

Oregon School District Oregon High School Family Handbook 2026-2027

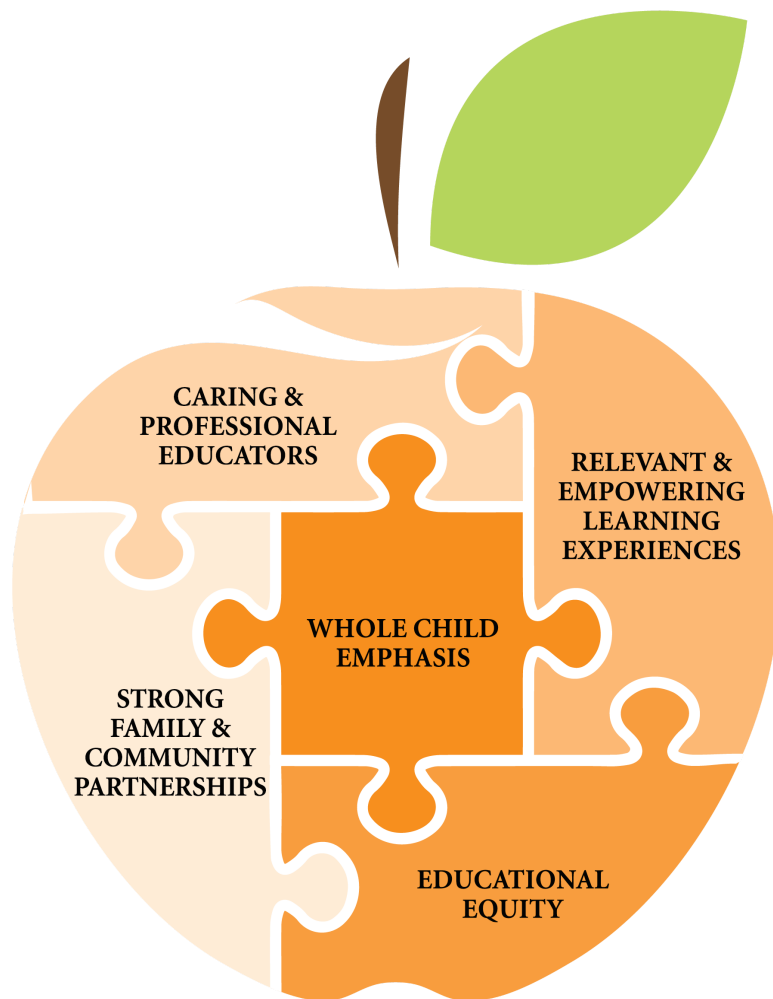


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Welcome!

Dear Families,

We are excited to welcome you to the 2026-2027 school year. Whether you are new to the Oregon School District (OSD) or have had students in our schools for many years, we are happy that you are part of the OSD family. This handbook provides information about Oregon High School.

Our collective mission is centered around “helping students acquire the skills, knowledge and attitudes needed to achieve their individual potential.” The apple graphic on the front cover of this handbook is a symbol of five values that were created, together with our community, and is the foundation for our district operations.

Partnering together with families and having open and honest communication is the foundation of a successful school experience. Know that we are here to help and support your family, and we welcome you to contact us with questions now and throughout the school year. It is by working together that we can create the best learning experience and support for students.

We look forward to welcoming you to the 2026-2027 school and seeing you soon!

Sincerely,

Dr. Shannon Anderson. - District Superintendent

Ms. Maggie Zywicki - Oregon High School Principal

Mr. Brad Ashmore - Oregon High School Associate Principal

Dr. Durand Hunter- Oregon High School Associate Principal

Ms. Christine Mitlyng - Oregon High School Associate Principal

Ms. Brittany Spencer Grant - Oregon School District Director of Athletics

Mission Statement - Vision Statement - Portrait of a Graduate

OHS Mission Statement

The mission of the Oregon High School community is to work together for success while learning to live responsibly in a changing world.

OHS Vision Statement

The vision of Oregon High School is to provide a culture in which students are prepared for their future endeavors and learn to be responsible citizens. Our vision will be accomplished by providing students with a challenging, engaging curriculum that is supported by a wide variety of instructional methods and an individualized learning plan approach to success. It is essential that all relationships be based on respect, caring, and cooperation to achieve the vision. Responsibilities for achieving our vision...

- Students will be actively involved in and responsible for their learning.
- Teachers will be knowledgeable in their subject areas, employ a wide variety of teaching methods, and work collaboratively to enhance learning.
- Administrators will provide knowledgeable and supportive leadership, which focuses on the school's vision.
- Support staff will perform their duties in a knowledgeable, skilled manner that supports student learning.
- Parents and community members will partner with school personnel to support the school's vision.

OHS Theory of Action

When all OHS staff build authentic relationships with students and with each other, and collaborate purposefully to:

- advance equity, inclusion, social justice, and anti-racism by continuing our own learning, designing and implementing lessons that remove barriers, and supporting all students to fully access and engage in learning while committing to respond whenever dignity violations occur;
- intentionally incorporate critical and creative thinking, reading, writing, problem solving, digital citizenship, and reflection into relevant tasks;
- prioritize students' agency and voice alongside standards-based learning targets, formative assessment, actionable feedback, and opportunities to set growth goals;
- measure and reflect on students' data as a PLC in order to adjust plans and actions based on evidence of learning; and
- foster a culture that supports social-emotional learning, mental health, and personal growth,

then each and every student will meet and exceed the OSD Portrait of a Graduate and be prepared for future success beyond graduation.

Portrait of A Graduate

The Oregon School District will provide an educational experience designed to help each student reach their full potential. We endeavor that students learn and master academic content, form meaningful relationships and develop the skills, aptitudes and characteristics important to meeting the challenges they may face in building rewarding lives. By the time of graduation, students must demonstrate Competency and have a strong foundation built through Character & Culture, Critical & Creative Thinking, and Community upon which to move forward as a member of their community and a global society.

***The policies and procedures in this document, commonly referred to as the student handbook, are in effect for all students of Oregon High School. These are some, but not all, of the expectations for our students. Copies of Board of Education policies and all other pertinent building handbooks are available in the administrative and student service offices. Board policies are available online through the district website at www.oregonsd.org School Board policies . During the school year, it may be necessary to make changes to policies and procedures on an as-needed basis.*

The Oregon School District does not discriminate against students on the basis of sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability in its education programs or activities.

Frequently Used Phone Numbers

Oregon High School	Main Office	835-4391
Attendance	Cheyenne Dellis	835-4308
OHS Health Office	Tricia McCauley	835-4311
Principal	Maggie Zywicki	835-4301
Associate Principal (O-Z)	Brad Ashmore	835-4302
Associate Principal (G-N)	Durand Hunter	835-4323
Associate Principal (A-F/AVID)	Christine Mitlyng	835-4303
Admin Intern	Mike Ducett	835-4386
Director of Athletics	Brittany Spencer Grant	835-4335
Counselor (Last Names A-F/AVID)	Kelly Jurasewicz	835-4366
Counselor (Last Names G-N)	Meghan Studer	835-4464
Counselor (Last Names O-Z)	Madeline Schaefer	835-4370
Coordinating Counselor	Missi Tracy	835-4464
Director of Student Services	Brian Johnson	835-4004
Assistant Director of Student Services	Tamara Sutor	835-4008
Program Support Teacher	Katie Wilkin	835-4432
School Psychologist	Rachael Hansen	835-4456
School Psychologist	Julia Laube	835-4369
Social Worker	Amie Mitchell	835-4471
Mental Health Coordinator	Allison Oscar	835-4421
SEL Coach	Elizabeth Delzer	835-4808
School to Career Coordinator	Anna D'Amelio	835-4427
Director of Transportation	Larry Mayo	835-4032
Food Service	Amanda Bienlein	835-4036
School Nurse	Rebecca McCabe	835-4109

We want to be strong partners with our families to support our students in their success. We encourage you to contact us if you have any questions or concerns. If after making the initial contact you feel you would like more clarification or discussion, contact the next person listed.

You can reach all our staff by calling the OHS Main Office at (608) 835-4391. There is also an OHS staff directory available on our website found here: [Oregon High School Staff Directory](#)

Who Do I Contact?

	Contact
Absences/Tardies Medical Appointments Homework Requests	Attendance Office (608) 835-4308
Academic Progress Grades & Missing Assignments	Reaching out to classroom teachers is the best way to get up to date information on student progress. Student schedules contain the names of all teachers. Linked on the OSD website is a staff directory .
Alcohol / Substance Use Concerns	Amie Mitchell, School Social Worker / Student Assistance Program Coordinator ammitchell@oregonsd.net (608) 835-4471
Athletics	Brittany Spencer Grant, Director of Athletics bsg@oregonsd.net (608) 835-4335 Dave Jameson, Athletics Administrative Assistant dtjameson@oregonsd.net (608) 835-4387
Community Resources (District-Wide) • Homelessness • Emergency Assistance • Food Insecurity • Basic Needs	Amie Mitchell, School Social Worker ammitchell@oregonsd.net (608) 835-4471
504 Plans & Assessment	Julia Laube, School Psychologist jdlaupe@oregonsd.net (608)835-4369 Rachael Hansen, School Psychologist rahansen@oregonsd.net (608)835-4456
Mental Health Support	Allison Oscar, Mental Health Coordinator aloscarr@oregonsd.net (608)835-4421
Alternative Learning	Maggie Zywicki, Principal mazywicki@oregonsd.net (608) 835-4301

Online/Blended Learning	Jennifer Schmitt, Online Coordinator jaschmitt@oregonsd.net (608) 835-4458
Parking Permits	Durand Hunter, Associate Principal drhunter@oregonsd.net (608) 835-4323
School Resource Officer (SRO)	officer@oregonsd.net (608) 835-4445 OPD: 608-835-3111 ext. 236
School-to-Career & Youth Options Program	Anna D'Amelio, School-to-Career Coordinator agdamelio@oregonsd.net (608) 835-4427
Special Education	Katie Wilkin, Program Support Coordinator kpwilkin@oregonsd.org (608) 835-4812
State Testing (ACT, ASPIRE, Forward, Advanced Placement)	Missi Tracy, Coordinating Counselor mktracy@oregonsd.net (608) 835-4367
Student Schedules Post High School Planning	Kelly Jurasewicz, School Counselor kljurasewicz@oregonsd.net (608) 835-4366 <i>Students Last Name A-F/AVID</i> Meghan Studer, School Counselor mmangeli@oregonsd.net (608) 835-4464 <i>Students Last Name G-N</i> Madeline Schaefer, School Counselor mmschaefer@oregonsd.net (608) 835-4370 <i>Students Last Name O-Z</i>
Truancy & Attendance Concerns	<i>Students Last Name A-F & AVID:</i> Christine Mitlyng, Associate Principal cimitlyng@oregonsd.net (608) 835-4303 <i>Students Last Name G-N:</i> Durand Hunter, Associate Principal drhunter@oregonsd.net (608) 835-4323 <i>Students Last Name O-Z:</i> Brad Ashmore, Associate Principal bsashmore@oregonsd.net (608) 835-4302

2026-2027 Oregon High School Bell Schedule

Daily Bell Schedule Tu-Fri

Period	Time
Period 1	8:35-9:20am
Period 2	9:25-10:10am
Period 3	10:15-11:00am
Period 4	11:05-11:55am <i>(+5 mins for Panther Vision)</i>
Period 5A	Class: 12:00-12:45pm Lunch 2: 12:50-1:20pm
Period 5B	Lunch 1: 12:00-12:30pm Class: 12:35-1:20pm
Period 6	1:25-2:10pm
Period 7	2:15-3:00pm
Period 8	3:05-3:50pm

Monday Connections Schedule

Period	Time
Period 1	9:35-10:09am
Period 2	10:14-10:48am
Period 3	10:53-11:27am
Period 4	11:32-12:06pm
Period 5A	Class: 12:11-12:46pm Lunch 2: 12:51-1:21pm
Period 5B	Lunch 1: 12:11-12:41pm Class: 12:46-1:21pm
Period 6	1:26-2:01pm
Connections	2:06-2:30pm
Period 7	2:35-3:10pm
Period 8	3:15-3:50pm

2 Hour Delay Schedule

Period	Time - 10:35 am-3:50 pm
Period 1	10:35 - 11:05 am (30 min)
Period 2	11:10 - 11:40 am (30 min)
Period 3	11:45 am - 12:15 pm (30 min)
School Wide Lunch	12:20 - 12:55 pm (35 min)
Period 4	1:00 - 1:30 pm (30 min)
Period 5	1:35 - 2:05 pm (30 min)
Period 6	2:10 - 2:40 pm (30 min)
Period 7	2:45 - 3:15 pm (30 min)
Period 8	3:20 - 3:50 pm (30 min)

NOTE: All classes are 30 minutes and there is a 35 minute lunch break for the entire school population.

