



**METROPOLITAN SCHOOL DISTRICT OF PIKE TOWNSHIP**

***Donations (Gifts, Grants, and Bequests)***

6901 Zionsville Road, Indianapolis, IN 46268

Phone: 317-387-2206

Complete this form for each donation to MSD of Pike Township Schools whether received from an individual or businesses. Attach documentation from the donor (award letter, email address and a copy of the check) detailing the donation.

Date: \_\_\_\_\_ Donor Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email address: \_\_\_\_\_

Telephone: \_\_\_\_\_

**Type of Donation: (check one)**

Cash or  check in the amount of \$ \_\_\_\_\_ **With No** restrictions on usage

Indicate deposit location:  MSD of Pike  Individual School Abbr: \_\_\_\_\_

Describe the intended use of these funds:

Cash or  check in the amount of \$ \_\_\_\_\_ **With** restrictions on usage.

Indicate deposit location:  MSD of Pike  Individual School Abbr: \_\_\_\_\_

Describe restrictions on usage:

Donations of material items (supplies, equipment, food, etc.) with an estimated value of \$ \_\_\_\_\_

Indicate donation location:  MSD of Pike  Individual School Abbr: \_\_\_\_\_

Describe items received including restrictions on usage:

Recipient Printed name: \_\_\_\_\_

Recipient Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CFO/Assist. CFO Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Superintendent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

All donations are presented to the Board for their awareness. Board policy 7230 states that the Board must accept gifts, grants, or bequests in excess of \$1,000. If the amount donated or estimated value of any material donations exceeds this threshold, this document will include the signature of the Board President, Vice President, or Secretary.

Board Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Position: \_\_\_\_\_