Program, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
6. *(Property & Supplies/ Use of Facilities)* Recommend approval for Center for Youth and Community Development with Heather Charlesworth as representative, to use the Conewago Township Elementary School Cafeteria on weekdays from Monday, September 8, 2025 through Friday, May 22, 2026 from 3:15 pm to 5:45 pm, for an CFYCD After-School Program, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
7. *(Property & Supplies/ Use of Facilities)* Recommend approval for Center for Youth and Community Development with Heather Charlesworth as representative, to use the Conewago Valley Intermediate School Cafeteria on weekdays from Monday, September 8, 2025 through Friday, May 22, 2026 from 3:15 pm to 5:45 pm, for an CFYCD After-School Program, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

8. *(Property & Supplies / Use of Facilities)* Recommend approval for The School of Music and Dance with Lauren Seigman as representative, to use the District Auditorium, band and chorus rooms on Friday, May 15, 2026 from 5:00 pm to 10:00 pm; Saturday, May 16, 2026 from 11:00 am 9:00 pm; and on Sunday, May 17, 2026 from 12:00 pm to 9:00 pm for SMD Recital rehearsal and recitals, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
  
9. *(Property & Supplies /Use of Facilities)* Recommend approval for New Oxford Youth Wrestling with Jessica Lawrence as representative, to use the New Oxford Middle School Cafeteria on Monday, September 8, 2025 from 6:00 am to 7:30 pm, for New Oxford Youth Wrestling Registration, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
  
10. ***(Property & Supplies /Use of Facilities)*** Recommend approval for the Greater York Wrestling Officials Chapter with Bryant Meckley as representative, to use the District Auditorium on Tuesday, October 21, 2025 from 5:00 pm to 9:30 pm for a Rules Interpretation and Chapter Meeting, the New Oxford High School Wrestling Room on Sunday, November 2, 2025 from 6:00 pm to 8:30 pm for a Chapter Meeting, and Classroom 421 on Sunday, November 2, November 16, and December 14, 2025 from 6:30 pm to 8:30 pm, for Chapter Meetings, at no charge, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
  
11. *(Property & Supplies/ Use of Facilities)* Recommend approval for New Oxford Flames with BJ Wilke as representative, to use the New Oxford Middle School softball field on Sundays thru Thursdays and Saturdays from September 1, 2025 through November 22, 2025 from 5:00 pm to 8:00 pm, for Softball Practice, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
  
12. *(Property & Supplies/ Use of Facilities)* Recommend approval for New Oxford Flames with BJ Wilke as representative, to use the New Oxford High School softball field on Sundays, Tuesdays, Wednesdays, and Thursdays from September 2, 2025 through November 22, 2025 from 5:00 pm to 8:00 pm, for Softball Practice, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

Toys for Tots - Facility Fee - \$30.00; Indoor Utility Fee - \$25.00; Custodial Fee - \$70.00. Total Estimated Charges - \$125.00.

Nebula Performing Company - Facility Fee (District Auditorium) - \$1,800.00; Indoor Utility Fee - \$50.00, Classroom Fee - \$50.00; Sound Technicians - \$840.00; Custodial Fee - \$175.00. Total Estimated Charges - \$2,915.00

Dance Works LLC - Facility Fee - \$100.00; Indoor Utility Fee - \$25.00; Custodial Fee - \$70.00. Total Estimated Charges - \$195.00

CFYCD - NOE - Facility Fee - \$150.00; Indoor Utility Fee - \$750.00. Total Estimated Charges - \$900.00.

CFYCD - CTE - Facility Fee - \$150.00; Indoor Utility Fee - \$750.00. Total Estimated Charges - \$900.00.

CFYCD - CVIS - Facility Fee - \$150.00; Indoor Utility Fee - \$750.00. Total Estimated Charges - \$900.00.

School of Music and Dance - \$150 per hour Rental Fee for the Auditorium = \$3,600.00; \$50 per day per classroom = \$300.00; \$50 Indoor Utility Fee; \$35 per hour Custodial Charge = \$175.00; \$35 per hour per person Sound and Lighting Technician Charge = \$1,925.00. Total Estimated Charges = \$6,050.00.

New Oxford Youth Wrestling - Indoor Utility Fee - \$25.00. Total Estimated Charges - \$25.00.

**New Oxford Flames Softball (#11) - Outdoor Utility Fee - \$75.00. Total Estimated Charges - \$75.00.**

**New Oxford Flames Softball (#12) - Outdoor Utility Fee - \$75.00. Total Estimated Charges - \$75.00.**

[To Agenda](#)

## **DATES TO REMEMBER**

- September 8, 2025 Facilities Meeting - District Office - 6:00 PM
- September 8, 2025 Study Session - District Office - 7:00 PM
- September 15, 2025 Board Directors/New Teacher Meet and Greet - NOMS - 5:30 PM
- September 15, 2025 Board Meeting - District Office - 7:00 PM
- September 22, 2025 Board Athletics Sub-Committee Meeting - District Office -  
6:00-8:00 PM
- October 6 , 2025 Study Session - District Office - 7:00 PM
- October 13, 2025 Board Meeting - District Office - 7:00 PM
- November 3, 2025 Study Session - District Office - 7:00 PM
- November 10, 2025 Board Meeting - District Office - 7:00 PM
- December 1, 2025 Reorganization and Board Meeting - District Office - 7:00 PM

[To Agenda](#)