ENGLISH

2 HOUR DELAY

schedule



2024-25

PERIODO 1	10:35 am-11:05 am
PERIODO 2	11:10 am -11:40 am
PERIODO 3	11:45 am -12:15 pm
🍏 School Wide Lunch: 12:20 pm -12:55 pm	
PERIODO 4	1:00 pm - 1:30 pm
PERIODO 5	1:35 pm - 2:05 pm
PERIODO 6	2:10 pm - 2:40 pm
PERIODO 7	2:45 pm - 3:15 pm
PERIODO 8	3:20 pm - 3:50 pm

OHS 10:35 AM - 3:50 PM
*30 MINUTE CLASSES AND 35 MINUTE LUNCH BREAK
FOR THE ENTIRE SCHOOL POPULATION.

SPANISH

INICIO RETRASADO 2 HORAS

cronograma



2024-25

PERIODO 1	10:35 am-11:05 am
PERIODO 2	11:10 am -11:40 am
PERIODO 3	11:45 am -12:15 pm
🍏 Almuerzo para toda la escuela: 12:20 pm -12:55 pm	
PERIODO 4	1:00 pm - 1:30 pm
PERIODO 5	1:35 pm - 2:05 pm
PERIODO 6	2:10 pm - 2:40 pm
PERIODO 7	2:45 pm - 3:15 pm
PERIODO 8	3:20 pm - 3:50 pm

OHS 10:35 AM - 3:50 PM
NOTA: TODAS LAS CLASES SON DE 30 MINUTOS Y HAY UN DESCANSO PARA
EL ALMUERZO DE 35 MINUTOS PARA TODA LA POBLACIÓN ESCOLAR.

School Operations

School Hours

The school day is 8:35 a.m.-3:50 p.m. for students. We ask that students not arrive earlier than 8:10 a.m. because we will not have staff present for supervision before that time.

Attendance

One of the keys to student success in high school is regular daily attendance. We know there are times when a student must be absent, whether for illness or family commitments. State law and [School Board policies](#) have specific language around attendance requirements.

Wisconsin State Statute 118.15 establishes the ultimate responsibility for regular school attendance with each student's parents/guardians. The parent/guardian of a student is responsible for reporting an absence, its cause, and, if required, for sending information upon the student's return (except where emancipation has been granted by the parent(s) to a student 18 years of age or older.)

The health and safety of our students is a top priority. The Oregon School District adheres to guidance from public health agencies and our medical advisor.

Please help keep our school community healthy by keeping your student home if your student is showing signs of illness. Students who have a fever of 100 degrees or higher may not attend school, and must stay home until fever-free for at least 24 hours without medication. Students who vomit or have diarrhea may not attend school, and must stay home until symptom free for at least 24 hours without medication.

If we believe your student has a fever, is vomiting, has diarrhea, or is showing signs of other symptoms that make it difficult for them to learn, we will contact you to pick up your student immediately. If we are unable to reach you, we will contact your student's emergency contact(s) to pick up your student. Please be sure to update all of your contact information in Infinite Campus. If you need assistance, please call the District Office at (608) 835-4091.

How To Report An Absence

If your student must be absent, please call the OHS attendance line at (608) 835-4308. You may leave a message 24 hours a day. Please call before 8:20 a.m. for a same day absence.

Please clearly state:

- a. Your name
- b. Student's first and last name
- c. Date of absence
- d. Reason for absence

School Attendance Policy

Excused absences are granted for reasons of personal illness, illness in the family, family emergencies, personal appointments of a professional nature, death in the family or funerals, religious holidays, court appearances, special educational events, approved school activities and special circumstances that show good cause and are approved in advance by the attendance office. Absenteeism from school for reasons other than those cited shall be regarded as unexcused.

- Parents/guardians must report student absences to Attendance by calling 835-4308.
- A parent/guardian may excuse a student from only 10 days of school per school year (80 Class Periods). Students who miss more than 10 days of school will be required to provide medical documentation for any additional absences to be excused. A day at OHS is defined as eight periods for full time students, which includes learning resources.
- Doctor's notes are required to excuse medical and dental appointments. Absences with documentation from a medical professional will not count towards the 10 allowed parent days.
- Homework requests: Students are responsible for working with their teachers to secure all work missed for other absences.

- Attendance in school is mandatory for participation in or attendance any extracurricular activity scheduled on a school day. Students must be in school for 6 full periods, or $\frac{3}{4}$ of their scheduled classes to be eligible for any extracurricular participation. Students leaving school ill or for suspensions are not eligible.
- Additional attendance requirements apply for students participating in OHS Athletics. Those can be found in the [OHS Code of Conduct](#).

Performance or Competition Day

In order to participate in a performance or competition, the student must attend all of the school day unless excused by: written documentation from a medical professional for a medical appointment (and not illness); attending an approved school event. Note: If a student leaves school for an excused absence other than illness or due to a prearranged makeup, the student may be allowed to participate in or be a spectator at a school-sponsored event the same day.

Any unexcused absence during any day of the season, as indicated by Code A in Infinite Campus, will result in the student not competing in the next scheduled contest or performance, regardless of the level of competition or performance.

Students will have one business day to correct any marking errors with the teacher, or other school staff, or to obtain the necessary documentation to correct their attendance record. Thereafter, an unexcused absence will result in the loss of eligibility the next date of competition or performance. It is the responsibility of the student to clear the attendance issue.

Pre-Arranged Absences

Extended, pre-arranged absences should be approved by the neighborhood administrator. Guardians and/or students should also email all scheduled teachers at least a week in advance of the absence. Students will get the number of days missed, plus one to complete missing work.

Parent Unexcused Absences (PUX) are issued when a student has exceeded their 10 parent excused days, but the absence is with parental knowledge.[Wis. Statute 118.15, 118.16, 118.82, 118.65.] PUX absences are considered unexcused and can count toward truancy.

Tardy Policy

Students must have a pass if they are tardy to class. If a student does not have a pass, the student is "Tardy Unexcused." Students arriving after the first hour class has begun must sign in and obtain a pass to class from the attendance office. Students who are more than ten minutes late to class will be marked unexcused absent. If a student is repeatedly tardy, an administrator may work with the student and family to develop an attendance improvement plan. Repeated tardiness may affect a student's ability to earn privileges at OHS.

Truancy

School Policy/Regulation - Truancy means any unauthorized absence from school. "Habitual Truancy" is defined by Wis. law as a pupil who is absent without an acceptable excuse for part or all of five school days during a semester. The school will notify the parent of a student who is habitually truant to discuss a plan of improvement. If the student accumulates more unexcused absences, the student will be issued a habitual truancy citation (Oregon Village Ordinance 9.22). (Wisconsin Statutes 118.15 & 118.16, Dane County Truancy Plan)

Open Enrolled Students and Truancy

If the District determines that a nonresident student is habitually truant, pursuant to the District's applicable attendance and truancy policies during either semester in a given school year, the District may prohibit the student from continuing to attend school in the District as an open enrollment student in the succeeding semester or school year. The District must have clear documentation that the parent or guardian or student: 1) had notice of the truancy and attendance policies; 2) was allowed to explain why they believed there were any errors in the list of unexcused absences; 3) know or should have known that the student's open enrollment could be terminated for habitual truancy and the student had at least one notice; and 4) received an opportunity to correct the truant behavior before being found to be habitually truant or before terminating the open enrollment.

Open Enrolled Students and Online Learning

Students who are open enrolled can not carry a complete online schedule and must take a portion of their scheduled classes in the high school building.

School Dances

Even though school dances are periodically sponsored by various organizations for Oregon High School students, they all follow these guidelines:

- The purpose of dances is to provide social activity for OHS students. They are closed to the general public. However, for most dances an OHS student with an I.D. card may bring one guest who must be registered in the main office prior to the dance. All guests at OHS dances must be pre-registered by the announced deadline. Pre-registration includes name, address, phone number and school of attendance for the guest. Guests will need to display a photo ID upon arrival. All guests should be the appropriate age of high school students (must currently be in high school, within 1 year of graduation, and under 21). Any exceptions to these guidelines must have administrative approval. The administration reserves the right to deny attendance, refuse admittance, or request a guest to leave the school premises.
- All guests must have a signed permission slip with approval from their school administrator indicating that they are in good standing in order to attend. This includes

OHS students who are 9th and 10th graders who are guests of Oregon High School Juniors or Senior students.

- Attire is determined by the nature of the dance (i.e., formal, costume, etc.) and must conform to school regulations.
- Smoking, alcohol, and drugs are prohibited at all dances.
- Students must arrive within 1 and 1/2 hours after a dance is scheduled to begin.
- Students who leave the building while the dance is in progress will not be re-admitted.
- Students will not be refunded money for any reason once they have paid to enter.
- Students can be ineligible to attend school dances or other school related activities if they have been suspended during the school year or if school administration deems it necessary for the safety of the event and students.

Transportation

OSD provides bus transportation to students living two miles or more from school.

Families are responsible for ensuring the [EZ Routing](#) transportation system is updated with accurate contact information and any alternate pick up / drop off requests. Step-by-step instructions for EZ Routing can be found [here](#).

Bus Behavior & Expectations

To ensure a safe and enjoyable ride for everyone, we encourage students to:

- Be Respectful: Cooperate with the bus driver and other students.
- Follow Directions: Listen to the bus driver's instructions.
- Wait Safely: Line up away from the curb at the bus stop.
- Cross Carefully: Cross in front of the bus only when the STOP paddle is out and lights are flashing. At intersections, cross with the green light and WALK signal.
- Board and Exit Safely: Wait for the bus to stop completely.
- Find Your Seat: Sit in your assigned seat or a vacant seat, keeping the aisle clear.
- Stay Seated: Remain in your seat while the bus is moving.
- Buckle Up: If available, fasten your seat belt.
- Keep It Clean: Help keep the bus tidy by disposing of trash properly.
- Use Devices Respectfully: Keep phone use appropriate and considerate of others.
- Be On Time: Arrive at your stop 5-10 minutes early in the morning.
- Exit at Your Stop: Get off the bus only at your designated stop.
- All school rules apply

To ensure everyone's safety and comfort, please refrain from:

- Standing while the bus is moving.
- Putting any body parts outside the windows.
- Bringing heavy, sharp, bulky, or unsafe items on the bus.
- Eating or drinking on the bus.
- Bringing matches, lighters, tobacco, vapes, etc. on the bus.

- Opening windows without the driver's permission.
- Taking photos or videos without permission.
- Touching others or engaging in physical behavior.

*All behavior expectations and regulations listed above apply to any trips sponsored by the school including field trips and athletic events. Students who do not follow the bus rules may be given a School Bus Behavior Report. Repeated offenses may result in a suspension of bus riding privileges.

Adults on the Buses

Drivers will NOT allow any unauthorized adults on a bus. If you have discipline concerns regarding any other student on the bus, please call the school or the bus company or contact the Director of Transportation at (608) 835-4032 or email transportation@OregonSD.org to resolve the issues.

Appropriate Dress

Students should dress appropriately for their wellness, comfort and activity level during the day, while at school.

Allowable Dress -

- Clothing must cover undergarments.
- Fabric covering all undergarments must not be see-through (opaque).
- Headwear must allow the face to be visible and not interfere with the line of sight to any student or staff.
- Clothing must be suitable for all scheduled classroom activities. Certain courses (e.g. physical education, science labs, technology education) may require specialized attire (e.g. sports uniforms, safety gear).

Non-Allowable Dress -

- Sunglasses may not be worn inside the building.
- Clothing may not depict, advertise, or advocate the use of alcohol, tobacco, cannabis, marijuana, THC or other drugs or other items not allowed on school property.
- Clothing may not depict pornography, nudity, or sexual acts.
- Clothing may not use or depict hate speech targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, religious affiliation or any other protected class.
- Clothing may not depict unlawful use of weapons, promote violence and/or threaten the health or safety of others.
- Clothing may not disrupt the learning environment.

Creating OSD clothing - Any clothing created to represent OSD or its schools must be approved by the school administration.

Academics

Academic Achievement and Recognition Awards

The Oregon High School Student Recognition program will include two major types of awards – the Laude Awards and Student Honors:

Laude Awards

These awards are determined by a student's cumulative grade point average (GPA) at the end of the 7th semester (end of the 1st semester of senior year.) The level of award is determined according to Cumulative GPA Range:

- Summa cum Laude, GPA 3.80 – 4.0
- Magna cum Laude, GPA 3.60 – 3.79
- Cum Laude, GPA 3.20 – 3.59

Honor Roll

The honor roll is an additional way of giving recognition to those students whose scholastic accomplishments are outstanding. The honor roll has these basic concepts:

- Three levels of recognition
- Based on the semester grade only.
- Based on current Grade Point Average as calculated on the report card using the above referenced Laude scale

Student Honors

These awards are determined by the number of credits of "Advanced Courses" a student chooses to take and passes while a student at Oregon High School. The level of Honor is determined according to the minimum number of "Advance Course Credits":

- Highest Honors, 6 credits
- High Honors, 4 credits
- Honors, 2 credits

Student Honor Courses

Parents and students should keep these courses in mind while completing or modifying the 4-Year Plan. Honors courses may have an additional component or activity associated with course work for the additional honors credit (i.e. presentation or performance). Please contact Student Services during registration for additional details.

Department

English

Credit Course Title

1.0 Cr. – AP English Literature

1.0 Cr. – AP English Language and
Composition

1.0 Cr. – Honors English 12 - World Literature

0.5 Cr. – Writing for Film Analysis

Department

Math

Credit Course Title

1.0 Cr. – AP Pre- Calculus

1.0 Cr. – AP Calculus AB

1.0 Cr. – AP Calculus BC

1.0 Cr. -- AP Statistics

1.0 Cr. -- AP Computer Science A

Department

Science

Credit Course Title

1.0 Cr. – Biotech Apprenticeship

1.5 Cr. – AP Biology

1.5 Cr. – AP Chemistry

1.0 Cr. – Honors Physics

1.0 Cr. – AP Environmental Science

0.5 Cr. – Material Science

Department

Social Studies

Credit Course Title

1.0 Cr. – AP Psychology

1.0 Cr. – AP Economics

1.0 Cr. – AP U.S. History

1.0 Cr. – AP World History

1.0 Cr. – AP U.S. Government

Department

World Language

Credit Course Title

1.0 Cr. – German 4

1.0 Cr. – AP German 5

1.0 Cr. – Spanish 4

1.0 Cr. – AP Spanish 5

<u>Department</u>	<u>Credit Course Title</u>
Art	1.0 Cr. – Adv. Drawing
	1.0 Cr. - Adv. Painting
	1.0 Cr. – Adv. 3-D
	1.0 Cr. – Computer Animation (2 years)
	0.5 Cr. – Advanced Photography
	1.0 Cr. – Adv. Art Portfolio & Sketchbook

<u>Department</u>	<u>Credit Course Title</u>
Music	1.0 Cr. – 4 th Year of Choir
	1.0 Cr. – 4 th Year of Band
	1.0 Cr. – 4 th Year of Orchestra
	1.0 Cr. – AP Music Theory
	1.0 Cr. – Music Composition

<u>Department</u>	<u>Credit Course Title</u>
Business & Marketing	0.5 Cr. – Advanced Desktop Publishing
	0.5 Cr. – Advanced Multimedia
	1.0 Cr. – Adv. Marketing
	1.0 Cr. - Accounting 2
	1.0 Cr. - AP Computer Science Principles

<u>Department</u>	<u>Credit Course Title</u>
Tech Ed.	0.5 Cr. – Principles of Engineering
	1.0 Cr. – Home Construction (per year/2 max)
	1.0 Cr. – Auto Technology 3

<u>Department</u>	<u>Credit Course Title</u>
Agriculture	1.0 Cr. – Agriculture Apprenticeship

<u>Department</u>	<u>Credit Course Title</u>
Family & Consumer Ed.	1.0 Cr. – Child Care Teacher
	0.5 Cr. – Culinary Arts 2

Academic Dishonesty/Cheating/Plagiarism

School Policy/Regulation

Academic dishonesty, cheating, or plagiarism, either with or without the use of computers, is prohibited in all education classes in the Oregon School District. The Oregon School District emphasizes academic challenges and high expectations for our students. This includes expecting our students to conduct themselves with honesty and integrity. Academic honesty means that a student's behavior is ethical and their work is their own. Acts of academic dishonesty are serious violations of the trust necessary for a productive educational experience. We strive for honesty and integrity in our learning environment regardless of the mode (virtual, face-to-face, or work done outside of school for credit).

Dishonesty, cheating, and plagiarism are defined as -

- Copying or stealing another person's work and submitting it as one's own;
- Submitting someone else's paper or test;
- Use of AI to generate work, presented as one's own;
- Copying from the internet to plagiarize;
- Allowing another person to copy one's own work and submit as their own;
- Doing another person's class work, homework, assessments, projects, etc;
- Creating more than one copy of one's work and allowing it to be used by someone else as their own;
- Copying or stealing teachers' answer keys, test keys, teacher edition texts;
- Taking and/or sharing of digital images of assessments;
- Cheating or providing another person with the answers on tests or quizzes;
- Altering any document already assessed;
- Altering any records/grade book;
- Selling stolen answers and/or material; or
- Any other method used in not being honest with the work one does.
- [[Board of Education Policy 440](#), Legal Ref: Section 943.70 Wisconsin Statutes]

Academic Dishonesty/Cheating/Plagiarism Action

Never turn in work that is not your own. The class instructor will write a Discipline Referral I and contact the student's legal guardian. Students' work may undergo electronic detection for plagiarism and an anonymous copy may be archived for comparative purposes. An administrator will notify the Director of Athletics. Repetitive violations (2 or more) will qualify as a Code of Conduct violation. The classroom teacher and/or administration will select the most appropriate consequence based on the incident.

GPA

GPA stands for Grade Point Average. The factors which affect GPA are the grade you receive and how much credit goes with the grade. (Example) An A in a 1 credit course receives 4.0 honor points. An A for 1 semester in a single credit course (1/2 credit per semester) would receive 2.0 honor points, and an A in a ¼ credit course would receive 1 honor point. Additional GPA facts include:

- GPA is calculated by dividing honor points by credits attempted. GPA is used to determine honor roll and laude awards at graduation.
- Students' class standing determines where their GPA is calculated. The GPA of fifth-year students with 21 or more credits will be calculated with the previous year's senior class.
- Only courses taught by OHS faculty count for GPA. Courses from other certified high schools count for transfer students (exception: courses completed as a part of an online platform or School to Career program count in GPA).
- Transfer grades on a system other than 4.0 will be adjusted.
- Only courses with clear, gradable expectations count for GPA credit.
- Part-time courses, tutoring and cadet teacher courses or courses taken in other countries do not count for GPA.
- Work experience courses and Co-op courses do not count.
- Apprenticeships do count.
- Courses that students "test out of" do not count.
- Summer classes taken on college campuses and college courses taken in dual enrollment or post secondary enrollment will count for credit, may or may not count for departmental requirements and will not count toward GPA.
- Independent study classes with OHS staff will count toward graduation credit, may or may not count for departmental requirements, and will count for GPA.

Credit Policies and Grade Placement

Students will be assigned to a grade level based on their cohort. All students will be assigned to the ninth grade their first year at OHS, tenth grade their second year at OHS, etc. regardless of credits. However, students' credit status will be evaluated prior to the start of each school year. Students who have not earned a minimum of 4 credits their ninth grade year, 9 credits by the end of their tenth grade year or 15 credits by the end of their eleventh grade year will be considered credit deficient and at-risk of not graduating with their cohort. The full 23 credits (including all graduation requirements) are necessary to receive a diploma. Students will not be advanced to a higher grade than their semesters of attendance indicate unless they process early graduation papers.

Class Load

All students are required to enroll in six (6) courses per semester. Full-time students must carry at least 6 classes, unless in an approved alternative program. College or university courses may be substituted for OHS classes. Full-time students are programmed for the school day as defined in Section 8.03.02 of the School Board Policies Handbook.

Cadet Credit

Students earn ¼-credit per semester for each cadet assignment completed and may accumulate a maximum of one elective credit for being a cadet total through all 4 years. Students who wish to be a cadet must be enrolled in a minimum of six classes in addition to the cadet assignment. Cadet credit may not be used for early graduation. Students may also elect to cadet for Community Service hours. One full semester of a cadet assignment fulfills the 40 hour graduation requirement.

Grade Change Policy

A student enrolled in OHS requesting a change in quarter and/or semester grades must follow the procedure and criteria outlined here:

In order for a semester or quarter grade to be changed, the student must prove the following: A test grade, assignment grade, or other grade recorded in the teacher's grade book and/or Infinite Campus was not correctly recorded and that such an error resulted in an incorrect quarter grade or semester grade.

Requests for changes in quarter or semester grades shall be made using the following procedures:

- The student and/or the student's parent or guardian shall obtain a request form from the main office of the high school. The form must be completed in its entirety and returned to the high school office to the attention of the Principal, within twenty school days after the end of the quarter or semester in which the grade being challenged was received. In the event that a requester submits to the principal a request form that is incomplete, the form will not be reviewed. Requests for grade changes that are filed past twenty school days of the end of a quarter or semester will not be reviewed.
- Within three school days of receipt of the completed request form, the principal shall transmit the form to the teacher who shall respond to the request in writing within five school days of receipt of the form from the principal. The principal shall transmit the form to the student or the student's parent/ guardian within three school days of its return from the teacher.
- A student or their parent or guardian who is dissatisfied with the response submitted, may respond within five school days of the date of mailing of the form to him/ her,

request a conference, which shall be held within ten school days of the date of the request. A conference, if held, will include the student and/or their parent/guardian, the teacher, and the principal. The conference will be held for the purpose of determining whether one or more of the criteria for changing grades have been met. After the conference the principal will decide whether the student's grade will be changed. The principal shall inform the teacher, the student or their parent or guardian of the decision in writing within three (3) school days of the conference. The principal's decision is final.

- Copies of all documents relating to requests for grade changes will be placed in the cumulative file of the student and maintained as a pupil progress report in accordance with law.
- No request for a grade change will be considered unless it meets the criteria and procedural requirements of this policy, including deadlines.
- Nothing in this policy shall prohibit a teacher, if they realize that a grading error has been made due to the miscalculation or misrecording a grade, from correcting the grade. The deadlines established herein will begin to run on the date when notice is sent to the student or their parent or guardian of the change.

Grading Practices

The OHS grading practices are detailed on the "[OHS Grading Practices Website](#)".

 OHS Grading Practices Manual . Teachers will update grade books in Infinite Campus regularly. Grades are reported each nine weeks (quarterly) and at the end of each semester. All instructors will provide students with written material that will clearly communicate grading criteria, the relationship between outcomes and grades, behavioral expectations and the goals of the course. All grades and grade point averages are based on the semester grade.

Coursework taken by students that is pre-approved by Oregon School District and provided by third parties such as, but not limited to, Certified Nursing Assistant (CNA) training or BioPharmaceutical Technology Center Institute (BTCI) courses, will be automatically listed on student transcripts, and course grades will be included in the student's GPA calculation.

If a student completed Algebra, Geometry, or Algebra 2 at Oregon Middle School those classes will be added to the high school transcript as elective credit. Only course grades of an "A" will count in the high school GPA. Students who do not receive an "A" in the class will not have the course included in their high school GPA but will earn elective credit. Completion of one or more of the mentioned OMS math credits does not count towards the completion of 3 credits of math required for graduation per Wisconsin State Statute.

Graduation Requirement

The Oregon Board of Education has established that a diploma will be awarded to any student earning 23 credits. 22 of the 23 credit requirements must be successfully satisfied in order for a student to participate in commencement exercises.

Minimum required credits include -

- 4.0 – English (1 credit of English 9 or Honors English 9, 1 credit of English 10 or Honors English 10, 1 credit of English 11 or Honors English 11, 1 credit of English Elective)
- 3.0 – Social Studies (1 credit of U.S. History, 1 credit of World Civilization or AP World History, .5 Credit of Legislative Semester, .5 credit of Social Studies Elective)
- 3.0 – Mathematics
- 3.0 – Science
- 1.5 – Physical Education
- 0.5 – Health Education
- 0.5 – Personal Finance
- 7.5 – Additional Credits

Civics Exam - Students are required to take and pass the Civics Exam.

Community Service - In addition, 40 hours of community service are a requirement for graduation. The criteria are outlined on the [OHS website](http://oregonsd.org) (oregonsd.org). Please refer to the community service learning requirement.

Early Graduation

The normal and expected program leading to a diploma anticipates four years of full-time attendance. It is possible that some students may fulfill all requirements for graduation in less than four years. If early graduation is anticipated, it should be a planned program involving parents/guardians, the student, and school personnel. In those instances the following guidelines will be followed:

- The student must have a definite and acceptable purpose and goals and state them in written form on the application for early graduation. The application can be obtained from the student's school counselor.
- The student must have a conference with their counselor before the end of the school year prior to the school year in which early graduation is intended and turn in the application at that time. The student must have 19 credits by the end of the semester prior to the semester of intended graduation.
- No mid-year commencement exercises are held. Students who elect mid-year graduation must notify the principal in writing if they wish to participate in June commencement exercises. Notification is to occur prior to mid-year graduation.

- Diplomas will be available in June.
- Cadet (Peer Tutor and Elementary Tutor) credit may not be used for early graduation.

Graduation Ceremony Participation Policy

As participation in the graduation ceremony is a privilege rather than a right, a student must have completed all of the graduation requirements in order to participate in the graduation ceremony. The Oregon BOE has established that a diploma will be awarded to any student earning 23 credits. [Board Policy 411.04](#) The ceremony shall be reserved for those senior students who:

- Meet all the credit and class requirements as outlined. Coursework must be completed and passing grades must be submitted prior to the ceremony.
- Participation in graduation practice(s). The building administrators may waive this for good and sufficient reason.
- Abide by the rules for participating in the ceremony as established by the high school administration (free from the influence/use of drugs and alcohol, proper dress, no noise makers etc.).

Seniors suspended (in-school or out-of-school) in the final two weeks of school may not be eligible for the ceremony.

Schedule Change Policy

All schedule adjustments must be made through your counselor. See below for schedule change guidelines and deadlines.

Please note that schedule changes will be made **ONLY** for the following reasons:

- An adjustment is needed to meet graduation requirements.
- The student did not earn credit in a required course.
- The student's course load is too rigorous or not rigorous enough.
- The student did not earn credit in a course that is a prerequisite for a class they enrolled in.
- The student's Early College Credit/School-to-Career programming conflicts with the schedule.*
- The student does not have enough credits listed (6 credits/year).

*If you are participating in School to Career, the school to work coordinator will reach out to you in late July with scheduling guidelines.

Schedule Change Guidelines

It is important for students to make accurate initial course selections. Students requesting changes will be limited in the following manner:

- Students must be enrolled in a minimum of six (6) classes per semester per OSD School Board policy (students may have up to two (2) learning resources per semester).
- School to Career hours may also be taken for one (1) or more of the classes per semester as approved by the School to Career Coordinator and OHS Building Administration. Go to the high school website under College and Career readiness to find out more information on our program.
- When a semester begins, students may request to add a class up to the first five (5) days of the semester. After five (5) days, classes cannot be added unless there is instructor approval. Students are responsible for missed content.
- When a semester begins, students may request to drop a class within the first ten (10) school days of the semester without permanent transcription. Requests explaining the rationale for the change must be made in writing and include student, instructor, and parent/guardian signatures. Requests do not automatically equate to a schedule change being approved.
- After ten (10) school days and up to day twenty-three (23) (progress report window), students may request to drop a class when there are extenuating circumstances AND there is agreement among the student, instructor(s), counselor, parent/guardian, and an administrator. Class drops, if approved, will be reflected as a withdrawal (WD) on the student transcript up to day twenty-three (23) of the semester. On and after day twenty-four (24), class drops will be reflected as an F on the student transcript. Requests explaining the rationale for the change must be made in writing and include student, instructor, and parent/guardian signatures. A dropped course cannot be one of the 6 minimum.
- If a student's instructor, counselor, and an OHS Building Administrator do not approve of the course change, a student will remain in the course and receive the grade earned at the end of the semester.

How a Dropped Class is Reflected on the Transcript

Depending on when a class is dropped, it will be recorded differently on the student's transcript:

- Day one (1) to day ten (10) - not listed on transcript.
- Day eleven (11) to day twenty-three (23) of the semester - Withdrawal (WD) on transcript.
- After day twenty-three (23) of the semester - F on transcript.

Online/Blended Courses

All students wishing to take an online or blended course through Oregon High School will go through the following approval process:

- Student meets with their counselor and fills out the Online/Blended Request Form
- Online/blended learning coordinator reviews the request
- If approved, the course will be added to a student's schedule in IC.

- If this is one of a student's 6 minimum courses, they must complete the course on time or receive an F for the course. Since this course is one of the 6 minimum required to be a full time student at OHS, it is not eligible for personalized pacing.

If a student has successfully completed their first online or blended course they are eligible to take additional courses in this format if approved through the above process.

Per state law, students who are open enrolled can not be in online courses, virtually. They may take online courses in the building, but not outside the building.

NCAA Eligibility

The NCAA Eligibility Center does not recognize all online/blended courses. When requesting a course, please indicate that you are seeking NCAA approval on the request form to avoid eligibility issues.

Students Who Study Abroad

Upon providing written documentation of their time spent studying abroad, OHS students may receive up to 6 elective credits for the experience. Students who provide a grade report from the school they attended during their experience may be eligible to earn credit in the core graduation requirements.

Student Records

The adequate and appropriate collection, maintenance and dissemination of student records are an important responsibility in the public schools. Student records shall include all records relating to an individual student other than notes or records maintained for personal use by teachers, psychologists or other certified personnel which are not available to others.

The principal of each school shall be responsible for the security, access, maintenance, dissemination and destruction of student records in accordance with state and federal laws and established procedures.

Student records shall be available for inspection or release only with prior approval of the parent(s)/guardian(s) or adult student except in situations where legal requirements specify release of records without such prior approval. Guidelines for student record organization, security, maintenance, access and amendment shall be developed in accordance with state and federal laws and regulations. Except as otherwise provided by law, parents/guardians of students in the District shall be provided access to their children's education records without unnecessary delay and within 45 days after an appropriate request has been made for such records. Student record notices shall be provided in accordance with state and federal law.

STUDENT SUPPORT

We encourage you to contact Student Services so that we may ensure your student receives the support they need. You can contact student services at 835-4373.

How to Request Mental Health Therapy or Nicotine Cessation Support

OSD uses a continuum of supports, organized based on the level of need, to match student's mental health, behavioral, social, and emotional strengths and needs. School counselors at each school can assist students and their families connect with the supports to best meet their needs. In addition to in-school supports, OSD partners with several community agencies that provide in-school mental health therapy. Students might be eligible to receive in-person or teletherapy with non-OSD partners (please see policy 723). Students and families can seek additional information about seeing mental health providers in school or accessing nicotine cessation support from their school counselors.

How To Request A 504 Plan or Programming in Special Education

OSD seeks to ensure that all students have equitable access to education. This includes identifying and locating students with qualified impairments or disabilities who need accommodations or services to make progress in their education. Accommodations may be provided via health plans, Section 504 Plans, or Individualized Education Plans (IEPs).

Referrals

May be made by any student, staff member, parent/guardian, or concerned individual who believes that because of an impairment, a student needs an accommodation(s). Concerns may be brought to the teacher, nurse, principal, school psychologist, or Director of Special Education, or they may be referred directly to the building consultation team for further discussion.

The school's team will review student data, problem solve, and determine interventions that can be implemented through an Equitable Multi Level System of Support framework (EMLSS). This framework provides interventions in incremental levels of intensity or frequency beginning with the teacher and the general education classroom. Some examples may include but are not limited to accommodations such as preferential seating or sensory breaks, behavior plans or specific reinforcement or supports, or small group reading or math instruction in the general classroom at a tier 1 level; check-in/check-out connections or small group academic, social, or behavioral instruction occurring in or outside of the general education classroom at a tier 2 level; or more intense levels of instruction provided more frequently and often delivered outside of the general education classroom at a tier 3 level. The EMLSS framework emphasizes equitable practices and ensures that interventions are data based and provided in the least restrictive, most inclusive manner possible for all students.

If, after problem solving a concern and/or implementing interventions, the school team determines that a 504 or IEP referral is appropriate, a Referral Form will be completed. Following parent/guardian notification of the referral and procedural rights, the school psychologist or other special educator (teacher, speech pathologist) will assemble a team of knowledgeable school staff to be appointed for an evaluation of the student. An evaluation will be completed to determine eligibility. If a student is identified with a disability and found eligible, a 504 accommodation plan outlining student strengths, needs, and accommodations will be developed. If a student is identified with an impairment and needs specially designed instruction, an Individual Education Plan (IEP) outlining student strengths, needs, goals, accommodations, and specially designed instruction and services will be developed.

Parents/guardians are valued members of the team at each step of the EMLSS, referral, and/or evaluation process. Although, least restrictive, incremental, interventions through the EMLSS process are strongly encouraged, nothing precludes parents/guardians from requesting an evaluation for special education at any point in the process.

Outside medical providers or mental health professionals can make referrals, express concerns, and provide information to assist school professionals in determining eligibility or appropriate accommodations. Although information from outside medical or mental health providers or agencies is always considered by the school team, these outside sources cannot prescribe a plan or determine eligibility or what, if any, services are needed.

Significant health concerns should be brought to the attention of the teacher, principal, or the school nurse. The school nurse may develop a health plan to address the student's needs. Alternatively, the nurse may initiate a referral for a 504 Accommodation Plan or an IEP and follow the procedures outlined above.

Visitor / Volunteer Expectations

Community & Family Partnerships

As part of our Board Policy [411: Graduation Requirements - Portrait of a Graduate](#), we strive for our students to have an "understanding and appreciation of the importance of being a responsible community member who exchanges ideas respectfully and values the input of ideas different from their own." We ask that our families, visitors, volunteers and members of our community model this commitment by communicating with all staff respectfully.

Substitutes

We are always looking for dedicated adults who want to work in our schools, whether as a substitute teacher, paraprofessional, food service staff or custodian. You choose when, where and how often you work! You can find more information on substitutes and other job openings here: [Join the Oregon School District - Competitive Benefits & Diverse, Family-Friendly Environment](#)

Visitors / Volunteers

To help keep everyone safe, all visitors and volunteers must enter through the main door and check in with the office before entering the school. Please bring a photo ID. Your ID will be entered into the Visitor Aware system in order for us to issue you a visitor badge. Your visitor badge should be visible when in our buildings. If you do not have a photo ID, please call the District Office at (608) 835-4091 and we will assist you.

All volunteers must apply in advance and pass a criminal background check. The application can be found on our website under the "Families" tab: OregonSD.org/volunteer.

Please park only in designated parking areas and never leave unattended vehicles in the traffic pick-up/drop-off/fire lane so that emergency vehicles can access our schools, if needed.

While visiting or volunteering in our schools, please refrain from taking photos of students to protect the privacy of others. You are welcome to take photos of your own student while on field trips, but not of other students as field trips are an extension of our classroom and have student confidentiality requirements.

Persons on school grounds or in the school building without permission may be subject to legal action. Students providing false identification or failing to identify themselves when requested by authorized personnel are subject to disciplinary action.

COMMUNITY EDUCATION

The Oregon Community Education & Recreation Department offers classes for adults and students throughout the year. See their webpage for more details or contact Alex Marks, Director of Communication Education at (608) 835- 4041: OregonSD.org/community

Student Rights & Expectations

Assemblage

Students have the right to peaceably assemble for the expression of opinions and beliefs as long as that assembly is permitted by law and does not disrupt normal operations of Oregon High School.

Assemblies should occur at times and in areas approved by the administration. The designated times and areas shall be determined by the principal after reviewing the daily class schedule and facilities for the educational program in accordance with each request for assembly. Students may not excuse themselves from their scheduled classes for any assembly unless cleared by an administrator or classroom teacher.

School policy prohibits assemblies that disrupt the normal operation of the school, are prohibited by law, prevent any student from securing regular access to school facilities or classes, or are inconsistent with school goals for teaching/learning. [Village of Oregon Ord., Disorderly Conduct, 9.01/947.01, WI. Statute 941.01 Disorderly Conduct, 941.06 Unlawful Assembly]

Assigned Areas

Students are expected to be in assigned areas at all times indicated by their educational programs. Students have the responsibility to be in all classes for the entire duration of a class. Students must have a Pass if out of class during the scheduled time. [Wisconsin Statute 118.15, 118.16, 118.82, 118.65, 118.33 (1)b, Compulsory Attendance]

Open Lunch Policy

Students enrolled at OHS and in good standing (no behavior, attendance, or academic issues) will be allowed to leave campus during their designated lunch period. Applicable attendance policies will be strictly enforced. Open lunch may be revoked for individuals or for the whole school by the administrators or Board of Education if problems occur such as traffic violations, rowdiness, vandalism, reported smoking, loitering, littering, theft, etc.

Open Lunch Action

Students violating open lunch policy will be subject to, but not limited to:

- Conference with an administrator
- Detention
- Community Service
- Loss of privileges
- Notification of parents
- Conference with parents
- Suspension from classes or school

Behavior

Staff and students have the right to attend a school that is safe and secure without fear of physical threat, harm or verbal abuse. Students also have the responsibility to refrain from conduct that does not respect the rights, dignity, and safety of all individuals and to express their thoughts and feelings in a manner that does not discriminate against or slander, ridicule, or bully others. Bullying behavior is defined in [Board Policy 163](#) as deliberate or intentional behavior using words or actions intended to cause fear, intimidation or harm.

Complaint Process

Complaints regarding inappropriate behavior should be made to student services or a building administrator. Complaints may be made via direct report or by email. See the District website for the complaint form: [Bullying - Oregon School District](#)

School Policy/Regulation

Inappropriate behavior, both physical and verbal, shall not be permitted in school, on school premises or at school sponsored functions wherever held. Inappropriate behavior includes, but is not limited to:

- Taunting
- Bullying ([Board Policy 163](#))
- Rumor spreading

- Inciting behavior
- Racial slurs or other hate speech ([Board Policy 164](#))
- Discrimination ([Board Policy 157](#))
- Harassment ([Board Policy 157](#))
- Possession of ANY look-alike weapon including (toys)
- Profanity
- Physical or verbal abuse
- Fighting or similar behavior
- Possession or use of any article as a weapon to threaten or injure others (see Weapons section)
- Possession or use of potentially dangerous, illegal, or disruptive articles or missiles (including explosives, firecrackers or other incendiary devices)

Students that engage in inappropriate behavior will be subject to action as determined by the school or teachers, which may include, but are not limited to, the following depending on the extent and severity of the behavior.

- Conference with an administrator
- Parent Notification
- Educational Instruction
- Mediation
- Restorative Practices
- Community Service
- Restitution
- Detention
- Suspension
- Co-Curricular consequences
- Citation
- Expulsion

Expulsion

Authority to expel a student is granted in Wisconsin Statutes 120.13(1) (c): "The school board may expel a pupil from school whenever it finds him/her guilty of repeated refusal or neglect to obey the rules (repetitive incorrigibility), or finds that the pupil engaged in conduct while at school or while under the supervision of a school authority that disrupted the ability of school authorities to maintain order or an educational atmosphere at school, conduct while not at school or while not under the supervision of a school authority that endangers that property, health, safety of others at school or under the supervision of a school authority, and conduct while not at school or not under the supervision of a school authority that endangers the

property, health, or safety of a district employee or school board member, or at an activity supervised by a school authority and that such conduct does not constitute grounds for expulsion.” Conduct that endangers a person or property includes making a threat to the health or safety of a person or making a threat to damage property.

Classroom/Commons Areas Conduct

Students have the right to move about the school and take advantage of instructional and related activities in an atmosphere where students can learn and teachers can teach. While in classrooms and common areas students are expected to follow all district, building, and Code of Conduct rules established by school officials. Students shall avoid causing disruption in the school and protect school property and the health, safety, and welfare of students and teachers. Students have the responsibility to conduct their behavior in such a way that does not disrupt the learning environment or offend others. This includes loud talking or making loud noises, inappropriate gestures, and inappropriate public displays of affection. Students may not engage in repetitive incorrigibility. See also [432: Code of Conduct](#).

Co-Curricular Activities at Oregon High School

Please refer to the [Co-Curricular Handbook](#) posted on the school’s webpage.

Food and Beverages

Food and drink should be limited to the cafeteria/commons area. Classroom teachers will set the policy for food, gum, and beverages in their classroom. Students are responsible for cleaning up after themselves and throwing away unwanted food and containers in an appropriate receptacle. [Board of Education Policy, Wis. Statute 941.01 Disorderly Conduct and Village of Oregon Disorderly Conduct Ordinance Chapter 9.01/947.01, Village of Oregon Ordinance (loitering)]

Student Substance Use Prevention

We strive to create a safe, substance free learning environment for all students, and where we help students against using alcohol, nicotine, cannabis, marijuana, THC and other drugs.

Alcohol, illegal drugs, or controlled substances where the person does not have a prescription, nicotine, tobacco, vaping, or other types of e-cigarettes, or look alike items, are prohibited on school grounds and on school provided transportation. ([Board Policy 436](#)). Items containing CBD oil are generally prohibited, but see [Board Policy 558](#) for more details.

Students may not sell, possess nor be under the influence of alcohol, nicotine, tobacco or other controlled substances not appropriate or legal for minors, or look alike items, while on school property, school provided transportation or school-sponsored events. The use, huffing, vaping, ingesting, snorting, injecting, possession, sale, or furnishing of alcohol, non-prescribed drugs, prescription drugs, drug paraphernalia, chemicals, or illegal substances anywhere on the school premises or within the drug-free zone of 1000 feet by a student at any time is prohibited. Oregon Village Ordinance – Juvenile Drinking 125.07(4)(B); Wisconsin Statutes 118.29, 947.04 and 948.983.

The use or possession of alcohol, non-prescribed drugs, prescription drugs, chemicals, drug paraphernalia, illegal substances or other items not allowed on school property may be referred to law enforcement. Students violating this section will be subject to, but not limited to:

- Referral to law enforcement
- Citation
- Parent/Guardian notification (after the investigation is complete to share findings)
- Suspension
- Pre-expulsion conference
- Referral for expulsion
- Referral for AODA assessment
- Contract to remain in school
- Loss of RAP Resource/Release
- Loss of privileges
- Urine Analysis

Tobacco Products

Smoking or other use and possession of tobacco or tobacco products is prohibited on school premises at any time or for any function in which the student body participates, including daily or extracurricular bus transportation. This includes e-cigarettes (regardless of nicotine level), vaporizers and non-nicotine vapor products.

[Board of Education Policy, Wisconsin Statute 101.123, Village of Oregon Ordinance 948.983]

Students violating this section may be subject to, but not limited to:

- Referral to law enforcement
- Citation
- Detention
- In-school suspension
- Parental notification
- Referral for AODA assessment
- Out of school suspension
- Pre-expulsion Conference

Leaving the Building or Grounds Without Permission

Wisconsin Statutes 121.02(1) provides that schools schedule at least 1137 hours of direct pupil instruction annually. Students absent from class without authorization are considered truant. Students are required to sign in and out when leaving and/or returning during a scheduled class period. Forgery and/or falsified notes, phone calls or passes could result in consequences.
[Board of Education Policy]

Students violating this section will be subject to, but not limited to:

- Conference with an administrator
- Detention
- Community service
- Loss of privileges
- Loss of RAP Resource/Release
- Documented unexcused absence(s)
- Suspension
- Loss of Parking Permit
- Truancy or Loitering Ticket

Loitering

Students shall not loiter on school grounds during school hours or off hours. Students who are tardy may be subject to a loitering ticket. Students who are in the hallway or on school grounds without a pass may also be placed on a no and/or limited pass list. Students are expected to be in class and/or designated class spaces during their assigned times. No student shall be allowed in the building after 4:15 pm unless under the supervision of an OHS staff member. There is a "No Visitors" policy at Oregon High School. Exceptions to the "No Visitors" policy will be:

- Visitors from other countries wishing to experience our school, with Administrative approval
- Potential incoming students who have filed a request with the building principal may spend up to a 1/2 day shadowing a current OHS student

Loitering Action

Students violating loitering rules will be subject to, but not limited to:

- Conference with administration
- Detention
- Community service
- Restricted privileges

- Notification of parents
- Loss of Responsibility Pass
- Failure to follow sign-in/sign-out procedure will result in an unexcused absence(s).
- Suspension
- Loss of Parking Permit
- Truancy Ticket
- Loitering Ticket

Parking (Automobiles, Bicycles, Motorcycles)

Students electing to use their own transportation or those not eligible for district-provided transportation have the responsibility to be familiar with and abide by the established laws of the city, state, and regulations of the school relating to the use of vehicles. 11th and 12th grade students with a paid registered campus parking permit, must park in their specific designated student numbered space (yellow lines) during school hours (7:30am - 4pm).

School Policy/Regulation

- 11th and 12th grade students who drive to school may park in their designated numbered student (yellow) stall if an OHS parking permit has been purchased. Students who do not have a permit may not park in the parking lot and must park on adjacent streets.
- Students are responsible for their vehicles while on school grounds.
- All cars must be registered for parking permits in the OHS office.
- All cars must display parking permits. Students with parking permits will be issued hanging tags that must be displayed on their front rearview mirror.
- Students must show a valid license to obtain a permit.
- Students are expected to obey all traffic laws driving to and from school and within school parking lots.
- Parking permits only ensure the right to park in their designated assigned student numbered space.
- Visitor parking stalls are reserved for use by visitors only from 7:30 a.m. to 4:00 p.m. Visitor parking is not student parking.
- (EV) stalls are designated by specific painted lines. Students with or without permits do not have all day access to these stalls. Only if needed, a student can have access to EV stall charge up for 1hr max.
- Parking is restricted to a maximum of one parking lane per vehicle. Students cannot park on lane lines or in a position which occupies more than one parking lane. Parking restrictions apply in these designated areas.
- Loitering in vehicles or in the parking lot area is prohibited.

- A maximum speed of 10 miles per hour on school property will be strictly enforced.
- Vehicles must be driven in a manner deemed safe by school officials.
- Students who have their parking pass revoked will not be refunded.
- Students with unpaid parking tickets will not be eligible for a new parking permit.
- Parking permits are non-transferrable to other individuals.
- Students must inform the office if they get a new vehicle or change their primary vehicle.
- OHS assumes no liability for students who violate these provisions or who drive their cars during school hours.
- Bicycles are to be parked in designated areas only.

Students violating parking regulations will be subject to, but not limited to:

- Notification of parents
- Community service
- Suspension of parking lot privileges
- Towing at the owner's expense
- Suspension from school (ISS or OSS)
- Referral to Police Department
- Parking Citation
- Lost of RAP Resources/Release
- Revocation of parking permits without refund

[Wis. Statute 118.105 (Control of Traffic on School Premises), Board of Ed. Policy, Village of Oregon Ordinance - Parking]

Cellular Phones, Smart Watches, and other Personal Electronic Devices - Board Policy 711

We value creating a safe and conducive learning environment for all students. We recognize the role of technology in today's world but also understand the potential distractions it can pose to the learning environment. As such, students are encouraged to leave personal devices and other items at home. OSD will not be responsible for any damaged, lost or stolen items if a student chooses to bring personal items to school.

PWCD includes, but is not limited to, cellular phones, tablet computers, laptop computers, chromebooks, gaming devices, smart watches, headphones, earbuds and other similar devices.

To provide the best learning environment all cellular phones and other personal wireless communication devices must be turned OFF and be AWAY during academic time, except that students may wear smartwatches only if they are being used as a watch or pedometer, and not as a communication device. This means:

- 1.) During class time, and any other academic activities, personal electronic devices must be turned Off and be Away, such as securely stored in their locker or placed in the designated caddy in the classroom. Devices are not allowed in the hallways during the student's instructional time.
- 2.) Cell phones may not be on the student's person or in their backpack in the classroom.
- 3.) If a student requests to use the restroom during their instructional time, the phone must remain in the caddy in the classroom.
- 4.) Devices may only be used by students during designated lunch times and passing time while school is in session, except that students in grades 11-12 may use PWCD during RAP Study Hall provided such use is silent and not disruptive to others.
- 5.) Students may use personal wired headphones for instructional purposes at the direction of school staff.
- 6.) Under no circumstances shall electronic devices with photographic capabilities be used in locker rooms, bathrooms, the health office or other areas where privacy is expected.

Use During Lunch/Recess:

- 1.) **Lunch/Recess Periods Only:** Students are allowed to use their personal electronic devices during designated lunch/recess periods, which will be clearly communicated in the school schedule.
- 2.) **Respect for Others:** While using personal electronic devices during lunch/recess, students must be respectful of others by maintaining an appropriate noise level and refraining from using loudspeakers (bluetooth) or playing disruptive content.
- 3.) **Content Restrictions:** Students should only access and share appropriate and respectful content while using their personal electronic devices. Any use that is offensive, inappropriate, illegal or violates school policies will result in disciplinary actions.

Students may use these personal devices outside of the school day, and on school-provided transportation to and from school provided such use is silent and not disruptive to others.

Parent/Guardian Responsibility:

Parents/Guardians are encouraged to support this policy by discussing its importance with their child and ensuring they understand the guidelines. Parents/Guardians should also ensure their student's devices are appropriately equipped for responsible use. If a student needs to contact a parent/guardian while at school, the student should come to the Main Office for assistance. Likewise, if a parent/guardian needs to communicate with a student during the school day, please contact the Main Office.

Below is the District's general protocol for addressing students who are not meeting PWCD expectations; the District may address student behavior at any level depending on the situation and severity.

Teachers will remind students that phones should be OFF and AWAY at the beginning of class

First Offense(Referral and Contact Family):

- The Educator will follow up with the student and reinforce the classroom expectations regarding OFF and AWAY. The student must place their PWCD in the caddy for the remainder of the period.
- The Educator will write the referral in IC for Inappropriate Use of Personal Technology.
- The Educator will communicate with the family about the first offense.
- If the student refuses to use the caddy for the remainder of the class period, the Educator will send the student to the Main Office.

Second Offense (Meet with Administrator, Technology Plan):

- The Educator will call the Main Office and send the student to the Main Office to work with an Administrator to develop a Technology Plan.
- The Educator will write a referral in IC for Inappropriate Use of Personal Technology and contact the family.
- The Administrator will notify the family the details of the Technology Plan.

Refusal to Follow Expectations (Discipline):

- If the student refuses to put the PWCD in the caddy, the Educator will call the main office and send the student to the Main Office to work with an Administrator. The Administrator will call home. Students must turn the device into the main office for the remainder of the day.
- Failure to meet expectations may result in a disciplinary consequence, up to and including suspension and/or expulsion.

Photographing or videotaping others without their consent may result in immediate loss of privileges, In-School or Out of School suspension.

No Personal Recording

To protect student confidentiality, there shall be no recording by students, families, volunteers or other members of the public while at school except for events open to the public.

Publication

Students have the right to publish newspapers, literary magazines, yearbooks, and other school-sponsored publications. Students have the right to publish and/or distribute independent literature without unreasonable interference from school personnel. All publications must comply with the law regarding defamation, libel, and/or obscenity.

Student journalists have a responsibility to -

- Exercise responsible journalism in a manner that is not disruptive in the manner of the operation of the school.
- Publish under the advice and direction of an assigned faculty advisor.
- Independent publications must follow rules governing the time, place, and manner of distribution, and must do so in a non-disruptive manner.

Publications with school sponsorship shall have faculty advisors who are aware of, and adhere to, sound journalism ethics. Posters or any publication for display/distribution on school premises must be stamped as "approved" beforehand. Students are exposed through various mass media to diverse opinions on an infinite number of topics. Students with facts and opinions on topics should express them in print as well as through conversation. However, student editors and writers must observe the same legal responsibilities as those imposed upon conventional newspapers and news media. No student shall distribute in school any student publication which -

- Is obscene
- Is libelous
- Creates disruption of appropriate discipline in the operation of the school.

[Wis. Statutes 942.03 (Giving False Information for Publication), 944.21 (lewd, obscene or indecent matter) 942.01 (slander/libel)]

Students violating the above section will be subject to, but not limited to:

- Conference with an administrator
- Detention
- Community service
- Restricted privileges
- Confiscation of the publication/posters, etc.
- Notification of parent
- Suspension
- Legal action

Learning Resource Guidelines

The purpose of the learning resource is to provide students with an environment that is conducive to studying and offer adult support focused on supported and productive learning. Students may access or be assigned to additional academic supports during this time.

Responsibility And Privilege Program (RAP)

The RAP program is an earned privilege for Juniors and Seniors. It is an increased level of responsibility for students in their use of Learning Resource time. RAP is intended to help students develop a higher level of self-discipline through making their own decisions. RAP cultivates an atmosphere of mutual trust and cooperation.

Participating students are expected to show RESPONSIBILITY by:

- Setting an example for other students, particularly with regard to behavior in the school and community.
- Observing all school regulations, especially those concerning hall-passing times.
- Using good judgment in their conduct and language in and around the school and community.

Eligibility for RAP:

- RAP eligibility is based on positive attendance, positive behavior, and passing grades from the previous quarter.
- Students may be required to meet with an administrator to review RAP eligibility.
- Students must have all office, library fines and parking tickets cleared.
- Students must be in good credit standing towards graduation requirements.
- Students must be enrolled in at least 6 academic or elective classes.
- Excessive tardies may result in exclusion from RAP.
- Students will have no failing quarter or semester grades. If a student has a failing grade at any point in the academic year, the student can be reassigned to a learning resource until they have earned a C or better. Grade checks will be made every four weeks for reinstatement of RAP.
- Any exceptions to the above criteria may be made by school administration.

Junior / Senior Release

Release allows a student, with parent permission, to be released from campus at the start or end of the school day. A period before or after lunch may also count towards release. Students are allowed to have up to two periods of release on their schedule.

Eligibility and protocol for Junior / Senior Release:

- Release eligibility is based on 90 percent attendance or better and no grades of F from the previous quarter or semester grading period. (This includes the prior year grades for the next school year)

- Students who qualify for Release under the RAP criteria must leave the building. Students must designate (on the Release form) the period they wish to leave the building.
- Junior/Senior release will not be approved without the completion of the Release form that includes a parent/guardian signature.
- Students are expected to leave the building during release periods, or need approval from an administrator to remain in a known location. Most likely, this location will be working directly with another teacher, or in the RAP Study Hall.

Solicitation of Funds (Fundraising)

Student or student groups' attempts to raise funds can be viewed as part of the total school operation. Such solicitation shall not interfere with the educational progress of a student or the teaching/learning environment, nor shall pressure be brought to bear upon a student who does not wish to contribute or purchase during the solicitation. Requests to raise funds for any student group or activity must be made in writing to the building principal for approval, prior to any fundraising event. Solicitations for religious and/or political causes are specifically prohibited.

Board of Education Policy

Solicitation of Funds Action - Solicitation of funds not in accordance with this section shall be confiscated and returned to the original donors whenever possible. When donors cannot be identified, monies shall be turned over to the Board of Education.

Student Council/Student Organizations

Each student has the right to be represented by a student council or student government association. This right shall not preclude the student council government from itself establishing membership qualifications. The school may not establish student governments that prohibit participation or membership on the basis of sex, creed, color, religious preference, or handicap, nor may the school permit student government which violates state statute. [Wisconsin Statute 942.04 (Denial of rights)]

School Safety Supports & Expectations

Daily Safety Expectations

In order for Oregon High School to remain a safe environment for all, students and staff are required to adhere to the daily safety expectations listed below.

- Students and staff may NOT open locked exterior doors for ANYONE . Doors are locked at all times to ensure that unauthorized people who have not been through a safety check are not admitted to the building or have access to classrooms or spaces within OHS.

- Students violating the above section will be subject to, but not limited to:
 - Conference with an administrator
 - Detention
 - Restricted/Lost of privileges
 - Notification of parent
 - Suspension
- All students/guests must enter the building through the main office (Door 1) when exterior doors are locked. This ensures that all students present in the building are accounted for and that guests go through the required security screening before being admitted to the building.
- Students and staff may NOT prop open any exterior doors.
- Students may not have items delivered to school from third-party vendors, such as food, beverages, flowers, balloons, etc.
- If you see something concerning, say something. Report any safety issues immediately to a trusted adult or use the [Speak Up Speak Out platform](#). SUSO is a confidential Wisconsin tip line that allows anyone to share concerns about someone who is struggling or potentially violent. Your report will be read and responded to 24/7. Text SUSO to 738477 or CALL 1-800-MY-SUSO.
- Take safety drills seriously. Practicing will ensure we all know what to do in the event of a real emergency.

School Resource Officer/Law Enforcement

Please see the School Resource Officer Agreement on our website at [School Resource Officer Information](#). You may also contact the main office for a hard copy.

Property

Personal Property

Students assume responsibility for their personal belongings they bring to school. Certain items are prohibited:

- Cigarette lighters or devices that create flame.
- Alcohol, tobacco, THC and other drugs
- Weapons (knives, razorblades, box cutters, guns, look-alike guns, etc.)
- Property deemed disruptive or destructive
- Skateboards are not allowed to be ridden on school grounds at any time. Students who bring them to school MUST carry them when on school property. Students must store them in lockers from 8:00 a.m. to 3:50 p.m.
- OHS is not responsible for personal property brought to school that may be lost, damaged, or stolen.

School Property

The following expectations apply with regard to school property and school issued property to students.

- Posters or any publication for display/distribution on school premises must be stamped as “approved” beforehand.
- Students may not deface school property, forge or alter school documents, display or post falsified passes, posters, tags, etc.
- Desks, lockers, books and equipment loaned to students remain school property while in possession of the student. Such property is provided for the convenience of the student and shall be used only for authorized purposes. Inspection by any school authority can happen at any time, with or without the consent or notification of the student and/or the parent/guardian.
- Students will be expected to reimburse the district for vandalism, damage or defacement to school property or for loss or theft of such property.
- Students who do not reimburse the school district will be subject to restriction from athletics, athletic events, co-curricular events, dances, field trips, extracurricular activities, registration, and commencement.

Search of Property and Students

Students are entitled to the guarantees of the Fourth Amendment, and they are subject to reasonable searches and seizures. School officials are empowered to conduct reasonable searches of students and school property when there is reasonable belief that students may be in possession of drugs, weapons, alcohol and other materials (“contraband”) in violation of school policy or state law. Students who bring contraband onto school grounds may be searched in order to secure the school environment so learning can take place and to protect other students from any potentially harmful effects stemming from the contraband. School property will remain under the control of school officials and will be subject to search. The administration may also utilize canines and metal detectors to assist in a search.

Search of Property and Students Definitions

For purposes of policy, the following definitions are applicable:

- *Contraband* - All substances or materials of which the presence is prohibited by school policy or state law, including, but not limited to, controlled substances, drugs, alcoholic beverages, abusable glue or aerosol paint, guns, knives, weapons, and incendiary devices.
- *Reasonable belief* - the standard for a search on school property or at school based on the school official’s specific reasonable inferences which they are entitled to draw from the facts in light of the school official’s experience. Specific reasonable inferences may be drawn from instances including, but not limited to, a tip from a reliable student, suspicious behavior which suggests that contraband is present, a smell indicating the

presence of the contraband or a bulge in a pocket, etc. Reasonable belief should not be based on mere hunch.

- *School Property* - Student lockers, desks, and other such property are owned by the school. The school exercises exclusive control over the school property, and students should not expect privacy regarding items placed in school property because school property is subject to search at any time by school officials, with or without the consent or notification of the student and/or the parent/guardian. Students are responsible for whatever is contained in desks and lockers issued to them by the school.
- *Automobiles* - Automobiles on school property are subject to search by a school official if a school official has reasonable belief to believe that contraband is in or on the automobile.
- *The person* - Students and their effects are subject to being searched by school officials if a school official has reasonable belief to believe that the student is in possession of contraband.
- *Suggested Procedure* - If a school official has reasonable cause to believe that contraband is present, they may initiate a search. Although the following procedures for a search are suggested, they are not mandated because the circumstances attendant to the need for each search may vary. The student should ordinarily be required to be present and asked to consent to the search. If after being informed of the basis for the school official's reason to search, the student does not consent and the circumstances permit, an attempt will be made to contact the student's parent/guardian to inform them of the circumstances. The school official will proceed with the search by contacting law enforcement. Ordinarily, and if circumstances permit, the search of a person, or their effects, should be conducted out of the presence of other students.

Use of Canines

The administration is authorized to and reserves the right to utilize canines whose reliability and accuracy for sniffing out contraband (weapons, illegal drugs and other contraband prohibited in school and on school grounds) has been established to aid in the search for contraband in school owned property and vehicles on school grounds. Canines will not be used to search students unless school officials have established independently that there is reasonable belief that the student possesses contraband on their person. Canines must be accompanied by a qualified and authorized trainer who will be responsible for the dog's actions. An indication by the dog that contraband is present on school property, 1000 feet thereof school property, and/or in a vehicle, will be reasonable cause for a further search by school officials. If canines will be used in specific school spaces (i.e.: classroom, library, computer lab, etc.), students will be asked to leave all personal materials (i.e.: backpacks, bags, coats, etc.) and evacuate the specific area.

Student Identification (I.D.)

Students are provided with a school I.D. free of charge. Students have the responsibility to possess and display their school I.D. badge while on school property or at school events. In an attempt to simplify and be more efficient, school I.D. badges are used for the following:

- To access the school lunch program – students with a fingerprint scan on file can also access school lunch.
- To utilize school transportation
- To check out materials from the LMC
- To attend all school related events (such as athletic events, musicals, etc.)

Students who do not possess or show their school identification may be denied access to extracurricular events, bus transportation, food services and LMC materials. If students need a replacement I.D., requests are made in the main office. Students will be charged a fee of \$5.00 for each replacement I.D.

Lack of possession or proper displaying of school identification may result in school consequences.

Students must carry ID cards at all times and present for identification whenever requested.
[Village of Oregon Ordinance – Trespassing Chapter 9 Statute 943.13(1B)]

Unauthorized Presence

Student Policy/Regulation

No student under out-of-school suspension, expulsion, or other disciplinary actions, or has completed their scheduled day, or is not enrolled in the school shall be present in any school building or on school grounds without having secured authorization from the administration, except while enroute to secure such authorization.

[Village of Oregon Ordinance (Unauthorized Presence on School Property) 943.13 (1B)]

Weapons

No one shall possess, use or store a knife, cutting instrument, dangerous weapon, weapon or look-alike weapon in or on school property, in school vehicles (including buses), within vehicles (including private vehicles) on school grounds, or at school-related activities wherever held.

A weapon or look-alike weapon is any object which, by the manner in which it is used, designed, or intended to be used is capable of inflicting bodily harm or could pretend to be capable of inflicting bodily harm, property damage, or endangering the health and safety of students or staff. Threatening to use such force is also prohibited. Ammunition, tasers, pepper spray, mace and explosives are included within the weapons category. Policy exceptions include:

- Weapons under the control of law enforcement personnel.
- Weapons properly registered and handled in a legal manner during the community use of school facilities (i.e. Hunter Safety courses)
- Theatrical props used in appropriate settings and approved in advance by the Principal or designee. Starter pistols used in appropriate sporting events.

Weapons or look-alike weapons confiscated from a student shall be reported to parents/guardians and law enforcement authorities and disciplinary measures shall include immediate suspension, referral to the Board of Education for expulsion, and possible expulsion for one year or more in accordance with applicable law.

- Any other person violating this policy shall be referred to law enforcement officials for prosecution.
- This policy shall be published in all district student and staff handbooks.

Weapons Definitions

For purposes of policy, the following definitions are applicable:

- *Cutting instrument* - refers to all objects that have as their primary intended purpose being an object utilized to cut something (e.g., box cutter, carpet cutter, razor blades, and straight razor).
- *Dangerous weapon* - means any firearm, whether loaded or unloaded; any device designed as a weapon and capable of producing death or great bodily harm; any electric weapon or any other device or instrumentality which, in the manner it is used or intended to be used, is calculated or likely to produce death or great bodily harm.
- *Knife* - refers to all types of knives, without regard to blade length.
- *School premises* - school buildings, buses, grounds, recreation areas and athletic fields, and property owned, used or operated for school administration or school purposes. Further, Wis. law prohibits the possession of a dangerous weapon in a school zone which is defined as "in or on the grounds of a school or within 1000 feet from the ground of a school."
- *Weapon or look-alike weapon* - Any object which, by the manner in which it is used, designed or intended to be used is capable of inflicting bodily harm or could reasonably be mistaken as a weapon or which could pretend to be capable of inflicting bodily harm, property damage or endangering the health and safety of students and staff.

[Village of Oregon Ordinance Chapter 9.01/947.01 (Disorderly Conduct), Various Wisconsin Statutes addressing personal and property rights, Chapters 940, 941, 942 and 947, 1987 Act 303 Prohibiting Corporal Punishment, Board of Education Policy 437, Gun Free Schools Act 1994, ESEA 1965]

Threats of Violence in the Oregon School District

Administrative Rules, Practices, and Procedures Proactive and Preventative Actions:

- Curriculum will be reviewed to assure opportunities for learning relative to conflict resolution, mediation strategies, and developing healthy life practices.
- Pupil services personnel, classroom teachers, and administration will review procedures and practices relative to threats of violence at each school.
- Staff in each building will talk with students at their level regarding the seriousness of threats and the importance of reporting threats to a responsible adult.
- Each principal will be responsible for communication to staff and parent.
- Each school will include practice for "lock-down" in crisis or dangerous situations along with fire and tornado drills as part of school safety procedures.
- **Reactive and Disciplinary Response to Threats:**
- There is a ZERO TOLERANCE of threatening behavior in the district. All threats will have a reactive response by school personnel, including comprehensive assessment of the report and students involved.

Threats are considered to be serious "Acts of Violence." All staff members are required to refer threats to the Building Administrator or his or her designee. The Building Administrator or designee will review the referral and determine the response to the threat. The Administrator or designee will take the age of the student and the nature of the immediate situation into account when considering a response.

Threats of Violence; school response may include -

- Immediate removal and suspension from class and/or the school.
- Parent notification
- Counselor Review/ Threat Assessment (Behavioral Threat Assessment and Management-BTAM)
- Referral to police
- Assignment to alternative programming.
- Recommendation to the Board of Education for expulsion.

Threats of Violence Action

Students violating this section shall be subject to, but not limited to:

- Confiscation of item
- Notification of parents
- Immediate referral to local law enforcement agency

- Citation
- Community service
- Assigned sensitivity training
- Suspension from classes or school for up to 15 days, pending expulsion; parental conference for readmission
- Alternative education placement
- Expulsion
- Weapons violations will result in a one year expulsion - state law determines the violation
- Report filed to State Education Agency describing the circumstances of a weapons-related expulsion that includes the student name, number of students expelled from the school and types of weapons confiscated
- Prohibition from school-wide activities: field trips, dances, commencement, sporting events

Video Surveillance

The Oregon School District has authorized installation of a video camera system at OHS and on buses. The system exists for the purpose of establishing and maintaining a safe and orderly educational environment, for identifying disciplinary issues, for minimizing theft and vandalism, and for enforcing school policies and rules. Students, staff, volunteers and other persons present on school property shall not have an expectation of privacy while in common areas, such as hallways, cafeterias, gymnasiums or on school provided transportation, except where required by law.

Technology - Acceptable Use Policy

OSD provides a Chromebook, charger and other technology to students to support instruction. Students are expected to return all technology (including chargers) by the last day of school or they will be charged a fee for a replacement. All students and adults using OSD owned or provided chromebooks, email accounts, remote wireless internet devices, and other technology must adhere to the expectations set forth in the Board Policies [771](#) and [441](#).

In general, students and adults should be sure to:

- Use respectful behavior and language.
- Stick to appropriate topic discussions.
- Send only appropriate video transmissions.
- Use only appropriate icons, emoji, and avatar submissions.
- Wear school appropriate clothing if attending meetings via video.

- Be honest and use academic integrity by not copying others' work.
- Protect passwords.
- Not falsify information about oneself or impersonate others online.

Privacy

All OSD issued technology remains the property of the OSD. To meet our legal requirements under federal and state law, and follow our policies, the OSD retains the right to access and review all electronic communications, transmissions, etc., contained in or used in conjunction with the OSD issued technology. Students and adults should have no expectation of privacy or confidentiality when using OSD owned or provided devices, internet access, electronic communications or other technology.

Treat Technology With Care

Please treat all technology with care. Users may be responsible for lost or damaged technology. The OSD assumes no responsibility or liability for any unauthorized access, charges, costs or damages incurred while using OSD computers, devices, internet or other OSD owned or provided technology.

Need Help? Questions About These Guidelines?

Contact the OSD technology department for support at helpdesk@OregonSD.org or (608) 835-4025.

Legal Rights and Responsibilities

Board Policies not only reflect who we are as a school community and how we treat each other, but also inform you of your legal rights and responsibilities, and provide you with guidance if your student is not feeling welcome at school. Here are specific policies we want to draw your attention to:

Notice of Non-Discrimination (Policy 157 and Policy 165)

OSD shall not discriminate on the basis of race, color, national origin, sex, disability, age, sexual orientation, or gender variance in its programs and activities and shall provide equal access to the Boy Scouts and other designated youth groups. ([Board Policy 157: Anti-Harassment / Non-Discrimination](#)) ([Board Policy 165: Sexual Harassment Under Title IX](#))

In addition, the District does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in employment. ([Board Policy 165: Sexual Harassment Under Title IX](#))

For questions, concerns or complaints about discrimination or harassment based on gender under Title IX, please contact one of the Title IX Coordinators listed below. The District's Title IX Coordinators are:

Tamara Sutor Asst. Dir. Student Services District Office 123 E. Grove Street Oregon, WI 53575 P: (608) 835-40084303 E: tmsutor@OregonSD.org	Amie Mitchell School Social Worker Oregon High School 456 N. Perry Pkwy Oregon, WI 53575 P: (608) 835-4471 E: ammitchell@OregonSD.org
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Anyone who believes that an education institution that receives federal financial assistance has discriminated against someone on the basis of race, color, national origin, sex, disability or age, or who believes that a public elementary or secondary school, or state or local education agency has violated the Boy Scouts of America Equal Access Act, may also contact the U.S. Department of Education, Office of Civil Rights. The person or organization filing the complaint need not be a victim of the alleged discrimination but may complain on behalf of another person or group. The Office of Civil Rights, Chicago Office, may be contacted at (312) 730-1560 or OCR.Chicago@ed.gov. (See [OCR: Discrimination Complaint Form](#))

Anti-Harassment (Policies 157, 164 and 165)

OSD is committed to providing an environment free from harassment ([Board Policy 157: Anti-Harassment / Non-Discrimination](#)) ([Board Policy 165: Sexual Harassment Under Title IX](#)) and hate speech ([Board Policy 164: Anti-Hate Speech](#)).

Harassment means behavior toward pupils based, in whole or in part, on sex, race, national origin, ancestry, creed, pregnancy, marital or parent/guardians status, sexual orientation or physical, mental, emotional or learning disability which substantially interferes with a pupil's school performance or creates an intimidating, hostile, or offensive school environment.

Hate Speech means any form of communication that attacks, threatens, degrades or insults a person or group based on their race, color, national origin, ancestry, creed, age, gender, disability, sexual orientation, gender variance or any other group protected by [Board Policy 157](#). It includes, but is not limited to:

- Language, gestures or other actions such as using racial slurs;
- Displaying, writing, or wearing items; or
- Communications on social media or other technology.

If you have any questions, concerns or complaints regarding discrimination, harassment or hate speech, please contact your building administrator or notify the following District Office administrators:

Jina L. Jonen
Legal Counsel / Director of HR
District Office
123 E. Grove Street
Oregon, WI 53575
(608) 835-4015
jljonen@oregonsd.net

Dr. Brian Johnson
Director of Student Services
District Office
123 E. Grove Street
Oregon, WI 53575
(608) 835-4004
bajohnson@oregonsd.org

Bullying (Policy 163)

OSD is committed to providing an environment free from bullying ([Board Policy 163: Anti-Bullying](#)).

Bullying means deliberate or intentional behavior using words or actions, intended to cause fear, intimidation or harm. It is a form of victimization and involves an imbalance of power.

If your student is experiencing bullying, please see Board Policy 163 and contact student services staff or your building administrator right away. If you prefer to report to District Office, please contact the designee below or the District Superintendent:

Jina L. Jonen
Legal Counsel / Director of Human Resources
District Office
123 E. Grove Street
Oregon, WI 53575
(608) 835-4015
jljonen@OregonSD.org

Miscellaneous

Court Participation (Homecoming and Prom)

Because students on Homecoming (seniors) and Prom (juniors) courts represent the entire OHS student body, it is important that they reflect the standards of excellence required of other school representatives.

Student Responsibility

To be eligible to participate in any of these courts, nominees must during the current and previous quarter:

- Follow the rules of the OHS athletic code and code of conduct.
- Remain in good academic standing (must pass all classes)
- Demonstrate responsibility with a good attendance record (not disciplined for truancy)
- Demonstrate good citizenship by following the rules in the OHS Student Handbook (no suspensions)

Court Participation Action

Failure to comply with the above requirements at any time during the previous or current quarter (of when voting occurs) will result in removal from the ballot and/or court.

Court Replacement

If a replacement is needed for a nominee, the replacement will be determined by substituting the next runner-up from the ballot, if possible, or substituting a representative from Student Council. All administrative decisions will be final and advisors will not be responsible for determining who is ineligible.

Court eligibility and voting

The registrar will electronically provide advisors with a list of names to be included on the ballot. At no time will the advisors determine the names of individuals to be included. The administration will determine who is eligible. For example: eligibility for students in the GEDO2 program, other alternative programs, home schooled students, part-time Foreign Exchange students etc. will be determined by the administration.

- Individuals who count the ballots will be appointed by the advisor in charge of the activity. At no time are ballots to leave the school grounds. All students must have an opportunity to vote. There must be a procedure for make-up voting. Parents of students on the ballot are not eligible to count the ballots.
- Once a student has been named to the final court, they are not eligible for another court if the student is removed for any reason. For example, if a student is selected and becomes ineligible, they are unable to serve on that court and all future courts.
- Only Seniors are eligible to vote for Homecoming Court. Only Juniors are eligible to vote for Prom Court.
- Ties at the top or bottom for each court will be determined through a drawing by administration.
- There is only one round of voting for each court.
- Royalty is determined by the individuals with the most votes for Homecoming and Prom.
- Homecoming = 5 senior couples, 1 freshman couple, 1 sophomore couple, and 1 junior couple
- Prom = 7 junior couples
- Students elected to Junior Prom Court are not eligible for Senior Homecoming Court.
- Should ineligibility of a court member(s) come into play and the next highest vote recipient declines court membership, administration reserves the right to place a member(s).

Directory Data

The Family Educational Rights and Privacy Act (FERPA), a federal law, requires that the Oregon School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Oregon School District may disclose appropriately designated "directory information" without written consent, unless you have advised our District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the Oregon School District to include this type of information from your child's education records in certain publications. Examples include: name, address, e-mail address, telephone listing, photographs, videotapes, audiotapes, date of birth, participation in official recognized activities and sports, weight and height of athletic team members, a play bill, the annual yearbook, dates of attendance, years in school, degrees, awards received, honor roll, graduation programs, and the name of a school previously attended by your child. Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings, publish yearbooks, and take graduation photos. In addition, two federal laws require local educational agencies receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with directory information categories for name, address, and telephone listing, unless parents advise the Oregon School district that they do not wish for information to be disclosed without consent.

Suspension/Events

Students who have been involved in any discipline related issue that resulted in a suspension may be prohibited from attending events at OHS and within the OSD. This decision is at the discretion of the OHS building administrative team.

Suspension from school events may also result from inappropriate student behavior at any school-sponsored event, whether held on or off campus. Oregon High School and the Oregon School District expect all students to represent their school in a respectful, responsible, and appropriate manner at all times during school-sponsored activities

Fees

Course fees may be charged for personal project materials or activities. Financial liability will be assessed for damages or for loss of books and other materials.

Gambling

Gambling is prohibited on school premises and at all school sponsored events both home and away at all times.

Latex

Due to increased latex allergies, all buildings will be latex free. I.E: Latex balloons are not allowed.

Lockers

Lockers are available for those students who would like access to one. Locker assignment can be found in Infinite Campus. The school is neither responsible nor liable for loss or damage of personal items. It is the student's responsibility to keep the locker clean and neat. If a student has trouble with the lock, they should notify the main office. The locker remains the property of the school and the school reserves the right to open, inspect, or change the lock at any time. All materials must be removed from the lockers no later than the last day of school.

Medication

Over-the-counter medications and prescription medications except controlled substances may be carried and self-administered by students in grade 7 and above with written parental permission (<https://www.oregonsd.org/well-being/health>). For all other medication, parents/guardians should bring medication to the main office and complete a medication form to provide us with all instructions (<https://www.oregonsd.org/well-being/health>). Medication will be secured in the main office.

Student Assistance Program (S.A.P.) Policy

The Oregon School District shall provide prevention, intervention, and support services for students and their families surrounding AODA, depression, grief, abuse, AIDS/STDS, pregnancy, death, and other issues affecting student academic performance.

Student Trips

Students often have the opportunity to participate in school-sponsored trips within the US and abroad. These trips provide excellent educational experiences to augment student learning. To be eligible for a trip, students must uphold all aspects of our student handbook and code of conduct. Students must also be in good academic and behavioral standing. Students who

violate any conditions of the trip or our handbook/code of conduct may be removed from a trip at any point. Students who need to be sent home will be at the expense of a parent. Refunds will not be available outside of the specified trip language for such violations.

Work Permits

The Department of Workforce Development has created a new system for obtaining work permits. Work permits are now applied for directly through the DWD website. Details are [here](#).

Administrative Consequences

Repeated violations of the the OHS Handbook may result in the following (but not limited to):

- Parent/student/teacher conference
- Conference with school staff or administration
- Verbal warning
- Restorative actions
- Attendance contract
- Regular check-ins with administrator or counselor
- Prohibited from attending school sponsored events/activities
- Loss of co-curricular participation, including attendance at future activities
- Revocation of parking permit
- Truancy ticket
- Request to cover the clothing and/or change to appropriate attire (dress code)
- Assignment to a different learning environment
- No credit given for project/exam/quiz/homework/etc. (academic dishonesty)
- Lowered grade for project/exam/quiz/homework/etc. (academic dishonesty)
- Alternative project/exam/quiz/homework/etc. assigned (academic dishonesty)
- Retake of project/exam/quiz/homework/etc. (academic dishonesty)
- Loss of privileges, including removal or prohibition from National Honor Society
- Removal from building/school grounds
- Citation for trespassing
- Referral to law enforcement
- Suspension
- Detention
- Pre-expulsion conference with administrative orders
- Expulsion
- Other actions needed to ensure the health, welfare and/or safety of others